

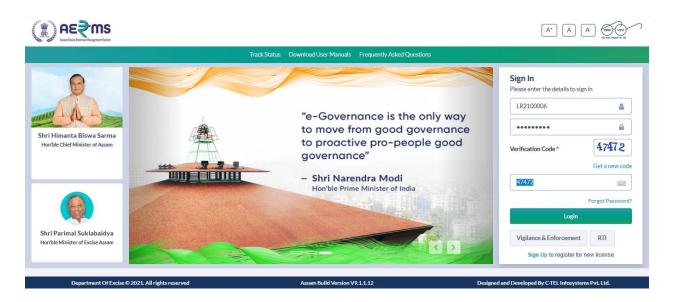
## **VAP/MONO/SAMPLE PROCESS**

**User Reference Manual** 

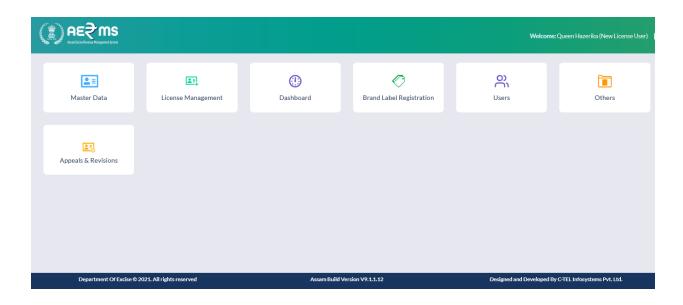
C-TEL INFOSYSYTEMS PVT. LTD Hyderabad, Telangana

## VAP/MONO/SAMPLE

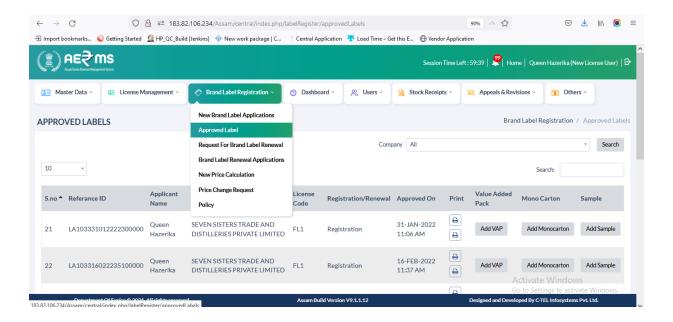
User has to enter the supplier login credentials to register the VAP/MONO/SAMPLE



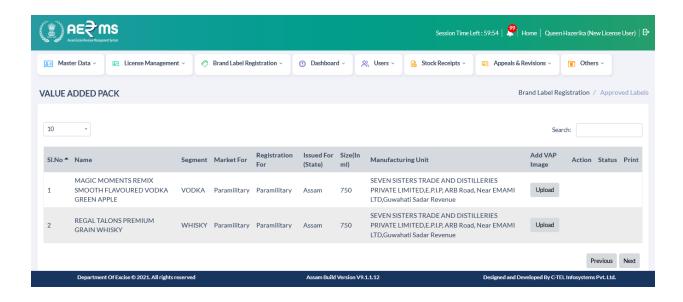
• User has to click on Brand label registration.



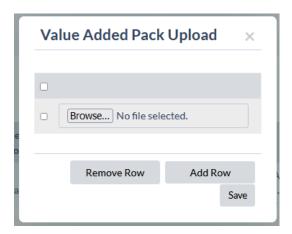
 User has to click on Approved labels tab in the Brand and Label registration to add the VAP/MONO/SAMPLE process. For Value added pack user has to click on Add VAP. For Mono carton user has to click on Add Mono carton. For Sample user has to click on Add Sample.



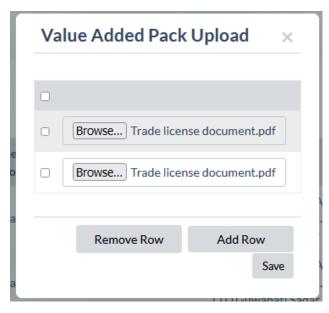
• User after clicking on VAP should upload the VAP in Add VAP Image.



• User after clicking on upload it will display the Value Added Pack upload page pop-up.



