

SOE/DSOE

User Reference Manual

C-TEL INFOSYSYTEMS PVT. LTD Hyderabad, Telangana

SOE/DSOE LOGIN

- User who has registered as SOE/DSOE to the web application for Excise and Taxation Department Govt. Of Assam must log in by:
 - 1. Entering the URL: https://stateexcise.assam.gov.in/index.php/site/login in search bar
 - 2. Entering generated Login ID
 - 3. Entering generated Password
 - 4. Entering generated verification Captcha

Click on the Login button to advance to the next screen



- User will get redirected to CS wholesale IOE login page
- User will get redirected to home page

a) Wholesale

1. List Of License



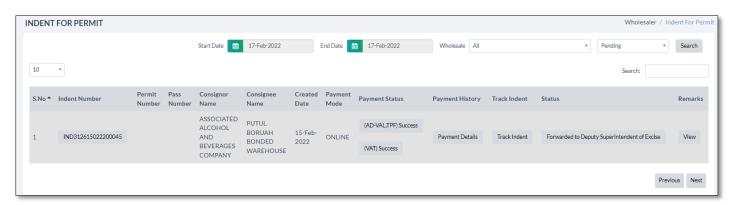
In list of license page user will all license registered/approved data



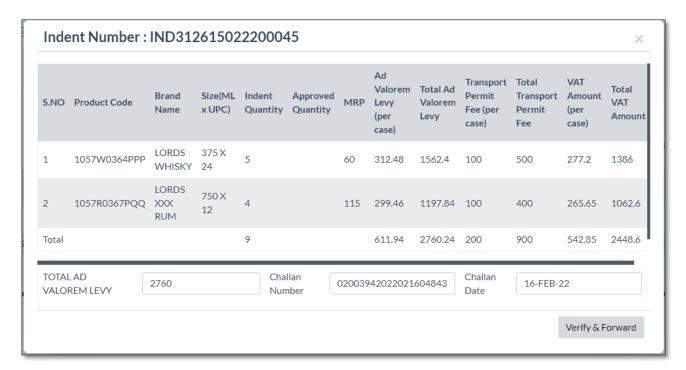
2. Indent for Permit



• In indent for permit user will get wholesale raised indents for permits (Brewery & bottling) and those indents will be shown as shown in below figure



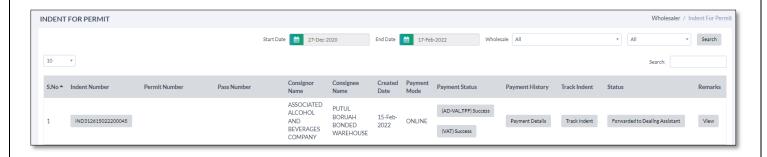
- Now user need to click on 'Status' button
- User will get popup as shown in below figure
- Now user need to click on 'verify & Forward' button



 After clicking on 'Verify & forward' button user will get alert as 'forwarded Successfully' as shown in below figure



• As shown in below figure status will get updated.



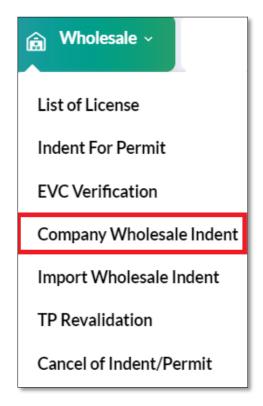
3. EVC Verification



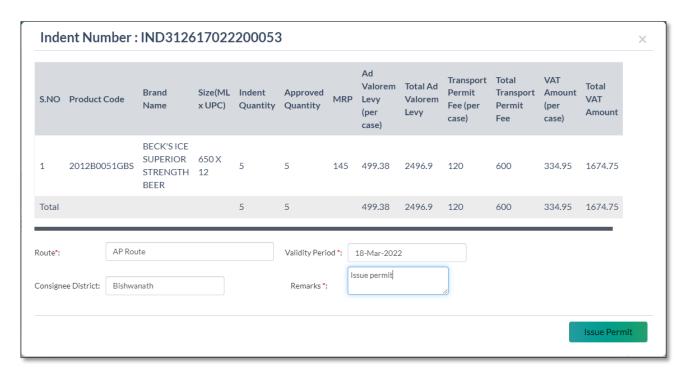
• The EVC generated passes of bottling/Brewery/Import/Company warehouse data will be shown in this page as shown in below figure.



