C-TEL INFOSYSTEMS PVT. LTD.

AE₹MS

Assam Excise Revenue Management System

IMFL Bottling Unit – Central & Local

User Reference Manual

C-Tel Infosystems Pvt. Ltd
Hyderabad, Telangana

1.Overview:

The purpose of this document is to provide a detailed description of the e-governance application for Commissioner ate of Excise in Assam. It describes in detail all the functional and non- functional requirements given by the client. This project's aim is to automate the tracking system of liquor from the time of manufacture to the time of sale with minimal or no human intervention.

Purpose and Scope

The provision of all Information Technologies, Materials, and other Goods as well as the performance of all Services required for the design, development, and implementation (including procurement, quality assurance, assembly, associated site preparation, Delivery, Pre-commissioning, Installation, Testing, and Commissioning) of the System.

The objective of this project is to:

- Better Compliance Management
- Effective monitoring of Supply chain related to alcohol in State & in transit through the state
- Reduction in Revenue Leakages
- Provision of e-services for stakeholders
- Increase transparency and accountability across functions and transactions
- Improve efficiency and effectiveness in the processes
- Reduce time for transactions through process re-engineering &automation

Availability of real-time information on, licenses, payments,
permits, passes, cases & other details

- Business intelligence tools for decision support
- Providing actionable data for enforcement
- Automated Reconciliations & Accounting Management
- Common data master across Department, functions, & other stakeholders
- Data digitization at source
- Avoiding paper transactions

- Integration across other stakeholder Government Departments (Finance & Treasury)

- Track all the activities o Distilleries, Bottling Units, Wholesale warehouse, label / hologram, manufacturer, and Retailers.

The entire application acts as one platform for complete project which is offering functionalities to the Excise department - Assam, Manufacturers, Wholesale warehouses, and the retailers. The complete information related all the phases of the project can be accessed from the Central application.

2.Helpful Resources:

2.1 System Requirements:

Operating System

- Ubuntu Version No:20.0.4

Connectivity

- For Data Transmission There Should Be Connectivity Installed at Distillery Location

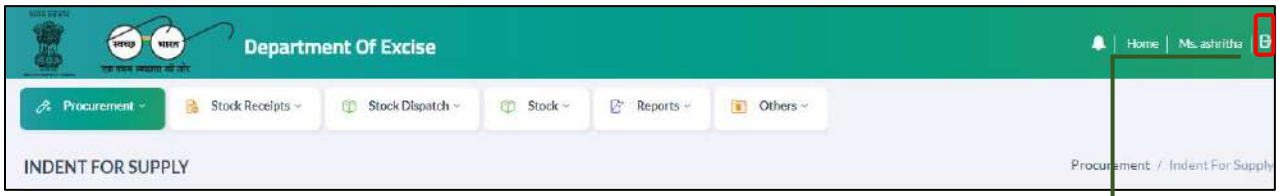
Browser:

- Application Is Compatible with Latest Mozilla and Chrome

2.2 Help and Contact Information

****user required to handle all alert pop-up by clicking on ok****

Logout:



User can click on Logout Button to log out from application

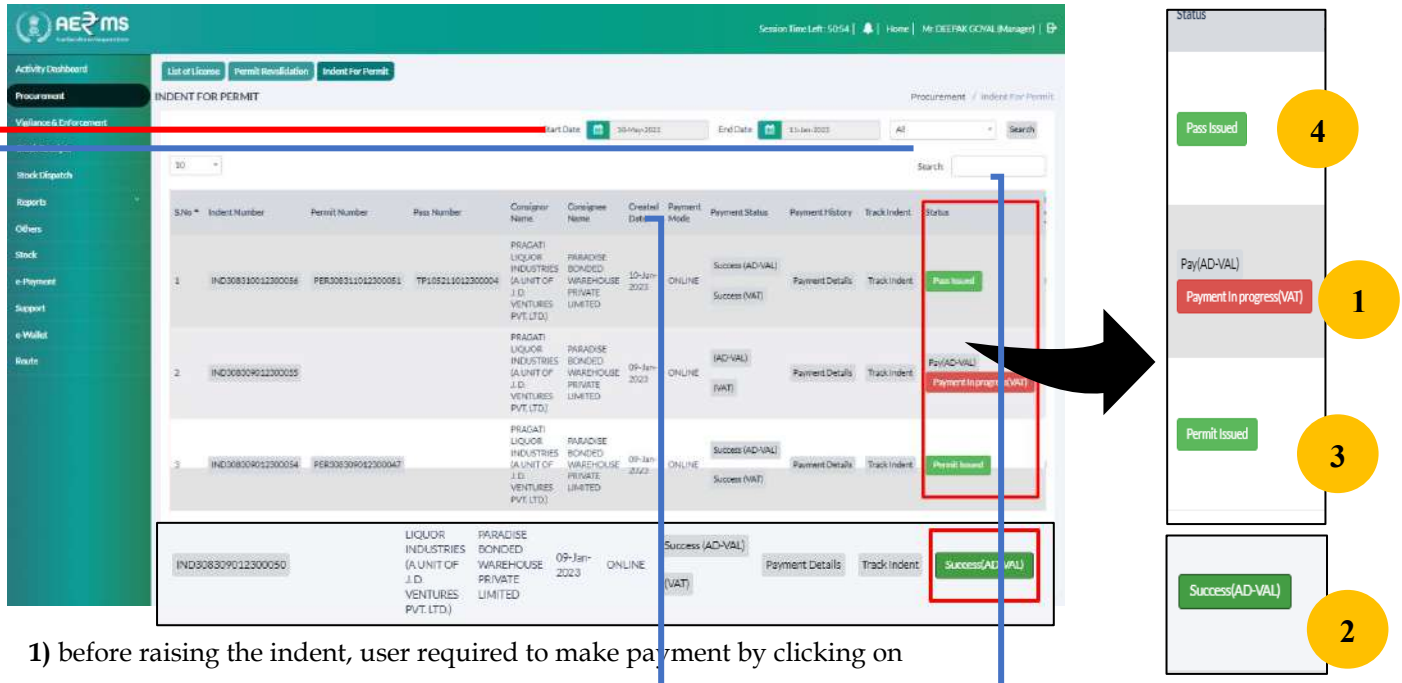
Home, Alert, Main dashboard:

User can click on bell icon to find notifications

User can click on home for access of Main Dashboard

Helpful Information:

→ Different type of status:



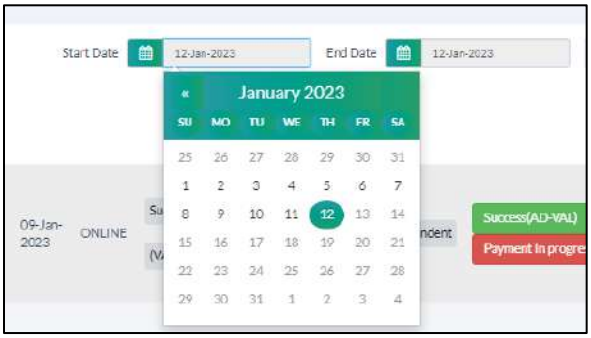
1) before raising the indent, user required to make payment by clicking on "**Pay (AD-VAL), pay VAT**".

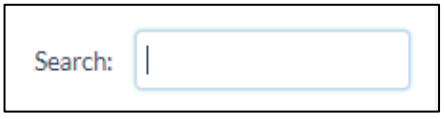
2) after payment the status will be updated as "**Success (AD-VAL) & Success VAT**" Or "**forwarded to IOE**"

3) After Approval of Permit the status will be updated as "**Permit issued**"

4) when pass is initiated by Consignor, the status will also be updated "**Pass Issued**"

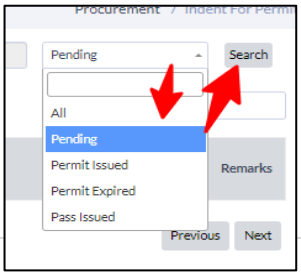
→ To find the previous data select dates & click on search:





- User can search by reference by Indent Number, Permit number (if issued), Name of Consignor, etc.

- Select dates as shown in above screen and click on search button.



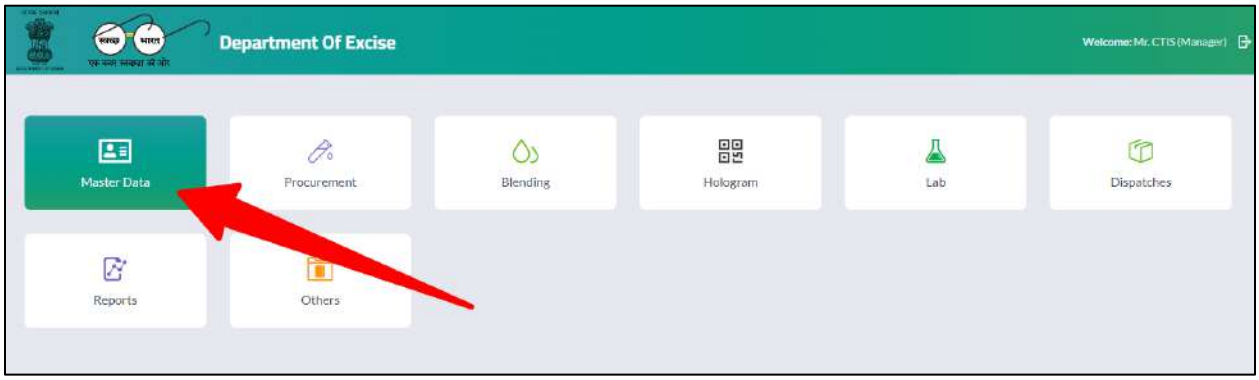
3) Central & Local Bottling unit:

Local Server IP:

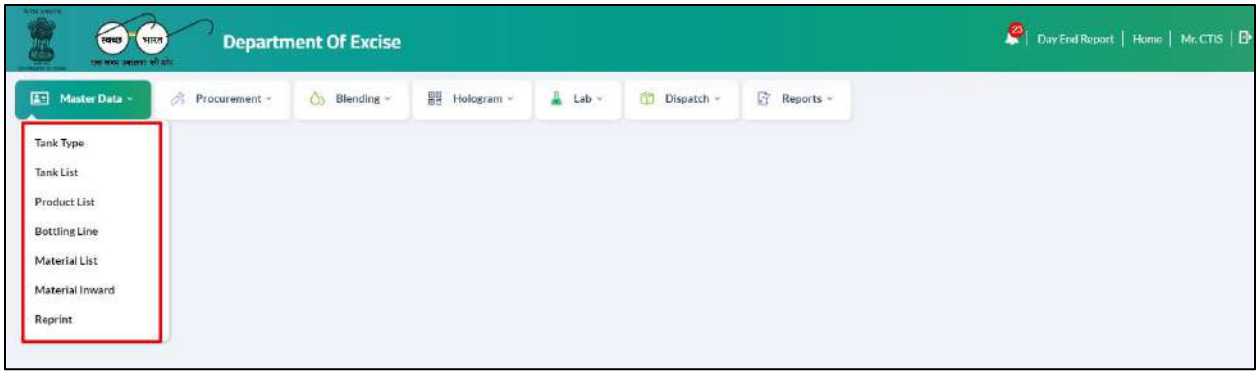
Manager Login:

- User required to provide valid credentials and click on "**Arrow"** button to Login into the Application., after Successful Login, user will be redirected to Main Dashboard as shown below.

3.1) Master Data:

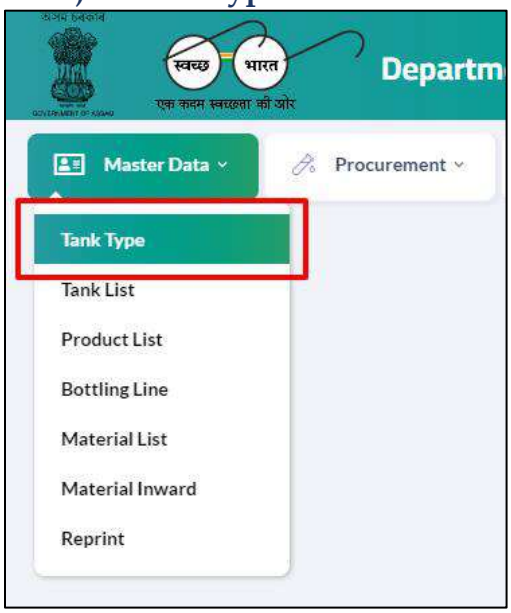


- User required to click on "**Master Data**" Tab to advance to next screen

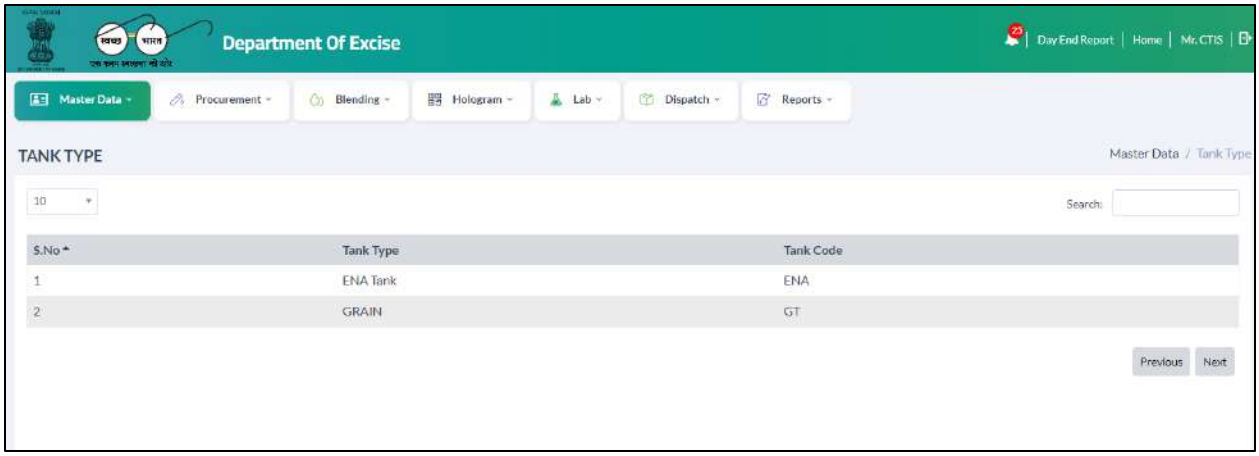


- User can view the Subtabs in master data as shown in above screen, please select accordingly to perform operations related to subtabs.

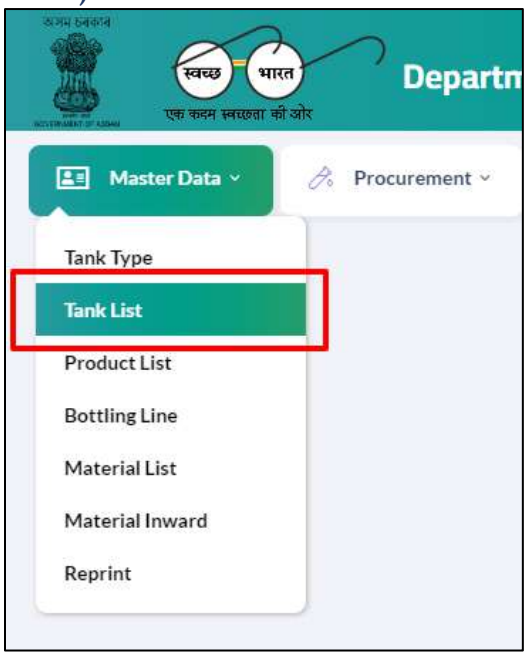
a) Tanks Type:



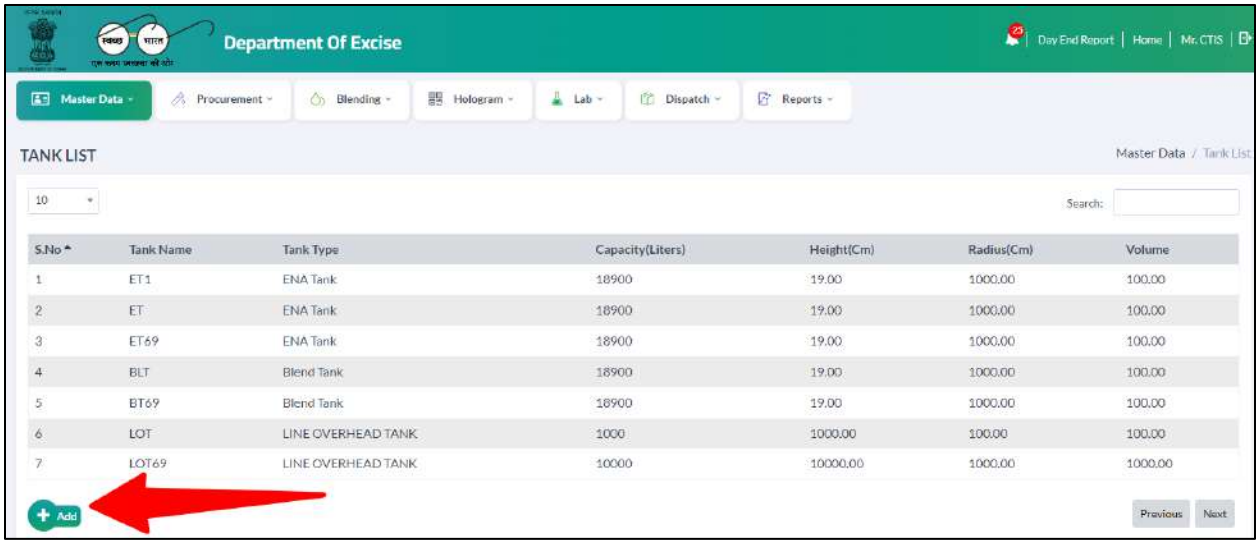
- User required to select "**Tank Type**" subtab to view the Tank details as shown below.



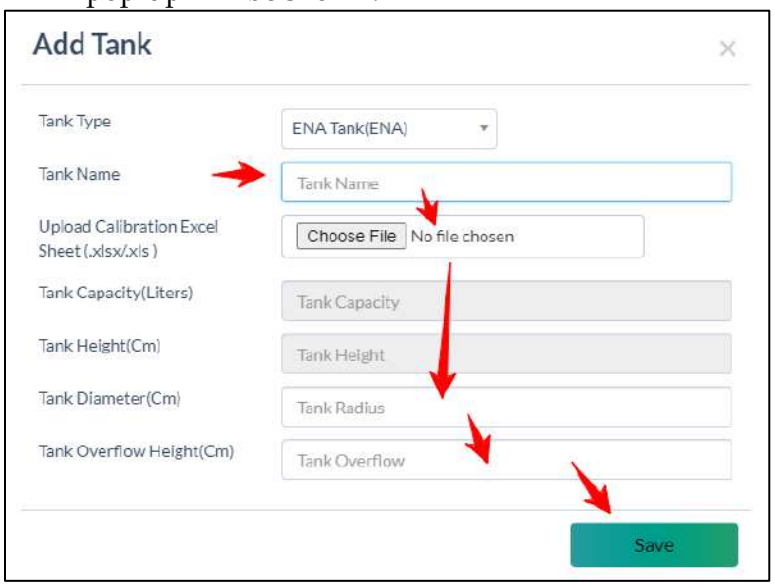
b) Tank List:



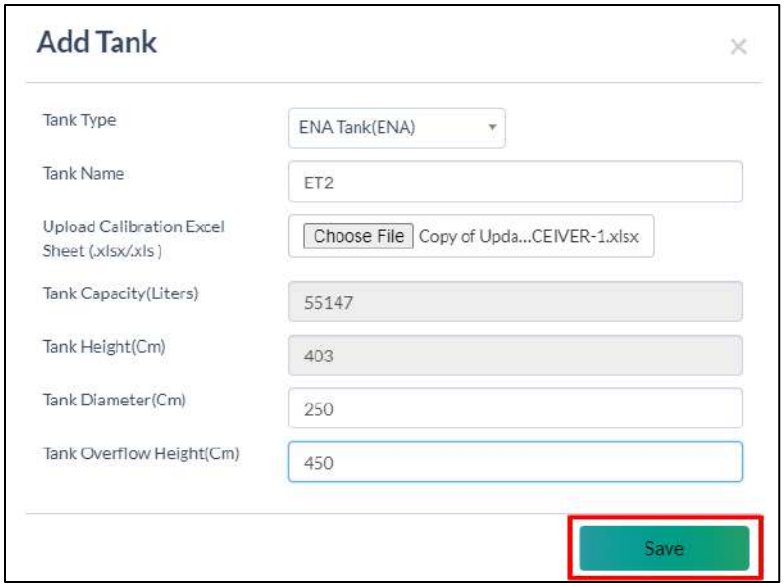
- User required to click on "**Tank list**" to add tank, and user also has provision to view the all-Tank List Details



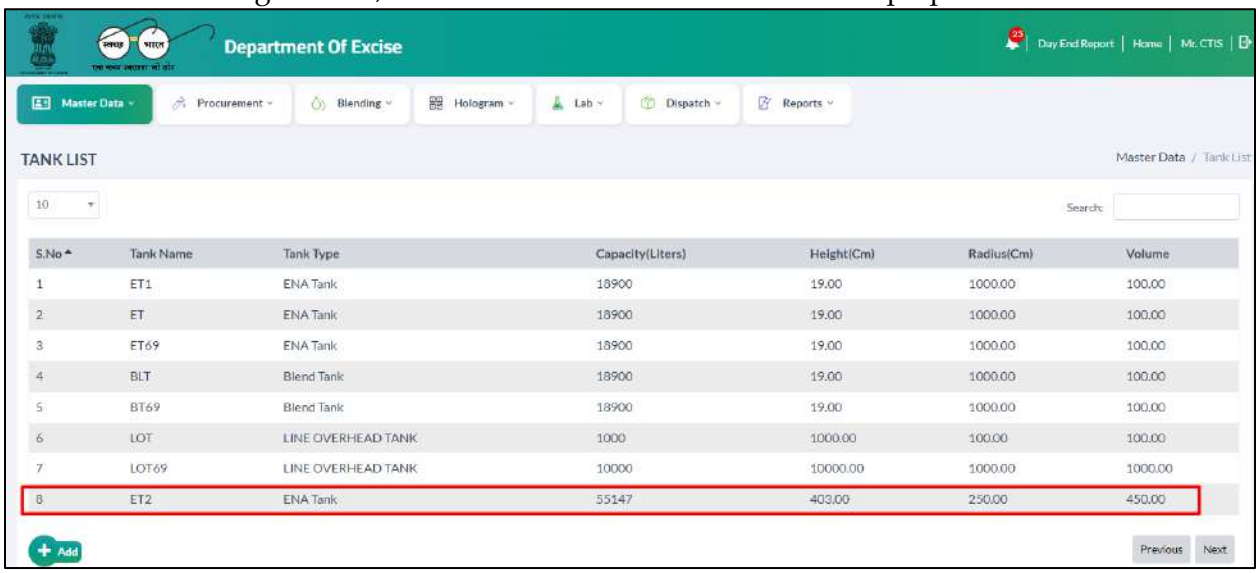
- User must click on "**+Add**" icon as shown in above screen, After Clicking on +Add a pop-up will be shown.



- User required to provide the Tank details and Upload the Valid calibration sheet, then click on "**save**".

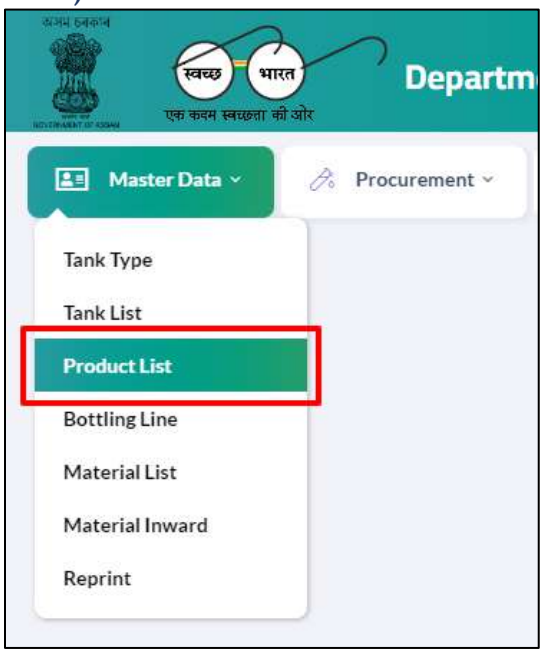


- After Clicking on save, the User can view the confirmation Pop up.

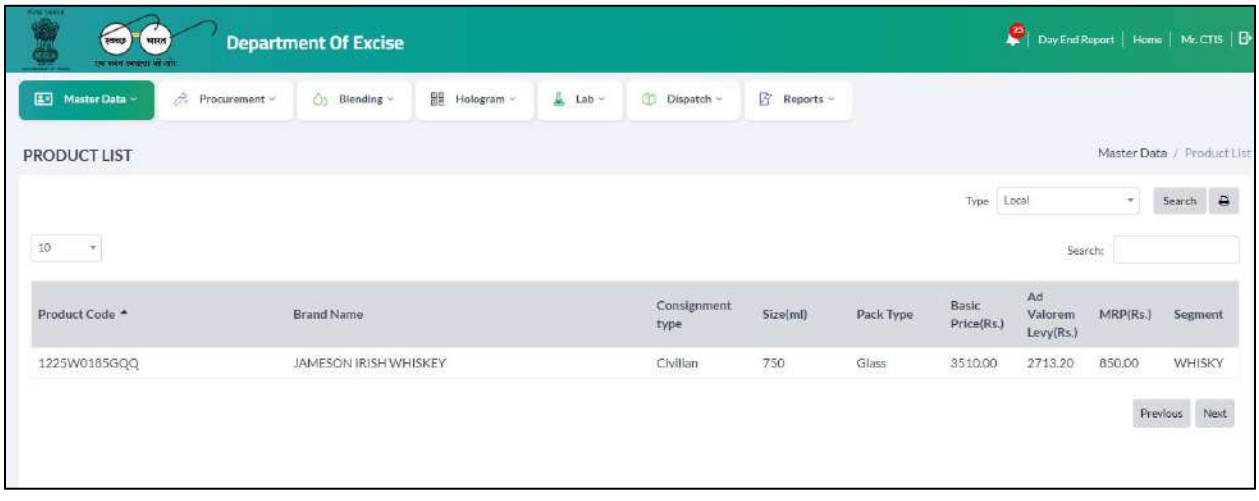


- User can view the Tank detail as shown in above screen.

c) Product List:

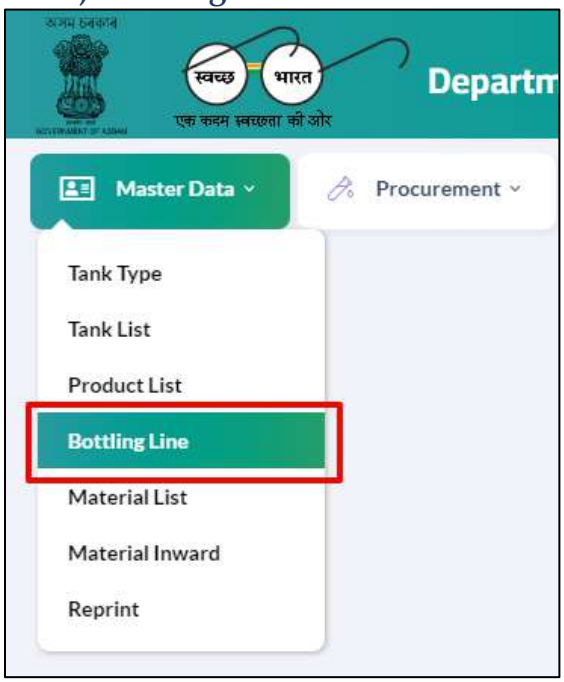


- User required to click on "**Product List**" from drop down.
- After selecting Product List, a product List page will be displayed as shown below.

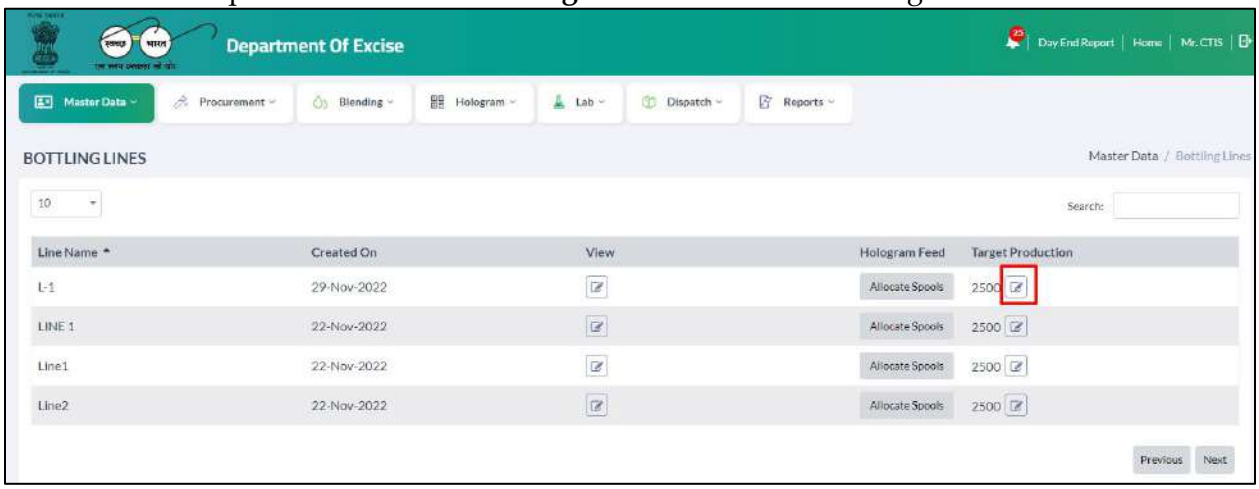


- User can view the registered Product List as shown in above screen.

d) Bottling Line:



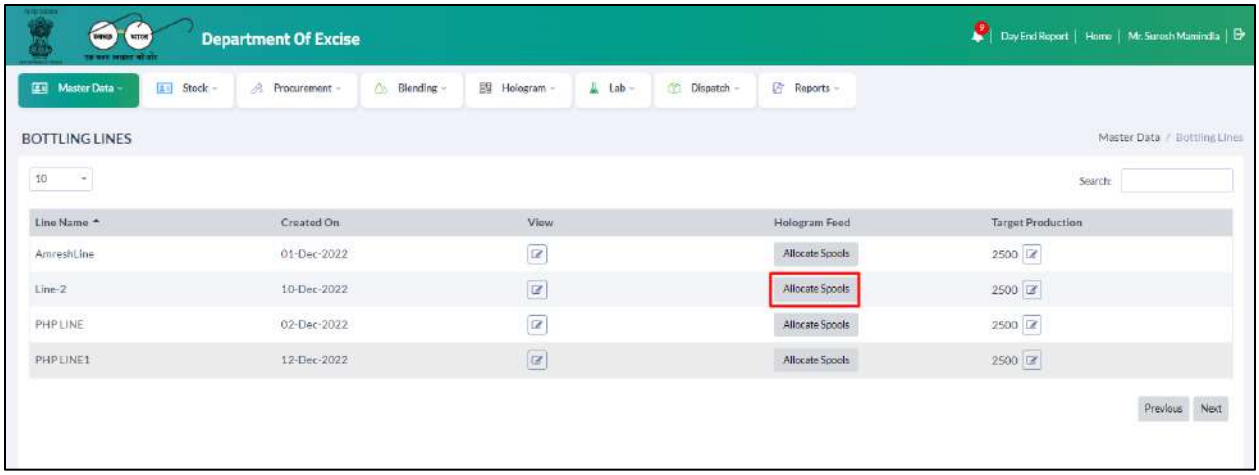
- User is required to click on "**Bottling Line**" to view the Bottling Line details.



