



CHEMICAL EXAMINATION OFFICER

User Reference Manual

C-TEL INFOSYSYTEMS PVT. LTD Hyderabad, Telangana

CHEMICAL EXAMINATION IN OFFICER(IOE) LOGIN

• User has to enter the officer login credentials and click on login.



• User has to click on lab tab.

	MS meet System			v	Velcome: Mr. Sibendra Bora (Officer)	
					💥 All the t	
		Alert! Your Password w Click here to ch	/ill Expire in next 3 days. ange password.			
EE		E2		A	Д	
Activity Dashb	oard Master Data	Procurement	Dispatch	Hologram Procurement	Lab	
	~					
r an			E C			
Reports	Others	e-Payment	Stock			
Departme	nt Of Excise © 2021. All rights reserved	Assam Build V	ersion V9.1.1.12	Designed and Developed By C-TEL Infosystems Pvt. Ltd.		

• User has to click on New button in status tab

	Session Time Left : 59:38	acturers Pvt Ltd (Bottling Unit) Home Mr. Sibendra Bora (Officer) 🗗								
💶 Activity Dashboard - 🔳 Master Data - 🙀 Procurement -	📓 Dispatch 🗸 🔗 Hologram Procurement 🗸 🔲 Lab 🗸	🕼 Reports - 👔 Others - 🐻 Stock - 🐻 🌱 ayme								
LAB SAMPLE INDENTS Lab / Lab Sample Indents										
	Start Date 🛗 11-Feb-2022	End Date 🛗 18-Feb-2022 Search								
10 -		Search:								
S.No Indent Source Date & Sam Number Location Excise Lab Time Type	e Payment Mode Status Action Grass)	GRN(Government Bank CIN(Challan Trans Receipt Number)(E- Identification Number)(E- Amou Grass) Grass) Grass								
Radiant EXCISE 18- Feb-2022 1 IND/CE Manufacturers CHEMICAL Feb-2022 /1012/1318 Pvt Ltd LAB PM	New O ONLINE New Request CHEX2159TT03117TT031171318 Raised	AS000021021202122E 02003942022021846722 2								
<		· · · · · · · · · · · · · · · · · · ·								
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• User after clicking on new button will show the sample details page.

Sam	mple Details										
₽											
SI.No	Indent.No	Memo.No	Quantity(BL)	Size(ml)	Brand Number	Brand Name	Batch No	Proof	Alcohol Content	Status	
1	IND/CE /1012/1318	IND/22 /4196/1012/2925	375	375	0689	OLD MONK GOLD RESERVE RUM	1	15	10	New Request Raised	
	Remarks*	Л									
										Forward	

• User has to enter the remarks in the remarks field and click on forward.

Sam	ple Detai	ls								>
e										
SI.No	Indent.No	Memo.No	Quantity(BL)	Size(ml)	Brand Number	Brand Name	Batch No	Proof	Alcohol Content	Status
1	IND/CE /1012/1318	IND/22 /4196/1012/2925	375	375	0689	OLD MONK GOLD RESERVE RUM	1	15	10	New Request Raised
	Remarks*	Max 500 Characters								
										Forward

• User after clicking forward will show the message as "Request Forwarded successfully."



• Now the status will show as "Processed" in officer login.

					Session Time Left : 59:49	7 Radiant Manufacturers F	∿t Ltd (Bottling Unit) │ Home │ I	Mr. Sibendra Bora	a (Officer) 🗗		
Activity Dashboard ~	💵 Master Data	- Procu	ement ~ [🛐 Dispatch	 Hologram Procurement 	🚨 Lab 🗸 🕞 Repo	orts - 📋 Others -	Stock ~	🗟 争 Payme		
LAB SAMPLE INDENTS	LAB SAMPLE INDENTS Lab / Lab Sample Indents										
					Start Date 🛗	11-Feb-2022	End Date 🛗 18-Feb-2022		Search		
10 *							Search	:			
Source Excise Lab	Date & Sar Time Tyr	mple Payment pe Mode	Status /	Action	Department Reference Number(E- Grass)	GRN(Government Receipt Number)(E- Grass)	Bank CIN(Challan Identification Number)(E- Grass)	Transaction Amount(E- Grass)	Transacti Status(E- Grass)		
Radiant Manufacturers Pvt Ltd (Bottling Unit)	18- Feb-2022 01:53:36 PM	end online	Processed	Forwarded to chemical examiner	CHEX2159TT03117TT031171318	AS000021021202122E	02003942022021846722	20	Success		
<									>		
Department Of Exci	e © 2021. All rights re	served			Assam Build Version V9.1.1.12		Designed and Developed By C-TEL II	Previous fosystems Pvt. Lt	s Next d.		

• User also can view the respective print by clicking on print button.



Sir,

I have the honour to send here with sample(s) of following batch no. bottled by Radiant Manufacturers Pvt Ltd (Bottling Unit), for favour of your necessary action

The nature of examination required is whether the samples(s) is/are fit for human consumption and conform to ISI specification .

SLNo	Memo.No	Brands Name	Batch No	Size(ml)	Quantity(BL)	Date Of Manufacture	Status
1	IND/22 /4196/1012/2925	OLD MONK GOLD RESERVE RUM	1	375	375	18-Feb-2022	New

Thank You