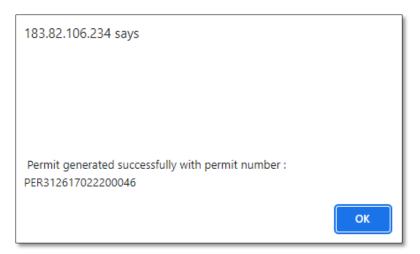
4. Company Wholesale Indent



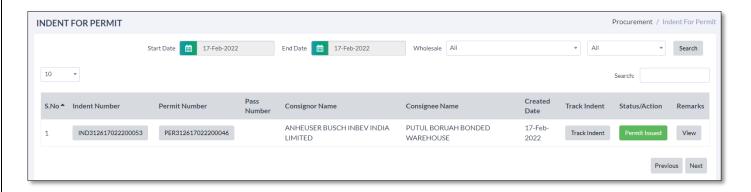
- In indent for permit user will get wholesale raised indents for permits (Company Wholesale) and those indents will be shown as shown in below figure
- Now Give remarks and click on 'Issue Permit' button as shown in below figure



User will get alert as shown in below figure along with permit number



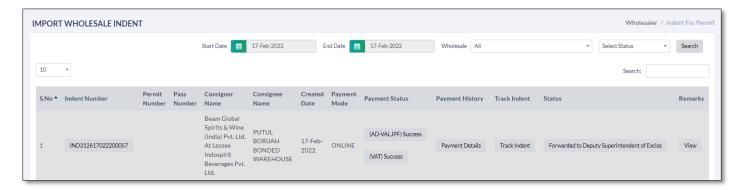
Once permit generated the status will get updated as shown in below figure



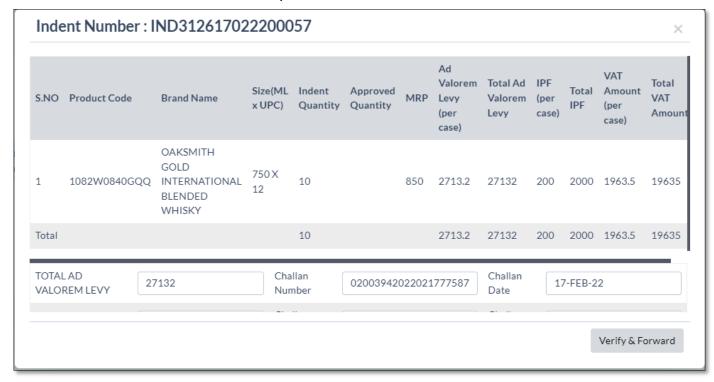
5. Import Wholesale Indent



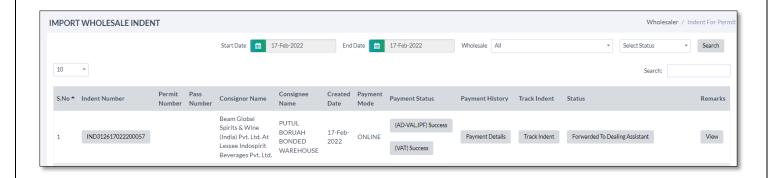
• In indent for permit user will get wholesale raised indents for permits (Import Wholesale) and those indents will be shown as shown in below figure



- Now user need to click on 'Status' button
- User will get popup as shown in below figure
- Now user need to click on 'verify & Forward' button



- After clicking on 'Verify & forward' button user will get alert as 'forwarded Successfully' as shown in below figure
- As shown in below figure status will get updated.