- User has provision to set the "**Target Production**".

- User can provide Target and Click on "**Submit**" button.

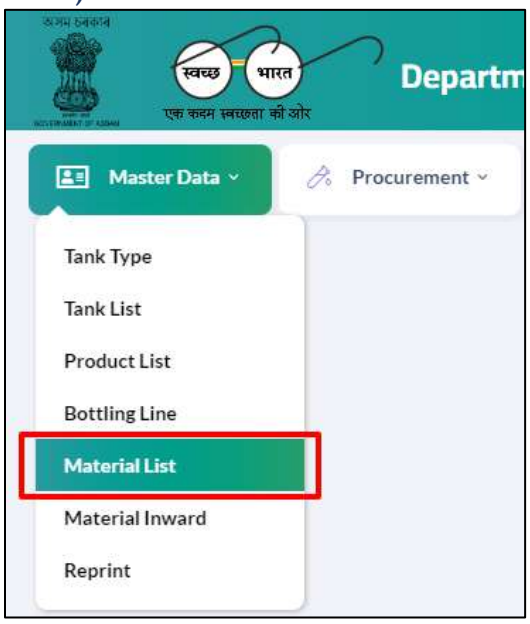
To Allocate Spools:



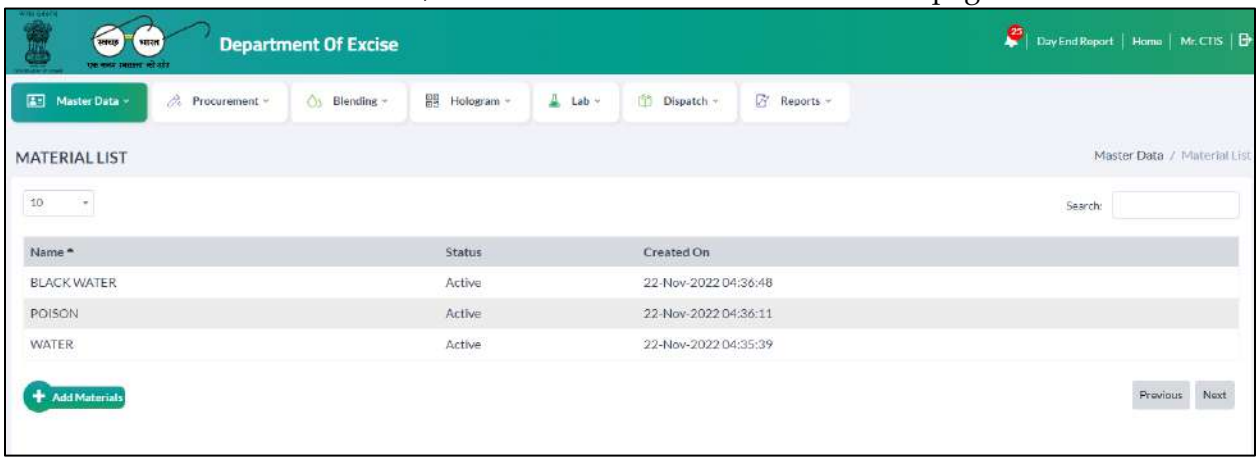
- User required to click on "**Allocate spools**" as mentioned in above screen.

- User need to scan the Spools and click on "**Allocate**" button, hence spools will be allocated successfully.

e) Material List:



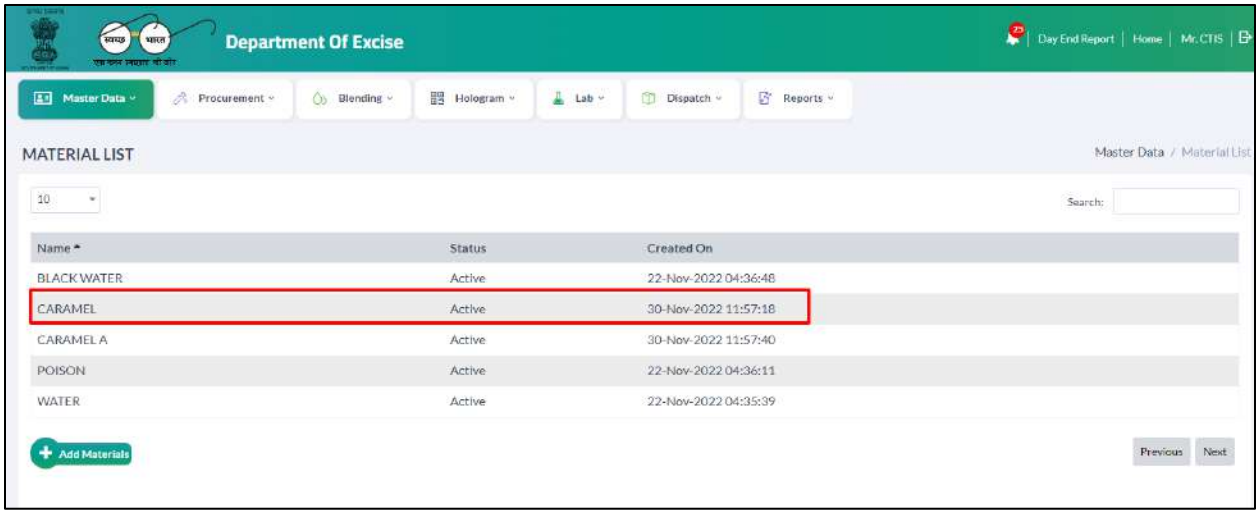
- User required to click on "**Material list**".
- After click on Material list, User can view the Add Material view page.



- User must click on "**+Add Material**" after clicking on +Add Material, a pop up of Add material will be displayed as shown below.

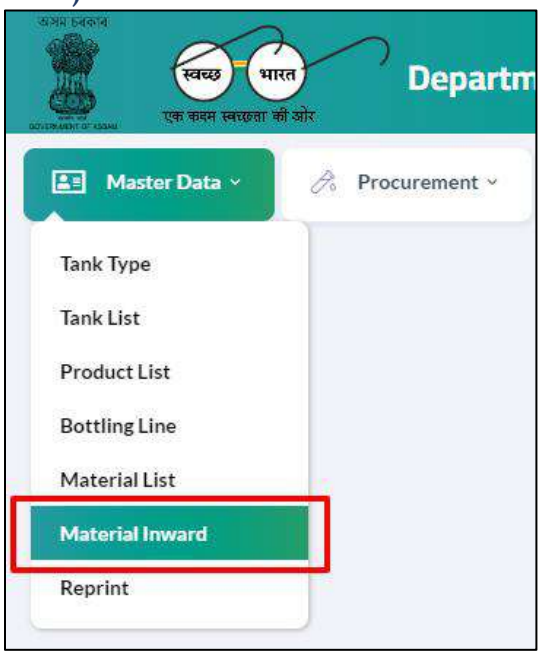
- User required to enter the Material name and click on "**Save**".

- User is required to click on "**OK**" button of alert message.

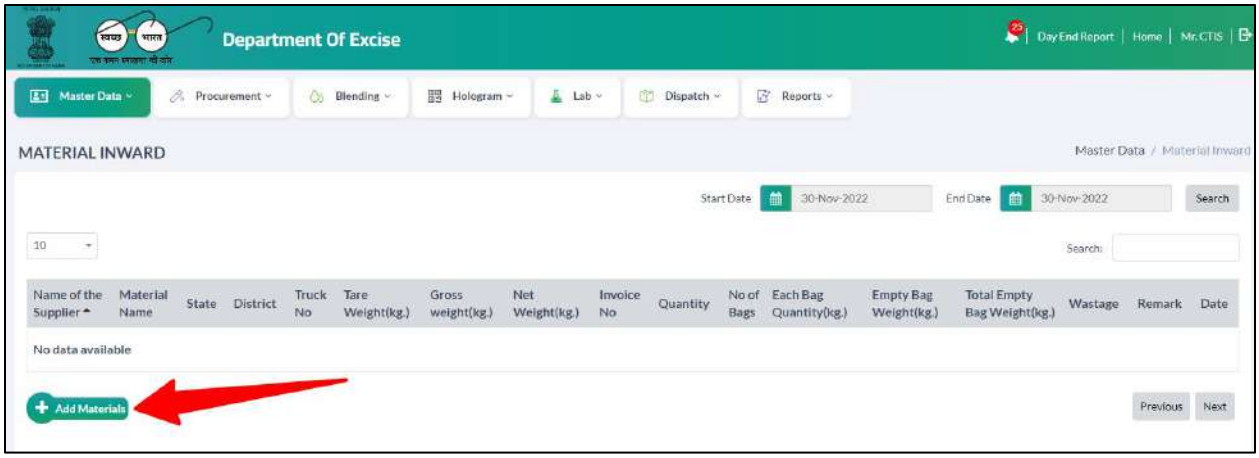


- User can view the Material List as shown in above screen.

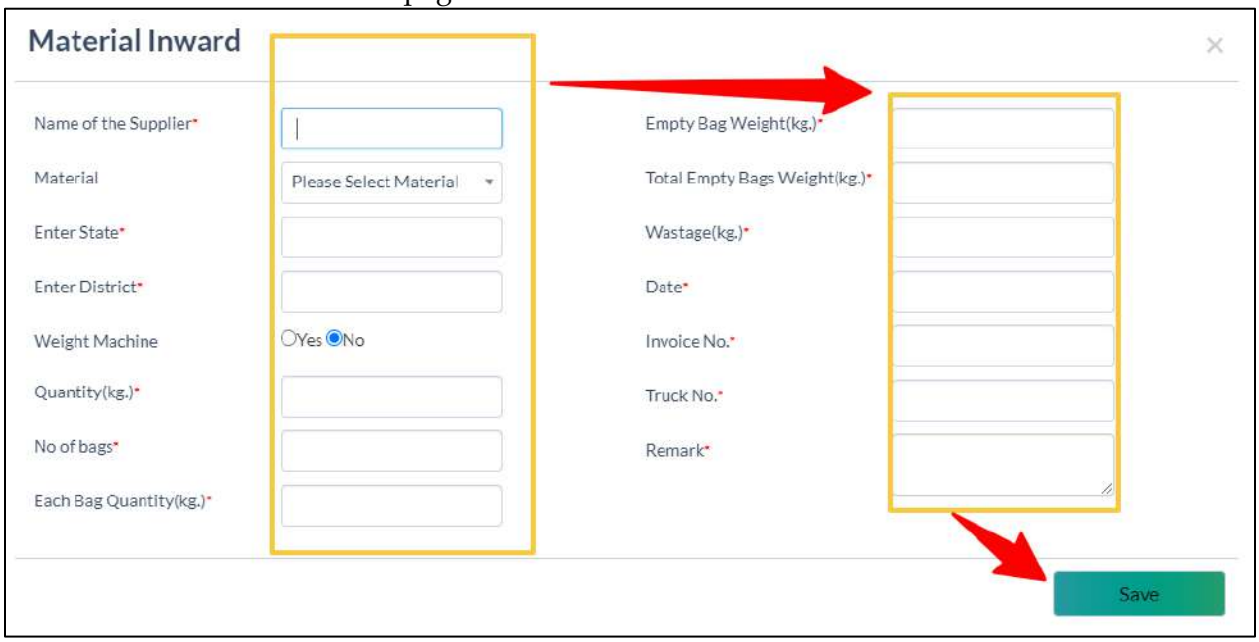
f) Material Inward:



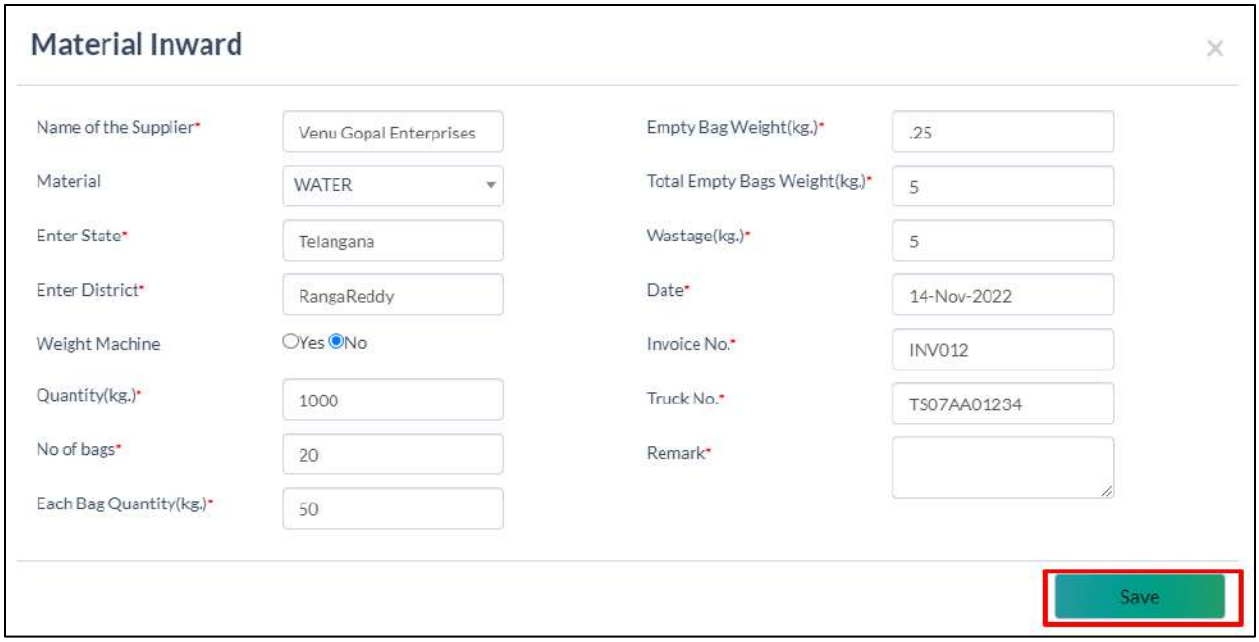
- User required to click on "**Material Inward"** sub-tab.
- After clicking on the Material inward user can view the +Add Material page.



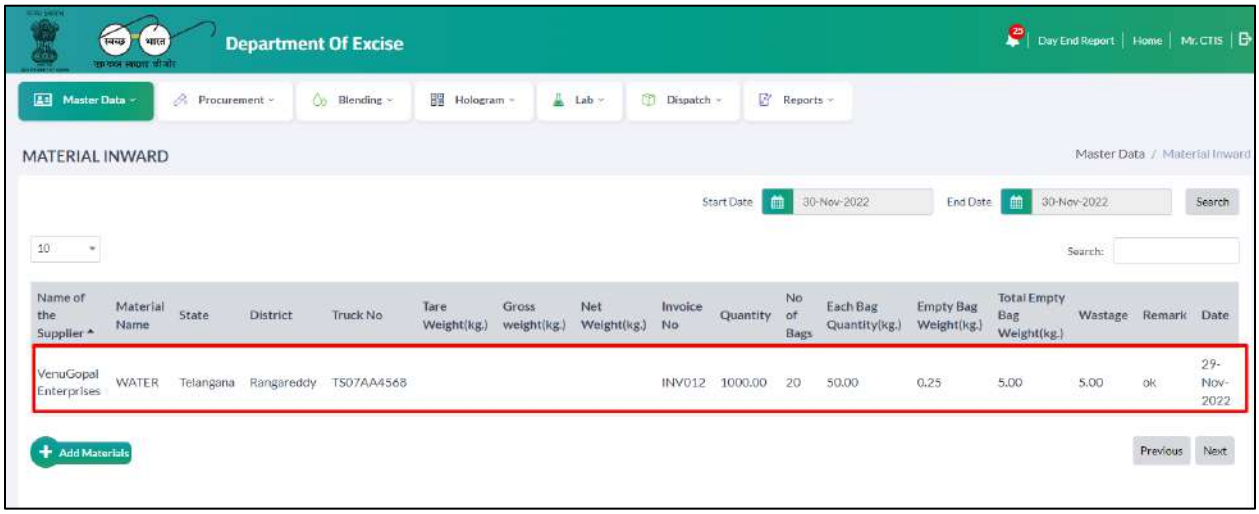
- User required to click on "**+Add Materials"** after clicking on +Add Materials , user will be redirected to another page as shown below.



- User required to provide the Material details and click on "**save**".

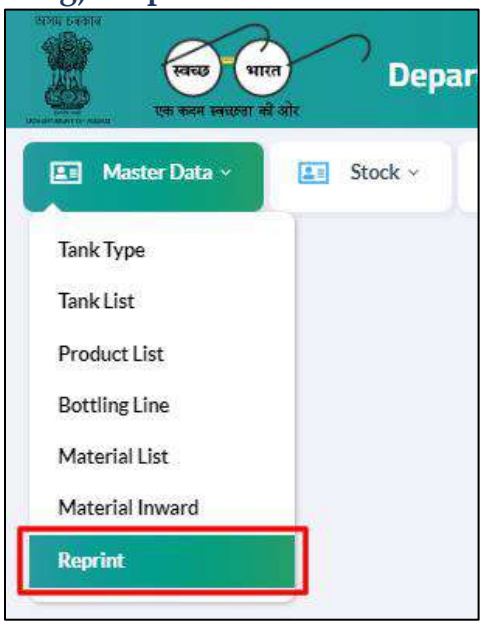


- After click on "**save**" user can view confirmation pop up.

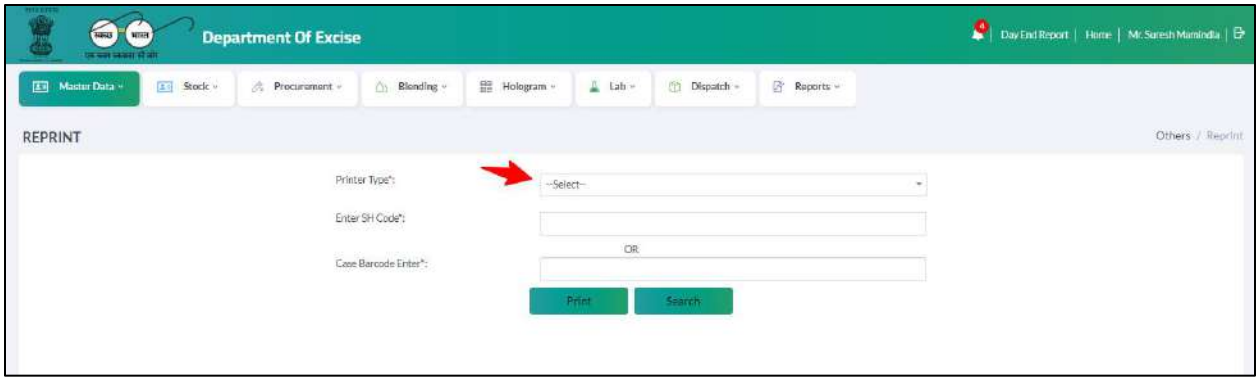


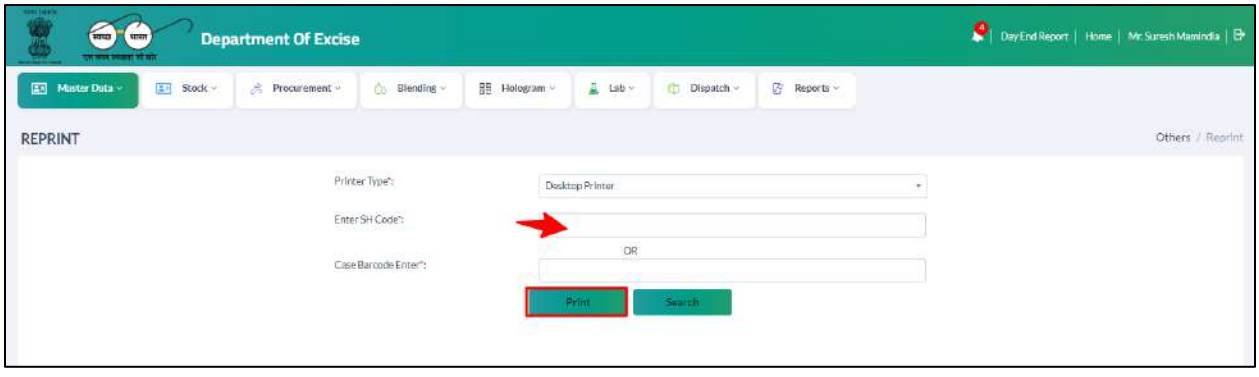
- The Data related to material will be displayed as shown in above screen.

g) Reprint



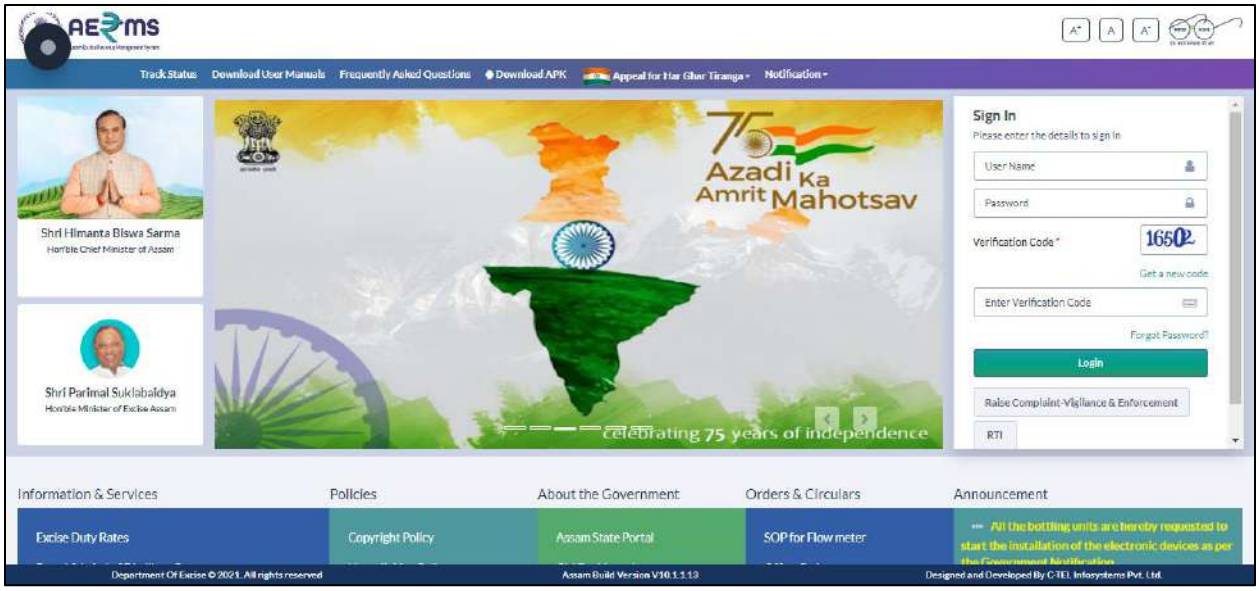
- User must select "**Reprint**" from Master Data tab as shown in above screen.



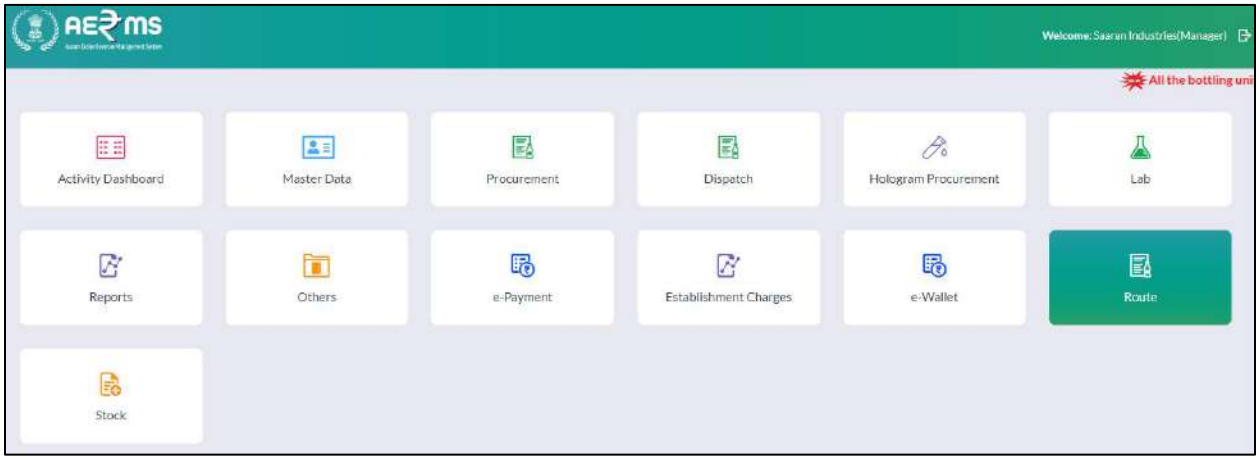


Login into central IP address:

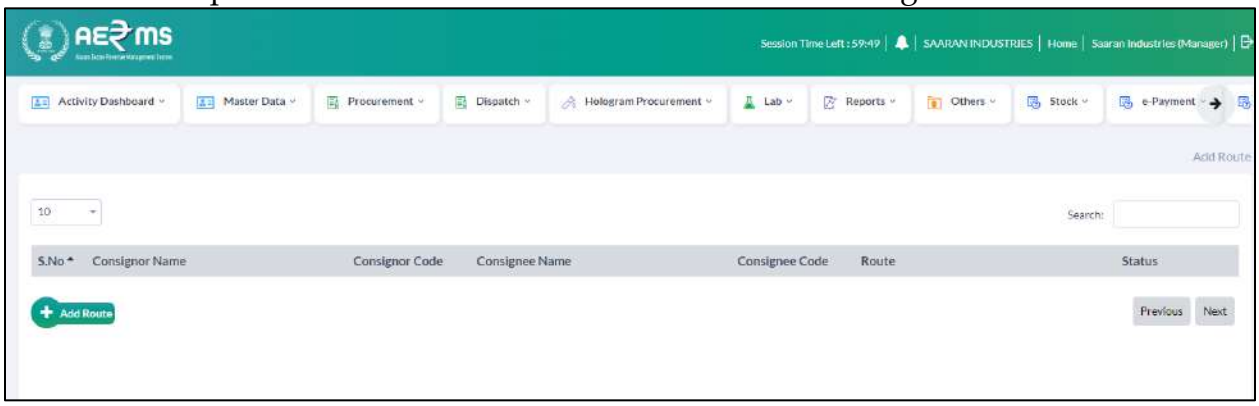
Add route to procure stocks



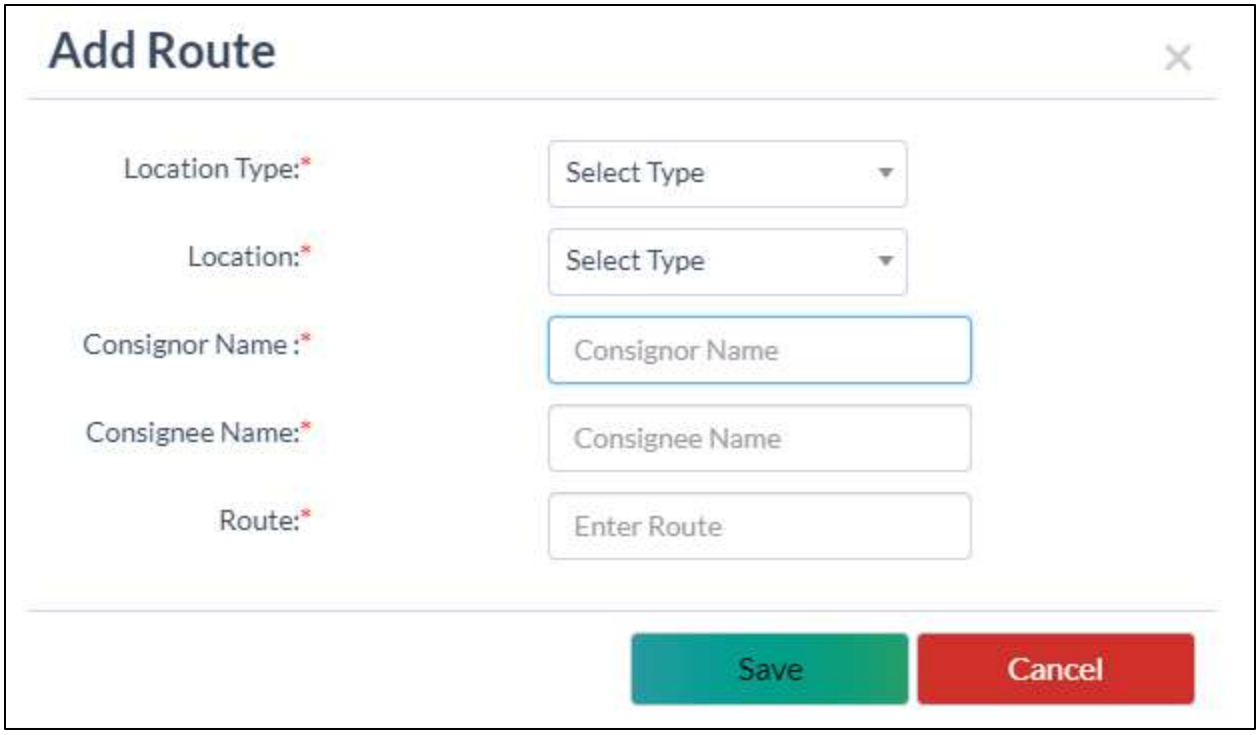
Route:



- User required to click on Route tab as Shown in Above figure

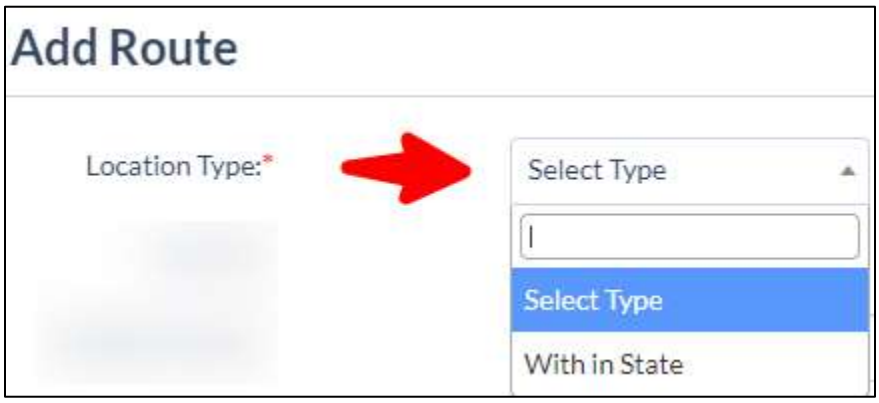


- User need to click on +Add Route as mentioned, a pop-up will be displayed as shown below.