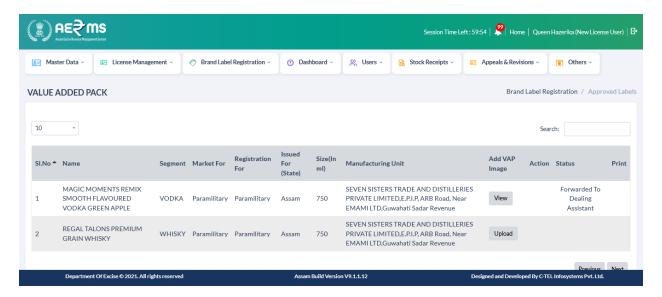
• User has to browse the VAP image and upload the respective VAP image. If the user has multiple VAP images user can Add row and add multiple labels and click on save button.



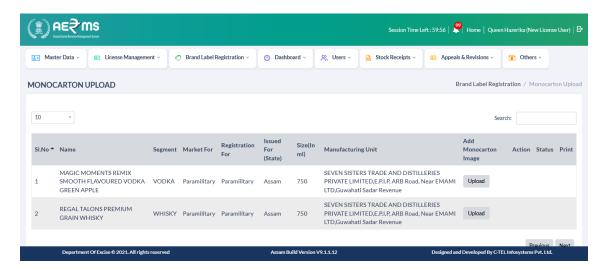
 User after clicking on save button will get the display message as "Value Added Pack Added successfully."



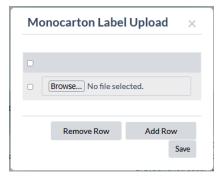
 User after completion of Value Added Pack the status message will show as "Forwarded to Dealing Assistant."



User has to upload the Mono carton in Mono-carton upload page.



User has to Mono carton label upload in Mono carton label upload.

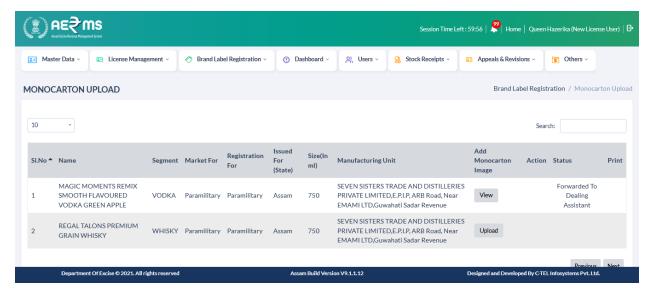


User after uploading the Mono carton and click on save button.

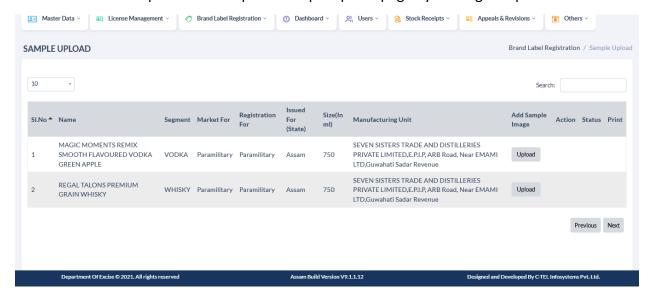
 User after uploading the mono-carton will get the pop up message as "Mono Carton Added Successfully."



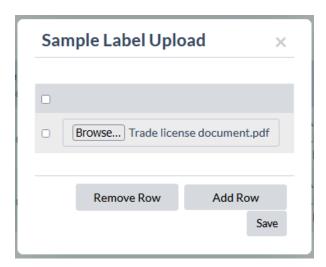
 User after uploading the mono-carton will get the display message as Forwarded to Dealing Assistant."



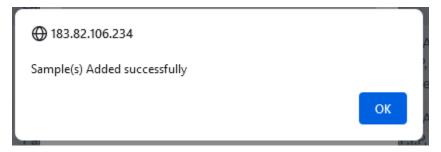
User has to upload the Sample in Sample upload page by clicking on upload.



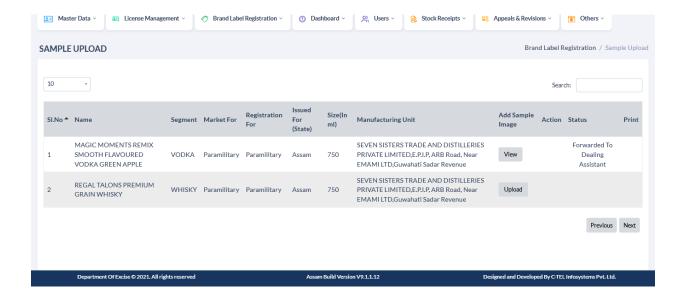
• User has to click on Sample label upload and click on save button.



