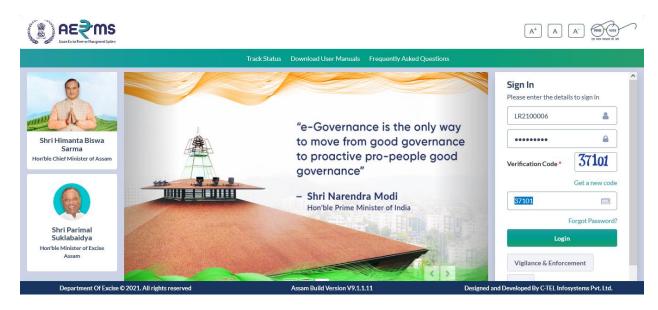


## NEW PRICING USER MANUAL

Dec 2021-2022



December 10, 2021 C-TEL INFOSYSYTEMS PVT.LTD Hyderabad, Telangana Open the url and login with supplier credentials.



User has to Mouse over on Brand and label registration

|                           |                          |                  |                               | <b>Welcome:</b> Qu       | een Hazerika (New License User)                       |  |  |  |
|---------------------------|--------------------------|------------------|-------------------------------|--------------------------|---|--|--|--|
| <b>≧</b> ≣<br>Master Data | License Management       | (1)<br>Dashboard | C<br>Brand Label Registration | O<br>Users               | Others  |  |  |  |
| Appeals & Revisions       |                          |                  |                               |                          |   |  |  |  |
|                           |                          |                  |                               |                          |   |  |  |  |
| Department Of Excise © 20 | 021. All rights reserved | Assam Build \    | Version V9.1.1.11             | Designed and Developed B | Designed and Developed By C-TEL Infosystems Pvt. Ltd. |  |  |  |

User has to click on New Price Calculation.

|   |   | Sessio                                  | n Time Left : 59:40   🔎 Ho | me   Queen Hazerika (New License Use   | er)   🗗       |
|---|---|---|----------------------------|--|---------------|
| 🔚 Master Data 🗸 🖳 License Management 🗸  | Brand Label Registration ~  | 🗓 Dashboard - 💭 Users                   | s 🗸 🕞 Stock Receipts 🗸     | 🔝 Appeals & Revisions 🗸  | <b>&gt; •</b> |
| NEW BRAND LABEL APPLICATIONS  | New Brand Label Applications<br>Approved Label<br>Request For Brand Label Renewal | rt Date 🗰 09-Dec-2021                   | Brand Label Regi           | stration / New Brand Label Applic  |               |
| 10 •  | New Price Calculation Brand Label Renewal Applications                            | 104te 09-Det-2021                       |                            | Search:  |               |
| S.no Supplier Name SEVEN SISTERS TRADE AND DISTILLERIE  | Price Change Request<br>Policy  | n Status<br>Label Approved Successfully |                            | el Details Remarks Print<br>ew View Final Copy   | y             |
| 2 SEVEN SISTERS TRADE AND DISTILLERIES  | S PRIVATE LIMITED 09-DEC-2:   | Label Approved Successfully             | Payment Details Vi         | ew View Final Copy   | y             |
| Label Register      Department Of Excise © 2021 All rights reserved  183.82.106.234/Assam/central/index.php/labelRegister/newPriceCalculation |   | d Version V9.1.1.11                     | Designed and [             | Previous Ne Develôpeld By:CTEU Infosystems Pvt. Ltd. Go to Settings to activate Window |               |

User after clicking on New price calculation it will be redirected to New Price Calculation page. User has to click on edit option.