- User need to fill Pop-up as per Required Fields and click on save button

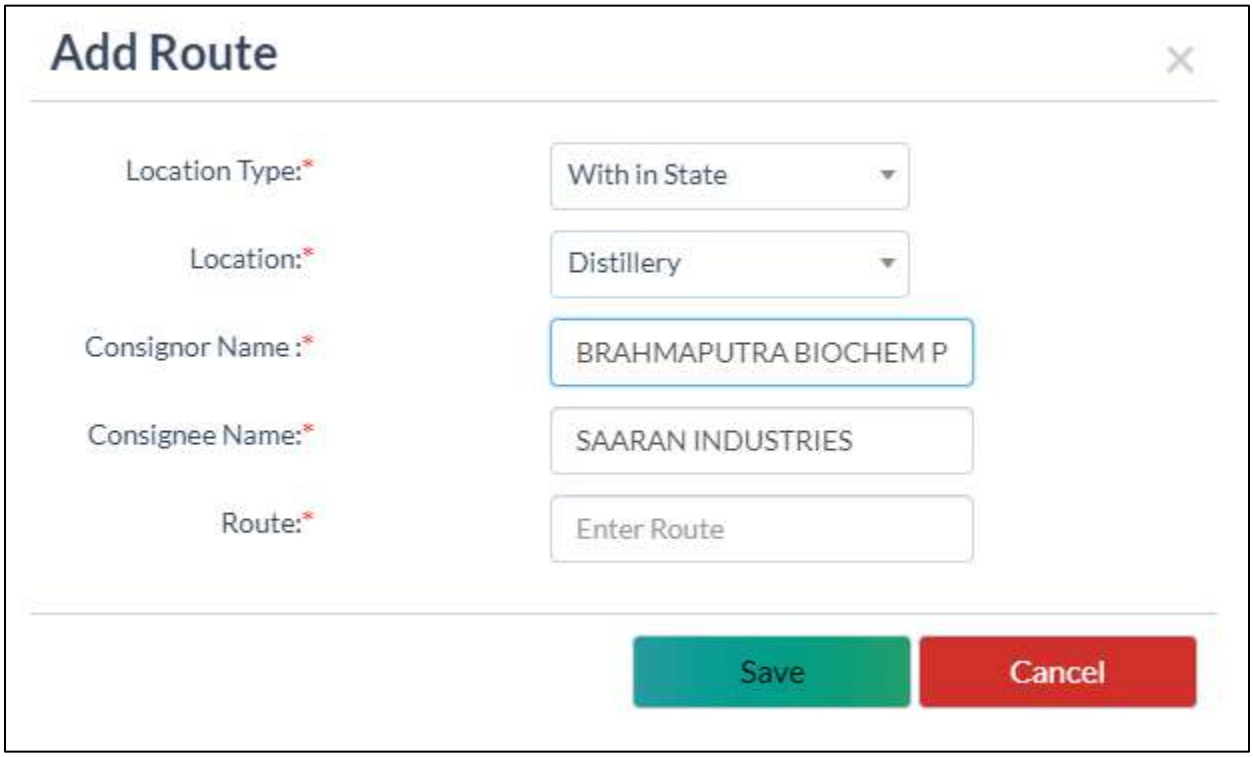
(For Clear Steps follow as below)



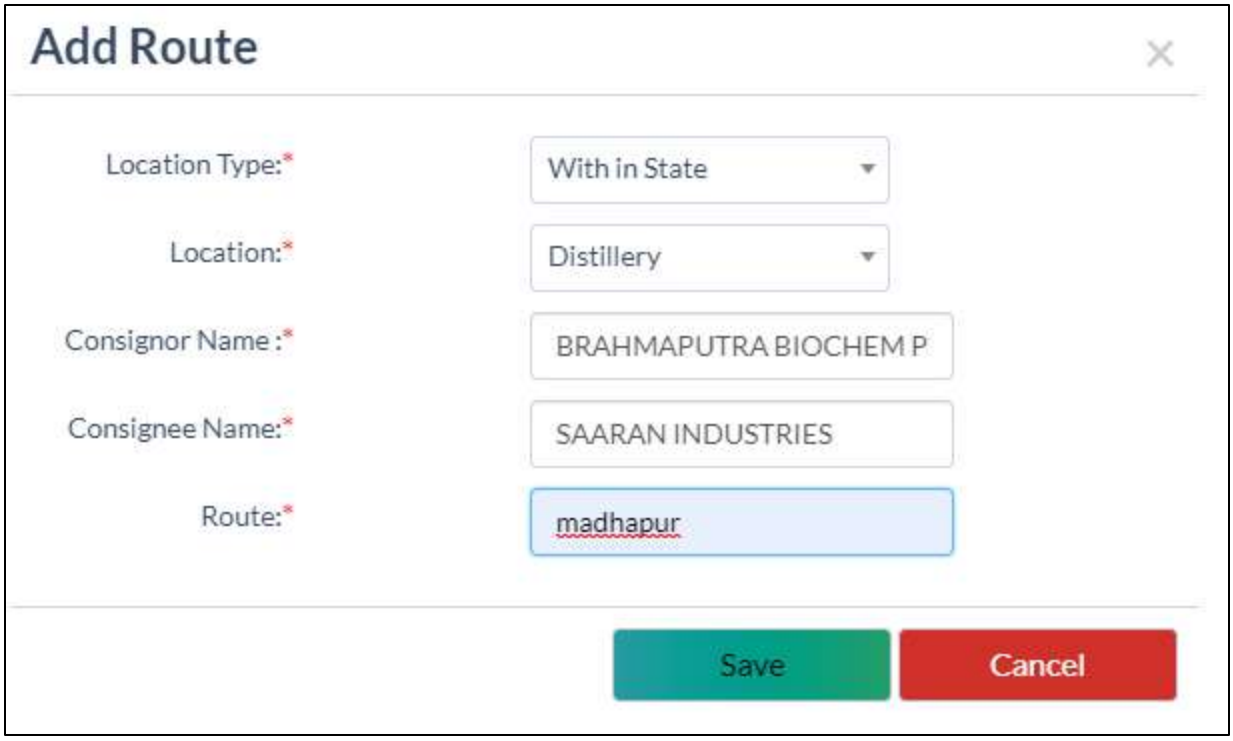
Step1: User need to select Location Type.

Step2: User need to select location From Dropdown

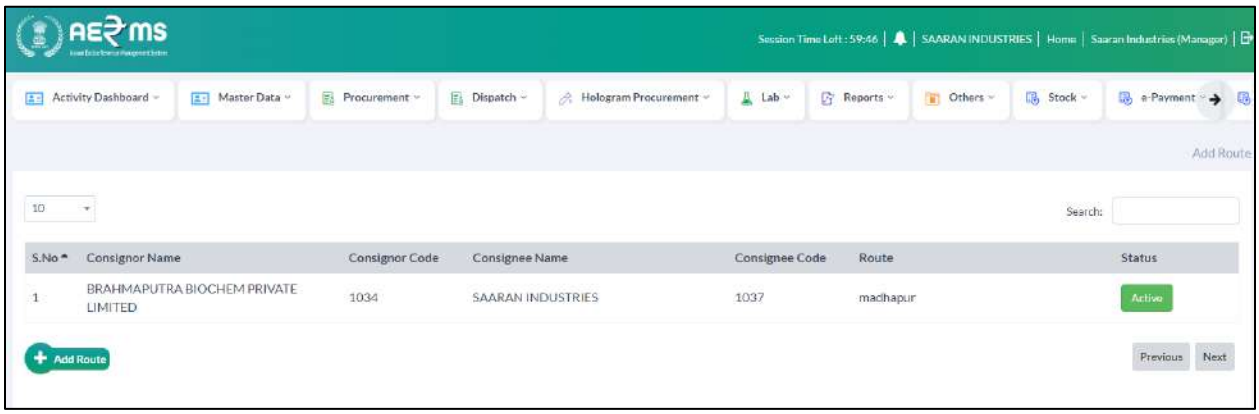
Step3: User need to start typing Distillery name and select Distillery as shown in above figure



Step4: User required to enter Route



Step5: User need to click on Save Button



- The Route Will Be added Successfully as shown in above figure and User can Perform Procurement from Respective Distillery Location.

3.2) Procurement:

a) Transport Permit:

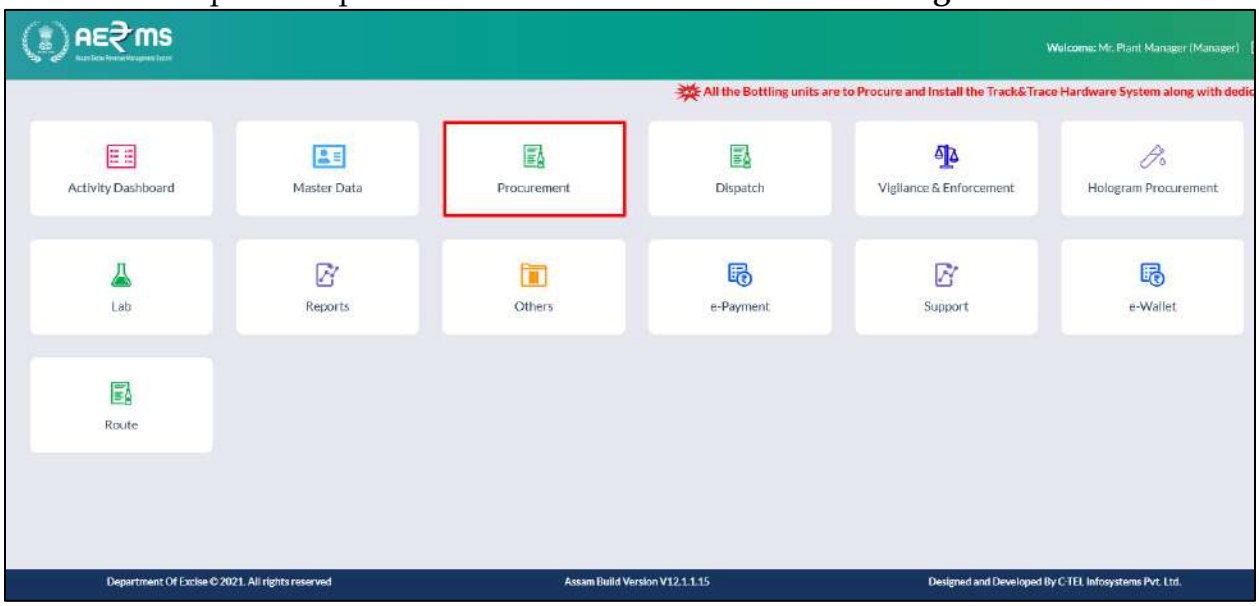
Central IP Address: http:// XXXXXXXXXXX.com

Note: In central Application, User required **"raise the Transport permit".**

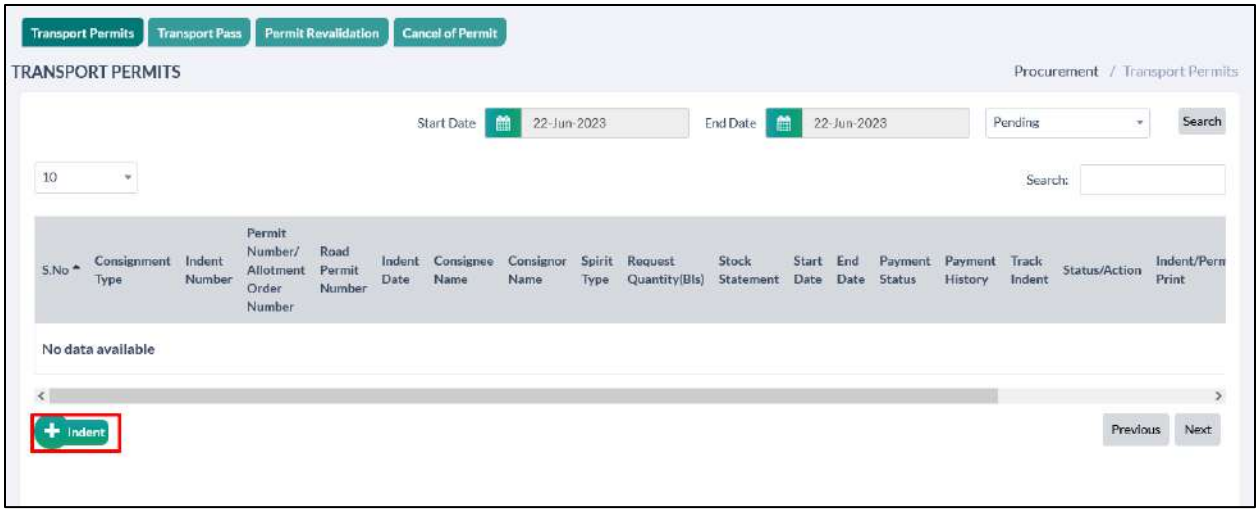
(Follow as below to raise Transport Permit)

Manager Login:

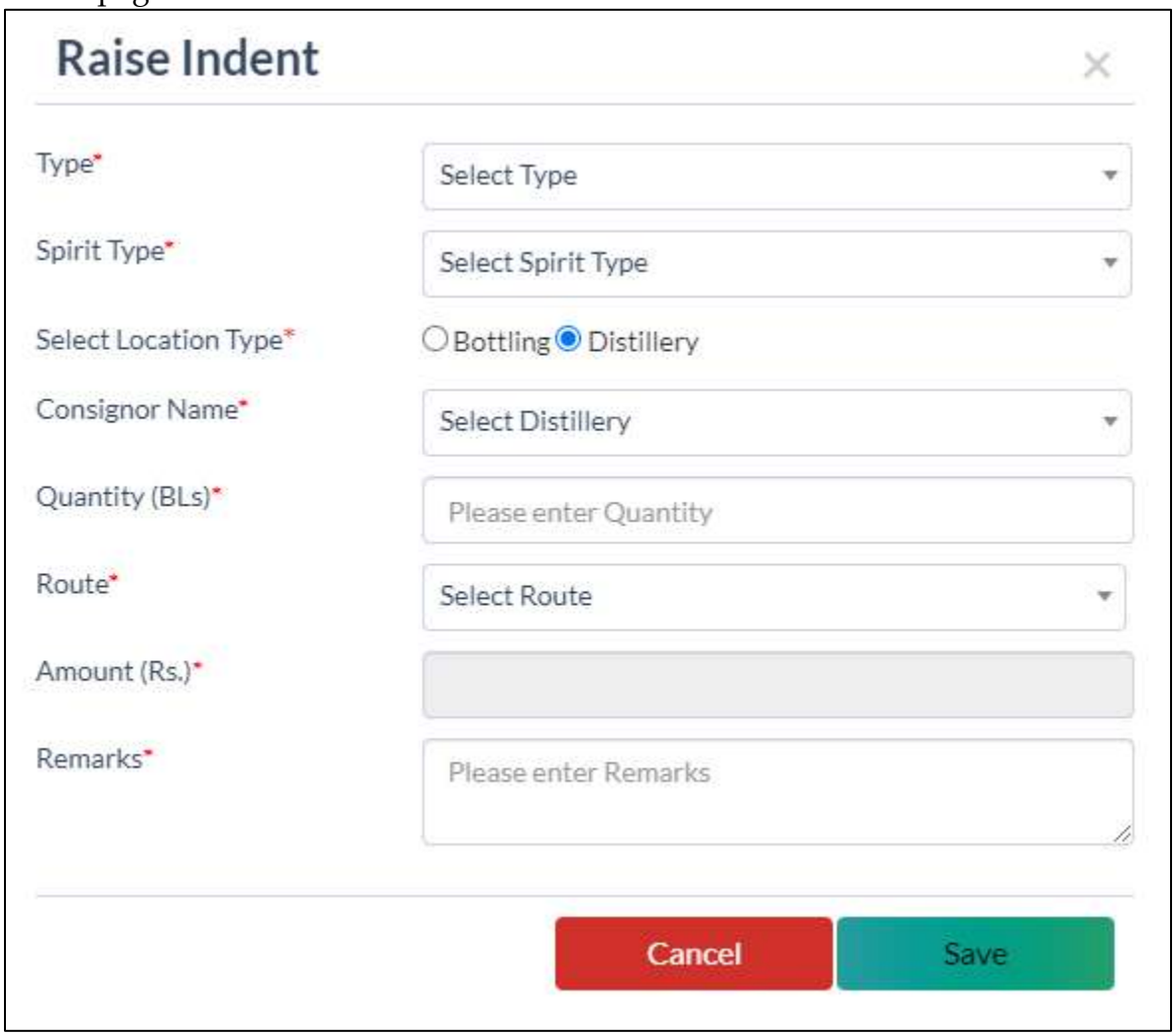
- User required to provide valid credentials and click on "**Login**" button.



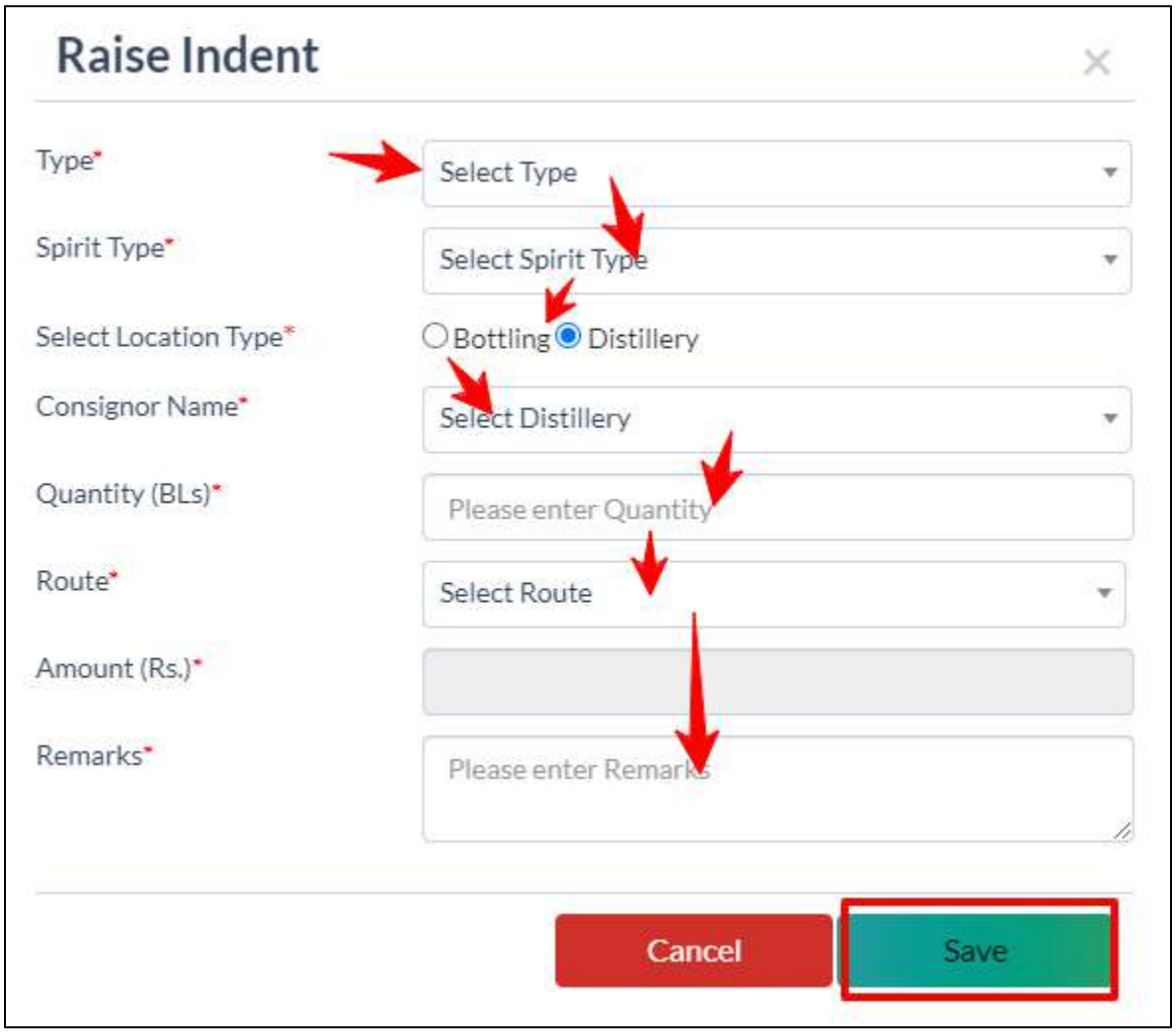
- User required to click on "**Procurement Module**" as mentioned in above screen, after clicking on Procurement module, user will be redirected to below page.



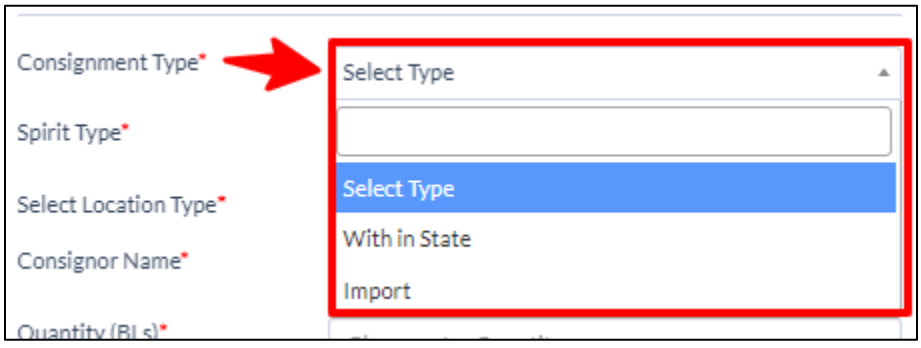
- User need to click on "**+indent**" as shown, a pop-up will be displayed as in next page



- User need to fill all necessary Field and click on "**Save**"

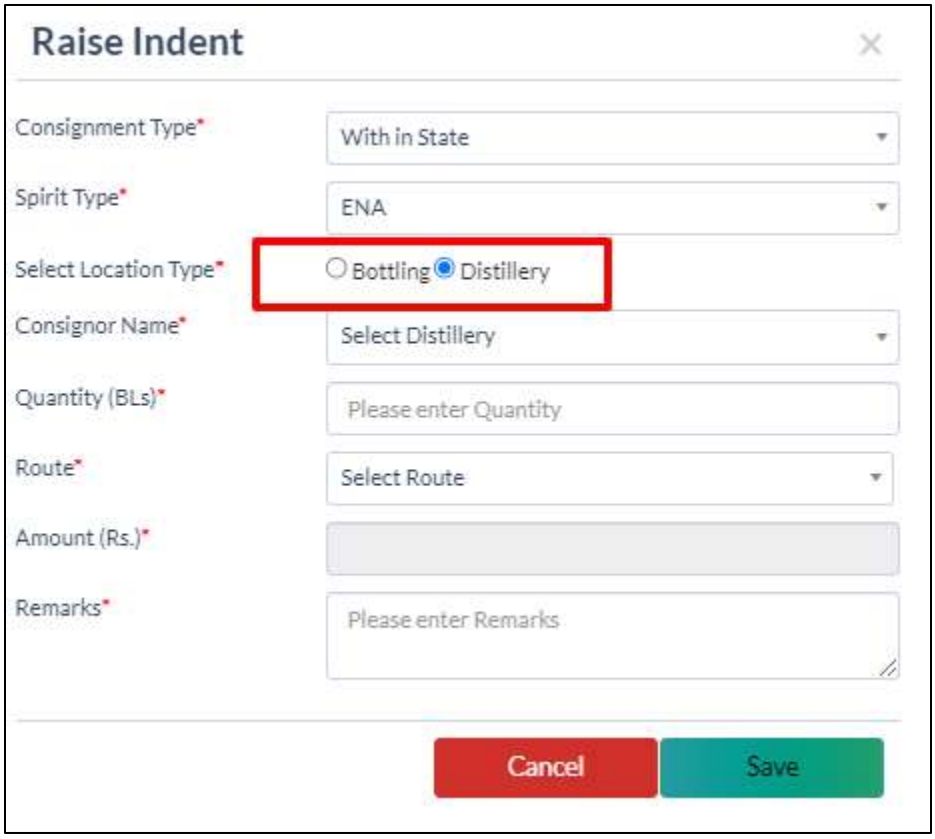


(For Clear Steps Follow as Below)

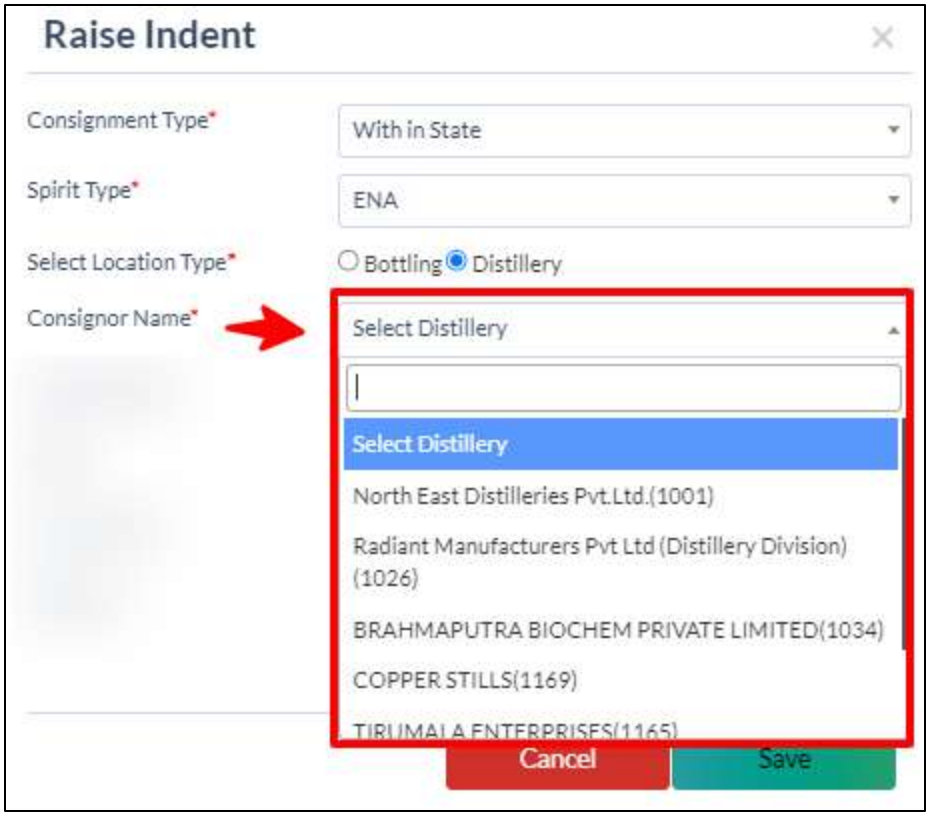


Step1: User need to Select Type e.g., **Within state or Import** as mentioned in above figure.

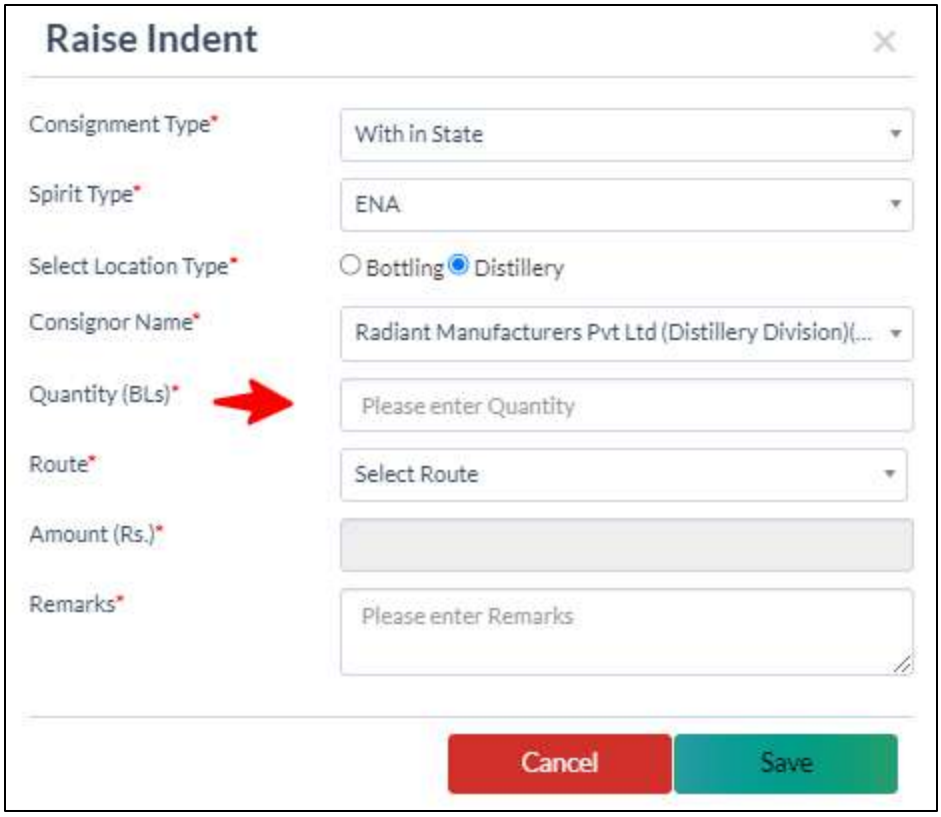
Step2: User required to select Spirit type From Dropdown



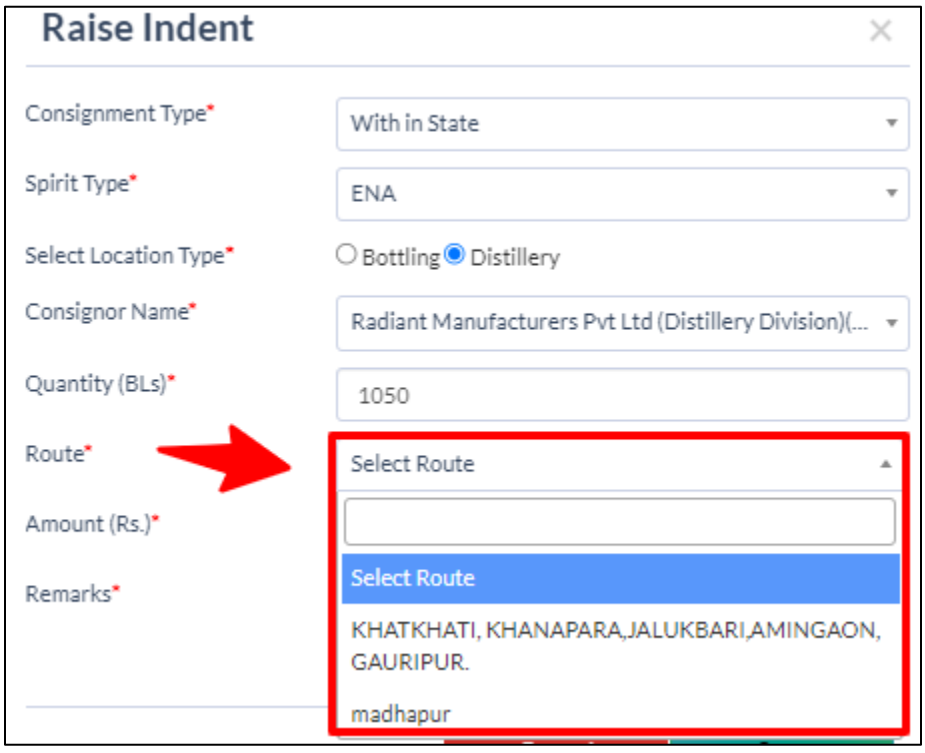
Step3: User required to select Location type



Step4: User need to select Consignor Name from Drop Down as mentioned in above figure.

