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# PARA-MILITARY LOCAL LICENSE REGISTRATION

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User Manual



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Hyderabad, Telangana

## PARA-MILITARY License Registration

- Users are required to enter the URL [https://state\\_excise.assam.gov.in](https://state_excise.assam.gov.in) on the browser (Internet Explorer 8.0, Chrome 80, Firefox 72, etc.)

The screenshot shows the website interface for the Excise Department, Government of Assam. The navigation bar includes links for Track Status, Download User Manuals, Frequently Asked Questions, Transit Pass, Other Import License, Only for Indian Army/Indian Airforce, and PARA-MILITARY(CAPF). The PARA-MILITARY(CAPF) menu is expanded, showing options for Local and Import. A 'Welcome!' section prompts the user to login, with fields for User Name, Password, and Verification Code (457926). A 'Login' button is visible. The page also features a banner for 'Vocal for Local' and a 'Sign Up' link for users without an account.

### Sign Up to get a User ID:

- To get a license, the user needs to Click on **PARA-MILITARY(CARF)** then in the drop-down select **PARA-MILITARY Local** or **PARA-MILITARY Import** option in the application.
- Then you will see a **Sign Up** Page as below.
- The user is required to fill in the details which are required to sign up & click on '**Save**' button.

The screenshot shows the 'PARAMILITARY SIGN UP' form. The form fields are as follows:

Name of the CAPF: *	<input type="text" value="CISF"/>	PARA-MILITARY(CAPF) *	<input type="text" value="BSF- Border Security Force"/>
Email Address: *	<input type="text" value="cisf@gmail.com"/>	Select State: *	<input type="text" value="Assam"/>
Mobile Number: *	<input type="text" value="9874561237"/>	Select District: *	<input type="text" value="Baksa"/>
Business Name: *	<input type="text" value="cisf canteen"/>	Circle *	<input type="text" value="Tamulpur"/>
PAN: *	<input type="text" value="E.G. AAAAA9999A"/>	Select Sub-Division: *	<input type="text" value="Mushalpur-Salbari(MSL-MUSHALPUR-EXI019)"/>
TIN: *	<input type="text" value="18020256505"/>	User Name: *	<input type="text" value="CISFMANAGER"/>
Upload MCT License Copy: *	<input type="button" value="Browse..."/> PAN.pdf	Password: *	<input type="password" value="....."/>
		Confirm Password: *	<input type="password" value="....."/>

- After Clicking on the save button, the User will receive the OTP to the registered mobile number
- Users are required to enter the OTP & Click on **Save OTP** Button.

The screenshot shows the 'PARAMILITARY SIGN UP' form for the Department of Excise - Assam. The form includes fields for Name of the CAPF, Email Address, Mobile Number, Business Name, PAN, TIN, Upload MCT License Copy, User Name, Password, and Confirm Password. A modal window titled 'One Time Password' is overlaid on the form, containing an input field for the OTP and a 'Save OTP' button highlighted with a red box. A timer indicates 'Time left: 160 seconds'. The background form shows the following data: Name of the CAPF: janathacarf, Email Address: carf@gmail.com, Mobile Number: 9874561258, Business Name: carf canteen co., PAN: GHJKF1244U, TIN: 18020256505, User Name: BSF\_MANAGER, Password: [masked], Confirm Password: [masked]. A 'Save' button is visible at the bottom of the form.

- User will receive the Login Id & Password after successfully Registration
- Click on '**Login**' to redirect to the Login page.

The screenshot shows the 'Department Of Excise' header and a success message box. The message box contains the following text: 'Your Account Created Successfully', 'Login Id: BSF\_MANAGER', and 'Password: Admin@123'. A 'Login' button is highlighted with a red box.

## Apply for New License:

- Users are required to enter Login Id & Password & click on the **‘Login’** button to log in.

Excise Department  
Government of Assam

Track Status Download User Manuals Frequently Asked Questions Transit Pass Other Import License Only for Indian Army/Indian Airforce PARA-MILITARY(CAPF)

Shri Himanta Biswa Sarma  
Hon'ble Chief Minister of Assam

Shri Parimal Suklabaidya  
Hon'ble Minister of Excise Assam

Promote Local Skills & Products

**Vocal for Local**

From earthen lamps to clothes, let us show support to our artisans by using of gifting local textile and handcrafted

#VOCALFORLOCAL #GETVOCALABOUTLOCAL

Welcome!  
Please login to your account

LR2103899

.....

Verification Code \* 429039

Get a new code

429039

Forgot Password?

Login

Don't have an account? Sign Up

- Users are required to click on License Management Tab.

Department Of Excise - Assam

Welcome: SSB NAME OF CAPF (Manager)

License Management

Others

- Then you will see a page where License status is **Submitted** to the concern SOE.

The screenshot shows the 'Department Of Excise - Assam' web portal. The top navigation bar includes the department name, session time (59:03), and user information (SSB NAME OF CAPF). The main menu has 'License Management' and 'Others' options. The page title is 'NEW LICENSE' and the breadcrumb is 'License Registration / New License'. There are filters for 'Start Date' and 'End Date' (both set to 09-Nov-2021) and a search box. A table displays the license details:

S.No	Reference Id	Applicant Type	Application Type	License Type	License Category	License Code	Status	Created Date & Time	Submitted Date & Time	Assigned To	Download
1	SSBUSER	Government Entity	Fresh Issuance of License	Paramilitary	Wholesale	PAML	Submitted	09-Nov-2021 12:48 PM	09-Nov-2021 12:48 PM	Smt. Manabi Das (Excise Superintendent)	Download

Navigation buttons 'Previous' and 'Next' are visible at the bottom right of the table.

- After the SOE approval, the License will move to **Approved License**.

The screenshot shows the 'Department Of Excise - Assam' web portal with the license status updated to 'Approved'. The top navigation bar and menu are consistent with the previous screenshot. The breadcrumb is now 'License Registration / Approved License'. The table displays the license details:

S.No	Reference Id	Applicant Type	Application Type	License Type	License Category	License Code	Status	Created Date & Time	License Number	Download
1	SSBUSER	Government Entity	Fresh Issuance of License	Paramilitary	Wholesale	PAML	Approved	09-Nov-2021 12:48 PM	PAMLC0417621	Download

Navigation buttons 'Previous' and 'Next' are visible at the bottom right of the table.