• User after uploading the sample will get the message as "Samples Added successfully."

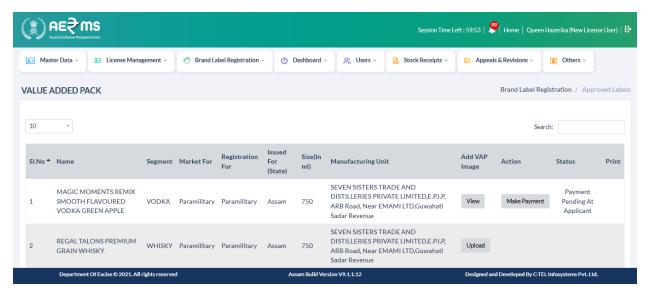


• User after uploading the sample will show the status as "Forwarding the Dealing Assistant."

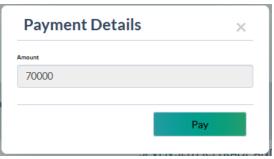


## **Payment Process in Supplier login**

• User will get the option of Make Payment in Action tab in VAP page after the application reached for Commissioner /Additional Commissioner's login.



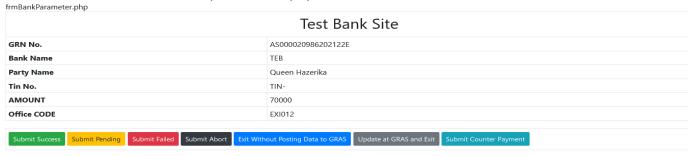
User will get the payment details pop-up and should select the Pay option.



 User after clicking on pay button will redirect to the payment page. In department ID field it will show the whether it is a VAP or Mono or Sample. The below payment page is for VAP as the department ID is starting with VAP.



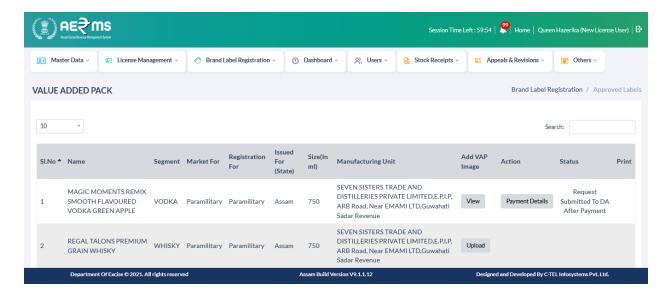
User should click on proceed for payment and should click on Submit success.



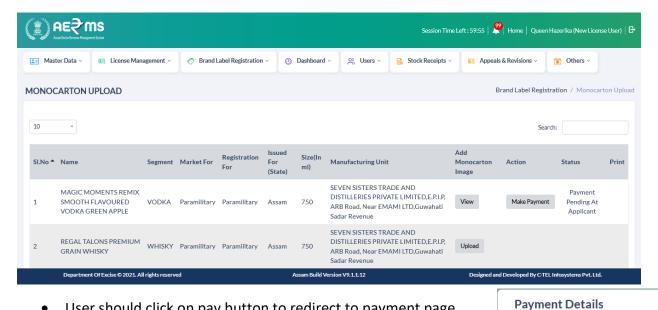
• User after clicking on submit success will generate the E- Receipt.



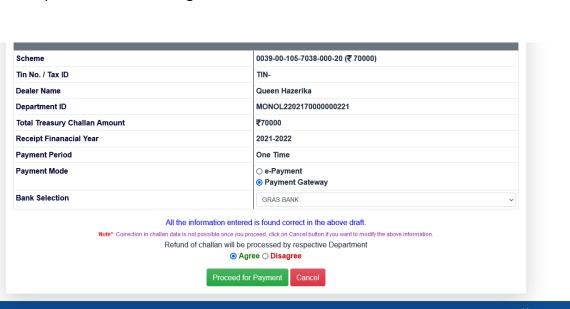
 User will get the payment details in Action field and Status will be shown as "Request Submitted to DA after Payment" for VAP.



User will get the option of Make Payment in Action tab in Mono carton upload page after the application reached for Commissioner /Additional Commissioner's login.