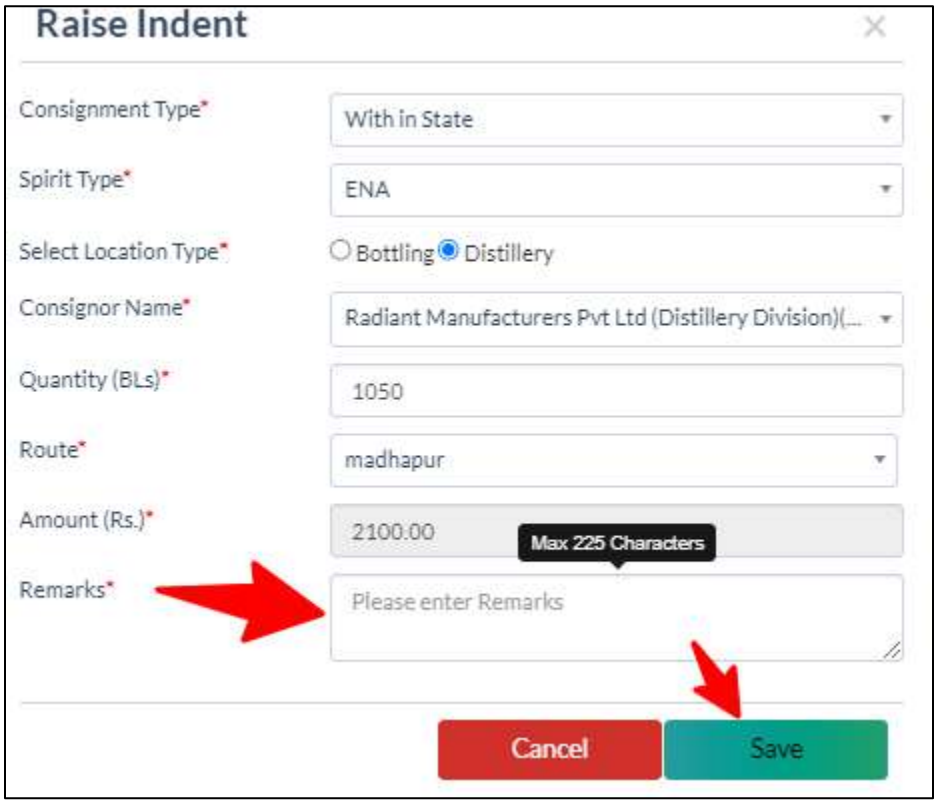


Step5: enter quantity in litres



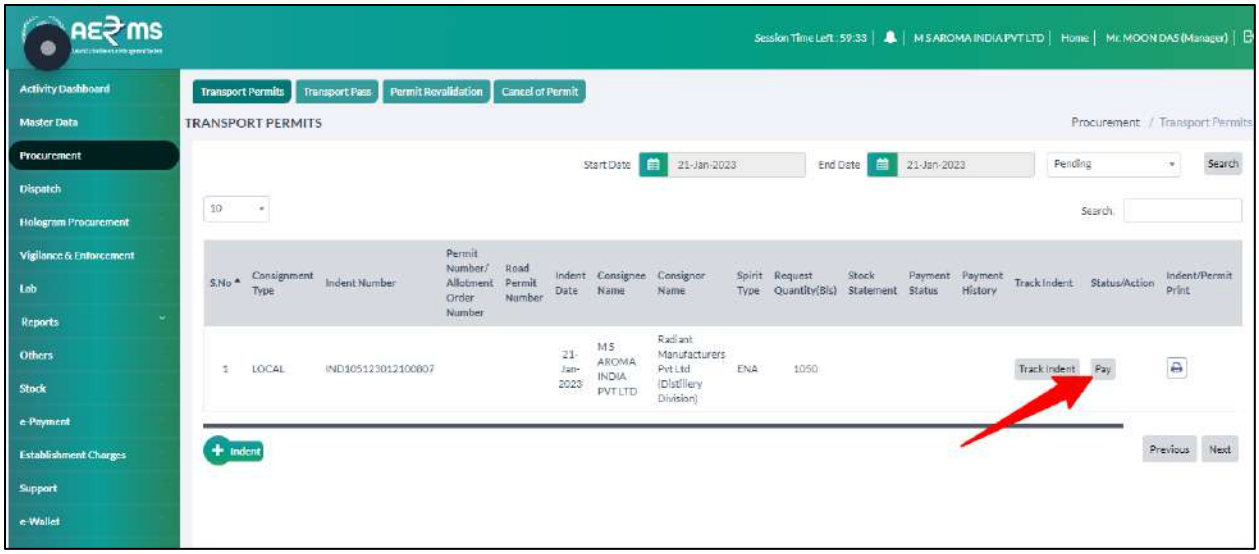
Step6: select Route from dropdown

** Note only registered Route's will be displayed**

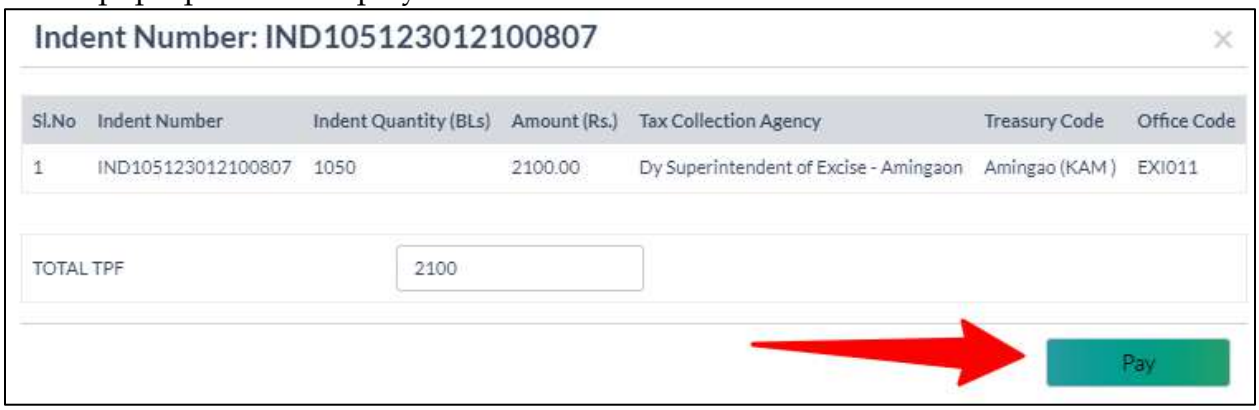


Step5: enter remarks and click on "**save**"

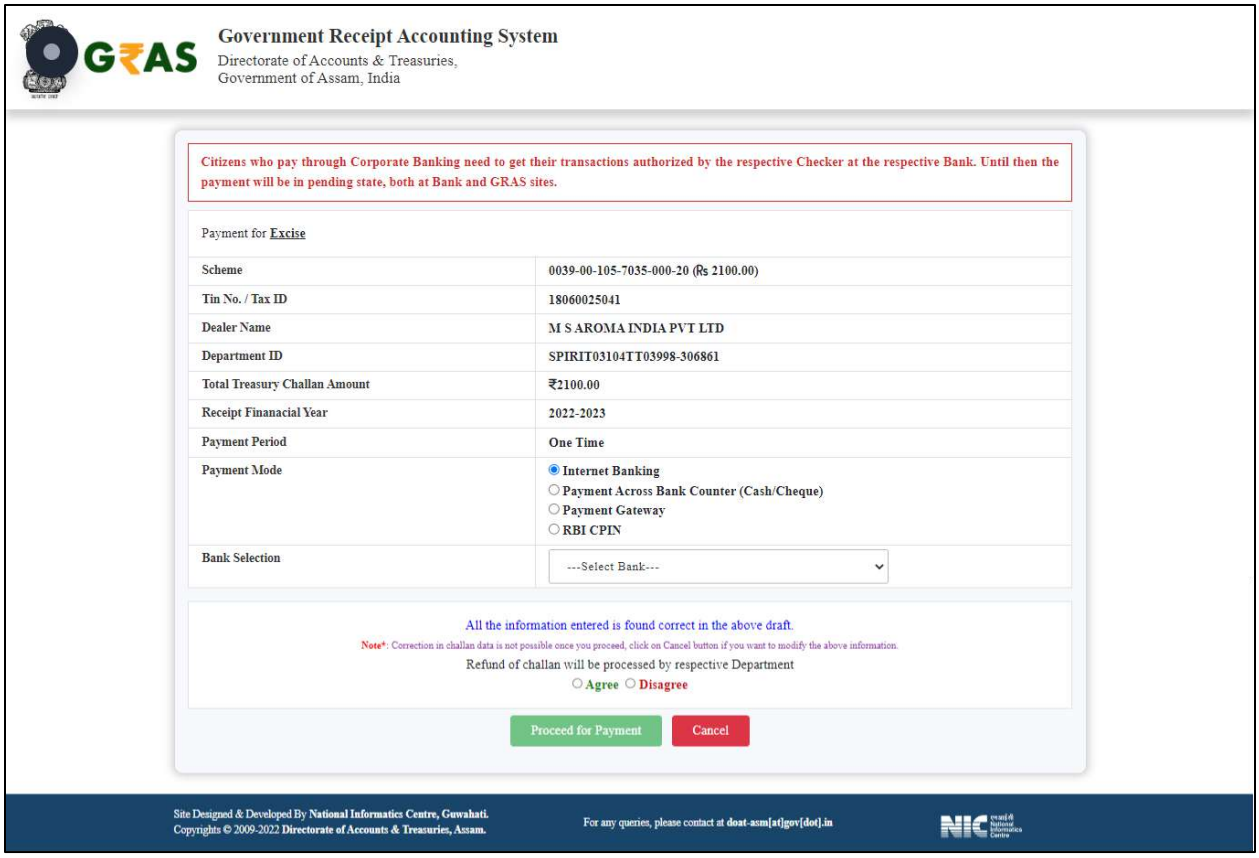
- The Transport Permit indent will be raised Successfully, Now user required to Make payment related to indent(TPF).



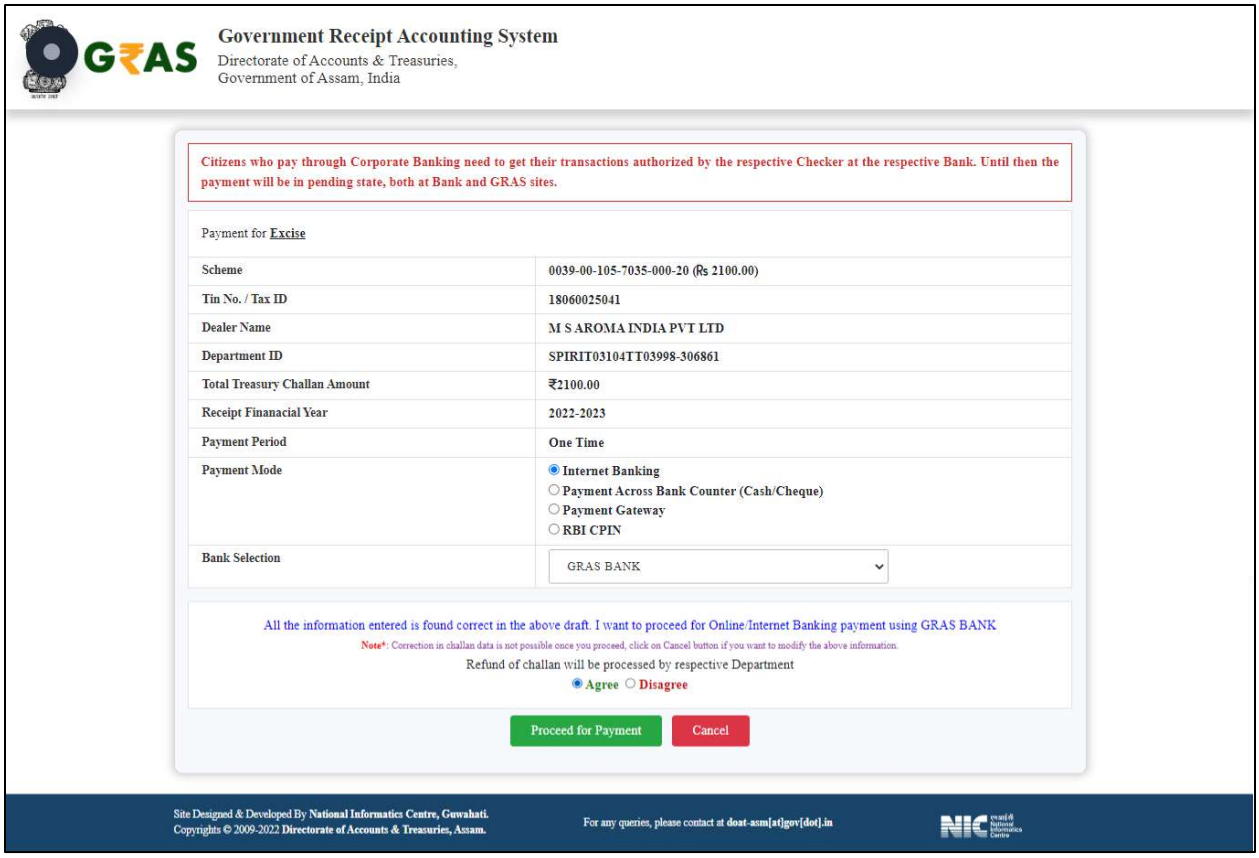
- Click on "**Pay**" button as shown in above figure, after clicking on Pay button a pop-up will be displayed as shown below.



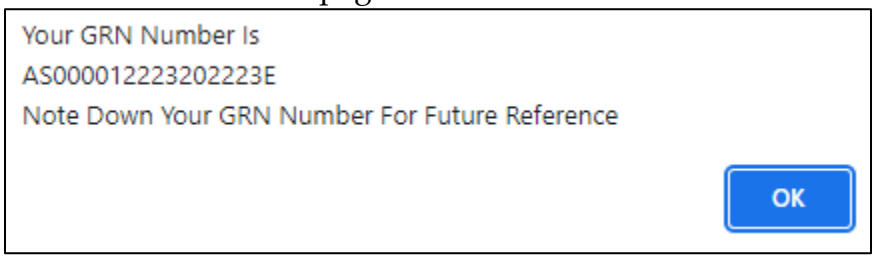
- In pop-up, User need to click on "**Pay**" button, User will be redirected to assam portal For Payment



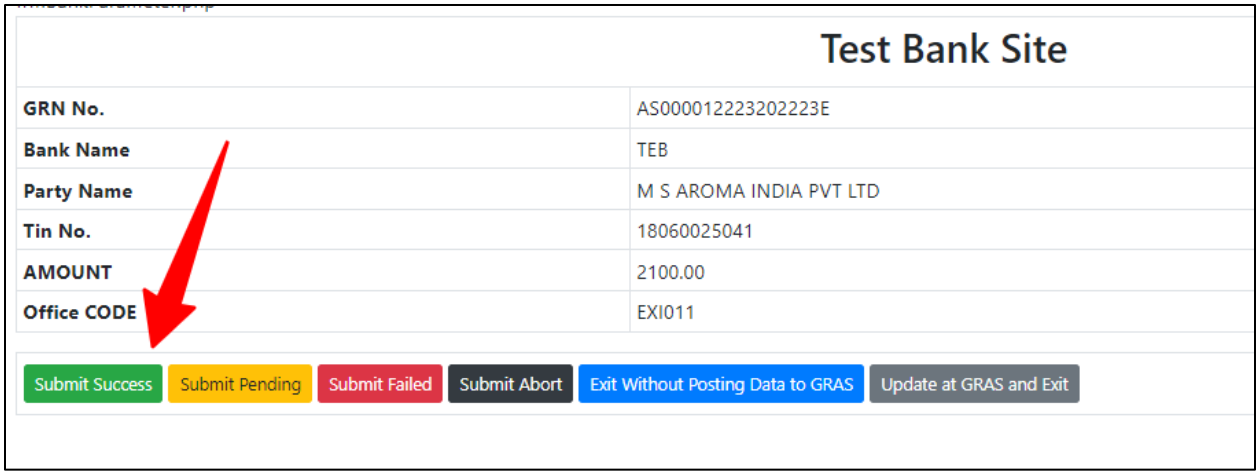
- User need to select Payment methods and select bank as mentioned in above figure.



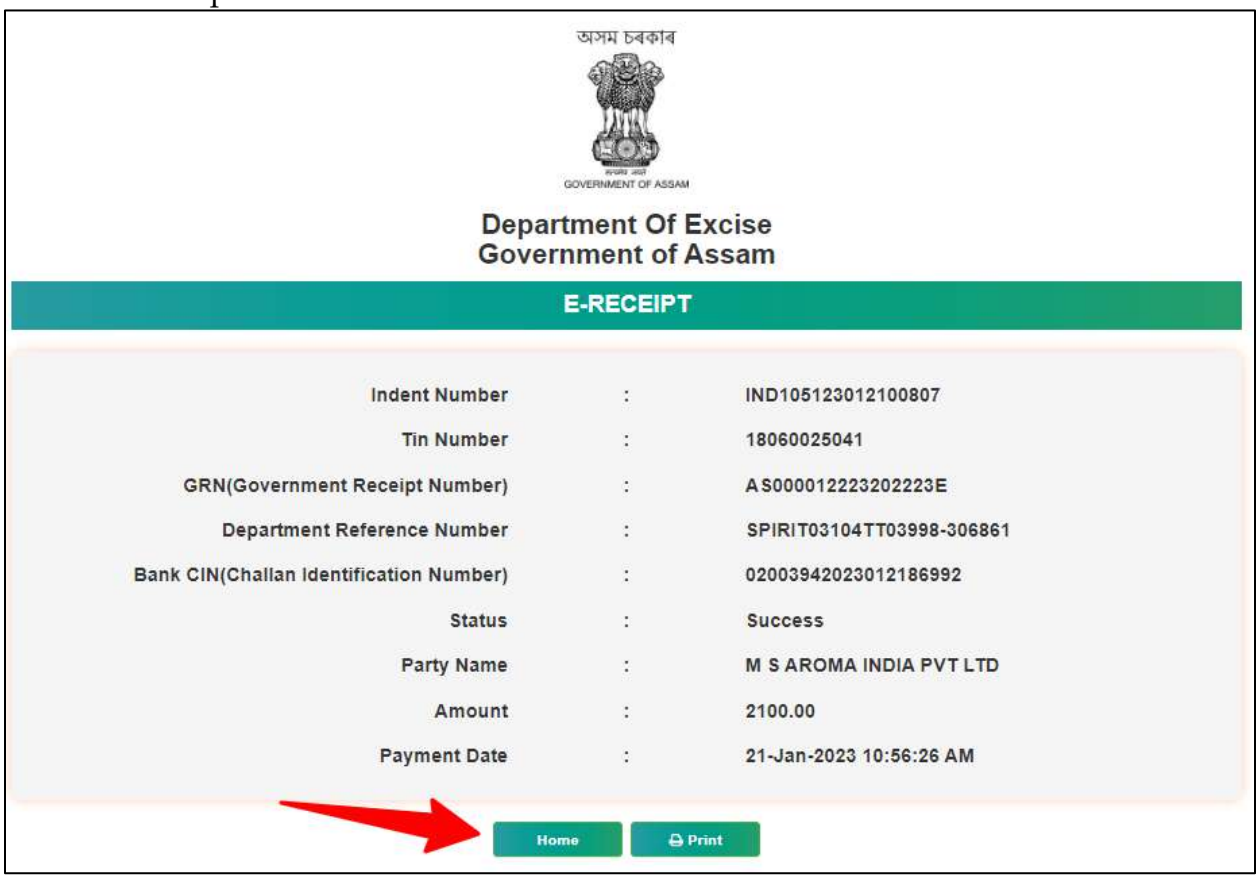
- User need to click on "**agree**" and finally click on "**Proceed for payment**" user will be redirected to another page as shown below.



- User required to click on "**Ok**" button in alert message.



- User required to click on "**Submit Success**"

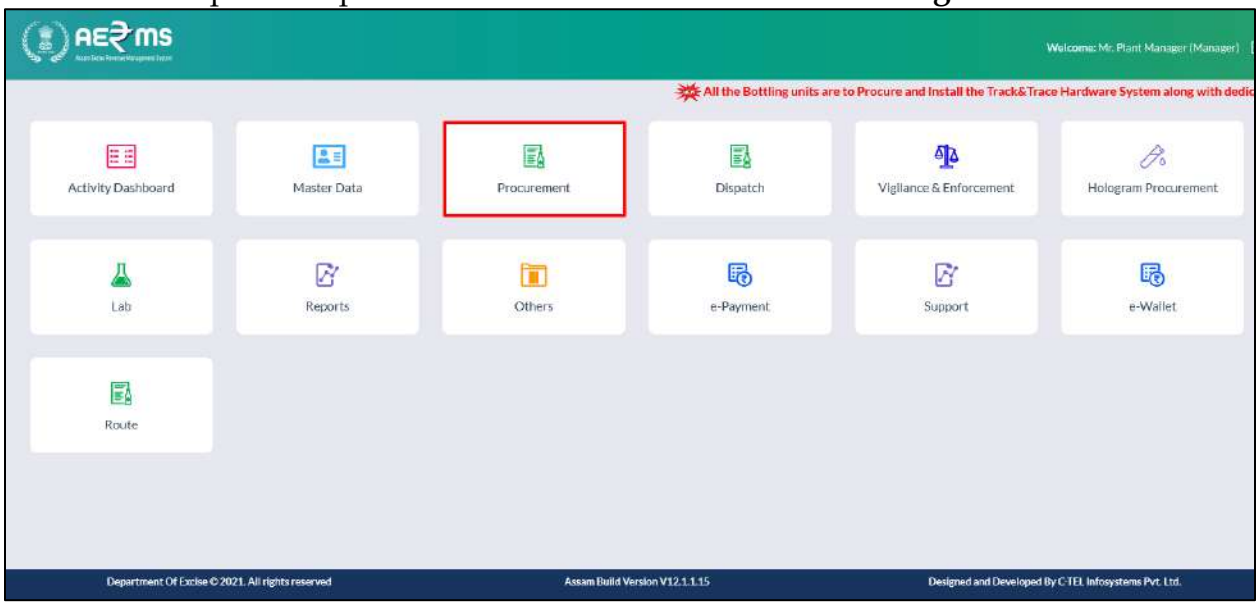


- The e-Receipt will be generated as shown in figure, User need to click on "**home**" button

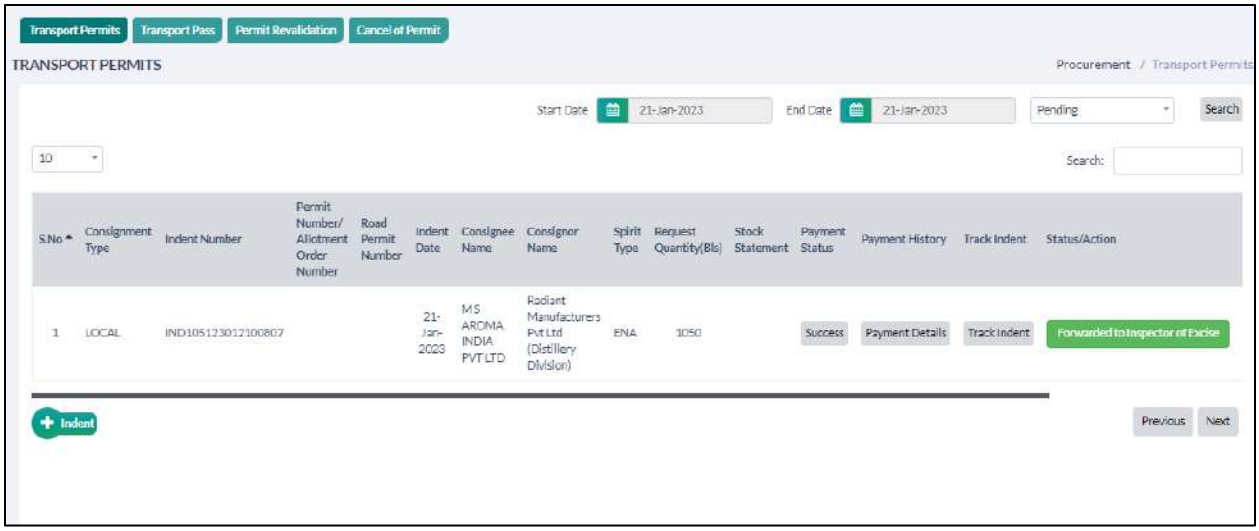
User will be redirected to Login page

Manager Login: http://xxxxxxxxxxxxxxxx.com

- User required to provide valid credentials and click on "**Login**" button.



- User need to click on "**Procurement**" tab as shown in above figure.



- The Transport permit indent is forwarded to IoE as shown in above figure.

INDENT FOR PERMIT
M/S M S AROMA INDIA PVT LTD,
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,
PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM PIN:781101

To

Radiant Manufacturers Pvt Ltd (Distillery Division)
102, NH-39, NH-39 Near Khatkhati Service Station,Bokajan
Diphu-Bokajan,Karbi Anglong
Assam - 782480

Indent Number:
IND105123012100807
Date : 21-JAN-2023 10:46:17 AM

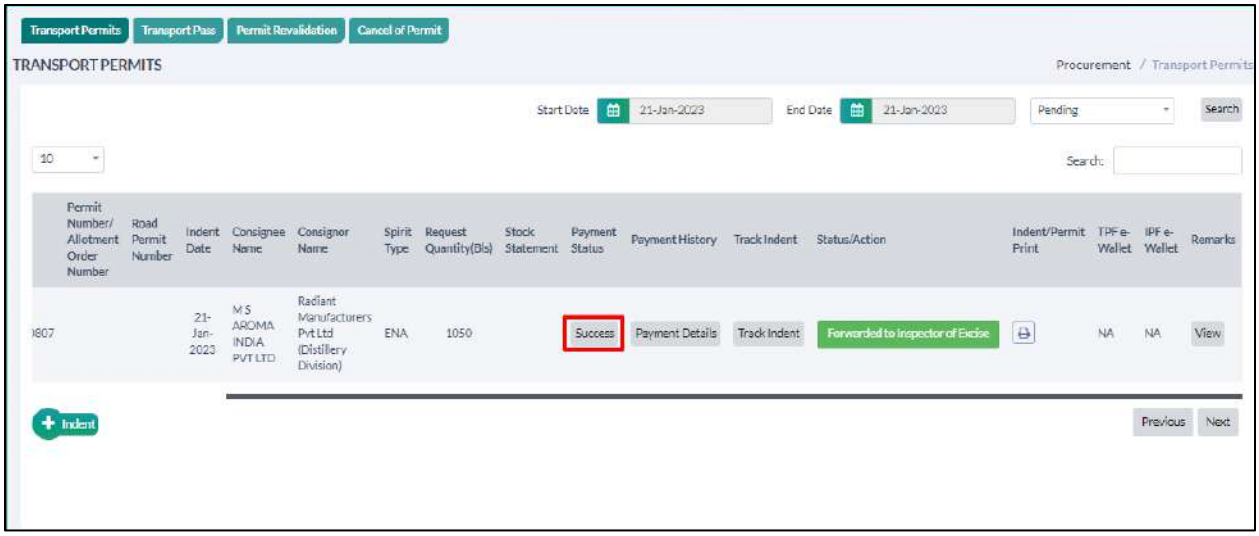
Sir/Madam,

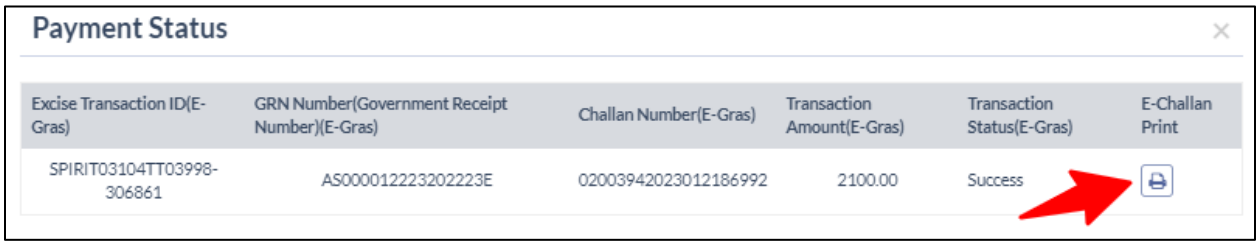
We are requesting that we required 1050 BL of ENA from your unit at Radiant Manufacturers Pvt Ltd (Distillery Division) ,102, NH-39, NH-39 Near Khatkhati Service Station Bokajan,Diphu-Bokajan,Karbi Anglong ,Assam - 782480 in the month of Jan-23.