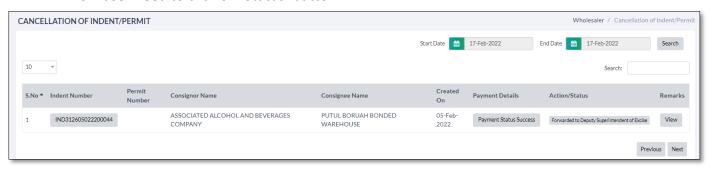


6. TP Revalidation

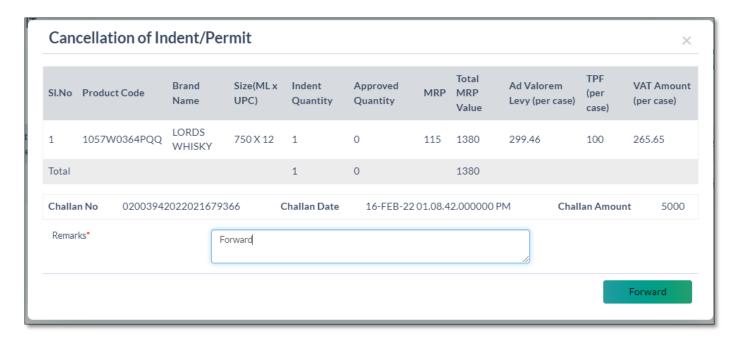
7. Cancel of Indent/Permit



- In this page user will get cancel of Indent/Permit raised indents for permits and those indents will be shown as shown in below figure
- Now user need to click on 'Status' button



- User will get popup as shown in below figure
- Now user need to click on 'Forward' button



User will get alert as shown in below figure once user clicked on 'Forward' button



• As shown in below figure status will get updated.

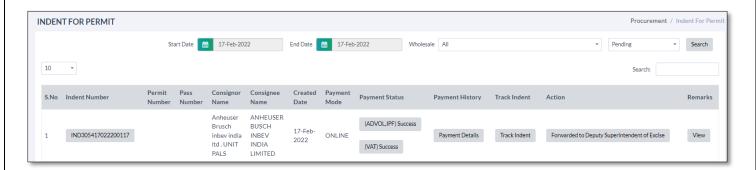


b) Company Wholesale

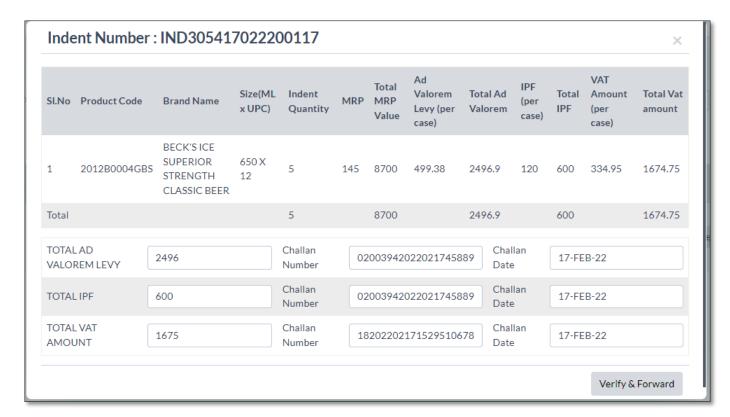
1. Indent for Permit



• In indent for permit user will get wholesale raised indents for permits (Company wholesale) and those indents will be shown as shown in below figure



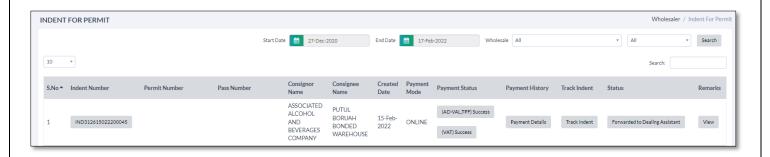
- Now user need to click on 'Status' button
- User will get popup as shown in below figure
- Now user need to click on 'verify & Forward' button



 After clicking on 'Verify & forward' button user will get alert as 'forwarded Successfully' as shown in below figure



• As shown in below figure status will get updated.



