

LICENSE MODIFICATION

User Manual



MAY 22, 2021 C-TEL INFOSYSYTEMS PVT.LTD Hyderabad, Telangana

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Collector Office	
Excise Superintendent	17
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License Modification

- User is required to enter the URL in the browser search bar.
- Enter the Login Id & password in the fields & Click on sign in button to enter in to the application

स्वर्थ्य मारत) एक करन स्वरण्डा की ओर		Department Of Excise
	imanta Biswa Sarma Chief Minister of ASSAM	
	L CTEL	
	Verification Code 40543 Get a new code Image: 40543 40543 Image: 40543	

- User is required to click on the License Registration Tab
- User is required to select the License Modification form the subtabs provided.

	partment Of Excise				Welcome: CHAITANYA (New License User
Master Data	License Registration	(1) Dashboard	© Brand Label Registration	O) Users	Others

1	🚉 License Registration 🗸 🤗	Brand Label Registration
	New License	
	Approved Licenses	
	License Renewal	rt Date 🛗 Select Start Da
	License Requests	
	License Modifications	Partial Modification
a	Request For Surrender Of License	Full Modification
	License Surrender	Licensee Requested List
	License Suspension	D Fresh

Selection of License Modifications: Partial Modification and Full Modification

Partial Modification process:

• User needs to select the partial modification sub-tab

	🚉 License Registration 🗸 🧷	Brand Label Registration
	New License	
	Approved Licenses	
	License Renewal	rt Date 🛗 Select Start D
	License Requests	
	License Modifications	Partial Modification
a	Request For Surrender Of License	Full Modification
	License Surrender	Licensee Requested List
	License Suspension	D

• Partial Modification list will displayed as shown	below
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Master Data	- E License	e Registration ~	Brand Label Regis	stration - 🖉 Dashboard -	O Users ~	Reports ~	Others	Stock F	Receipts ~	
ARTIAL MOI	DIFICATION					L	icense Regi	stration / Licen	se Modifications / Par	tial Modifica
					Start Date	10-May-2021		End Date 🛗	10-May-2021	Search
10 -									Search:	
Reference Id	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Code	Status	License Number	Action
L2100007	CHAITANYA	SHIFT INSERT	Individual	Fresh Issuance of License	Manufacturing	Distillery	D1	Approved	00D1CC0000121	Modify
L2100008	CHAITANYA	BPL PVT LTD	Company	Fresh Issuance of License	Manufacturing	IMFL Manufacturing	FL1	Approved	0FL1CC0000321	Modify
L2100009	CHAITANYA	CS BOTTLING UNIT	Individual	Fresh Issuance of License	Manufacturing	CS Manufacturing	C51	Approved	0C51CC0000421	Modify
L2100010	CHAITANYA	AROMA PVT LTD	Individual	Fresh Issuance of License	Manufacturing	Brewery	B1	Approved	00B1CC0000221	Modify
									Dee	vious Next

• User needs to select License Type and need to click on modify button to modify the details.

Master Data	- E Licens	e Registration 🗸 🔗	Brand Label Regis	tration - 🖉 Dashboard -	on Users ∽	Reports ~	Others	Stock R	leceipts ~	
ARTIAL MOI	DIFICATION					L	icense Reg	stration / Licen	se Modifications / Pa	tial Modific
					Start Date	10-May-2021		End Date 🛗	10-May-2021	Searc
10 *									Search:	
Reference Id	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Code	Status	License Number	Action
L2100007	CHAITANYA	SHIFT INSERT	Individual	Fresh Issuance of License	Manufacturing	Distillery	D1	Approved	00D1CC0000121	Modify
L2100008	CHAITANYA	BPL PVT LTD	Company	Fresh Issuance of License	Manufacturing	IMFL Manufacturing	FL1	Approved	0FL1CC0000321	Modify
L2100009	CHAITANYA	CS BOTTLING UNIT	Individual	Fresh Issuance of License	Manufacturing	CS Manufacturing	CS1	Approved	0C51CC0000421	Modify
L2100010	CHAITANYA	AROMA PVT LTD	Individual	Fresh Issuance of License	Manufacturing	Brewery	B1	Approved	00B1CC0000221	Modify
									Dre	vious Ne:

• In Partial modification page in the details of License registration only Mobile number and E-mail Address can be changed .

प्रस्त स्वच्छ पारत एक छवन स्वायज्ञा की जोर	Department Of Excise				🤔 Home CHAITANYA
Master Data - 🔲 💷 License	e Registration - 🖉 🔗 Brand Label	Registration - 🔗 Dashboard	∽ On Users ∽ 🝙 Reports ~	📔 Others -	Stock Receipts ~
RTIAL MODIFICATION				License Registration /	⁷ License Modifications / Partial Modific
License Details :					
Type of Application :	Fresh Issuance of License	Licensee Type :	Private	License Types :	Manufacturing
Manufacturing Types	Distillery	License Code :	D1	Applicant Type :	Individual
	e Number & Email Address are				
Applicant Name :	CHAITANYA	Business Name :	SHIFT INSERT	Address:	BANGLAGARH ROAD, BORGAON STREET, landmark, A CIRCLE, division, Chirang, Assam -543543
Landline/Mobile Number :	8686222316	E-mail Address :	chaitanya.g@ctel.in		
Individual Details :					
Father's Name :	father	Mother's Name :	mother	Date Of Birth :	06-MAY-21
PAN Number :	OAAAA99999A	UID:	*******8787		