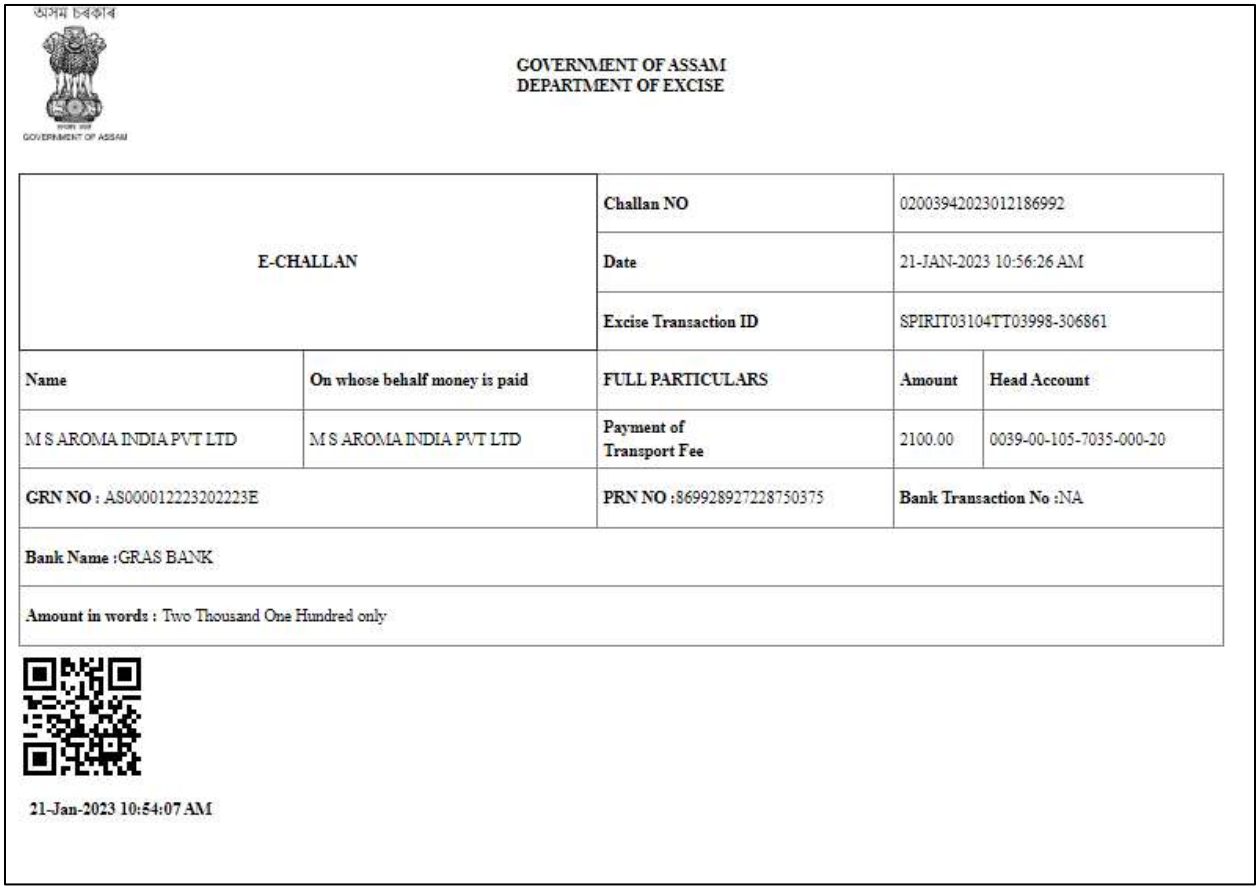
M/s M S AROMA INDIA PVT LTD,
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,,
PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM,

PIN:781101

21-Jan-2023 10:53:01 AM







অসম চৰকাৰ

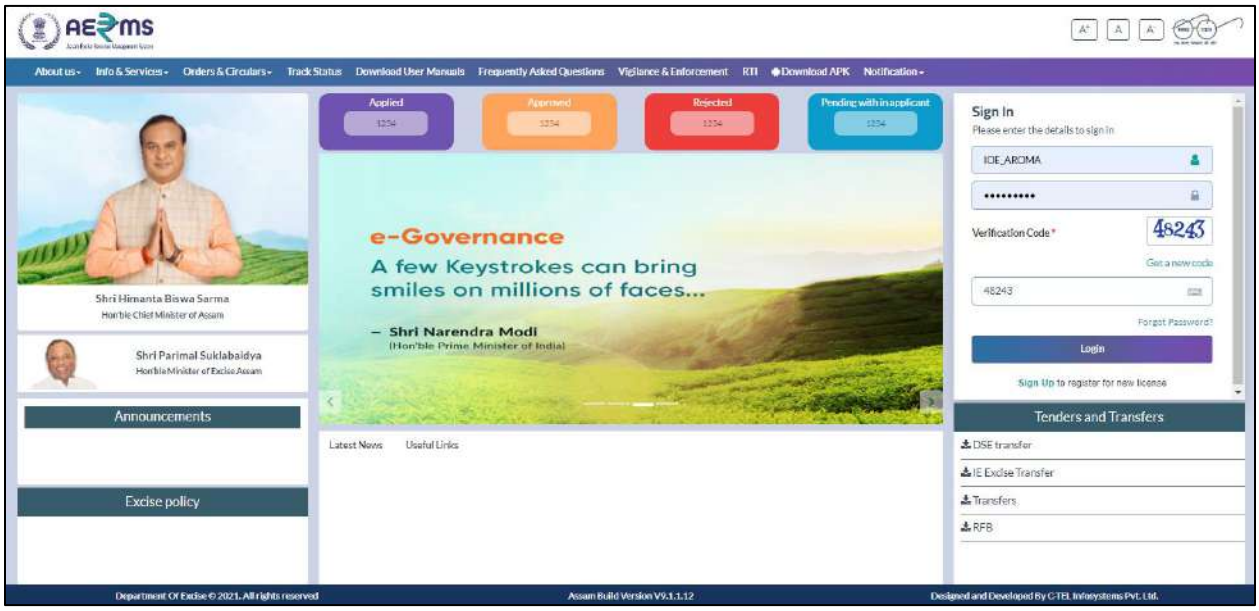
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
DEPARTMENT OF EXCISE

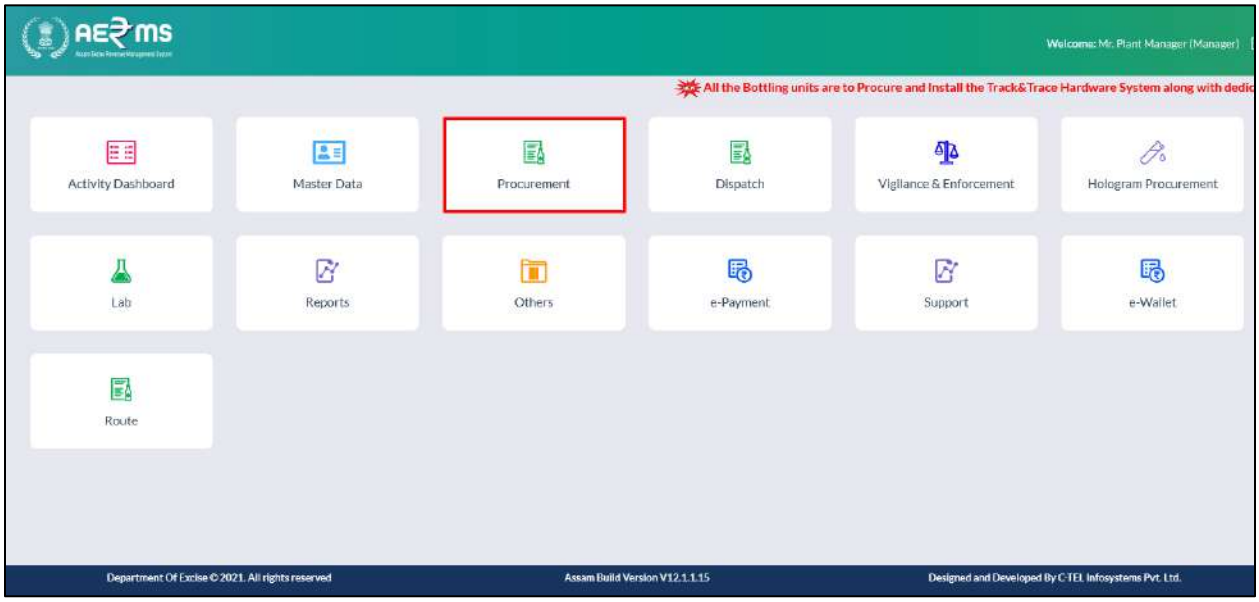
E-CHALLAN		**Challan NO**	02003942023012186992	
		Date	21-JAN-2023 10:56:26 AM	
		Excise Transaction ID	SPIRIT03104TT03998-306861	
Name	**On whose behalf money is paid**	**FULL PARTICULARS**	**Amount**	**Head Account**
M S AROMA INDIA PVT LTD	M S AROMA INDIA PVT LTD	**Payment of Transport Fee**	2100.00	0039-00-105-7035-000-20
GRN NO : AS000012223202223E		**PRN NO :**86992892722875037 5	**Bank Transaction No :**NA	
Bank Name :GRAS BANK				
Amount in words : Two Thousand One Hundred only				

21-Jan-2023 10:54:07 AM

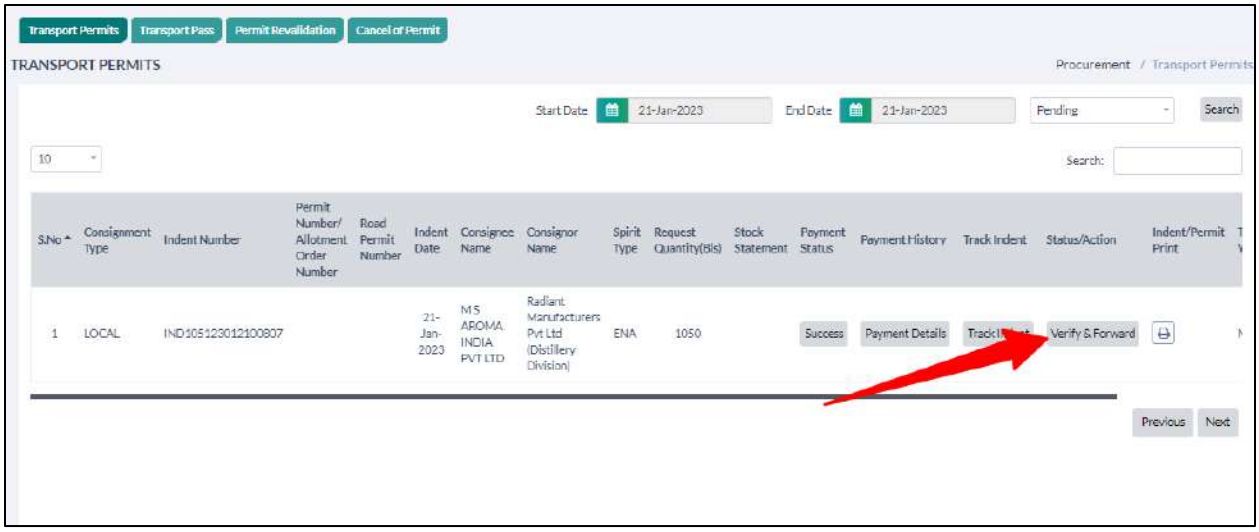
IOE Login: http://xxxxxxxxxxxxxxxx.com



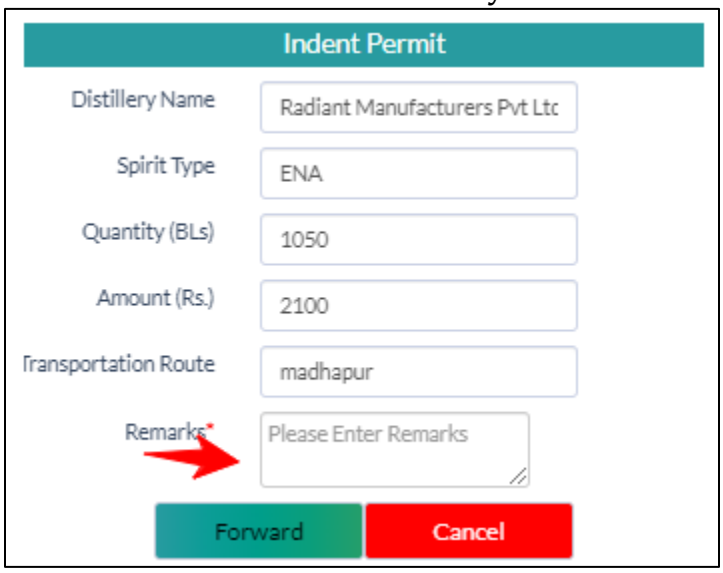
- User need to provide valid credentials and click on "**Login**" button.



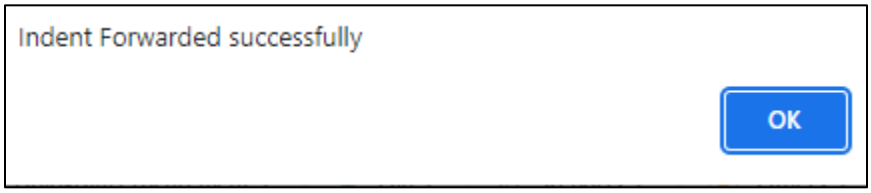
- User need to click on "**Procurement**" Tab as shown in above figure



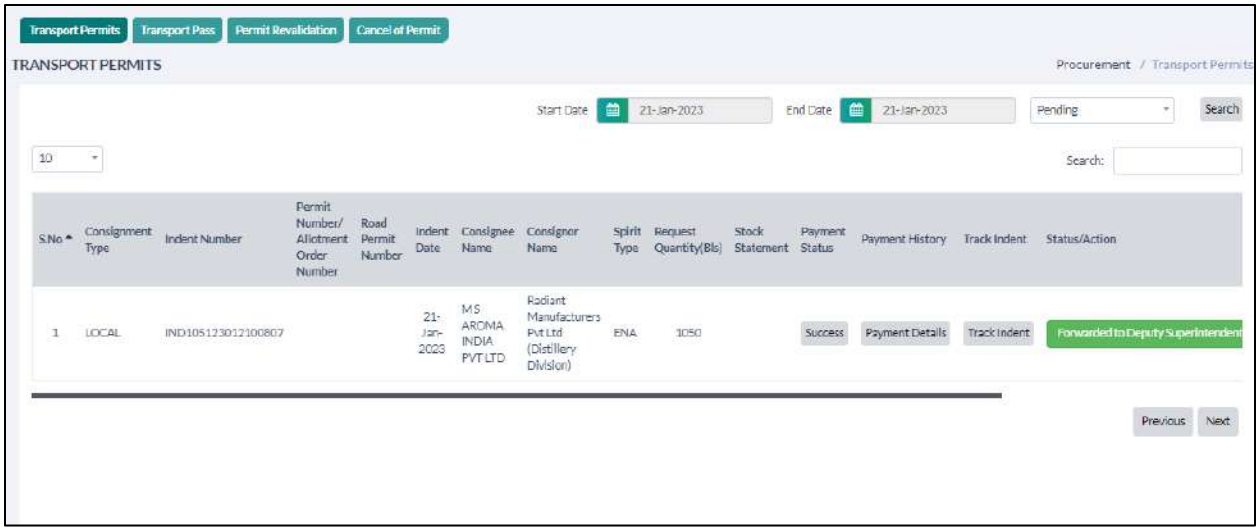
- The indent of Transport permit will be displayed as shown in above figure
- User need to click on "**verify & Forward**"



- User need to fill Necessary Fields and click on "**Forward**"



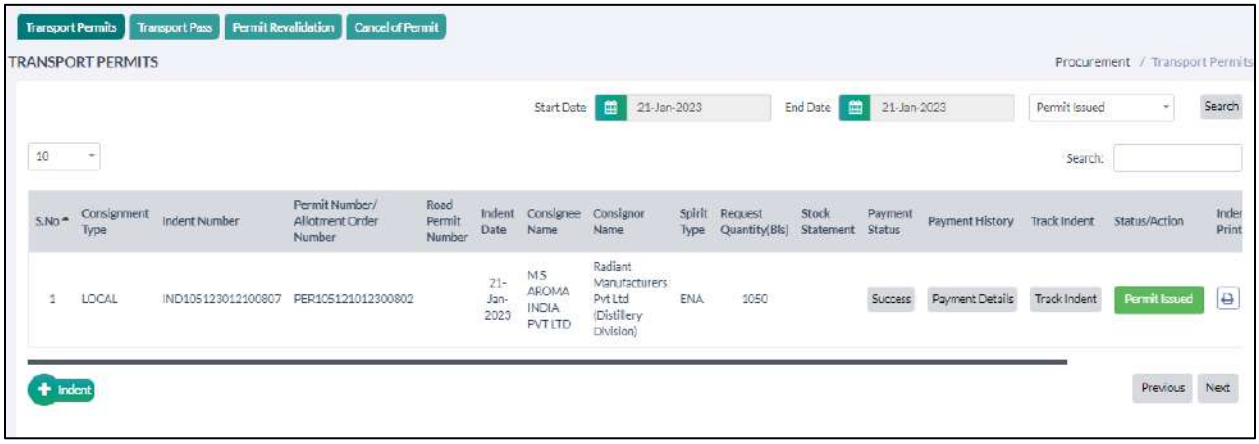
- User must click on "**Ok**" button.



- The Indent request of Transport permit will be "**forwarded to SOE**" as shown in above figure

  ** **After permit issued, the Status will be displayed as permit issued****

Manager Login:



- The Indent Raised for Transport permit is successfully approved and User can click on print icon For Copy of Permit.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE : ASSAM : GUWAHATI

TRANSPORT PERMIT

Serial Number of Permit	:	PER105121012300802
Name & Address of the Consignee	:	M S AROMA INDIA PVT LTD,BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,
Name & Address of the Consignor	:	Radiant Manufacturers Pvt Ltd (Distillery Division) ,102, NH-39, NH-39 Near Khatkhati Service Station Bokajan,Guwahati,Karbi Anglong ,Assam - 782480
Transportation Route	:	madhapur
District	:	Kamrup
Date of issue	:	21-Jan-2023 10:58:38
Valid Upto	:	19-Feb-2023 11:59:59 PM

FOR SALE IN ASSAM ONLY

Brands Name	BL	Transport Pass Fee (Rs.)
ENA	1050	2100
Total	1050	2100

TOTAL TRANSPORT PASS FEE Rs. **2100.00** Rs CHALLAN NUMBER **0200394202301218699 2** DATE : **21-Jan-2023**

The Permit is not transferable and if this Permit is not executed within the stipulated Period, the consignee concerned should inform to the undersigned immediately on expiry of permit

21-Jan-2023 11:00:31 AM

Rakesh Agarwala
Commissioner of Excise, Assam,
Housefed Complex Assam
Assam Guwahati-781006

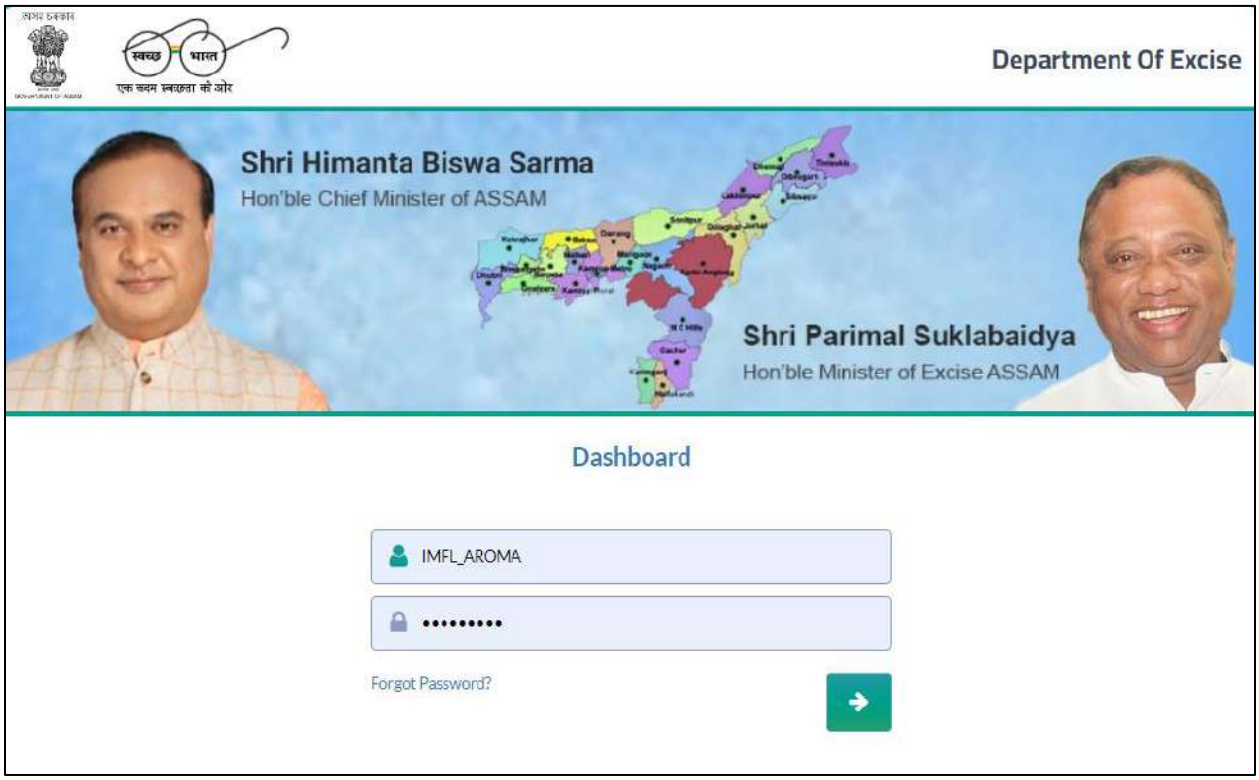
1. Loading of product against one permit is not allowed in more than one vehicle.
2. Transhipment en route not allowed unless authorized by the excise Authority.
3. Consignee copy must be duly endorsed Online by the Officer in charge.

The Shipment Will Be Initiated by Respective Consignor

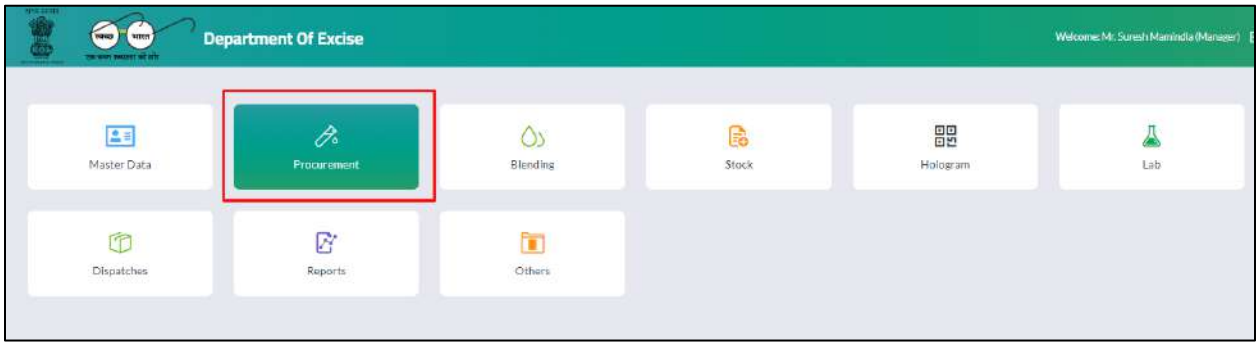
Based on the permit, the Primary distillery will perform shipment and generate the Transport Pass

After Transport permit is raised & approved successfully, that Transport permit details will be synced to Local server IP of Bottling unit Application

In Local Server IP:

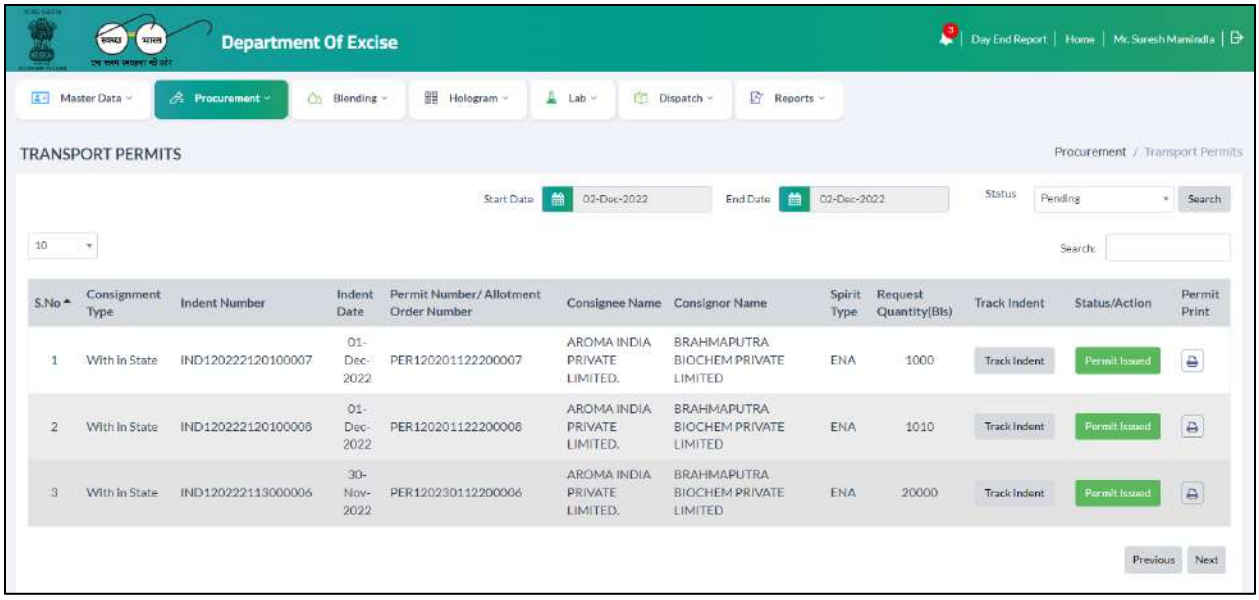


- User required to provide valid credentials and click on "**Arrow**" button.



- User required to click on "**Procurement**" tab as mentioned in above screen.

- User required to click on "**Transport Permit**" Sub- Tab as shown in above screen.,
- After clicking on Transport Permit, user will be redirected to another page as shown below.



- User required to click on the Print button to view the Permit print.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE : ASSAM : GUWAHATI

TRANSPORT PERMIT

Serial Number of Permit	:	PER120201122200008
Name & Address of the Consignee	:	AROMA INDIA PRIVATE LIMITED.,6PH3+9M6, Brahmaputra Industrial Park, Near Industry
Name & Address of the Consignor	:	BRAHMAPUTRA BIOCHEM PRIVATE LIMITED ,IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out Post Guwahati Sadar Revenue,Guwahati,Kamrup ,Assam - 781141
Transportation Route	:	BBPL Route1
District	:	Kamrup Metropolitan
Date of issue	:	01-Dec-2022 06:33:55
Valid Upto	:	30-Dec-2022 11:59:59 PM

Duplicate Copy

FOR SALE IN ASSAM ONLY

Brands Name	BL	Transport Pass Fee (Rs.)
ENA	1010	2020
Total	1010	2020

TOTAL TRANSPORT PASS FEE Rs. **2020.00** Rs CHALLAN NUMBER **02003942022120110691** DATE : **01-Dec-2022**

The Permit is not transferable and if this Permit is not executed within the stipulated Period, the consignee concerned should inform to the undersigned immediately on expiry of permit

DELIVERED & CANCELLED

Mr. Jeevan Jyoti Choudhury
Officer,
IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out Post Guwahati
Sadar Revenue
Assam Amingao-781141

Rakesh Agarwala
Commissioner of Excise,
Assam,
Housefed Complex Assam
Assam Guwahati-781006

02-Dec-2022 11:23:37 AM

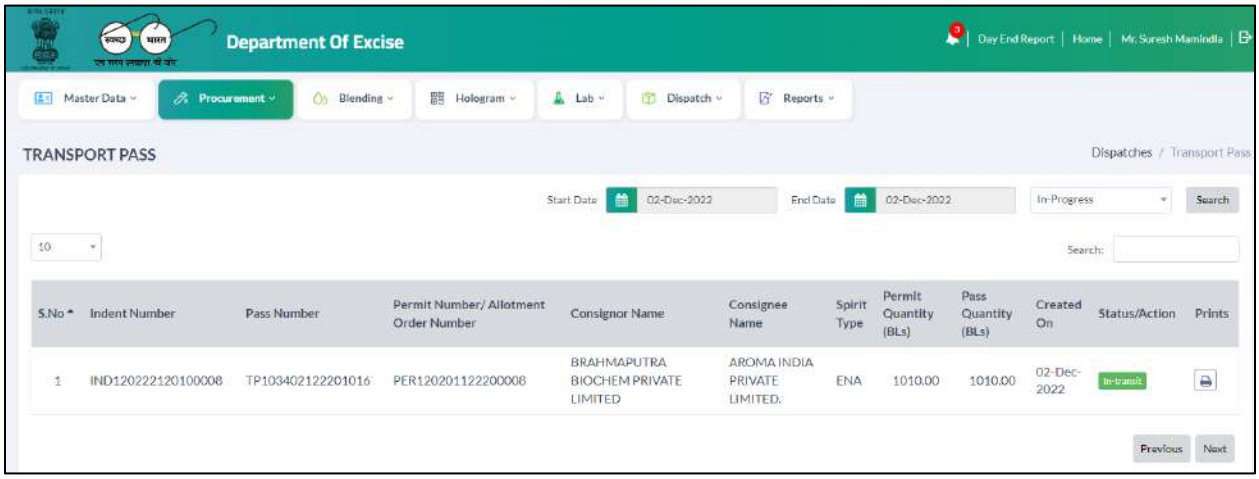
1. Loading of product against one permit is not allowed in more than one vehicle.
2. Transhipment en route not allowed unless authorized by the excise Authority.
3. Consignee copy must be duly endorsed Online by the Officer in charge.

Based on the permit, the Primary distillery user can raise the shipment and generate the Transport Pass

Manager Log-In:

b) Transport Pass:

- User required to click on **"Transport pass"** to view the TP.