|   |   |   |         |              |                 |                  |                     |                 | Sessio | on Time Left :            | 53:03   🎐     | Home   Qu                     | ieen Hazerika (i       | New Licen: | se User)   E |
|---|---|---|---------|--------------|-----------------|------------------|---------------------|-----------------|--------|---------------------------|---------------|-------------------------------|------------------------|------------|--------------|
| LE M  | aster Data 🗸 🔛  | License Management  ×                                   | 🥏 Brand | Label Reg    | istration ~     | 0                | Dashbo              | ard ~           | 은 User | s ~                       | Stock Recei   | pts 🗸 🔛                       | Appeals & R            | evisions ~ | <b>&gt;</b>  |
| IEW F   | EW PRICE CALCULATION Brand Label Registration / New Price Calculation |   |         |              |                 |                  |                     |                 |        |                           |               |                               |                        |            |              |
|   |   |   |         |              |                 |                  |                     |                 |        | Sel                       | ect Financial | Year: 2021-                   | 22                     | •          | Search       |
| S.No  | Product Code  | Brand Name  | Segment | Pack<br>Type | Product<br>Size | Size<br>In<br>ML | Unit<br>Per<br>Case | Biling<br>Price | MRP    | Ad<br>valorem<br>Per Case | Vat           | Retailer<br>Margin<br>Percent | Case<br>Wise<br>Margin | Image      | Edit         |
| 1   | 1033Y1085GQQ  | MANSION HOUSE<br>FRENCH STYLED<br>BRANDY WITH<br>ORANGE | BRANDY  | Glass        | QQ              | 750              | 12                  | 2130            | 545    | 1698                      | 1258.95       | 19.97                         | 1088.66                | View       | ľ            |
| 2   | 1033W0779GQQ  | AFTER DARK FINE<br>GRAIN WHISKEY                        | WHISKY  | Glass        | QQ              | 750              | 12                  | 2300            | 537    | 1698                      | 1240.47       | 15.06                         | 843.42                 | View       | Ø            |
| 3   | 1033W0594GQQ  | 8 PM RARE BLEND<br>OF SCOTCH &                          | WHISKY  | Glass        | QQ              | 750              | 12                  | 1007            | 286    | 1080                      | 660.66        |                               | iv <b>446.86</b> /inc  |            | C<br>lindows |
| Department Of Excise © 2021. All rights reserved Assam Build Version V9.1.1.11 Designed and Developed By CTEL Infosystems |   |   |         |              |                 |                  |                     | stems Pvt.      | Ltd.   |                           |               |                               |                        |            |              |

User after clicking on edit option it will as to upload the sample Images.

| 9 | i.No | Product Code                                     | Brand Name   | Segment | Pack<br>Type  | Product<br>Size                     | In<br>ML | Per<br>Case | Biling<br>Price | MRP         | valorem<br>Per Case                                | Vat   | Margin<br>Percent | Wise<br>Margin | Image | Edit |
|---|------|--|--|---------|---------------|-------------------------------------|----------|-------------|-----------------|-------------|--|-------|-------------------|----------------|-------|------|
| 1 | L    | 1033Y1085GQQ                                     | MANSION HOUSE<br>FRENCH STYL<br>BRANDY WITI<br>ORANGE          | Please  | Unl           | oad S                               | am       | nle         | Imag            | es          |  | ×     | 19.97             | 1088.66        | View  |      |
| 2 | 2    | 1033W0779GQQ                                     | AFTER DARK I<br>GRAIN WHISK                                    | ricuse  | Opr           | ouu s                               | um       | pic         | iniug           | <b>C</b> J. |  |       | 15.06             | 843.42         | View  | Ø    |
| 3 | 3    | 1033W0594GQQ                                     | 8 PM RARE BL<br>OF SCOTCH &<br>INDIAN WHIS                     |         |               |                                     |          |             |                 |             |  |       | .4.97             | 446.86         | View  | Ø    |
| 4 | Ļ    | 1033R0562PQQ                                     | LORD NELSON<br>MATURED RU                                      |         |               |                                     |          |             |                 |             |  |       | 14.89             | 393.47         | View  | Ø    |
| 5 | 5    | 1033V0821GNN                                     | M2 MAGIC<br>MOMENTS VE<br>LEMON LUSH<br>PREMIUM<br>FLAVOURED \ |         |               |                                     |          |             |                 |             |  |       | 15                | 813.91         | View  | 8    |
| e | 5    | 1033R0620PQQ                                     | CONTESSA GOLD<br>RESERVE XXX RUM                               | RUM     | Pet<br>Bottle | QQ                                  | 750      | 12          | 699             | 230         | 960  | 531.3 | 15.01             | 360.21         | View  |      |
|   |      | Department Of Excise © 2021. All rights reserved |  |         |               | Assam Build Version V9.1.1.11 Desig |          |             |                 |             | igned and Developed By C-TEL Infosystems Pvt. Ltd. |       |                   |                |       |      |