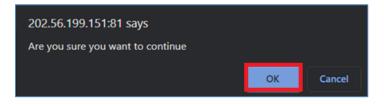
Individual Details :					
Father's Name :	father	Mother's Name :	mother	Date Of Birth :	06-MAY-21
PAN Number :	ΟΑΑΑΑ9999Α	UID:	********8787		
Bank Details of Applicant :					
Account Holder's name :	chaitanya	Account Number :	87584356564675	Account Type :	Savings
Bank Branch :	madhapur	IFSC Code :	UTIB55868856	Bank Name :	axis bank
Distillery /Brewery Details :					
Number of fermentation rooms	2	Capacity of fermentation rooms	2000	Number of storage of finished preparations in vats:	2
Capacity of storage of finished preparations in vats :	2000	Number of Rooms for storage of finished beer/wine in sealed bottles and other receptacles:	2	Capacity of Rooms for storage of finished beer/wine in sealed bottles and other receptacles	2000
Number of Spirit rooms :	2	Capacity of Spirit rooms :	200	Number of bottling rooms:	2
Capacity of Bottling rooms Names of spirituous preparations intended to be manufactured: Details of the process of	2000 A	Detailed formula of spirituous preparations intended to be manufactured: Applicant carried out the	No	Names of ingredients to be used in the manufacture of spirituous preparations	A
Details of the process of manufacture:		Applicant carried out the business of manufacturing spirituous preparations in the past:	INO		

Address of Proposed premise	s:				
Address of Proposed premises & Infrastructure details :	House-45, Street-45, PVR complex, Bijni, A division, Chirang, Assam , 170055	Landline/Mobile Number:	8686222316	Email Address :	chaitanya[dot]g[at]ctel[dot]in
Additional Details :					
Patta Number :	515614	Moja:	156561	Dak Number	1451
Area Of Land :	12				
Additional Details :					
East Boundary:	east	West Boundary	Wesdt	South Boundary :	South
North Boundary:	North				
		s	ubmit		

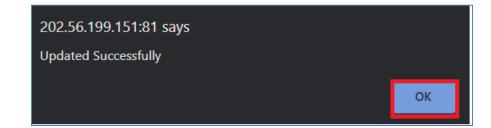
• After modifying the mobile number and e-mail address, User needs to click on save button.

स्वच्छ – पारत एक करन स्वय्हता से ओर	Department Of Ex	cise			🤗 Home CHAITA
Master Data - Ei Lice	ense Registration - 🖉 Brar	nd Label Registration - 🖉 Dashboard	✓ O Users ✓ A Reports	- Others - 🕞	Stock Receipts ~
TIAL MODIFICATION	1			License Registration	/ License Modifications / Partial Mo
icense Details :					
Type of Application :	Fresh Issuance of License	Licensee Type :	Private	License Types :	Manufacturing
Manufacturing Types	Distillery	License Code :	D1	Applicant Type :	Individual
pplicant Info : (Only Mo	bile Number & Email Addre	ss are Editable)			
Applicant Name :	CHAITANYA	Business Name :	SHIFT INSERT	Address:	BANGLAGARH ROAD, BORGAON STREET, landmark , A CIRCLE , division, Chirang, Assam -543543
Landline/Mobile Number :	8143414396	E-mail Address :	vasub@ctel.in		
ndividual Details :					
Father's Name :	father	Mother's Name :	mother	Date Of Birth :	06-MAY-21
PAN Number :	OAAAA9999A	UID:	*******8787		
dress of Proposed prem	ises:				
Address of Proposed premise & Infrastructure details :	s House-45, Street-45, PVR complex, Bijni, A division, Chirang, Assam, 170055	Landline/Mobile Number:	8686222316	Email Address :	chaitanya[dot]g[at]ctel[dot]in
ditional Details :					
Patta Number :	515614	Moja:	156561	Dak Number	1451
Area Of Land :	12				
ditional Details :					
East Boundary:	east	West Boundary	Wesdt	South Boundary :	South
North Boundary:	North				

• User needs to click on ok on the confirmation window.



Address of Proposed premises Address of Proposed premises & Infrastructure details :	S: House-45, Street-45, PVR complex, Bijni, A division, Chirang, Assam , 170055	Landline/Mobile Number:	8686222316	Email Address :	chaitanya[dot]g[at]ctel[dot]in		
Additional Details :							
Patta Number :	515614	Moja:	156561	Dak Number	1451		
Area Of Land :	12						
Additional Details :							
East Boundary:	east	West Boundary	Wesdt	South Boundary :	South		
North Boundary:	North						



- To view the modifications done, User need to click on License Registration
- Click on approved License registration
- Click on view button to view the details.