- User required to click on Print, after clicking on print, the User can view the Transport Pass print details with a QR code.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE : ASSAM : GUWAHATI

TRANSPORT PASS

Duplicate Copy

Transport Pass(TP) Number	:	TP103402122201016
Date of issue	:	02-Dec-2022 10:18:07 AM
TP Valid Upto	:	28-Dec-2022 11:59:59 PM
Serial Number of Permit	:	PER120201122200008
Permit date	:	01-Dec-2022 06:00:42 PM
Permit Validity Upto	:	30-Dec-2022 11:59:59 PM
Name & Address of the Consignee	:	AROMA INDIA PRIVATE LIMITED., 6PH3+9M6, Brahmaputra Industrial Park, Near Industry, Kamrup Metropolitan, Guwahati Sadar Zone-A, Assam, Superintendent of Excise - Kamrup metro, 781030
Name & Address of the Consignor	:	BRAHMAPUTRA BIOCHEM PRIVATE LIMITED, IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out Post, Kamrup, Guwahati Sadar Revenue, Assam, Amingao, 781141
Transportation route	:	BBPL Route1
District	:	Kamrup Metropolitan
Transporter Name	:	Tranporter Name
Vehicle Number	:	TS07AA4253
Endorsed Date	:	02-Dec-2022 10:18:07 AM
Endorsed Name	:	Mr. Jeevan Jyoti Choudhury
Invoice Number	:	INV0123
Invoice Date	:	31-Dec-2022

FOR SALE IN ASSAM

Materials Name	Chamber wise Dip		BL	Strength(OP)	Temperature(°C)	Indicator	Transport Pass Fee (Rs.)
ENA	Chamber	Dip	1010	45	454	45	2020
	Chamber 1	1					

TOTAL TRANSPORT PASS FEE RS. **2020.00** CHALLAN NUMBER. **02003942022120110691** DATE : **01-Dec-2022**

The Permit is not transferable and if this Permit is not executed within the stipulated Period, the consignee concerned should inform to the undersigned immediately on expiry of permit

Officer I/C : Mr. Jeevan Jyoti Choudhury

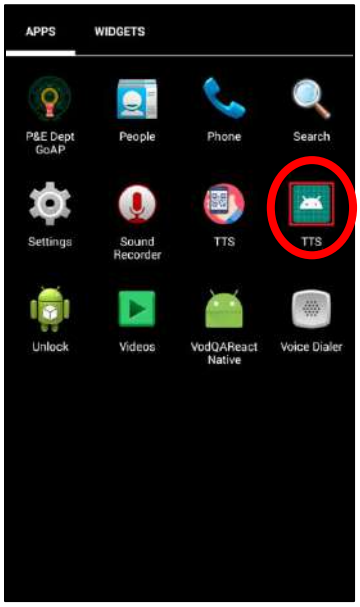
1. Loading of product against one permit is not allowed in more than one vehicle.
2. Transhipment enroute not allowed unless authorized by the excise Authority.
3. Consignee copy must be duly endorsed Online by the Officer in charge.

02-Dec-2022 11:24:06 AM

Mr. Jeevan Jyoti Choudhury
IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out Post Guwahati Sadar Revenue
Assam Amingao-781141
Officer

Spirit Inward through Handheld Device:

- User is required to select the TTS app and click on App on the Handheld device.



Manager Login:

- After clicking on App, the User can view the login page. The user is required to enter Manager User credentials and then click on the Arrow button.

Figure 1: User required to provide valid credentials and click on Arrow button to Login

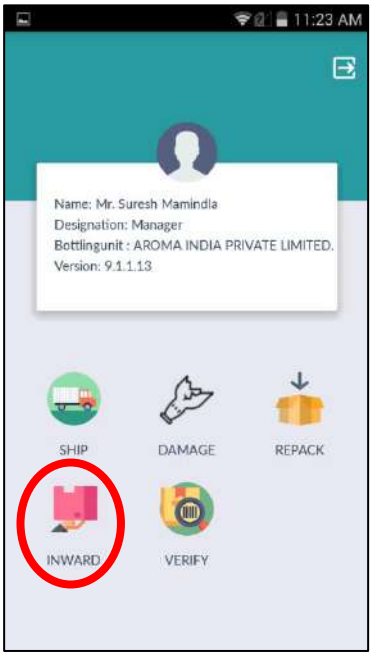


Figure 2: User can view all tabs, user must select Inward to Receive the Shipment.

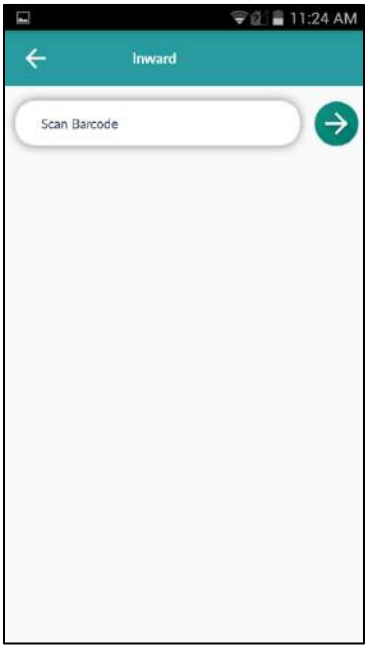


Figure 3: User must scan the TP.

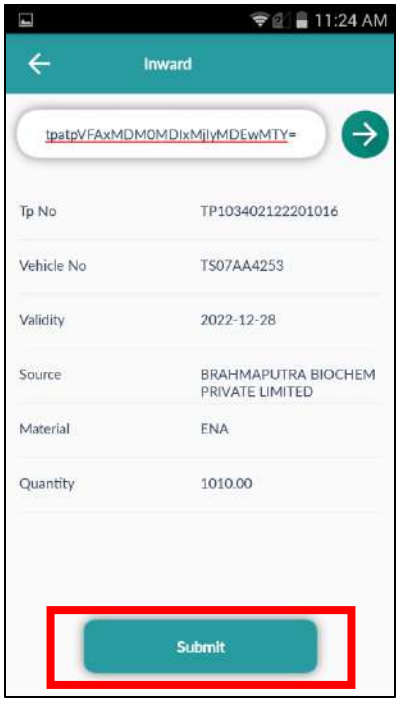


Figure 4: *After scanning the TP all details will be displayed in Handhelds, click on Submit button.*

Figure 5: *capture the Vehicle image and click on Tick mark.*

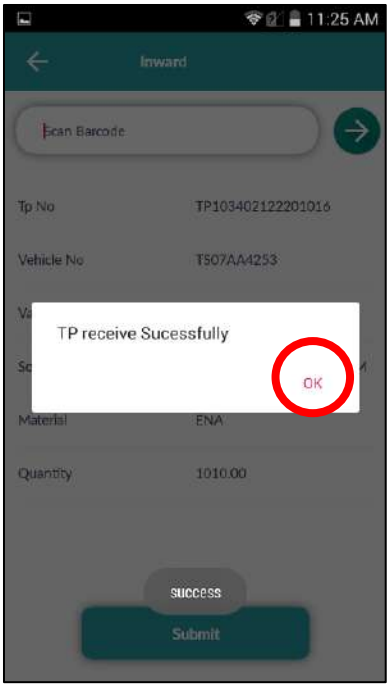
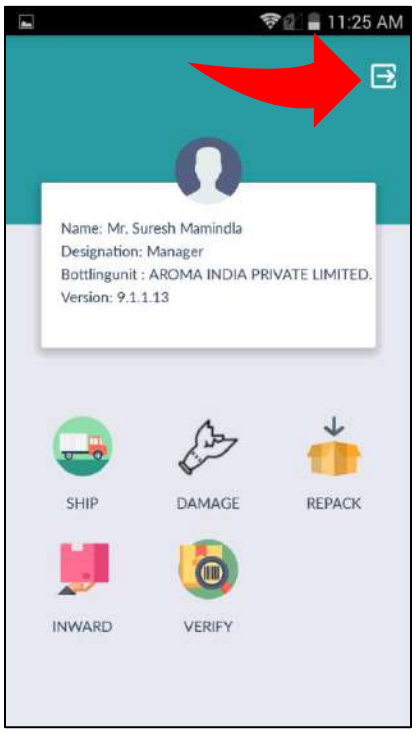


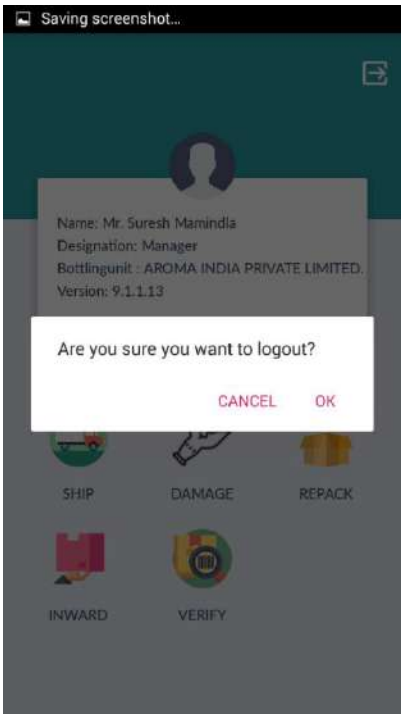
Figure 6: *a Confirmation pop-up will be displayed, click on Ok.*

Helpful Resource:

(To Log out follow as below)



- Click on Logout Icon as shown in above.

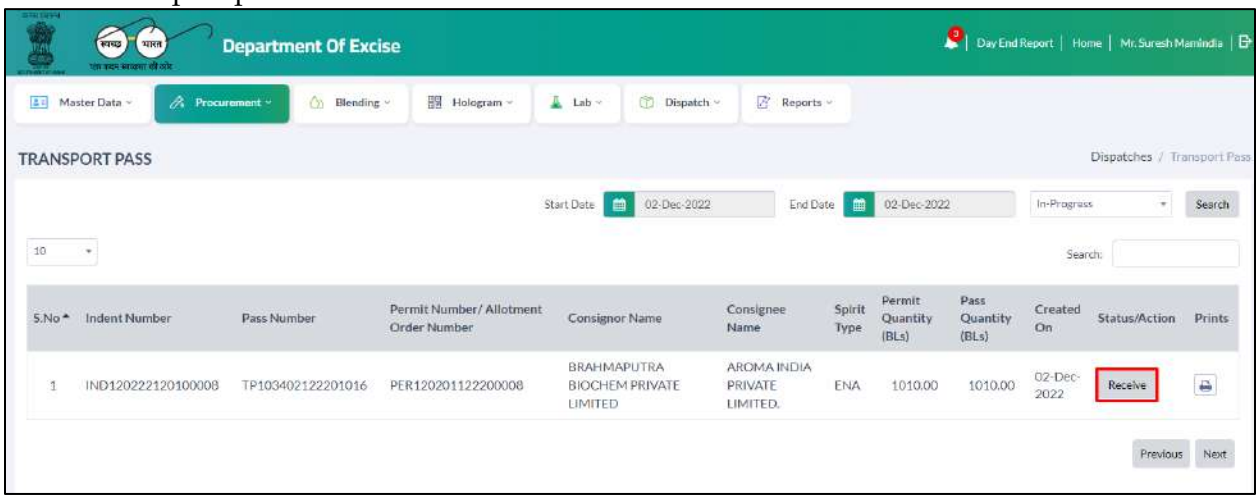


- Click on Ok in Confirmation pop-up.

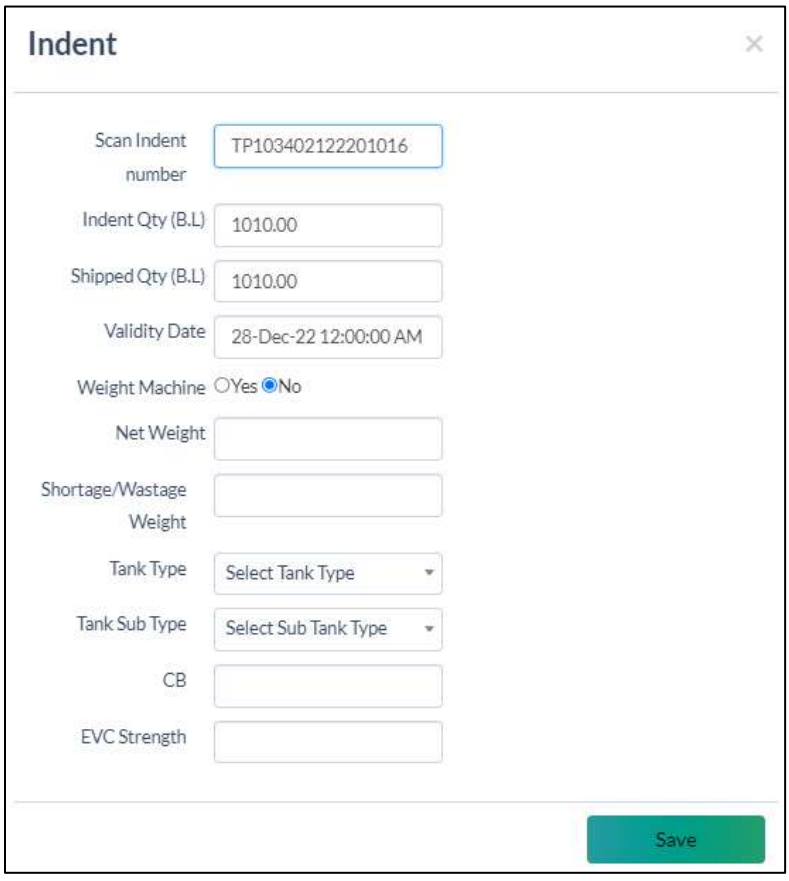
**** TP is Received Successfully****

Manager Login:

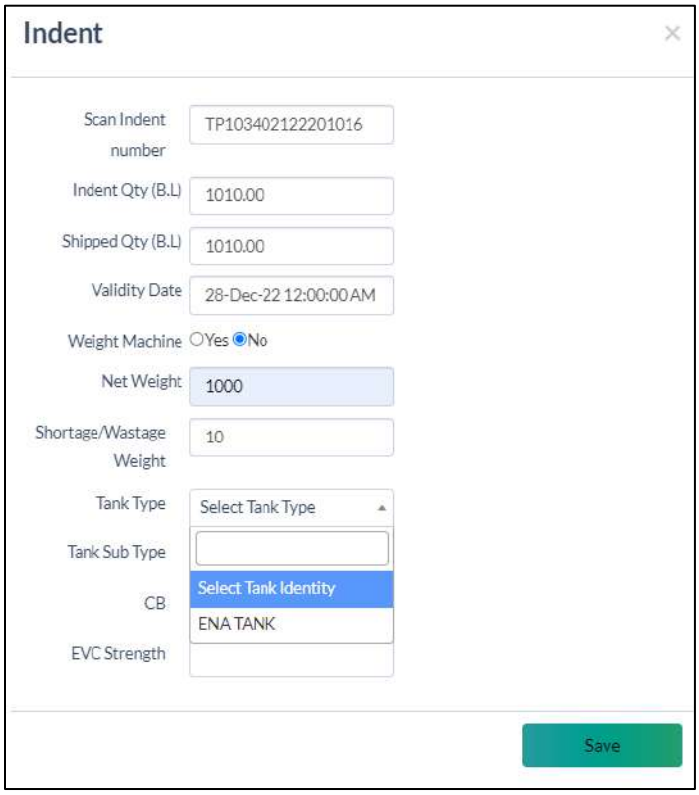
- After completing the Spirit Inward through Handheld Application. Users can view the Transport pass details with Receive Button.



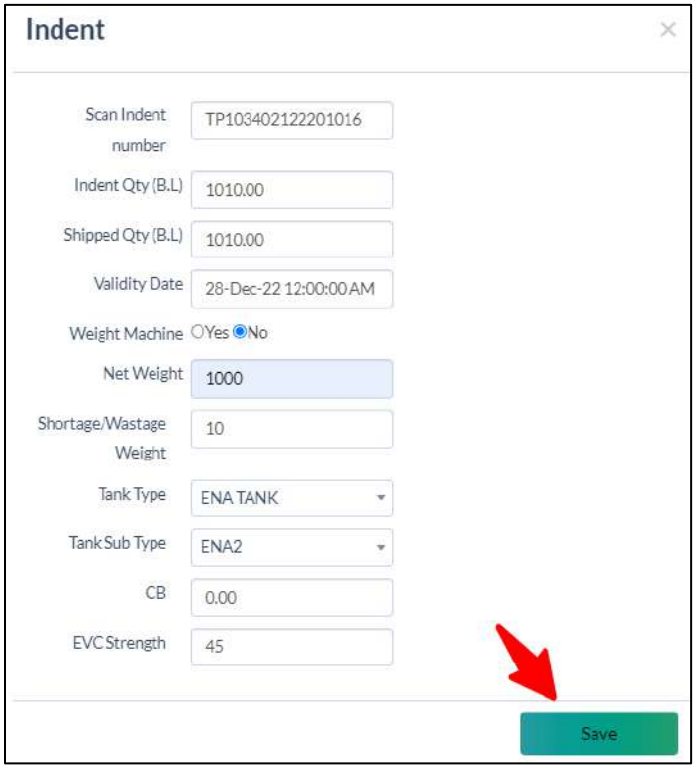
- User is required to click on the "**Receive**" button. After clicking on the button, the User can view the Indent Information



- User must provide information and click on Save button.

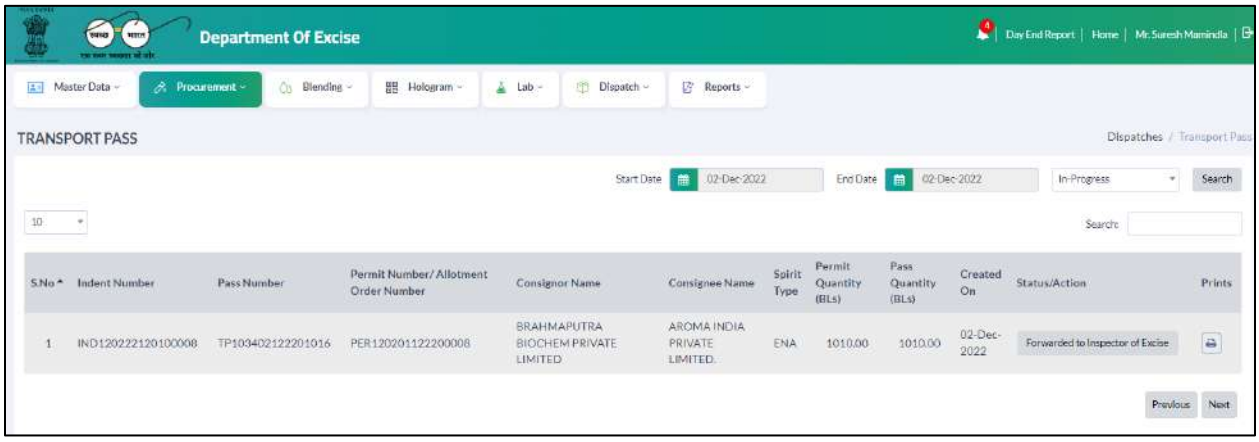


- User required to select Tank Type, subtank type from dropdown.



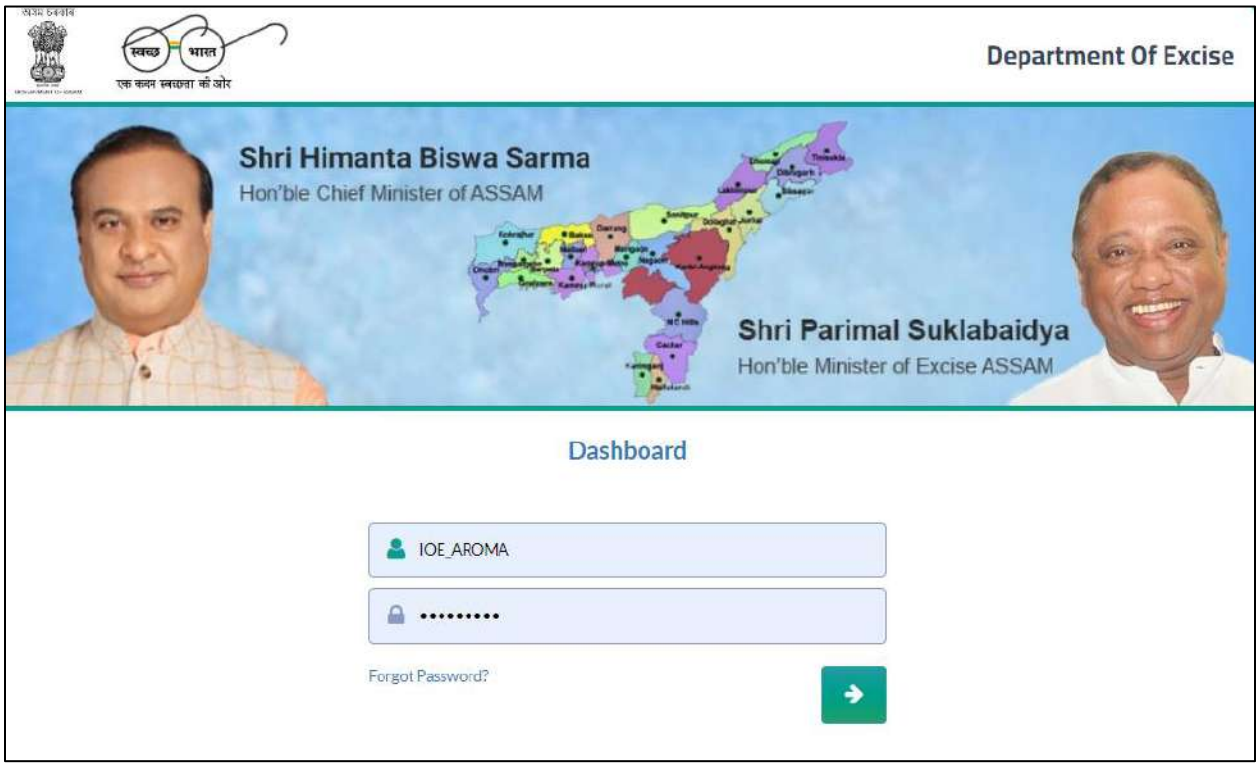
- After providing valid details, click on "**save**" button.

- User required to click on "**OK**" in Confirmation pop-up as mentioned in above.

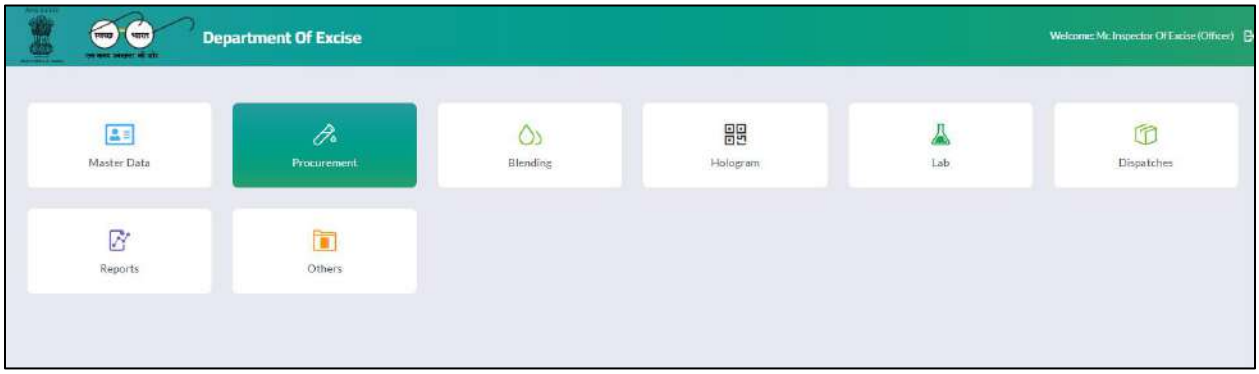


- After clicking on OK, the User can view the Transport pass details status with Forward to IOE.

IOE Login:

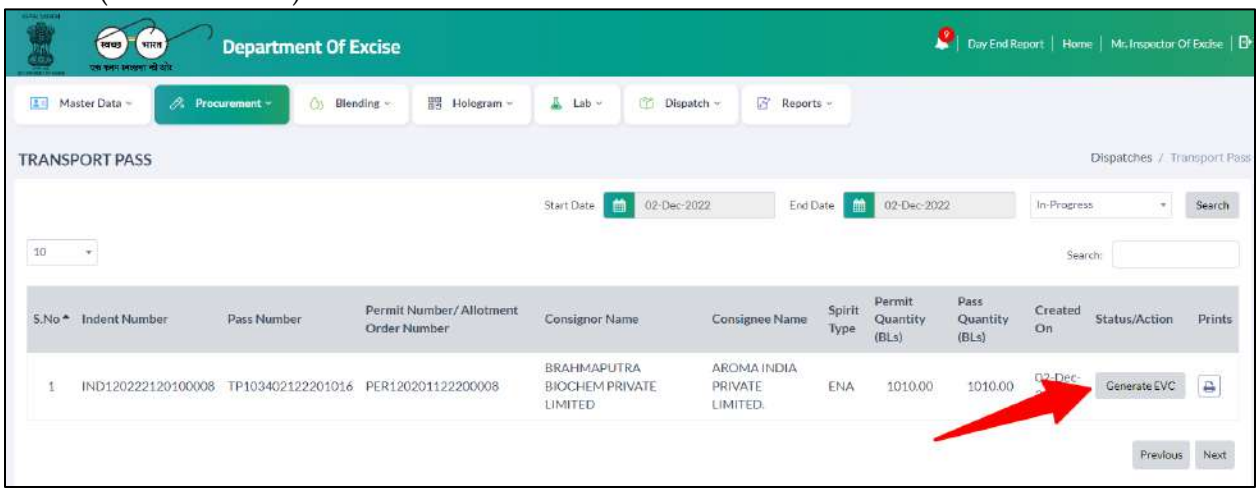


- User required to Login with Valid credentials and click on "**Arrow**" button., after successful login user will be redirected to Main dashboard page as mentioned below.



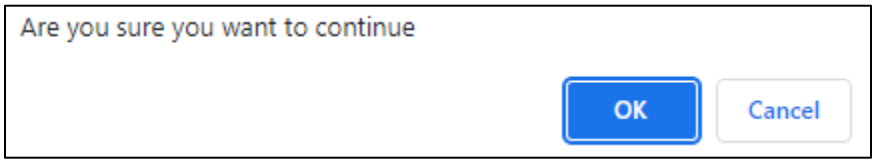
- User required to click on "**Procurement**" module as mentioned in above screen.

- User required to click on the "**Transport Pass**" to view the Transport Pass Status (Generate EVC).



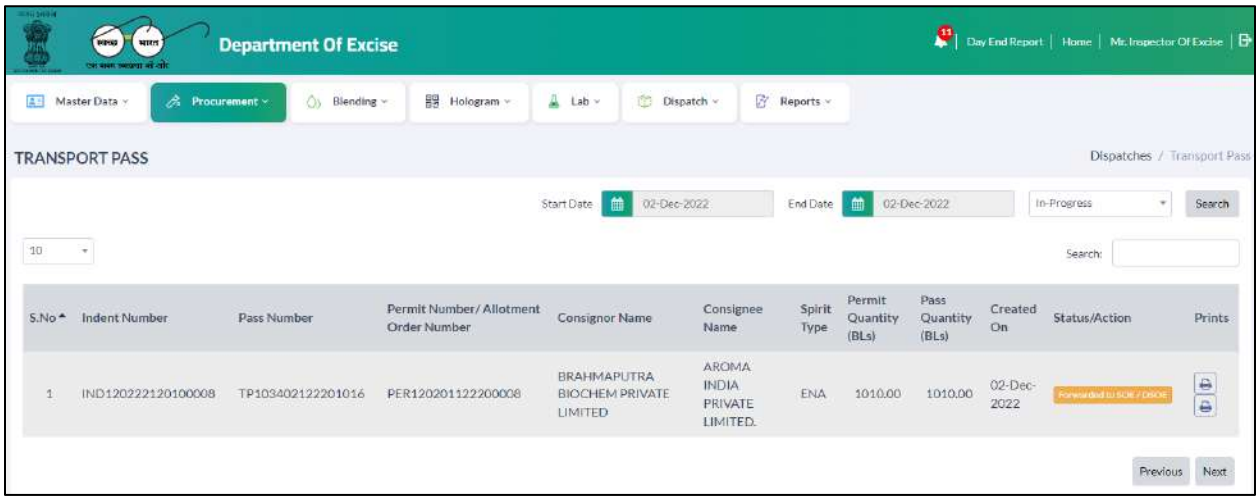
- User required to click on the "**Generate EVC**" button to view the shipment Information.

- User required to enter the appropriate Remarks in the remarks field and Click on the Generate EVC button.

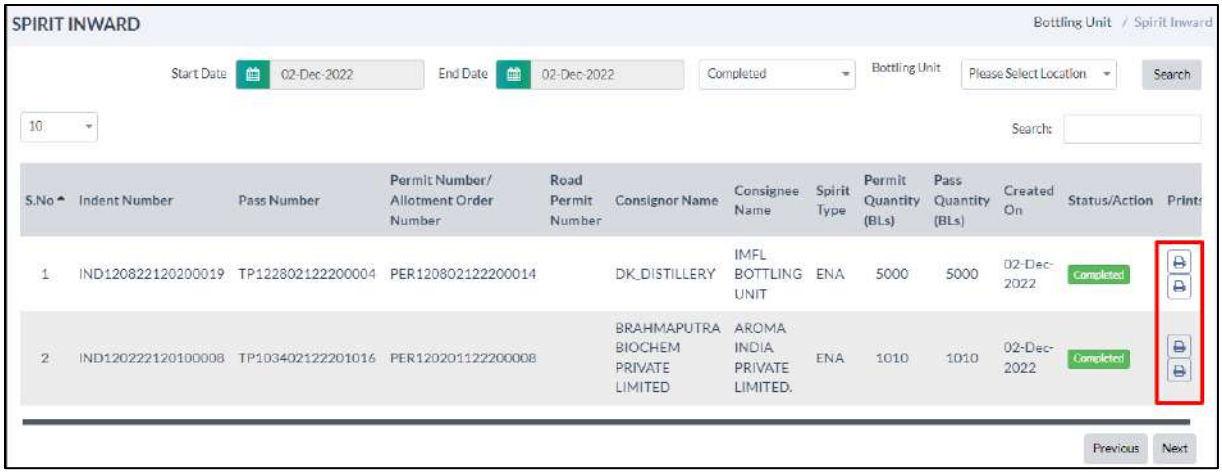


- User required to click on "**OK**" in the alert (pop-up) displayed.

- After clicking on "**Ok**" The Transport pass indent will be forwarded to SOE.