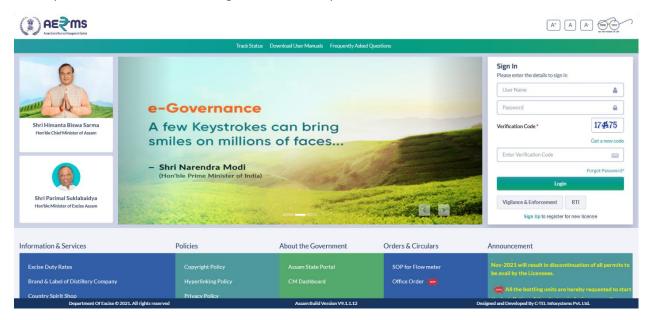
2. EVC Verification



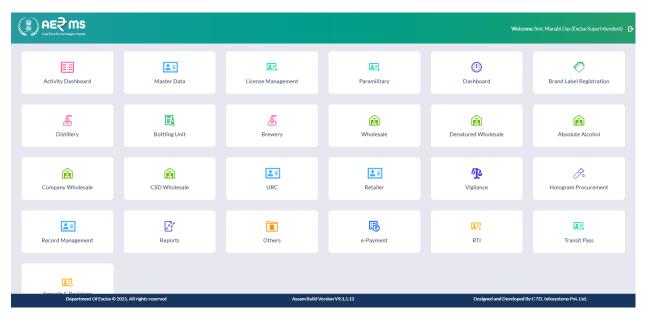
3. TP Revalidation



Open web browser and navigate to the URL provided

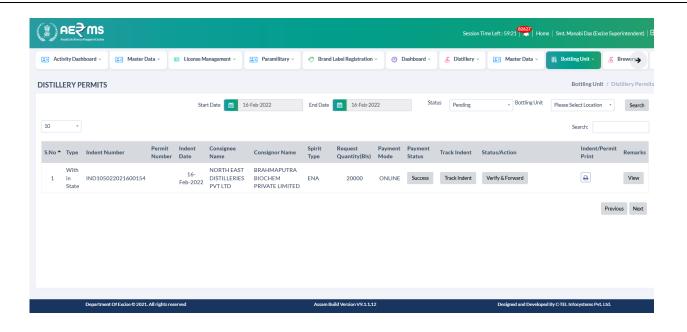


- Enter the login credentials of **Deputy SoE/SoE** Username and Password along with verification code and click on Login to get logon to the application
- Now the Deputy SoE/SoE is landing to the dashboard as shown below.

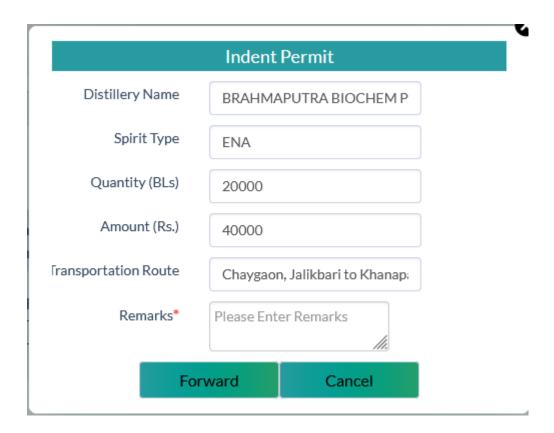


Bottling to Distillery Permits:

• Click on Distillery Permits sub tab under Bottling Unit main icon

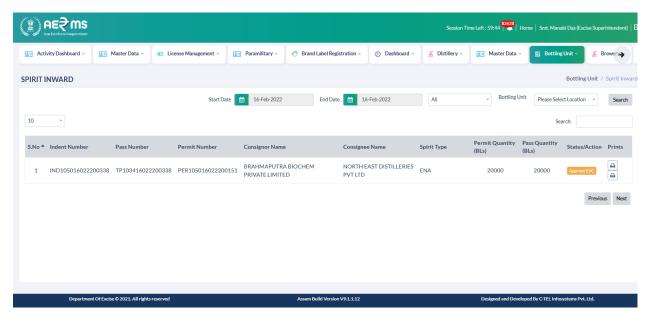


• Click on the Verify & Forward and click on Forward button

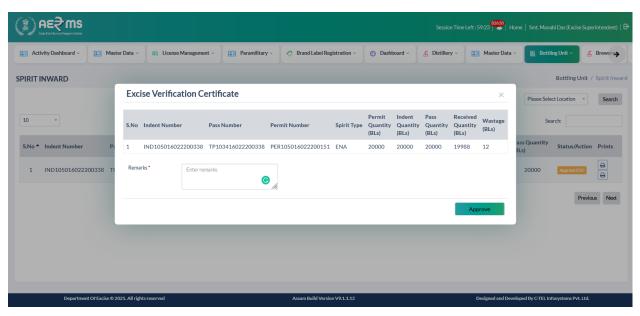


EVC Approval:

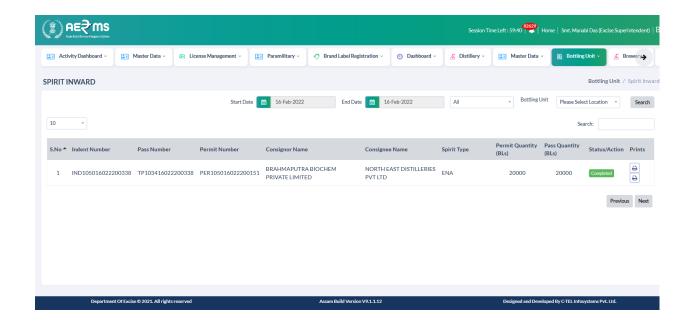
• Click on Distillery Pass sub tab under Bottling Unit main icon



• Click on the Approve EVC button against the Pass to generate the EVC

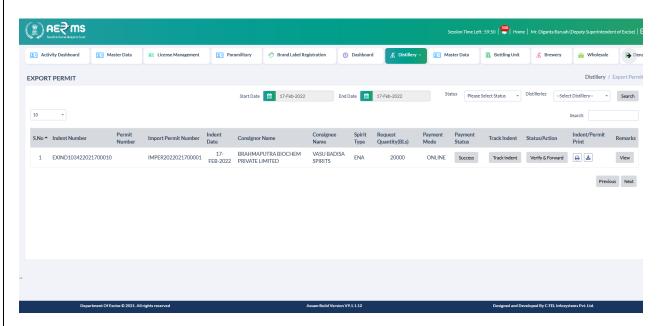


• Verify the details and click on Approve button to endorse the EVC

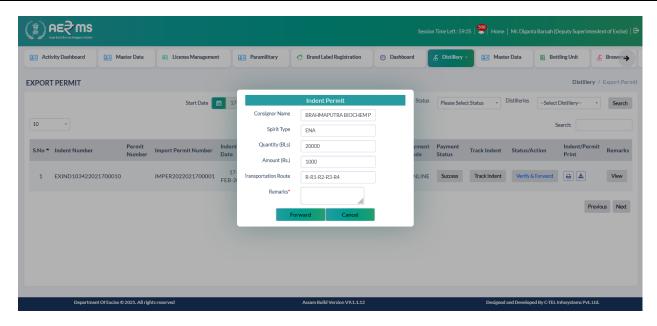


Export Indent Spirit Forward:

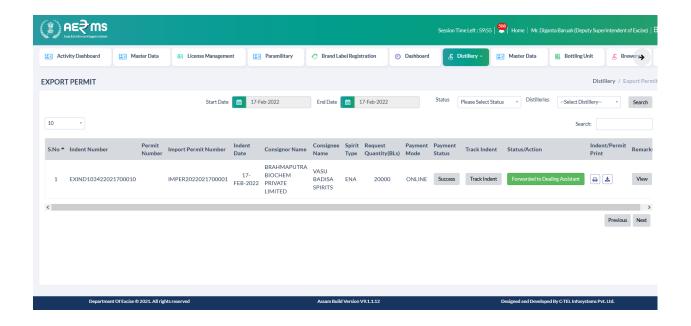
• Click on the Export Permit sub tab under Distillery main icon



• Verify the request and enter all the mandatory details and click on forward button

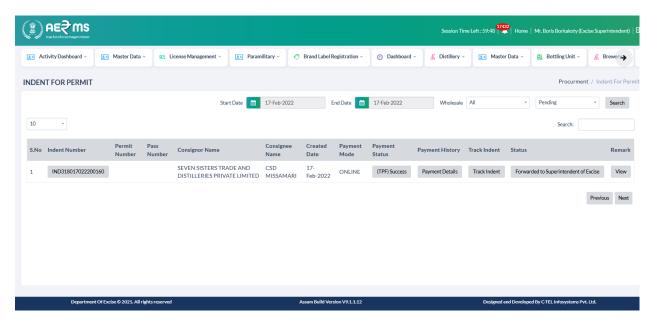


Now the indent request is forwarded to next authority for further approval process