🖭 License Registration ~ 🧷
New License
Approved Licenses
License Renewal
License Requests
License Modifications
Request For Surrender Of License
License Surrender
License Suspension

Master D	ata 🗸 📺 L	icense Reg <mark>i</mark> stration	• Ø Br	and Label Registration 、	🔿 Dashboa	rd ~ 🔗 Users	· 🙆	Reports ~	Others ~	Stock Receipts ~		
PPROVED	LICENSES									License Registrat	ion / Appro	ved Lice
			Start	Date 🛗 Select Sta	art Date	End Date 🛗 10	D-May-2021		License Sub Types	All	*	Searc
10 *										Search:		
Reference Id 🕈	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Code	Status	License Number	Action	Download	
L2100007	CHAITANYA	SHIFT INSERT	Individual	Fresh Issuance of License	Manufacturing	Distillery	D1	Approved	00D1CC0000121	Map Chemical Lab	88	00
L2100008	CHAITANYA	BPL PVT LTD	Company	Fresh Issuance of License	Manufacturing	IMFL Manufacturing	FL1	Approved	0FL1CC0000321	Map Chemical Lab	88	00
L2100009	CHAITANYA	CS BOTTLING UNIT	Individual	Fresh Issuance of License	Manufacturing	CS Manufacturing	C51	Approved	0C51CC0000421	Map Chemical Lab	88 88	e]e

CENSE VIEW					License Registration / License
Reference ID : L2100007 Busin	iess Name : S	HIFT INSERT			Uploaded Documents
License Details :					
Type of Application	:	Fresh Issuance of License	Manufacturing Types	:	Distillery
Licensee Type	:	Private	License Code	:	D1
License Types	:	Manufacturing	Applicant Type	:	Individual
Applicant Info :					
Applicant Name	:	CHAITANYA	Address	:	BANGLAGARH ROAD, BORGAON STREET,
Business Name	:	SHIFT INSERT			landmark, A CIRCLE , division, Chirang, Assam
Landline/Mobile Number	:	8143414396	E-mail Address	:	-543543 vasub[at]ctel[dot]in
Individual Details :					
Father's Name	:	father	PAN Number	:	ΟΑΑΑΑ9999Α
Mother's Name	:	mother	UID	:	XXXXXXX8787
Date Of Birth		06-May-2021			

Full Modification process:

• User needs to select Full modification sub tab.

•	🗉 License Registration 🗸 ⊘	Brand Label Registration			
	New License				
	Approved Licenses				
	License Renewal	rt Date 🛗 Select Start D			
	License Requests				
L	License Modifications	Partial Modification			
а	Request For Surrender Of License	Full Modification			
	License Surrender	Licensee Requested List			
	License Suspension				

• User needs to select License type and click on modify button to modify the details.

ULL MODIFI	CATION						License R	Registration / Lic	cense Modifications /	Full Modificati
					Start Date	10-May-2021		End Date 🛗	10-May-2021	Search
10 •									Search:	
Reference Id	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Code	Status	License Number	Action
L2100007	CHAITANYA	SHIFT INSERT	Individual	Fresh Issuance of License	Manufacturing	Distillery	D1	Approved	00D1CC0000121	Modify
L2100008	CHAITANYA	BPL PVT LTD	Company	Fresh Issuance of License	Manufacturing	IMFL Manufacturing	FL1	Approved	0FL1CC0000321	Modify
L2100009	CHAITANYA	CS BOTTLING UNIT	Individual	Fresh Issuance of License	Manufacturing	CS Manufacturing	CS1	Approved	0CS1CC0000421	Modify
L2100010	CHAITANYA	AROMA PVT LTD	Individual	Fresh Issuance of License	Manufacturing	Brewery	B1	Approved	00B1CC0000221	Modify
									Pre	vious Next

FULL MODIFICATION					Licensee Modification / Full Modifica
Reference ID : L2100007 Busines	s Name : SH	IFT INSERT License Number : 00D:	ICC0000121 License Code : D1		
License Details : ■					
 Type of Application License Types 	:	Fresh Issuance Of License Manufacturing	Licensee Type Manufacturing Type	:	Private Distillery
Applicant Type	:	Individual			
Applicant Info : 🗖					
Applicant Name	:	CHAITANYA	□ Address	:	BANGLAGARH ROAD, BORGAON STREET, landmark , A CIRCLE , division, Chirang,
Landline/Mobile Number	:	8143414396	E-mail Address	:	Assam -543543 vasub[at]ctel[dot]in
Individual Details : 🗖					
Father's Name	:	father	Mother's Name	:	mother
PAN Number	:	OAAAA9999A		:	********8787
Date Of Birth	:	06-May-21			

Bank Details of Applicant :					
Account Holder's name	:	chaitanya	Bank Name	:	axis bank
Account Number	:	87584356564675	Bank Branch	:	madhapur
Account Type	:	Savings	IFSC Code	:	UTIB55868856
Distillery /Brewery Details : ■					
Number of fermentation rooms	5	2	Number of Rooms for storage of	:	2
Capacity of fermentation rooms	2	2000	finished beer/wine in sealed bottles		
Number of Spirit rooms	:	2	and other receptacles		
Capacity of Spirit rooms	2	200	Capacity of Rooms for storage of finished beer/wine in sealed bottles	:	2000
Number of storage of finished	:	2	and other receptacles		
preparations in vats			Production Capacity	:	
Capacity of storage of finished preparations in vats	1	2000	Names of spirituous preparations	:	А
Number of bottling rooms	¥1	2	intended to be manufactured		
Capacity of Bottling rooms		2000	Detailed formula of spirituous	:	
capacity of botting rooms	*/	2000	preparations intended to be manufactured		
			Names of ingredients to be used in the	:	A
			manufacture of spirituous preparations		
			Details of the process of manufacture	:	
			Applicant carried out the business of manufacturing spirituous preparations in the past	:	No