** after EVC Approved by SOE, the status will be shown as completed**



- User required to click on print icon for a copy of EVC.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI

AROMA INDIA PRIVATE LIMITED.
6PH3+9M6, Brahmaputra Industrial Park, Near Industry,Guwahati Sadar Zone-A,Superintendent of Excise - Kamrup metro,
PIN: 781030

Excise Verification Certificate

EVC Number	:	EVC120202122200001
Date of Receipt	:	02-Dec-2022 11:29:23 AM
Consignor Name	:	BRAHMAPUTRA BIOCHEM PRIVATE LIMITED
Consignor Address	:	IGC Phase III, 2 No Jambari, Chaygaon, Jambari Police Out Post, Guwahati Sadar Revenue, Kamrup, Amingao, 781141
Consignee Name	:	AROMA INDIA PRIVATE LIMITED.
Consignee Address	:	6PH3+9M6, Brahmaputra Industrial Park, Near Industry, Guwahati Sadar Zone-A, Kamrup Metropolitan, Superintendent of Excise - Kamrup metro, 781030
Permit Number	:	PER120201122200008
Date of Permit Issued	:	01-Dec-2022 06:33:55 PM
Issue District	:	Kamrup Metropolitan
Transport Pass Number	:	TP103402122201016
Date of Dispatch	:	02-Dec-2022 10:18:07 AM
Spirit Type	:	ENA
Strength	:	45
Transportation Route	:	BBPL Route1
Quantity of Dispatch (BLs)	:	1010
Received Quantity (BLs)	:	1000
Transit Wastage (BLs)	:	10

02-Dec-2022
11:40:35 AM

6PH3+9M6, Brahmaputra Industrial Park, Near Industry
Guwahati Sadar Zone-A
Assam Superintendent of Excise - Kamrup metro-781030

Smt. Manabi Das
Office of the Deputy Commissioner , Kamrup (M) District,
Panbazar Guwahati-01
Assam Kamrup Metropolitan-781001

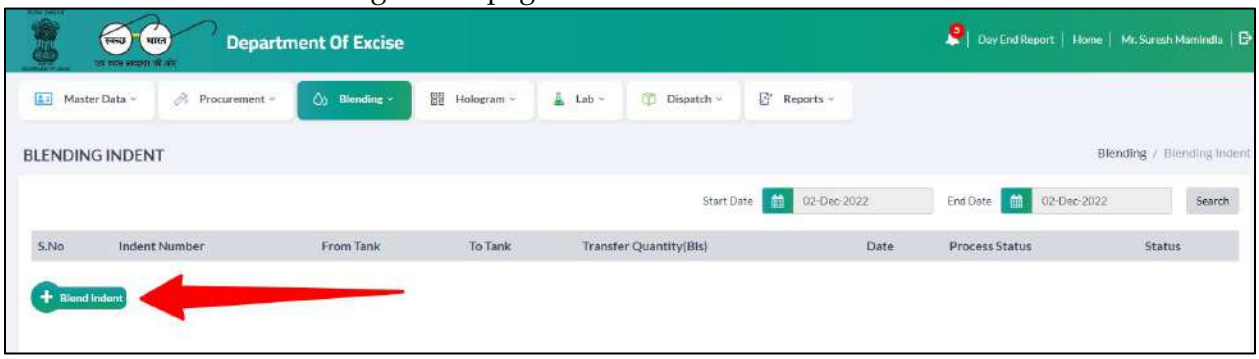
Manager Login:

3.3) Blending:

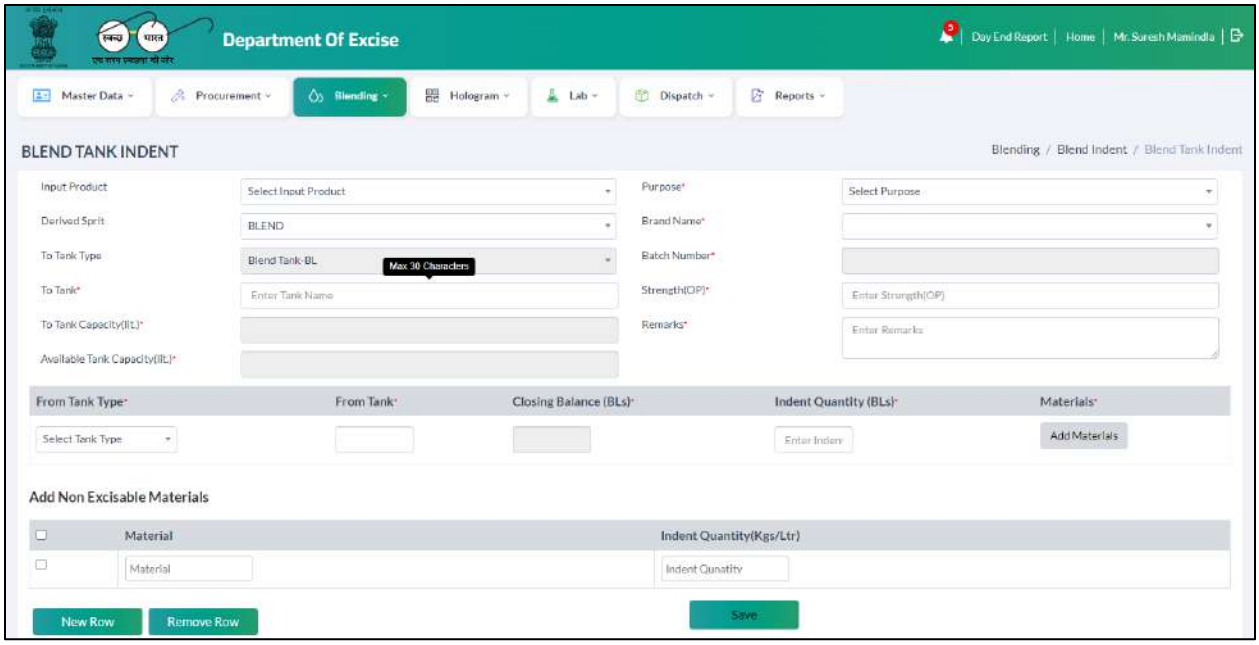
- User required to Mouse hover on "**Blending**", select "**Blending Indent**" as mentioned as below.

a) Blending Indent:

- User required to click on Blending Indent. After clicking on Blending Indent, the User can view the Blending Indent page.

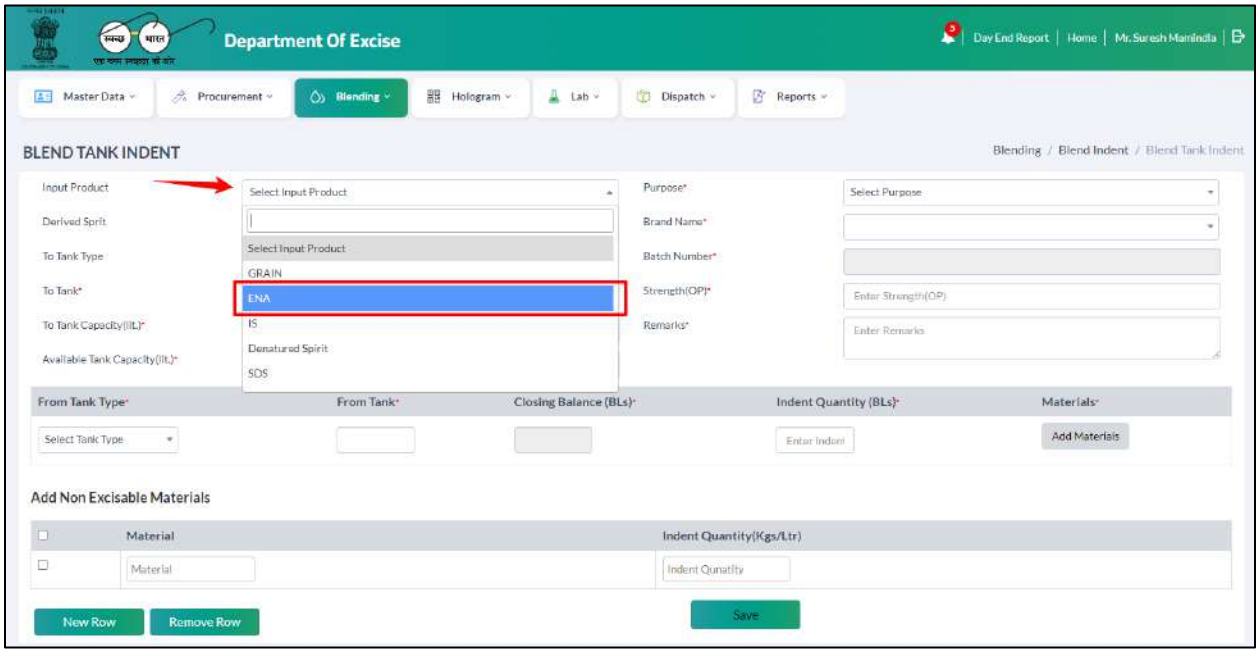


- User required to click on "**+Blend Indent**", after that user can view the Blend Tank Indent Pop-up page.

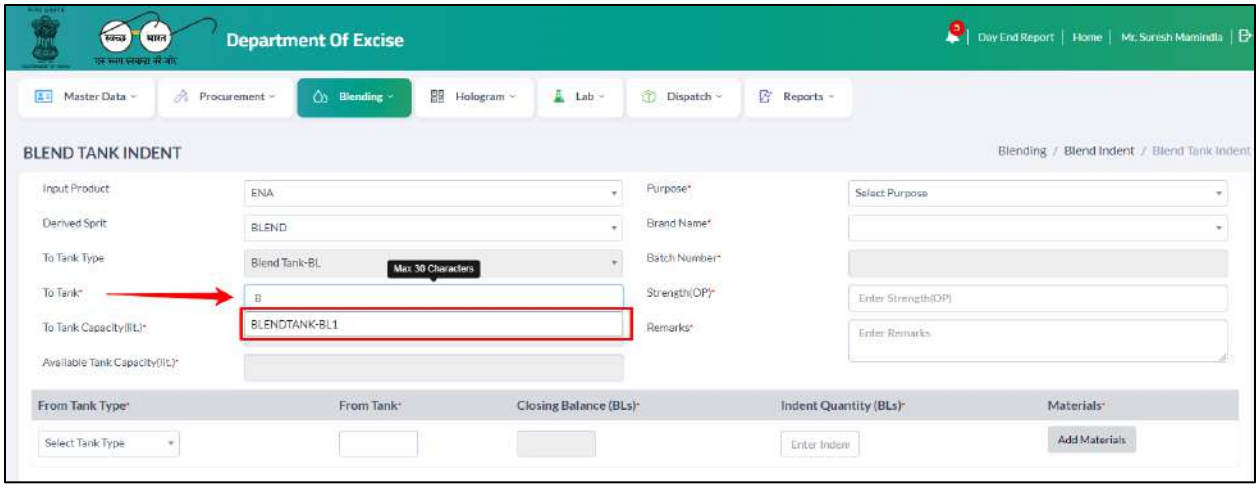


- User required to select & enter details, then click on Add Materials button.

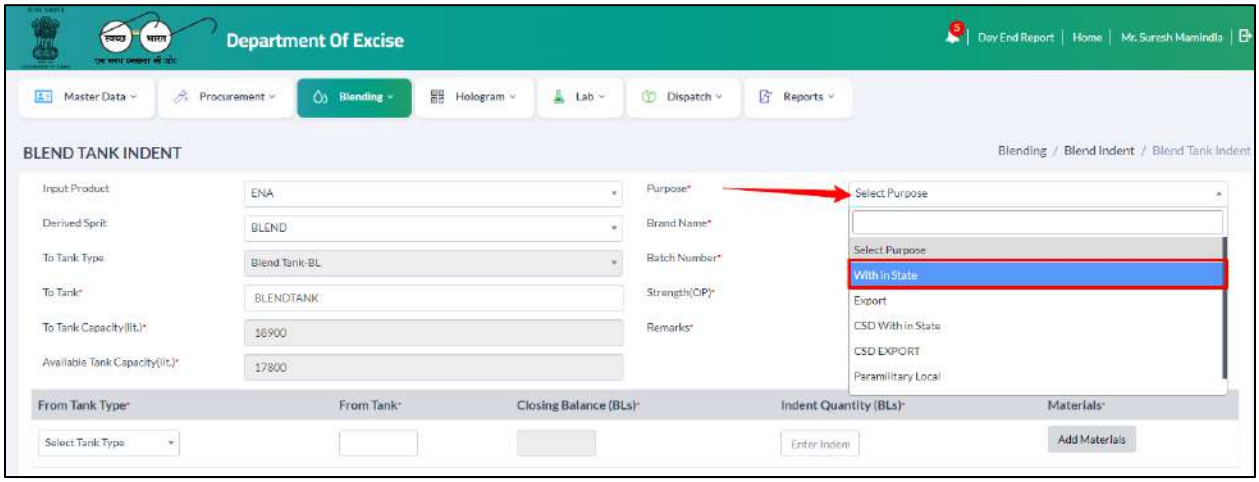
→ Follow as below for detail:



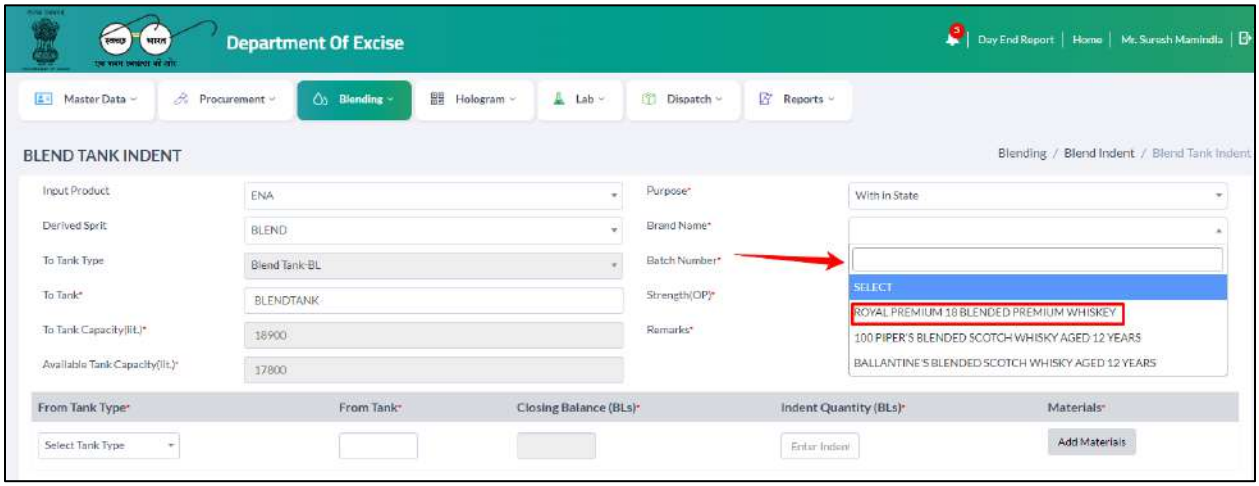
- User required to select Input product from drop down as shown in above screen.



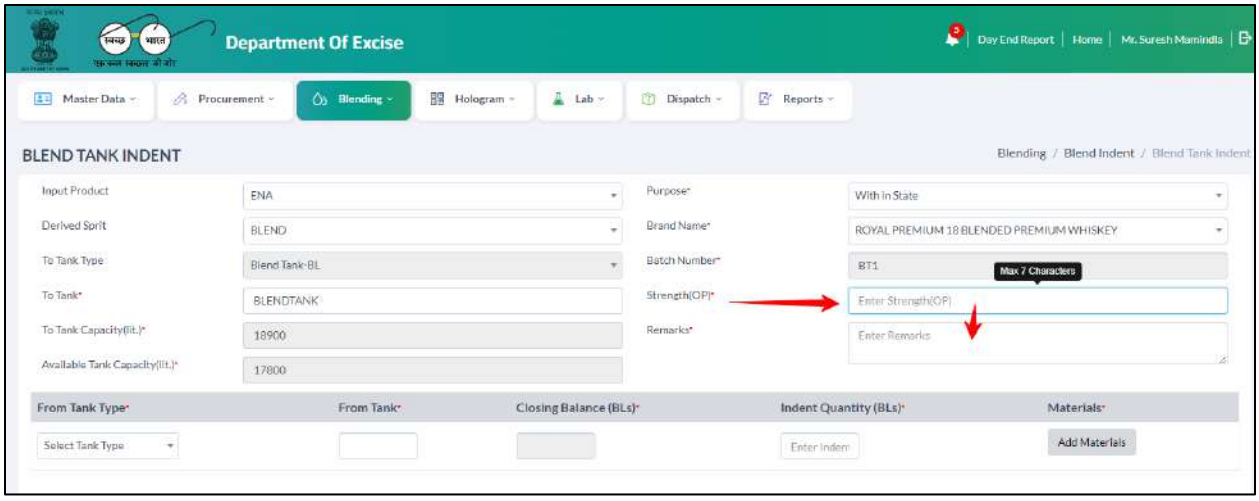
- Now user must select To tank from dropdown.



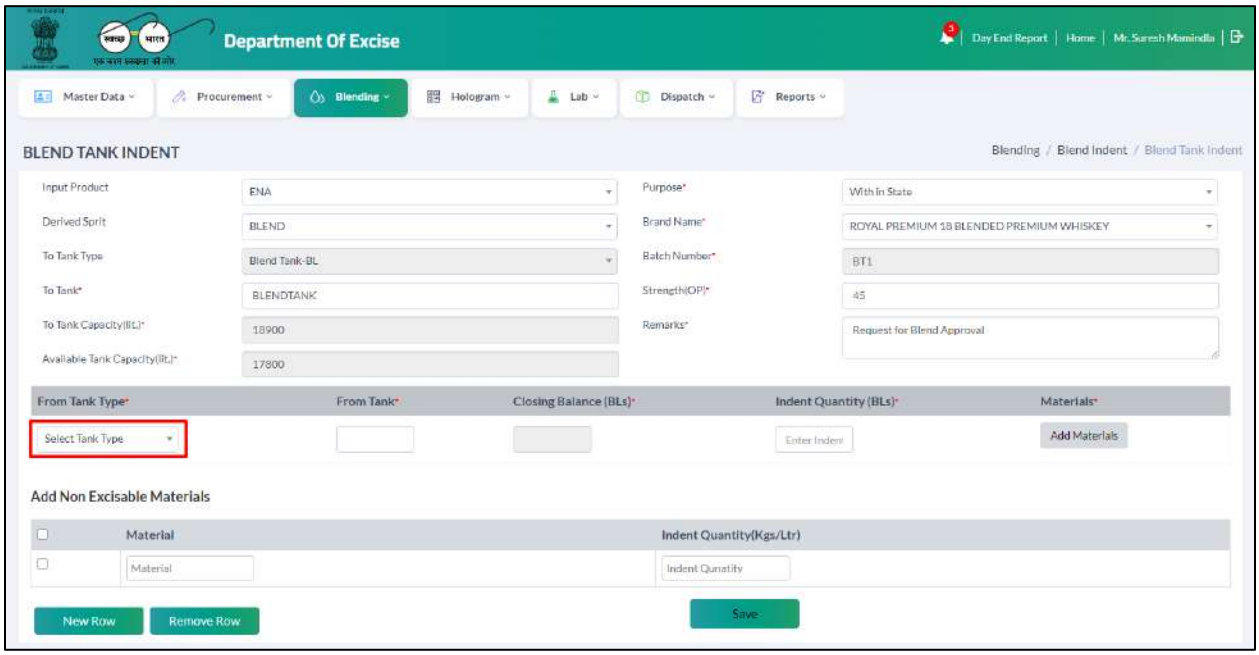
- User must select the purpose as mentioned in above screen.



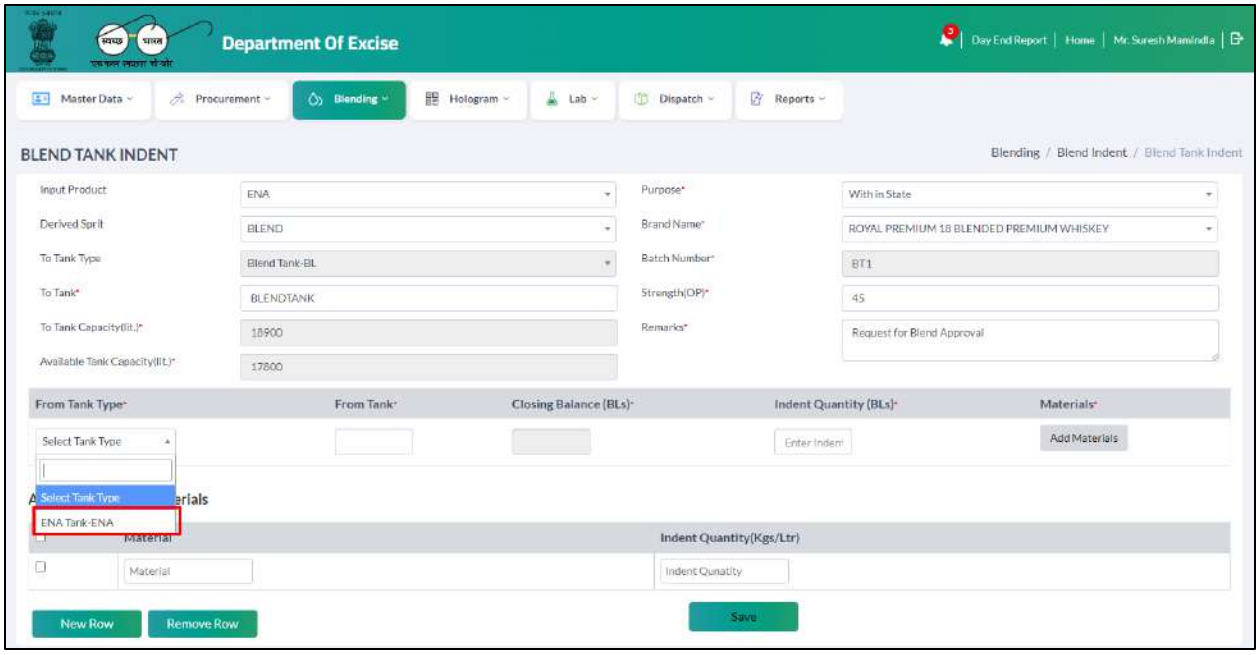
- User required to select Batch number and Brand name.



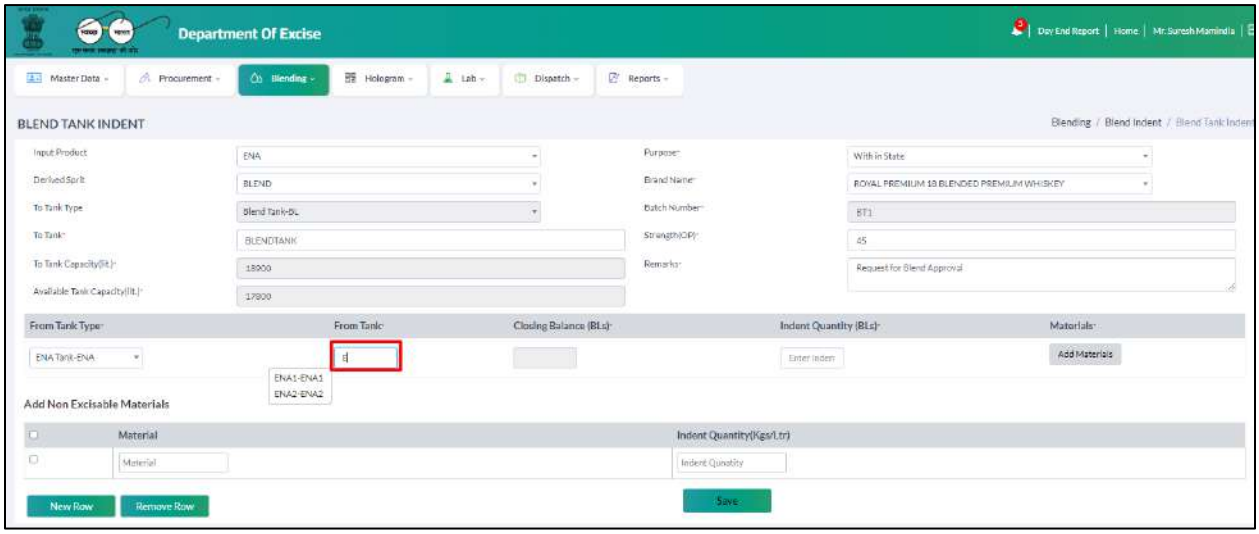
- User required to enter Strength and Remarks as mentioned in above screen.



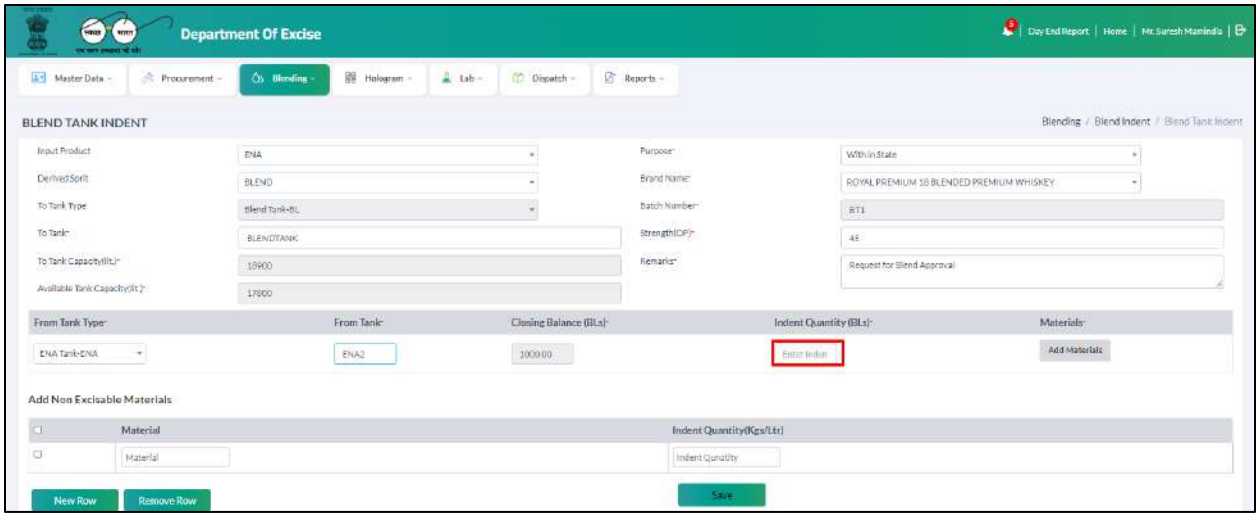
- User required to select From tank Type.



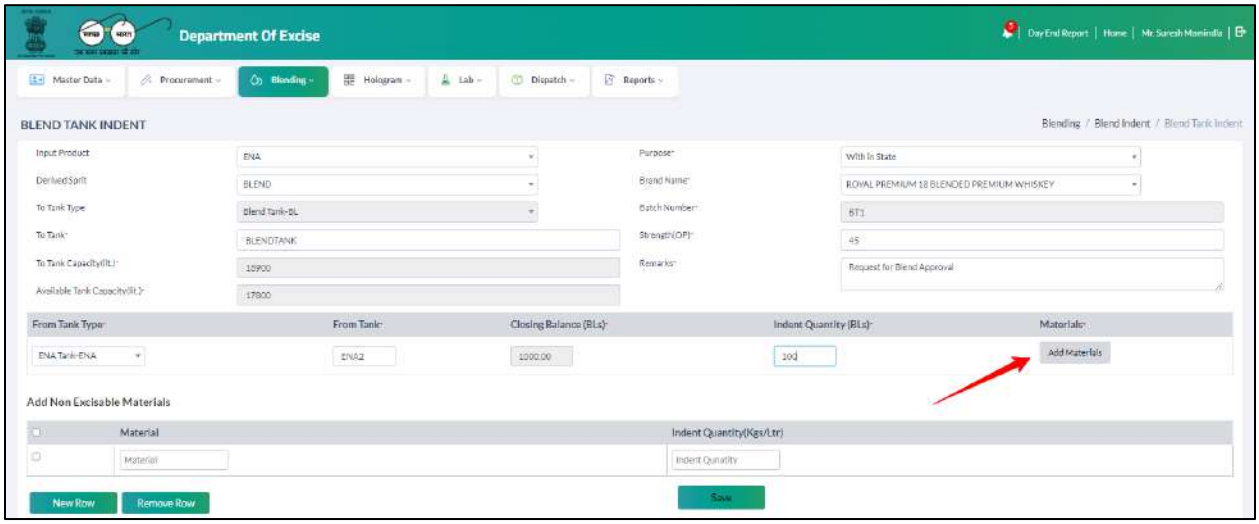
- User required to select From Tank Type from Drop down as mentioned in above screen.



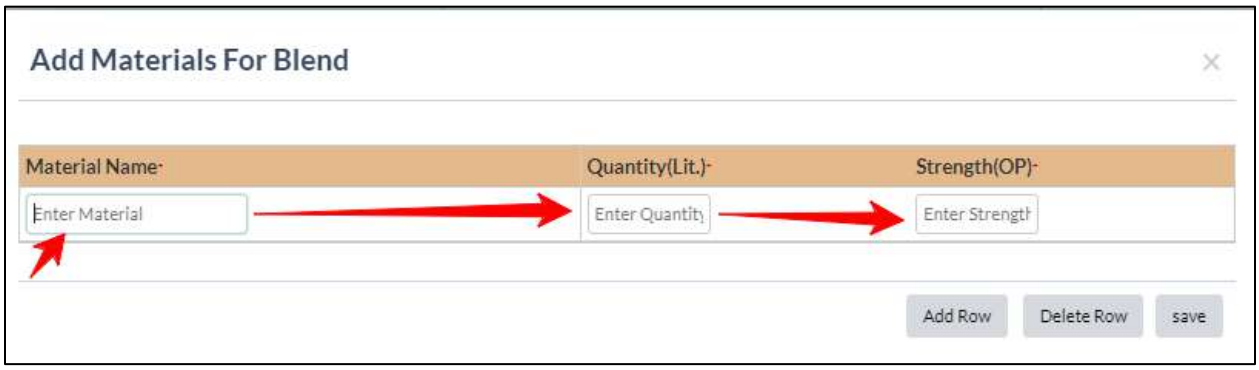
- User also required to select Sub tank by typing the tank name.



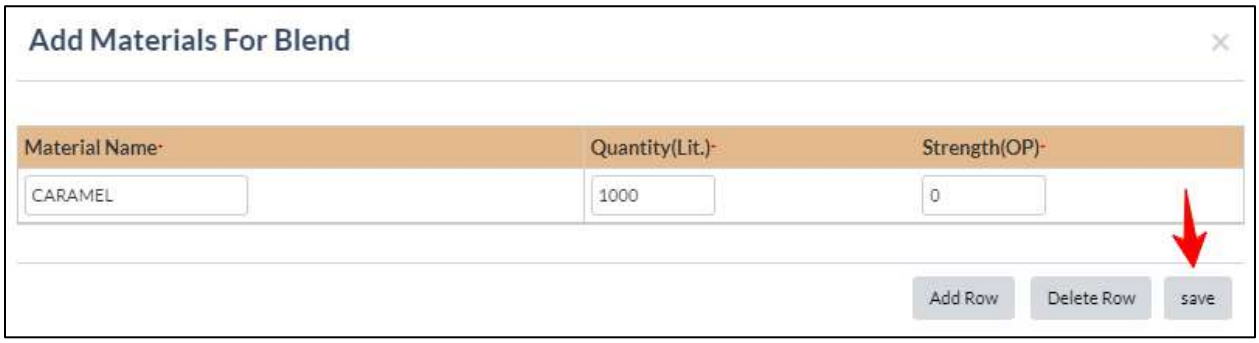
- User must enter indent quantity.