User has to upload the sample images by clicking on upload.

| Brand Label Price Change Upload Images |        |  |  |  |  |  |  |  |
|--|--------|--|--|--|--|--|--|--|
| Sample Label Upload*                   | Upload |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
| L                                      |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |
|  |        |  |  |  |  |  |  |  |

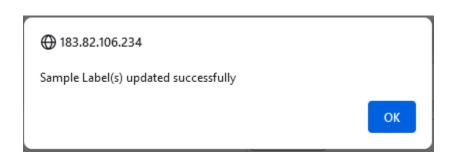
User has to upload the Sample upload. User can upload multiple samples by clicking on Add-Row.

| Sample Label Upload |         |                          | × |
|---------------------|---------|--------------------------|---|
|                     |         |                          |   |
|                     |         |                          |   |
|                     |         | Browse No file selected. |   |
|                     |         |                          |   |
| Remove Row          | Add Row | Save                     |   |

User can upload the multiple sample images in the below manner and should click on save button.

| Sample Label Upload |         | ×                   |
|---------------------|---------|---------------------|
|                     |         |                     |
|                     |         |                     |
|                     |         | Browse download.pdf |
|                     |         | Browse download.pdf |
|                     |         |                     |
| Remove Row          | Add Row | Save                |

User after clicking on save button will get the message as Sample label updated successfully.



User after uploading should can also verify the Viewed Images.

| Brand Label Price   | Change Upload Images | × |
|---------------------|----------------------|---|
| Sample Label Upload | View                 |   |
| Sample Label Upload | View                 |   |
|                     |                      |   |
|                     |                      |   |
|                     |                      |   |
|                     |                      |   |
|                     |                      |   |
|                     |                      |   |

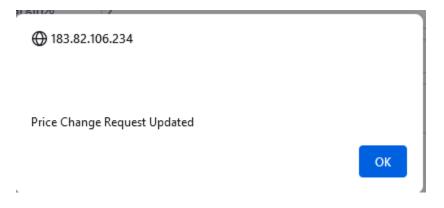
User after uploading the sample images should enter the Ex-Distillery Price, MRP, Distributer's Margin. The retailer Margin is auto calculated.

| Brand Label Price           | Change                      | ×   |
|-----------------------------|-----------------------------|-----|
| Product Code                | 1033R0562PQQ                |     |
| Product Name                | LORD NELSON XXX MATURED RUM |     |
| x Distillery/Brewery Price* | Ex Distillery/Brewery Price |     |
| MRP(Rs)*                    | MRP(Rs)                     |     |
| Distributer's Margin%*      | Distributer's Margin%       |     |
| Retail Margin%*             | Retail Margin%              |     |
| Remarks*                    |                             |     |
|                             |                             | //. |

The cost card is displayed in the below manner and click on print button.

| Coat Card              | Colort I                    | Cinematel Verse - 2021-22 |
|------------------------|-----------------------------|---------------------------|
| Cost Card              |                             | Ð ×                       |
|                        |                             | ^                         |
| Brand Name:            | LORD NELSON XXX MATURED RUM |                           |
| Segment:               | RUM                         |                           |
| Bottle Capacity:       | 750                         |                           |
| Units Per Case:        | 12                          |                           |
| Brand Category:        | General Brand               |                           |
| Billing Price:         | 1200                        |                           |
| Ad valorem Per Bottle: | 71.75                       |                           |
| Ad valorem Per Case:   | 861                         |                           |
| VAT:                   | 577.5                       |                           |
| Landed To Distributer: | 2638.5                      | v                         |

User should click on updated button after entering the details and will get the message as Price Change Request Updated.