Address of Proposed p	oremises : 🗖							
 Address of Proposed Infrastructure details 		:	House-45, Street-45, P vision, Chirang, Assam			Email Address Landline/Mobile Number	:	chaitanya[dot]g[at]ctel[dot]in 8686222316
Additional Details :								
 Patta Number Dak Number 		:	515614 1451			Moja Area Of Land	:	156561 12
Additional Details :								
East Boundary South Boundary Upload Document *		:	east South			,	:	Wesdt North
opour bocanion	Choose File	No file	chosen					
Remarks : *			h					
				s	ubmi	t		

- User needs to select the data which needs to modify
- Click on Submit button.

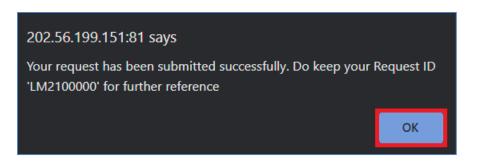
💵 Master Data 🗸	License Registration ~	🔗 Brand Label Registration ~	🔗 Dashboard -	⊖ Users ~	🚊 Reports ~	Others ~	Stock Receipts ~		
FULL MODIFICATION Licensee Modification / Full Modification									
Reference ID : L2100007 Business Name : SHIFT INSERT License Number : 00D1CC0000121 License Code : D1									
License Details	:=								
Type of Appli	cation :	Fresh Issuance Of License	C	Licensee Type	e	: F	Private		
License Type:	; :	Manufacturing	C	Manufacturir	пд Туре	: [Distillery		
 Applicant Typ 	e :	Individual							
Applicant Info:	•								
Applicant Na	me :	CHAITANYA	C	Address			BANGLAGARH ROAD, BO		
							andmark , A CIRCLE , divi Assam -543543	sion, Chirang,	
Landline/Mo	bile Number :	8143414396	C	E-mail Addre	SS		vasub[at]ctel[dot]in		
Individual Deta	ils : 🗹								
Father's Name		father		Mother's Nar	20		nother		
PAN Number		OAAAA9999A			lie		***************************************		
 Date Of Birth 		06-May-21							
		,							

Address of Proposed p	remises : 🗖								
 Address of Proposed Infrastructure details 		:	House-45, Street-45, PVR complex, Bijni, vision, Chirang, Assam , 170055		Email Address Landline/Mobile Number	:	chaitanya[dot]g[at]ctel[dot]in 8686222316		
Additional Details :									
 Patta Number Dak Number 		:	515614 1451		Moja Area Of Land	:	156561 12		
Additional Details:									
East Boundary South Boundary Upload Document* Remarks : *	Choose File	: :] Terms_	east South and_Conditions.pdf		West Boundary North Boundary	:	Wesdt North		
			@	Subm	it				

• Click on OK to continue.

202.56.199.151:81 says		
Are you sure you want to continue		
	ОК	Cancel

Additional Details :			
Patta Number	: 515614	Moja	: 156561
Dak Number	: 1451	Area Of Land	: 12
Additional Details :			
East Boundary	: east		: Wesdt
South Boundary	: South	North Boundary	: North
Upload Document *	Choose File Terms_and_Conditions.pdf		
Remarks : *	No remarks		
	HUTCHIARS		
		•• •	



• After accepting the alert, the page will redirect to License requested list

	स्वच्छ भारत एक करम स्वच्छत्रा की ओर	Depart	ment Of Excise					Home CHAITANYA	G
💵 Maste	er Data 🗸 🔳 🖪	cense Registration	🗸 🔗 Brand Label Reg	zistration - 🖉 [Dashboard - O Users -	🗟 Reports ~ 🛅 O	thers ~ 🔒 Stock Receipts ~		
LICENSE	E REQUESTED	LIST				License Re	gistration / Licensee Modification	n / Licensee Requested L	.ist
					Start Da	ie 🛗 10-May-2021	End Date 🛗 10-May-202	1 Search	
10	¥						Search	н.	
S.No 📤	Request ID	Profile ID	Requested User	Requested On	Assigned To	Action	S	tatus Download	
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. SURESH , ACS (Collect	Preview	Track History	New	
								Previous Next	

• User is required to click on log out button to come out from the application.