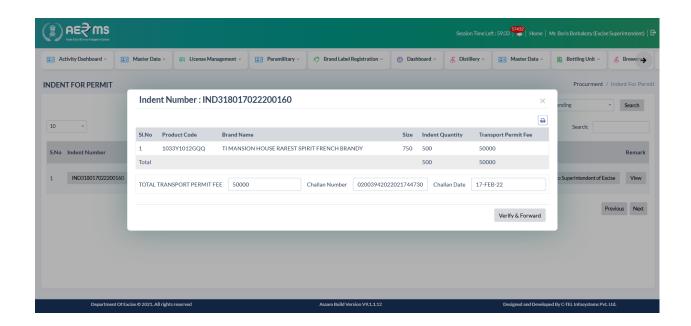


CSD Permit:

• User need to click on Indent for Permit sub tab under CSD Wholesale main icon

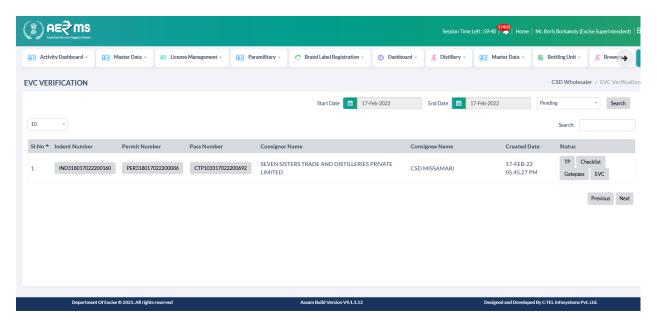


• Click on the status button to forward the request to next authority

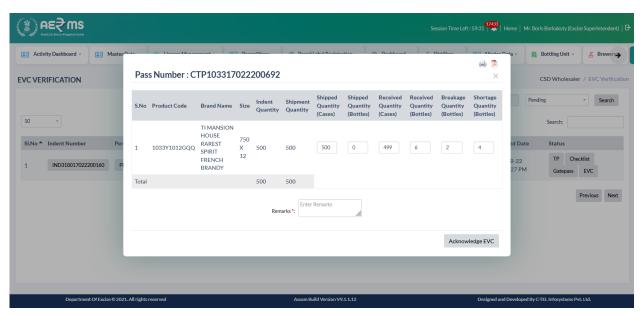


CSD EVC APPROVAL:

User need to click on EVC Verification sub tab under CSD Wholesale main icon



Click on the EVC button against the Pass to generate the EVC



 Verify the details and click on Acknowledge EVC button to endorse the EVC and the EVC print is as follows



GOVERNMENT OF ASSAM OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI

NORTH EAST DISTILLERIES PVT LTD Nankay Gaon, G.S. ROAD, SIRD,Guwahati Sadar Zone-B,Guwahati-Dispur, PIN: 781022

Excise Verification Certificate

 EVC Number
 :
 EVC105016022200009

 Date of Receipt
 :
 16-Feb-2022 04:56:01 PM

Consignor Name : BRAHMAPUTRA BIOCHEM PRIVATE LIMITED

Consignor Address IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out
Post, Guwahati Sadar Revenue, Kamrup, Amingao, 781141

Consignee Name : NORTH EAST DISTILLERIES PVT LTD

Consignee Address

Nankay Gaon, G.S. ROAD, SIRD, Guwahati Sadar Zone-B,

V. Markay Gaon, G.S. ROAD, SIRD, Guwahati Sadar Zone-B,

701003

Kamrup Metropolitan, Guwahati-Dispur, 781022

 Permit Number
 : PER105016022200151

 Date of Permit Issued
 : 16-Feb-2022 04:28:57 PM

 Issue District
 : Kamrup Metropolitan

 Transport Pass Number
 : TP103416022200338

 Date of Dispatch
 : 16-Feb-2022 04:50:19 PM

Spirit Type : ENA Strength : 68

Transportation Route : Chaygaon, Jalikbari to Khanapara

Quantity of Dispatch (BLs): 20000Received Quantity (BLs): 19988Transit Wastage (BLs): 12



16-Feb-2022 04:59:54 PM 묘

Mr. Jeevan Jyoti Choudhury Nankay Gaon, G.S. ROAD, SIRD Guwahati Sadar Zone-B Assam Guwahati-Dispur-781022 Mous

Smt. Manabi Das Office of the Deputy Commissioner , Kamrup (M) District, Panbazar Guwahati-01 Assam Kamrup Metropolitan-781001