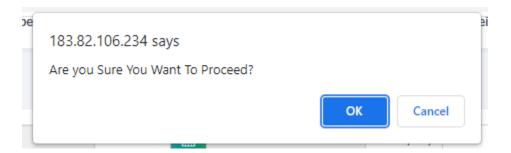
After updating the price user has to click on Price Change Request.

| $\leftarrow \   \rightarrow \   {\mathbb G}$ | ◯ 掻 🗝 183.82.106.2                                      | 34/Assam/central/index.php/labelRegister/n  | 🛇 🏖 🖻 183.82.106.234/Assam/central/index.php/labelRegister/newPriceCalculation |                 |        |                           |                       |                               |   |             |                       |
|--|---|---|--|-----------------|--------|---------------------------|-----------------------|-------------------------------|---|-------------|-----------------------|
|  |   |   |  |                 | Sessio | on Time Left :            | 37:16   🔎             | Home Q                        | ueen Hazerika   | (New Licen  | se User)   🗗          |
| 💵 Master Data 🗸                              | License Management  ×                                   | 🔗 Brand Label Registration ~  | Dashbo   | oard ~          | 은 User | s ~ 🔒                     | Stock Recei           | pts ~                         | 🖪 Appeals & I   | Revisions ~ | <b>&gt;</b> •         |
| NEW PRICE CALCUL                             | ATION   | New Brand Label Applications<br>Approved Label<br>Request For Brand Label Renewal |  |                 |        | Sel                       | Brar<br>ect Financial |                               | gistration /  <br>1-22                                      | New Price   | Calculation<br>Search |
| S.No Product Code                            | Brand Name  | New Price Calculation<br>Brand Label Renewal Applications<br>Price Change Request | Unit<br>Per<br>Case  | Biling<br>Price | MRP    | Ad<br>valorem<br>Per Case | Vat                   | Retailer<br>Margin<br>Percent | Case<br>Wise<br>Margin                                      | Image       | Edit                  |
| 1 1033Y1085GQQ                               | MANSION HOUSE<br>FRENCH STYLED<br>BRANDY WITH<br>ORANGE |   | 12   | 2130            | 545    | 1698                      | 1258.95               | 19.97                         | 1088.66   | View        | Ø                     |
| 2 1033W0779GQC                               | AFTER DARK FINE<br>GRAIN WHISKEY                        | WHISKY Glass QQ 750   | ) 12   | 2300            | 537    | 1698                      | 1240.47               | 15.06                         | 843.42  | View        | C                     |
| 3 1033W0594GQC                               | 8 PM RARE BLEND<br>OF SCOTCH &<br>NDLANW/US/CC          | WHISKY Glass QQ 750<br>Assam Buil   | ) 12<br>d Version V9   | 1007            | 286    | 1080                      | 660.66                | Go                            | tiv <b>ate.86</b> /in<br>to Settings to<br>ed By C-TEL Info | activate V  | C<br>Ltd              |

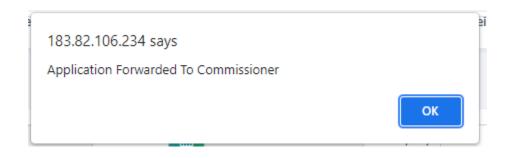
## User has to Proceed in Action tab.

| PRICE C | HANGE REQUESTS                                       |            |                        |         |                        | Brand Lab | el Registra | tion / Price C | hange Requests |
|---------|--|------------|------------------------|---------|------------------------|-----------|-------------|----------------|----------------|
|         | Start Date 🗯 09-Dec-2021                             | End Date 🔛 | 09-Dec-2021            | Company | All                    |           |             |                | Search         |
| 10      | •  |            |                        |         |                        |           | Sea         | rch:           |                |
| S.no 📤  | Supplier Name  | Crea       | ated On                |         | Status                 | Details   | Remark      | Action         | Cost card      |
| 1       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 08.45.46.000000 | PM      | Approved               | View      | View        |                | 8              |
| 2       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 09.43.18.000000 | PM      | Application Inprogress | View      | View        | Proceed        |                |
| 3       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 02.48.09.000000 | PM      | Approved               | View      | View        |                | 0              |
| 4       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 03.35.51.000000 | PM      | Approved               | View      | View        |                | 0              |
| 5       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 08.54.37.000000 | PM      | Approved               | View      | View        |                | 0              |
| 6       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 09.16.16.000000 | PM      | Approved               | View      | View        |                | 0              |
| 7       | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-E       | DEC-21 04.53.47.000000 | PM      | Approved               | View      | View        |                | 0              |

Application will show an alert message whether to proceed. User has to click on OK and Proceed.



User after clicking on proceed the application is forwarded to Commissioner.



User has to open the respective url on enter the Commissioner details.