Mast	er Data 🗸 📖	License Registration	 Brand Label R 	Registration ~	Dashboard ~ O Users ~	Reports ~ 🚺 Others ~ 🔒 Sto	ck Receipts ~
CENSE	E REQUESTED	LIST				License Registration / Licens	ee Modification / Licensee Requester
					Start Date	10-May-2021 End Date	10-May-2021 Search
10	•						Search:
S.No ^	Request ID	Profile ID	Requested User	Requested On	Assigned To	Action	Status Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. SURESH , ACS (Collector	Preview Track History	New
							Previous Nex

Collector Office

- User is required to enter the Login Id & Password.
- Click on Sign in button to enter in to the application

Striction Color Striction Color Striction Color Striction Color	भा रबका स्विच्छ पारत एक करम स्वरहता की ओर			Department Of Excise
				klabaidya
Verification Code . Get a new code				
		Verification Code*	Get a new code	
Don't have an account? Sign Up Forgot Password? Track Status				

• Click on License registration tab and select Licensee requested list

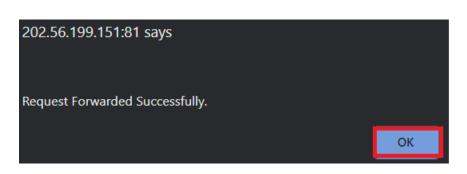
License Registration ~	RTI ~	🔒 Stock Re
New License Approved Licenses License Renewal	D LIST	
License Requests		
License Modifications	Partial Modif	ication
License Surrender	Full Modifica	tion
License Suspension	Licensee Req	uested List

• All requests will be displayed in License Requested List, Click on assign

	स्वच्छ भारत एक करन स्वाइता की ओर	Departr	nent Of Excise				🚝 Home	Mr. SURESH, ACS
E Licens	e Registration ~	RTI -	Stock Receipts ~					
LICENSE	E REQUESTED	LIST				License Regi	stration / Licensee Modification / Li	icensee Requested Li
						Start Date 10-May-2021	End Date 🛍 10-May-2021	Search
10	*						Search:	
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To	Action	Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. SURESH, ACS (Collector)	Assign Preview Track H	listory	*
								Previous Next

- User is required to select the Office, Role, User Name, Status from the dropdown provided.
- Click on Assign button by providing the remarks in the remarks field

L	icen	se Modifi	cation			×			
S.No Request ID			Requested User Requested On Requested Fields						
	1	LM2100000	CHAITANYA	10-MAY-21	FATHERNAME MOTHERNAME PANNUMBER AADHARNUMBER DOB	R			
C	Office	(DISTRICT OFFICE			~			
R	lole		Excise Superintender	nt		•			
ι	Jser Na	me	Mr. Mahesh			•			
S	itatus		Status - Forwarded			~			
R	Remarks	S	forwarded						
					Assign				



• Status and assigned to will be changed after forwarding the application to superintendent.

SIST SADA	स्वच्छ भारत एव करन स्वयना से ओर	Departi	nent Of Excise				🤗 Home	e Mr. SURESH, ACS 🗗
E Licens	se Registration ~	RTI -	Stock Receipts ~					
LICENSE	E REQUESTED	LIST				License Regi	stration / Licensee Modification /	Licensee Requested List
						Start Date 🗯 10-May-2021	End Date 10-May-2021	Search
10	¥						Search:	
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To	Action	Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. Mahesh (Excise Superintendent)	Preview Track H	listory Forwarded	*
								Previous Next

• Click on logout to sign out from the application

	स्वच्छ भारत एक करन स्वयाजा को ओर	Departn	nent Of Excise				🤗 Home	Mr. SURESH, ACS
License	Registration ~	RTI -	itock Receipts 🗸					
ENSEE	E REQUESTED	LIST				License Registration / Licen	see Modification / L	icensee Requested
						Start Date 🛗 10-May-2021 End Date	10-May-2021	Search
0	*						Search:	
.No 🕈	Request ID	Profile ID	Requested User	Requested On	Assigned To	Action	Status	Download
	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. Mahesh (Excise Superintendent)	Preview Track History	Forwarded	*
								Previous Next

Excise Superintendent

- User is required to enter the Login Id & Password.
- Click on Sign in button to enter in to the application

राभा ८२६९२ स्विष्ठ पिरत एक करन स्वरखा सी ओर		Department Of Excise
	manta Biswa Sarma hief Minister of ASSAM	Shri Parimal Suklabaidya Hon'ble Minister of Excise ASSAM
	SUP_CHI	
	Verification Code • 40543	Get a new code
	Don't have an account? Sign Up Track Status	Forgot Password?
		_

• Click on License registration tab and select Licensee requested list

■ License Registration ∨	RTI ~	🔒 Stock Re
New License	DLIST	
Approved Licenses		
License Renewal		
License Requests		
License Modifications 🔸	Partial Modif	ication
License Surrender	Full Modificat	tion
License Suspension	Licensee Req	uested List

• All requests will be displayed in License Requested List Click on assign.

License	Registration ~	🔏 Distillery ~	Bottling Units ~	O) Users ~	🔒 Wholesaler -	🔳 Retailer ~	Q Vigilance ∽	í c	ompany Ware	ehouse ~ [Others -	🛃 Reports 🗸	RTI ~
CENSEE	E REQUESTED	LIST							Licer	nse Registratio	on / Licensee N	Aodification / Lic	ensee Reques
							Start Dat	te 🛗	10-May-2021	E	ind Date	10-May-2021	Searc
10	*											Search:	
6.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To		A	Action				Status	Downloa
L	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. Mahesh (Exc	ise Superintendent)		Assign	Preview	Track History		Forwarded	*
													Previous 1