- User should click on pay button to redirect to payment page.
- User after clicking on pay button will redirect to the payment page. In department ID field it will show the whether it is a VAP or Mono or Sample. The below payment page is for Mono as the department ID is starting with Mono.



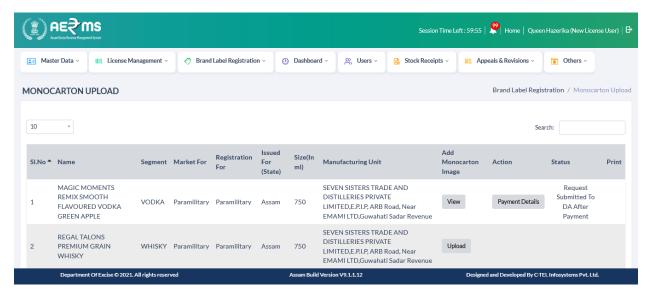
70000

User after successful completion of payment E-Receipt will be generated.

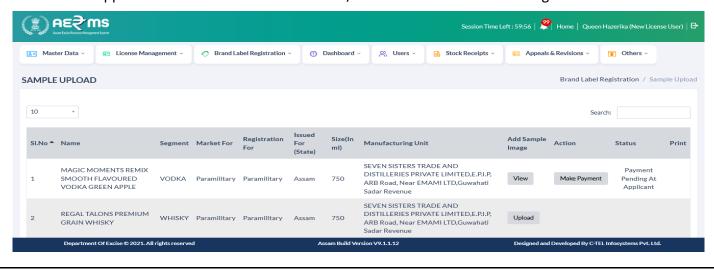
## Department of Excise Government of Assam E-RECEIPT

Indent Number Tin Number TIN-AS000020987202122E GRN(Government Receipt Number) Department Reference Number MONOL2202170000000221 Bank CIN(Challan Identification Number) 02003942022021788384 Status Success Queen Hazerika Party Name Amount Payment Date 17-Feb-2022 04:41:21 PM

 User will get the payment details in Action field and Status will be shown as "Request Submitted to DA after Payment" for Mono Carton.



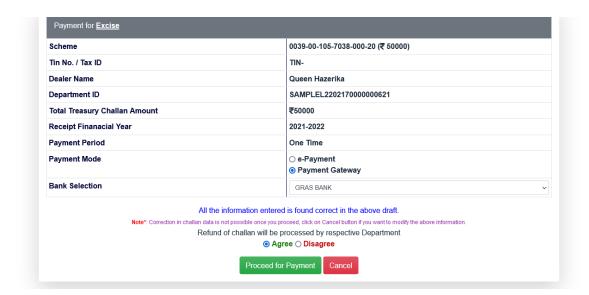
• User will get the option of Make Payment in Action tab in Sample upload page after the application reached for Commissioner /Additional Commissioner's login.



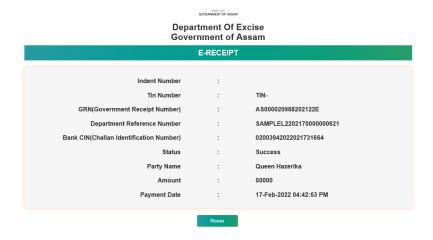
User should click on pay button to redirect to payment page.



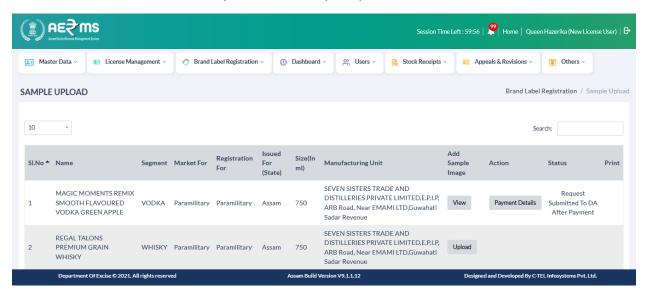
• User after clicking on pay button will redirect to the payment page. In department ID field it will show the whether it is a VAP or Mono or Sample. The below payment page is for Sample as the department ID is starting with Sample.



• User after successful completion of payment E-Receipt will be generated.



• User will get the payment details in Action field and Status will be shown as "Request Submitted to DA after Payment" for Sample Upload.



The final copy is getting displayed in applicant's login.