💽 AE₹ms Welcome: Rakesh Agarwala Mahesh(Commissioner of Excise, Assam) **1** E E EE 2= 2= Activity Dashboard Commissioner Master Data Paramilitary Dashboard License Management Dashboard  $\bigcirc$ æ æ Ê â Brand Label Distillery Bottling Unit Denatured Wholesale Brewery Wholesale Registration M 00 02 Ê Â Ê Absolute Alcohol Company Wholesale CSD Wholesale Retailer Revenue Management Barcode Labels Department Of Excise © 2021. All rights reserved Assam Build Version V9.1.1.11 Designed and Developed By C-TEL Infosystems Pvt. Ltd.

User has to click on brand and label registration tab.

The application is forwarded to commissioner and status will be shown as "Application Forwarded to Commissioner." User should click on Approve

| S.no ^ | Supplier Name  | Created On  | Status                                | Details | Remark  | Action  | card     |  |  |
|--------|--|---|---------------------------------------|---------|---|---------|----------|--|--|
| 1      | Radiant Manufacturers Pvt Ltd (Bottling Unit)        | 09-DEC-21 07.48.22.000000<br>PM                         | Approved                              | View    | View  |         | Ð        |  |  |
| 2      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-2108.45.46.000000<br>PM                          | Approved                              | View    | View  |         | <b>e</b> |  |  |
| 3      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 02.48.09.000000<br>PM                         | Approved                              | View    | View  |         | Ð        |  |  |
| 4      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 03.35.51.000000<br>PM                         | Approved                              | View    | View  |         | Ð        |  |  |
| 5      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 08.54.37.000000<br>PM                         | Approved                              | View    | View  |         | Ð        |  |  |
| 6      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 09.16.16.000000<br>PM                         | Application Forwarded To Commissioner | View    | View  | Approve |          |  |  |
| 7      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 04.53.47.000000<br>PM                         | Approved                              | View    | View  |         | Ð        |  |  |
| 8      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED | 09-DEC-21 05.40.51.000000<br>PM                         | Approved                              | View    | View  |         | <b>e</b> |  |  |
|        |  |   |                                       |         |   | Previou | s Next   |  |  |
| I      | Department Of Excise © 2021. All rights reserved     | 2021. All rights reserved Assam Build Version V9.1.1.11 |                                       |         | Designed and Developed By C-TEL Infosystems Pvt. Ltd. |         |          |  |  |
|        |  |   |                                       |         |   |         |          |  |  |
|        |  |   |                                       |         |   |         |          |  |  |
|        |  |   |                                       |         |   |         |          |  |  |

User should enter the remarks and click on Approve button.

| Approve  |         |
|----------|---------|
| Remarks* |         |
|          | 11.     |
|          | Approve |
| PIVI     |         |

User after entering the remarks the status changes to approved. User can view the Cost card by clicking on print button in the Cost Card print button.

| 10     | ×  |                              |          |         | Search |               |              |
|--------|--|------------------------------|----------|---------|--------|---------------|--------------|
| S.no 📤 | Supplier Name  | Created On                   | Status   | Details | Remark | Action        | Cost card    |
| 1      | Radiant Manufacturers Pvt Ltd (Bottling Unit)  | 09-DEC-21 07.48.22.000000 PM | Approved | View    | View   |               | •            |
| 2      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2108.45.46.000000 PM  | Approved | View    | View   |               | •            |
| 3      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-21 02.48.09.000000 PM | Approved | View    | View   |               | •            |
| 4      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2103.35.51.000000 PM  | Approved | View    | View   |               | •            |
| 5      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2108.54.37.000000 PM  | Approved | View    | View   |               | <b>e</b>     |
| 6      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2109.16.16.000000 PM  | Approved | View    | View   |               | Ð            |
| 7      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2104.53.47.000000 PM  | Approved | View    | View   |               | 8            |
| 8      | SEVEN SISTERS TRADE AND DISTILLERIES PRIVATE LIMITED   | 09-DEC-2105.40.51.000000 PM  | Approved | View    | View   |               | •            |
|        |  |                              |          |         |        | Prev          | rious Next   |
| [      | Department Of Excise © 2021. All rights reserved Assam Build Version V9.1.1.11 Designed and Developed By C-TEL Infosyste |                              |          |         |        | EL Infosysten | ns Pvt. Ltd. |