	स्वत्व पारत एत कल स्वयता की ओर	Depar	tment Of Excise								🤗 н	ome Mr. Mahesh
E Licen:	se Registration ~	🔏 Distillery ~	Bottling Units ~	O Users -	🔞 Wholesaler 🗸	🔝 Retailer ~	Q Vigilance ~	👔 Company War	rehouse ~	Others ~	🗗 Reports ~	RTI ~ 🗲 🖪
LICENSE	E REQUESTE	LIST						Lice	ense Registra	ition / Licensee	Modification / Li	censee Requested L
							Start Date	e 🛗 10-May-202	1	End Date	10-May-2021	Search
10	*										Search:	
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To		A	ction			Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. Mahesh (Exc	cise Superintendent)		Assign Preview	Track Histo	bry	Forwarded	٤
												Previous Next

- User is required to select the Office, Role, User Name, Status from the dropdown provided.
- Click on Assign button by providing the remarks in the remarks field

S.No	Request ID	Requested User	Requested On	Requested Fields
1	LM2100000	CHAITANYA	10-MAY-21	FATHERNAME MOTHERNAME PANNUMBER AADHARNUMBEI DOB
Office		CIRCLE OFFICE		
Role		Station House Inspec	tor	
User Na	me	Mr. VIKRAM		
Status		Status - Forwarded		
Remark	s	forwarded		
				Assign
est Fo	orwarded Su	ccessfully.		

• Status will be updated forwarding the application to Station House Inspector.

	स्वच्छ पात एक करन स्वयता की ओर	Departr	nent Of Excise					😤 Home Mr. Mahesh B				
표 Licens	e Registration ~	🭝 Distillery ~	Bottling Units ~	On Users -	Wholesaler ~	E: Retailer ~	Q Vigilance ∽	Company Warehouse ~	Others ~	🗗 Reports ~	RTI ~ 🔶 🗒	
ICENSE	E REQUESTED	LIST						License Regis	tration / Licensee	Modification / Li	ensee Requested L	
							Start Date	10-May-2021	End Date 🛗	10-May-2021	Search	
10	*									Search:		
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned T	0		Action		Status	Download	
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. VIKRAI	M (Station House Ins	pector)	Preview Track H	History	Forwarded	*	
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• Click on the log out button to Sign out from the application.

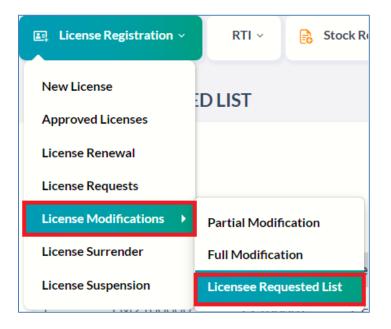
	स्वच्छ भारत एक क्रम स्वच्छना वरें ओर	Departi	ment Of Excise							🤗 Ho	me Mr. Mahesh 🗗
E: Licens	se Registration ~	🔏 Distillery ~	Bottling Units 🗸	O Users ~	🔒 Wholesaler ~	E Retailer ~	Q Vigilance ∨	Company Warehouse	 Others ~ 	🗗 Reports ~	RTI ∽ → 🗟 C
LICENSE	E REQUESTED	LIST						License Re	gistration / Licensee I	Modification / Lie	ensee Requested List
							Start Date	e 🗰 10-May-2021	End Date 🛗	10-May-2021	Search
10	¥									Search:	
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To	D		Action		Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. VIKRAN	M (Station House Insp	ector)	Preview Trac	:k History	Forwarded	*
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IOE

- User is required to enter the Login Id & Password.
- Click on Sign in button to enter in to the application

्रियुद्ध सिरत एक कम्म स्वयुक्ता की ओर		Department Of Excis
	manta Biswa Sarma hief Minister of ASSAM	Shri Parimal Suklabaidya Hon'ble Minister of Excise ASSAM
	Verification Code* 40543 Get	at a new code
	Don't have an account? Sign Up	Forgot Password?

• Click on License registration tab and select Licensee requested list



• Click on action to view the details

RESE SAGIA	स्वस्य - भारत एक करन स्वधन्ता की ओर	Depart	tment Of Excise					.е	ome Mr. VIKRAM E
E: Licen:	se Registration ~	Q Vigilance ~	â Company Wareh	ouse - 🚺 Others	✓ ➢ Reports ✓	Stock Receipts ~			
LICENSE	E REQUESTED	LIST					License Registration / Lice	ensee Modification / L	icensee Requested Lis
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10	¥							Search:	
S.No *	Request ID	Profile ID	Requested User	Requested On	Assigned To		Action	Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. VIKRAM (Statio	n House Inspector)	Preview Track History	Forwarded	*
									Previous Next

CENSEE REQU	JESTED LIST					sistration / License Modification / Licensee Reque						
Application Tra Status	ansaction: REQUEST RAISED	Submitted Da	te 10-May-2101:31:30	Submitted By	CHAITANYA (New License User)	Submitted To	Mr. SURESH , ACS (Collector)	Remarks	No remarks			
Status	FORWARDED	Submitted Da	10-May-2103:44:16	Submitted By	Mr. SURESH , ACS (Collector)	Submitted To	Mr. Mahesh (Excise Superintendent)	Remarks	forwarded			
Status	FORWARDED	Submitted Da	te 10-May-2104:02:52	Submitted By	Mr. Mahesh (Excis Superintendent)	e Submitted To	Mr. VIKRAM (Station House Inspector)	Remarks	forwarded			
	erification & Site Ins	pection :										
Application Application in press 24.75	cribed form with court fee	stamp of Rs.										
					Descrit 6 Destroyers the of the							
ge of applicant					Present & Past occupation of the	appricant and monthly income						
ducational Qualificat	lion				Financial Soundness certificate f lakh only from Bank Manager of	the bank where applicant or						
roof of residence/EP tached or not	IC Card/ Census copy of v	oter list			his financer has a account, if the a unemployed educated youth as p	applicant concerned is an er specification of rule 223 sul	b					
	acter, antecedents of the a	applicant			rule (2) read with rule 273 sub ru Rules 1945/2 years bank statem	le (5) of the Assam Excise						
tached or not					Whether the applicant is directly							
/hether the applicant ticle 5 to 8 of the cor	t is a citizen of india as de nstitution of India	ined in the			manufacture or sale of any intoxi Affidavit for no any wine licence							
						and the many field fidding						
ite Information												
te Plan duly prepare	d by a technically compet	ent person not			Whether a reputed Restaurant/F	lotel is functioning or not in						
elow the rank of SDO					the proposed site as per Govt. lef dtd. 6th Oct.2003	ter No. EX.429/2001/Pt-1/6						
and revenue clearanc	e certificate				Whether own building or rented	building. If rented valid						
	osed site from Educatio 42 dtd. 30.12.2014	nal institution/hos	pital/public worship as per Govt. Notifica	ition No.	registered rent agreement Distance from nearest "OFF"/"O	l"/CC shap as pas Dula 190 of						
From Educational In					the Assam Excise Rules 1945 (an							
From Hospital					Minimum requirement of size of "OFF"-200 square feet, "ON"-60							
					Number of existing CS licensed shop in the area							
From Public Worship	p				Number of Population, the shop	over						
notograph of Premise	es with seal & signature o	f Enquiry officer			remote or openation, are shop							
istance of the propos ovt. Notification No.	sed site from the National EX.131/2013/213/42 dt	Highway as per J. 30.12.2014										
upporting Inform												
ikijai clearance certifi	icate				N.O.C from G.M.C / Municipal Board Panchayat	/Gaon						
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• After filling the details, User need to click on assign button to forward the application.

			Stock Receipts -	(C R	Others -	Company Warehouse -	Q Vigilance -	Registration -	UCere
se Registration / Licensee Modification / Licensee Reque	License Registratio						LIST	E REQUESTED	CENSE
End Date 10-May-2021 Sean	0 May 2021	Start Date 💼 10 Ma							
Searchy								•	10
Status Download	ction	Action		Assi	Requested On	Requested User	Profile ID	Request ID	5.No *
Track History	Preview Track History	Prev	(Excise Superintendent)	Mr.1	10-MAY-21	CHAITANYA	L2100007	LM2100000	i.
Previous 1									
Reconstruct an									

- Login as superintendent to forward the License modification.
- Click on Assign button.

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파 Licens	e Registration ~	💰 Distillery ~	Bottling Units 🗸	O) Users ~	🙆 Wholesaler	E: Retailer ~	Q Vigilance ∨	👔 Company Warehouse 🗸	📔 Others ->	🗗 Reports 🗸	RTI ~
CENSE	E REQUESTED	LIST		License Registr	ation / Licensee	Modification / Lic	ensee Requeste				
							Start Date	10-May-2021	End Date 🛗	10-May-2021	Search
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S.No 📤	Request ID	Profile ID	Requested User	Requested On	Assigned To		Ad	tion		Status	Download
1	LM2100000	L2100007	CHAITANYA	10-MAY-21	Mr. Mahesh (Exc	ise Superintendent)		Assign Preview Track Hist	ory	Forwarded	≛ 🖨
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S.No	Request ID	Requested User	Requested On	Requested Fields
1	LM2100000	CHAITANYA	10-MAY-21	FATHERNAME MOTHERNAME PANNUMBER AADHARNUMBER DOB
Office		HEAD QUARTERS		~
Role		Commissioner		v
Jser Na	me	Mr. SACHIN,IAS		~
Status		Status - Forwarded		~
Remarks	5	forwarded		

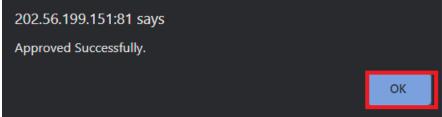
- Login as commissioner to view the License application
- Click on License registration tab and License request list tab
- Click on Approve to approve the application.

			partment Of Exci	se								🔗 Home	e Mr. SACH	iin,ias 🗗
	Master Data 🗸	🔄 License Regist	tration ~ 🔗 Brand L	abel Registration ~	Dashboard ~	🛃 Distillery ~	🔏 Distillery ~	🛃 Bott	tling Units 🗸	୍ଲ Users ~	🔏 Brewery ~	â w	/holesaler ~	► Re
LICE	NSEE REQU	ESTED LIST							Lice	ense Registration	n / Licensee Modi	fication / l	Licensee Req	juested List
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10	¥											Search:		
S.N	lo • Request	ID Profile ID	Requested User	Requested On	Assigned T	D		Action				Status	Downle	oad
1	LM2100	000 L210000	7 CHAITANYA	10-MAY-21	Mr. SACHII	N,IAS (Commissione	r)	Approve	Preview	Track History		Forwarded	*	•
													Previous	Next

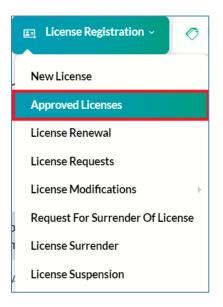
	रवन्द्र व		rtment Of Excise	2							38 Home	Mr. SACHIN	i,ias 🗗
💵 Ma	ster Data ~	License Registrat	tion 🗸 🔗 Brand Lab	el Registration ~	① Dashboard ~	🔏 Distillery ~	🔏 Distillery ~	Bottling Units	~ On Users ~	🔏 Brewery ~	@ Who	lesaler ~	→ Re
LICENS	EE REQUE	STED LIST						I	icense Registration	n / Licensee Modific	ation / Lic	ensee Reque	sted List
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S.No *	Request I	D Profile ID	Requested User	Requested On	Assigned To		A	ction		St	atus	Downloa	d
1	LM21000	00 L2100007	CHAITANYA	10-MAY-21	Mr. SACHIN	IAS (Commissioner)	Approve Preview	Track History	E	orwarded	±	
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• User required to review the details, Click on Submit

LICENSE MODIFICATION	icense Modification / Approve Request
Approve Request (Profile ID : L2100007)	
NAUU motner	
Pan Number QAAAA9999A Aadhar Number 639879658787	
DOB 06-May-2021	
Forwarded Authority Remarks: FORWARDED Remarks: No remarks	
Uploaded document : View Document	
	li
Submit Reject	



• Login as the applicant to view the changes



• Click on the view button to view the details.

	स्वच्छ भारत	Departr	nent Of E	Excise						٩	Home CHAITANYA
Master D	ata 🗸 🕅 🛄 L	icense Registration	- 🖉 Br	and Label Registration ~	🔿 Dashboa	rd ~ Users	· 🙆	Reports ~	🚺 Others ~	Stock Receipts ~	
PPROVED	LICENSES									License Registrat	ion / Approved Licer
			Start	Date 🛗 Select Sta	art Date	End Date 🛗 10)-May-2021		License Sub Types	All	* Search
10 *										Search:	
Reference Id •	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Code	Status	License Number	Action	Download
L2100007	CHAITANYA	SHIFT INSERT	Individual	Fresh Issuance of License	Manufacturing	Distillery	D1	Approved	00D1CC000012	1 Map Chemical Lab	8888
L2100008	CHAITANYA	BPL PVT LTD	Company	Fresh Issuance of License	Manufacturing	IMFL Manufacturing	FL1	Approved	0FL1CC000032:	Map Chemical Lab	8888 88
L2100009	CHAITANYA	CS BOTTLING UNIT	Individual	Fresh Issuance of License	Manufacturing	CS Manufacturing	CS1	Approved	0C51CC000042	1 Map Chemical Lab	8888 88

स्वच्छ-भारत Dep	partment O	fExcise						😫 Home CHAITANYA
Master Data Elicense Regist	tration -	Brand Label Registration ~	🕚 Dashboard 🗸	兴 Users ~	Reports ~	🚺 Others 🗸	🔒 Stock Receip	ts v
CENSE VIEW								License Registration / License V
eference ID : L2100007 Busines	s Name : SHIF	TINSERT						Uploaded Documents
License Details :								
Type of Application	:	Fresh Issuance of License	2	Ma	nufacturing Types		:	Distillery
Licensee Type	:	Private		Lic	ense Code		:	D1
License Types	:	Manufacturing		Ap	plicant Type		:	Individual
Applicant Info :								
Applicant Name	:	CHAITANYA		Ad	dress		:	BANGLAGARH ROAD, BORGAON STREET, landmark,
Business Name	:	SHIFT INSERT						A CIRCLE , division, Chirang, Assam -543543
Landline/Mobile Number	:	8143414396		E-mail Address			:	vasub[at]ctel[dot]in
Individual Details :								
Father's Name	:	RAJU		PA	N Number		:	OAAAA9999P
Mother's Name	:	MOther		l	JID		:	XXXXXXXX8787
Date Of Birth	:	08-May-2021						

• Click on the logout button to come out from the Application

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Department Of Excise										
Master Data License Regis	tration - 🧷 🧷	Brand Label Registration ~	① Dashboard ~	O Users ∨	Others ~	🔒 Stock Re	ceipts ~			
ICENSE VIEW								License Registration / License View		
Reference ID : L2100007 Busines	s Name : SHIFT	T INSERT						Uploaded Documents		
License Details :										
Type of Application	:	Fresh Issuance of Licens	e	Manufacturing Type	IS		Distillery			
Licensee Type	:	Private		License Code		:	D1			
License Types	:	Manufacturing		Applicant Type		:	Individual			
Applicant Info :										
Applicant Name	:	CHAITANYA		Address		:	BANGLAGARH	ROAD, BORGAON STREET, landmark,		
Business Name	:	SHIFT INSERT		E-mail Address				sion, Chirang, Assam -543543		
Landline/Mobile Number		8143414396				÷	vasub[at]ctel[de	pt]in		