- User required to click on Add material, After clicking on Add Materials, the Add material pop-up page will be displayed,

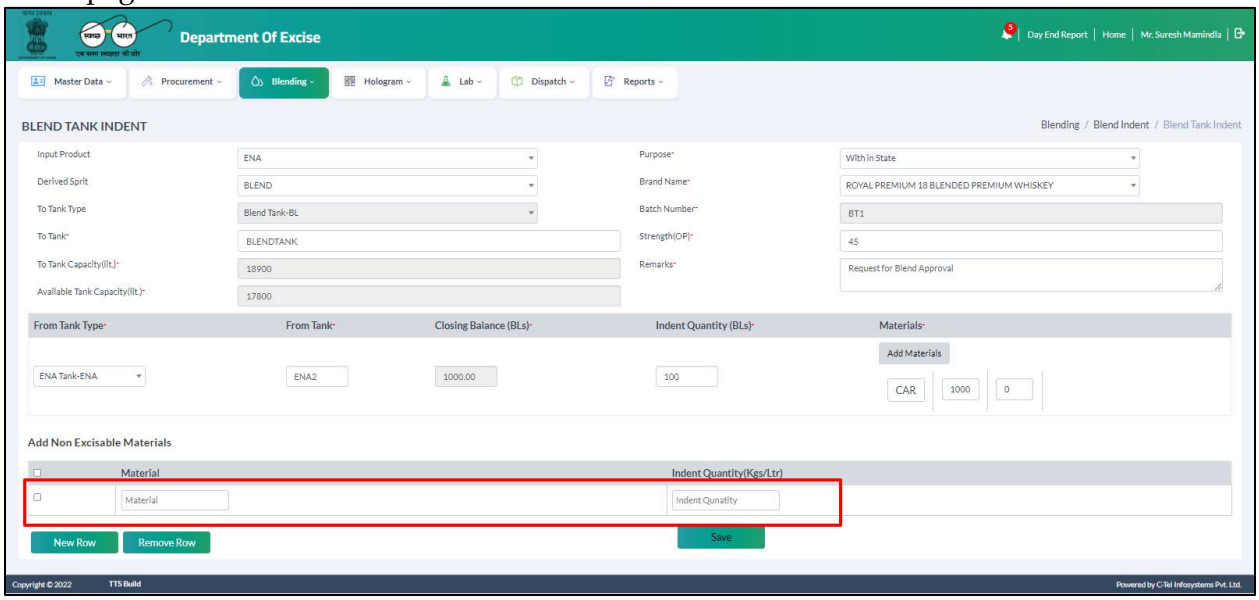


- select the material, enter the Quantity & Enter Strength(OP).

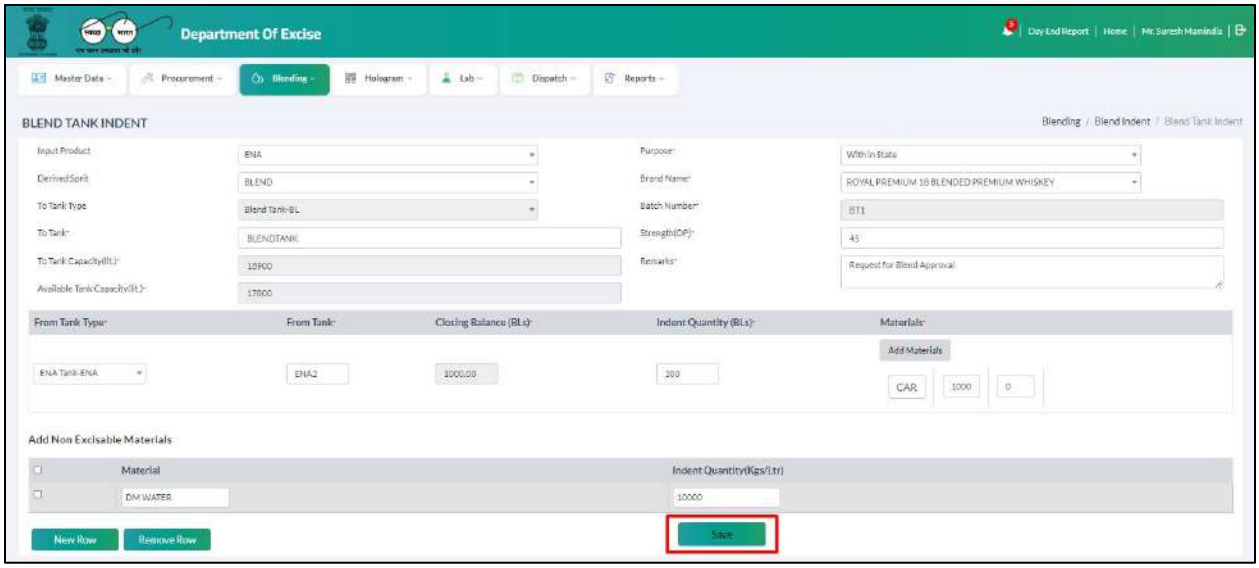


- after providing valid details, click on Save.

- After click on Save, User can view the Confirmation Pop up.
- User required to click Ok. After click on OK, Again User can view the Blend tank Indent page.

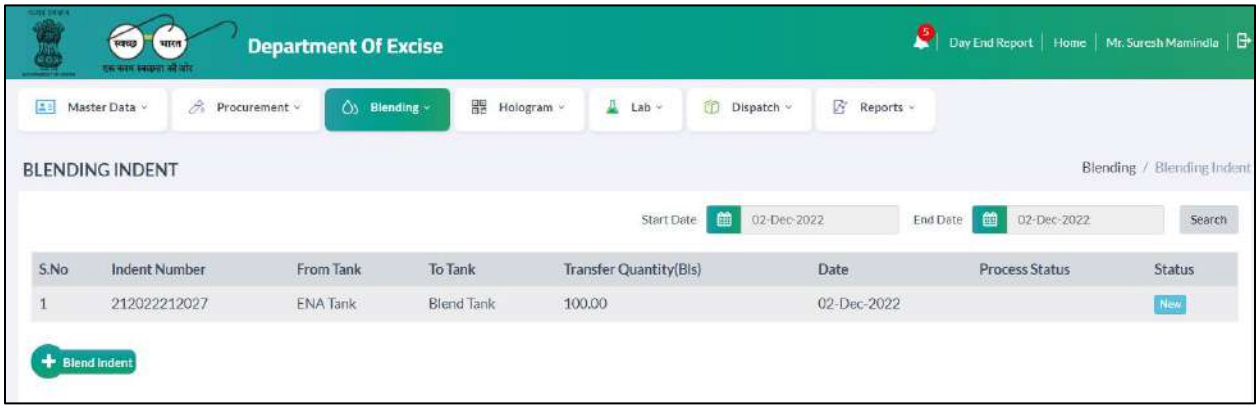


- User required to Add non Excisable material as mentioned in above screen.



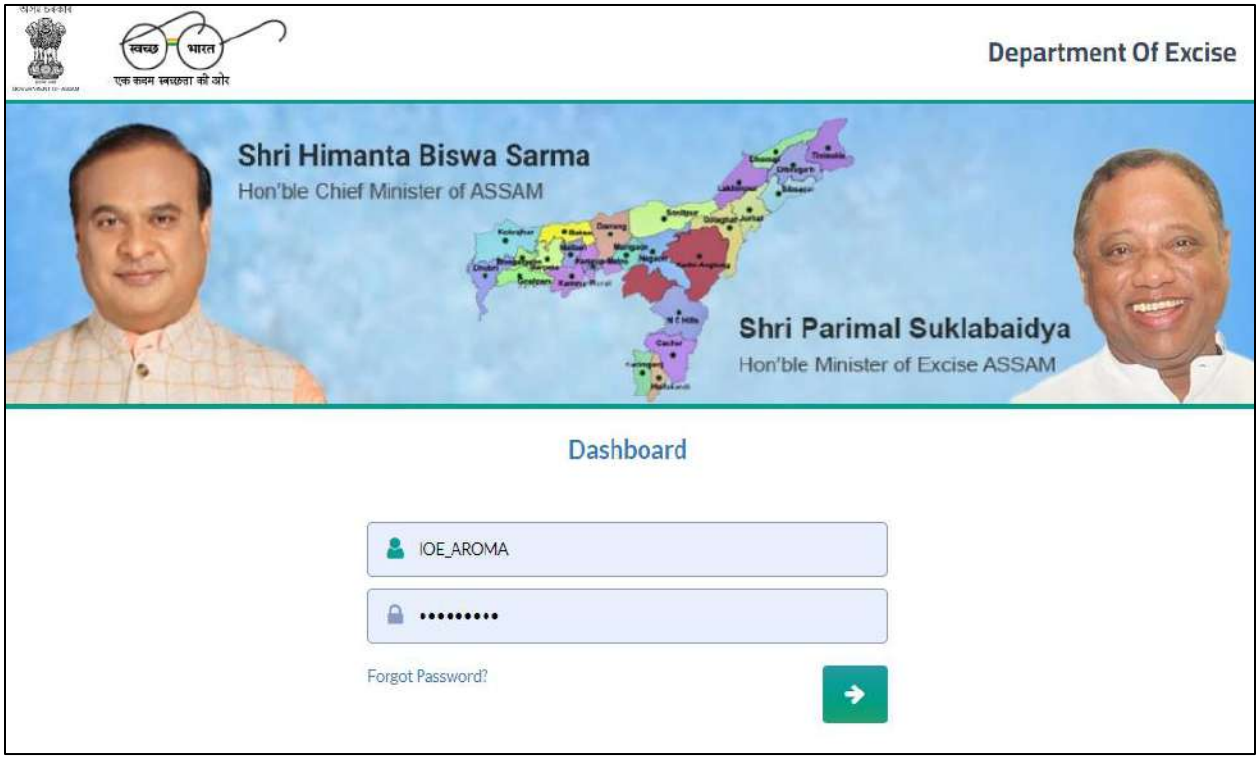
- After providing valid details, User required to Click on save.
- After click on Save, a confirmation pop-up will be displayed.

- User required to click Ok. After click on OK, Again User can view the Blending Indent details status with New.



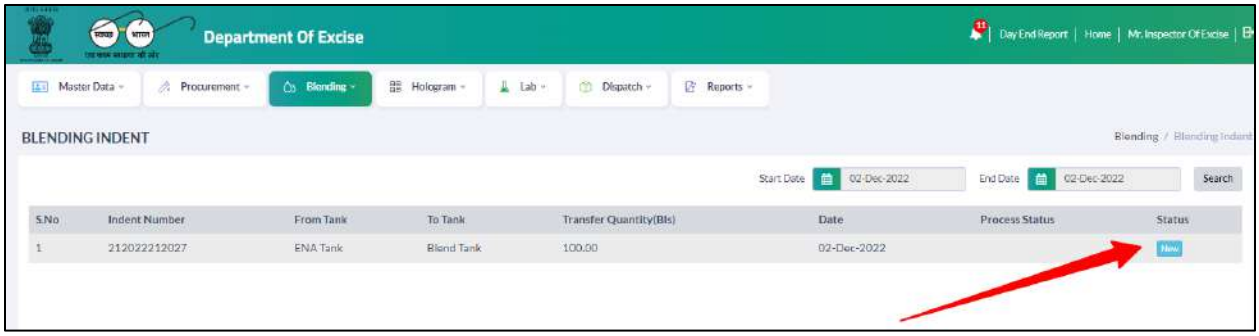
- The blending indent will be forwarded to IOE for Approval.

IOE Login:



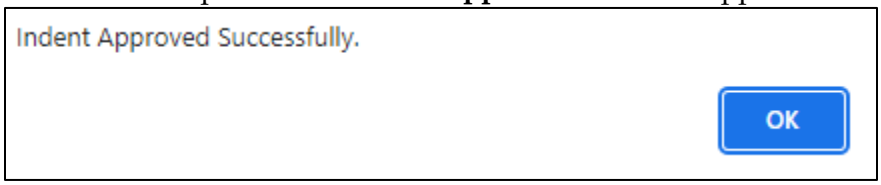
- User required to provide valid credentials and click on "**Arrow**" button to login into the Application.

- User required to click on "**Blending Module**" as mentioned in above screen, after clicking on Blending, user will be redirected to blending indent page as shown below.

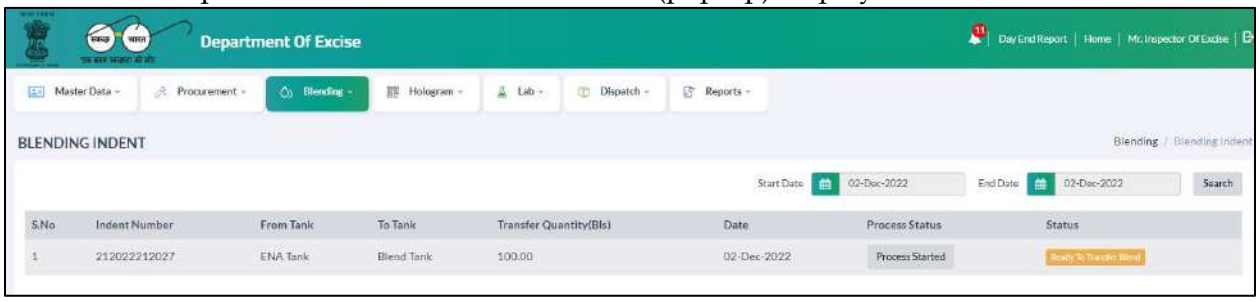


- User required to Click on the "**New**" in Status, a pop-up will be displayed as shown below.

- User required to click on "**Approve**" button to approve the indent

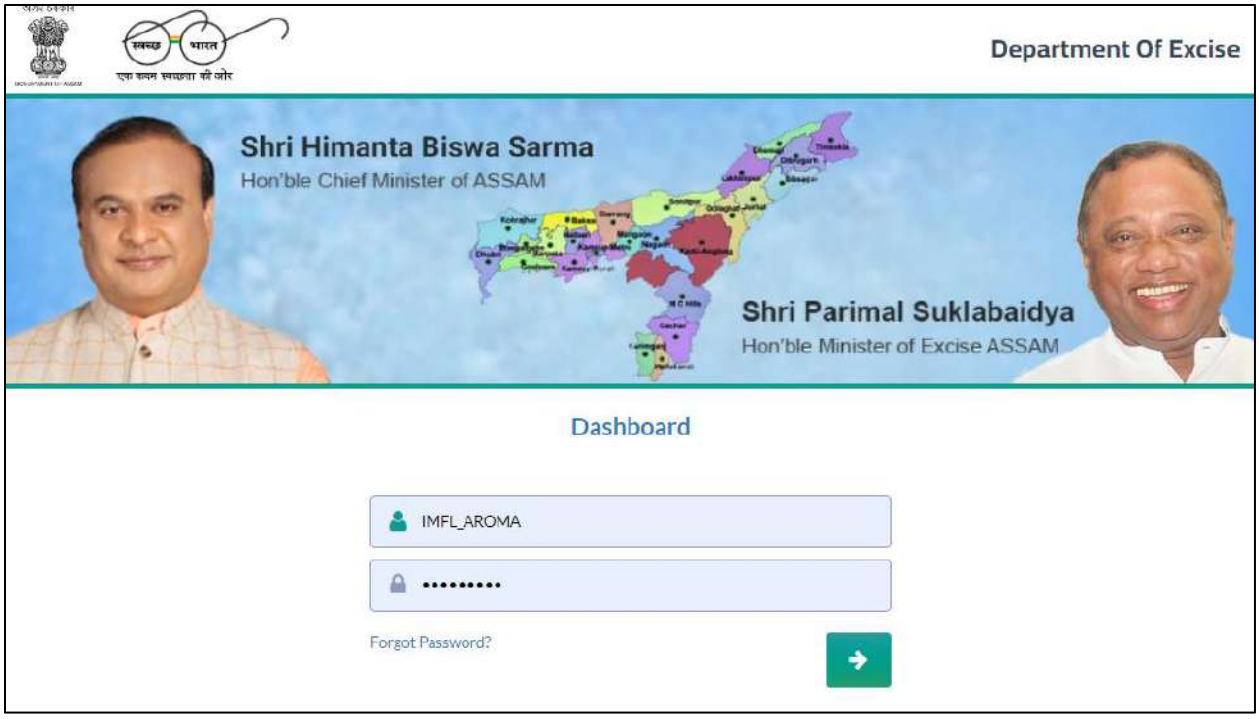


- User required to click on "**OK**" in the alert (pop-up) displayed.

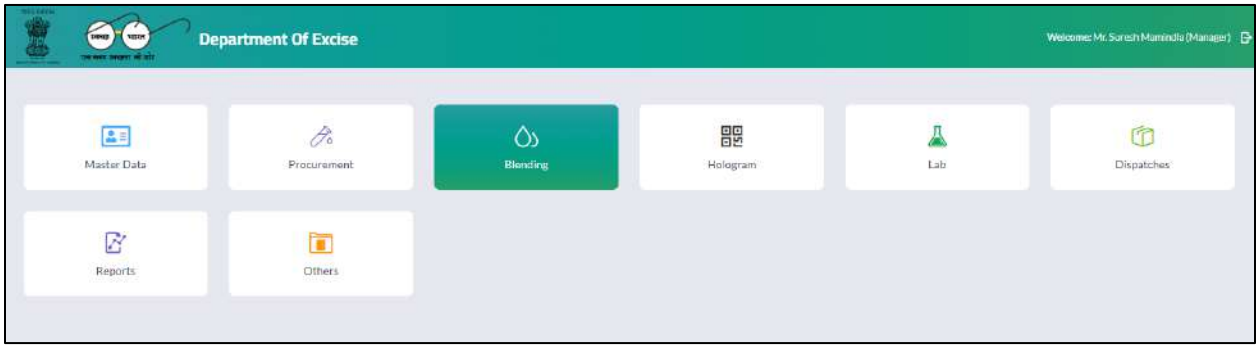


- User can view the indent status updated as "Ready to Transfer Blend".
- User required to click on print button to view the Blend Approved Print

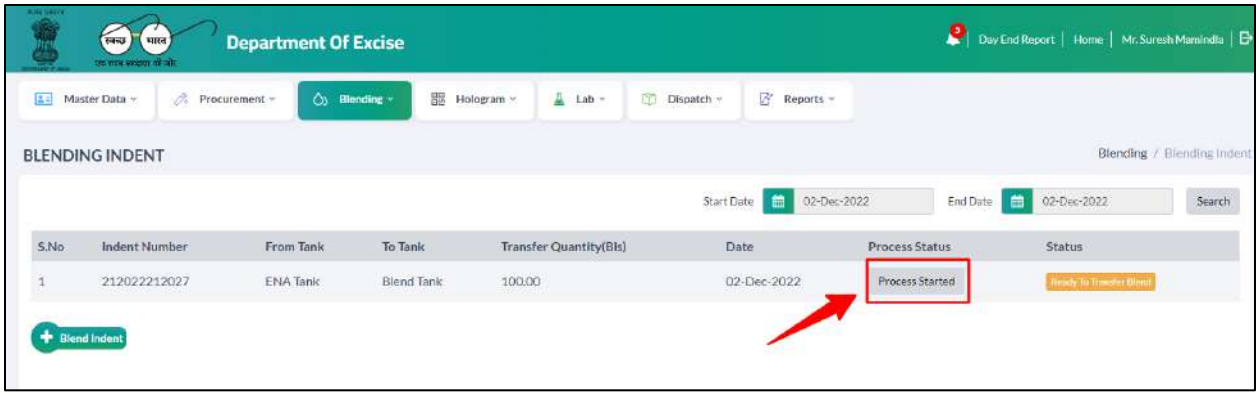
Manager Login:



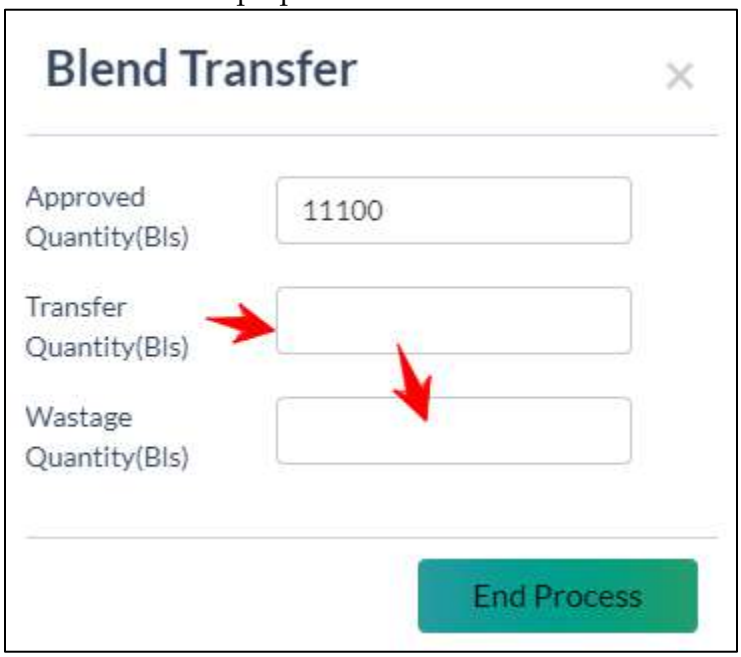
- User required to provide valid credentials and click on "**Arrow**" button to Login into the Application.



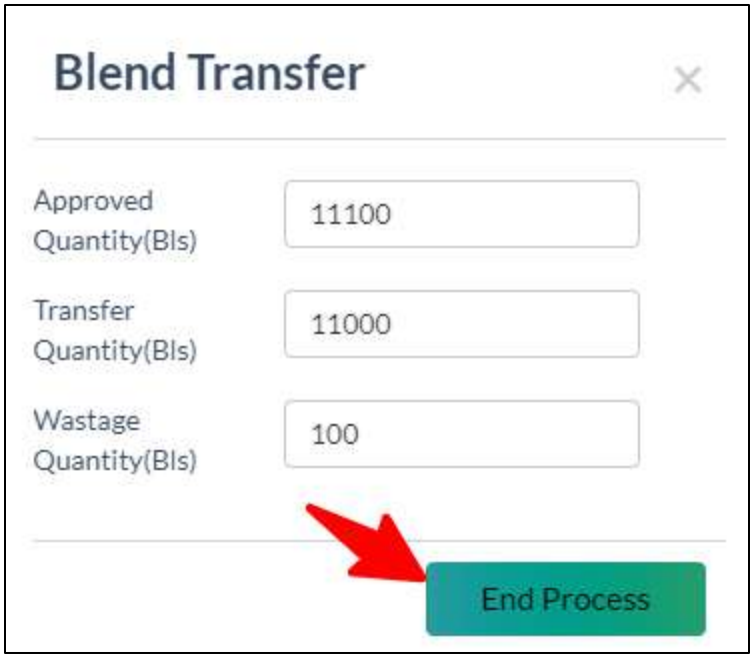
- User must click on "**blending module**" as mentioned in above screen.



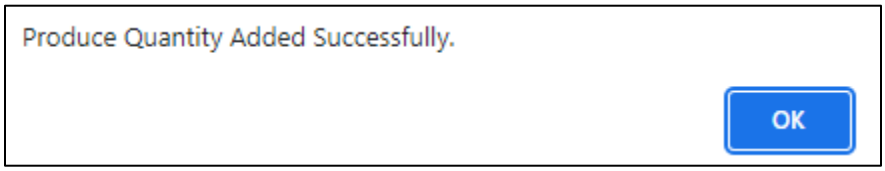
- User required to click on "**Process started**" After click on this user can view the Blend Transfer Pop up.



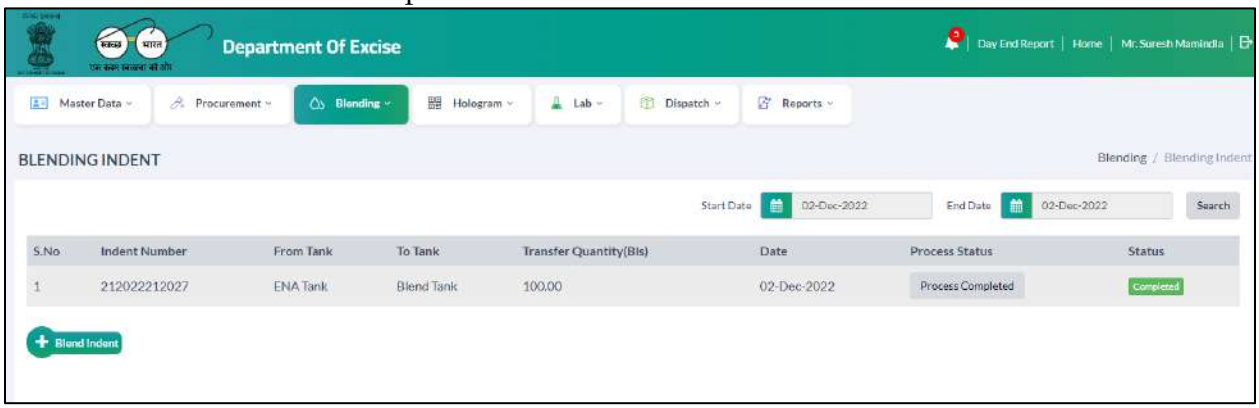
- User required to enter Transfer Quantity and Remarks



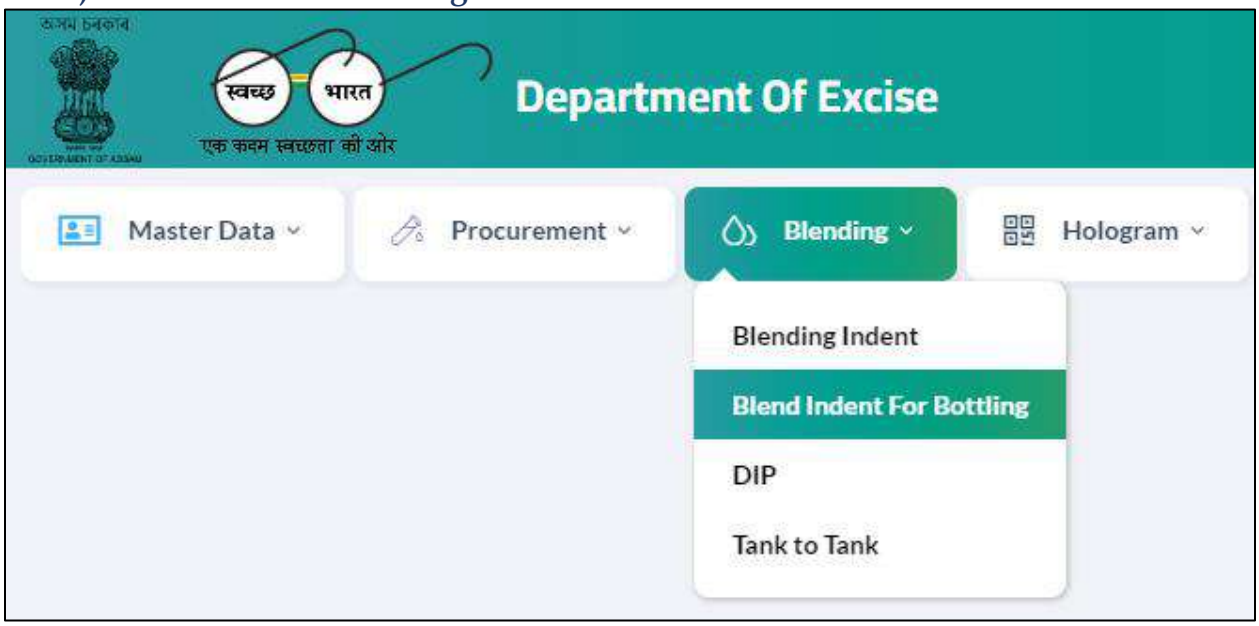
- click on "**End process**", user can view the pop up as Blend transferred Successfully.



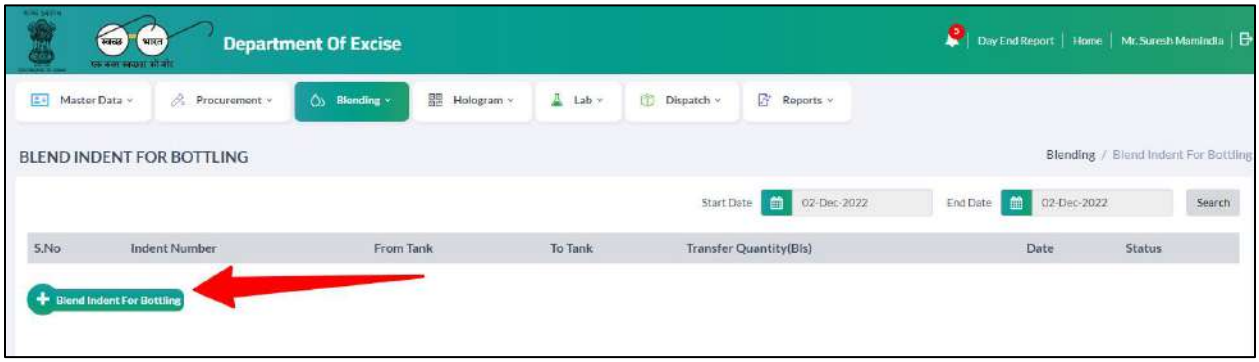
- User required to click on "**OK**" After clicking on Ok, the User can view the Indent details status with Completed.



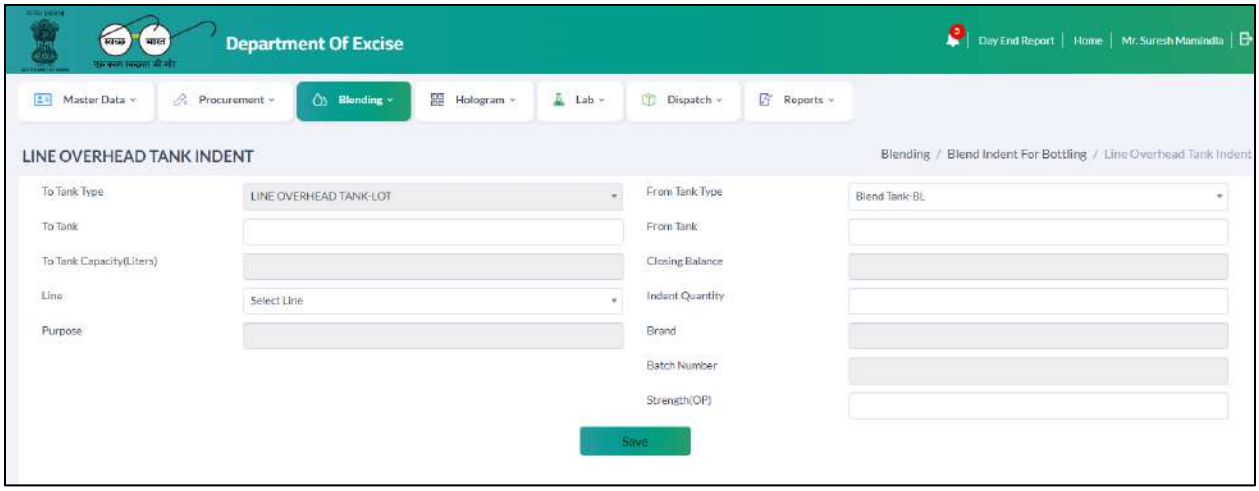
b) Blend Indent for Bottling:



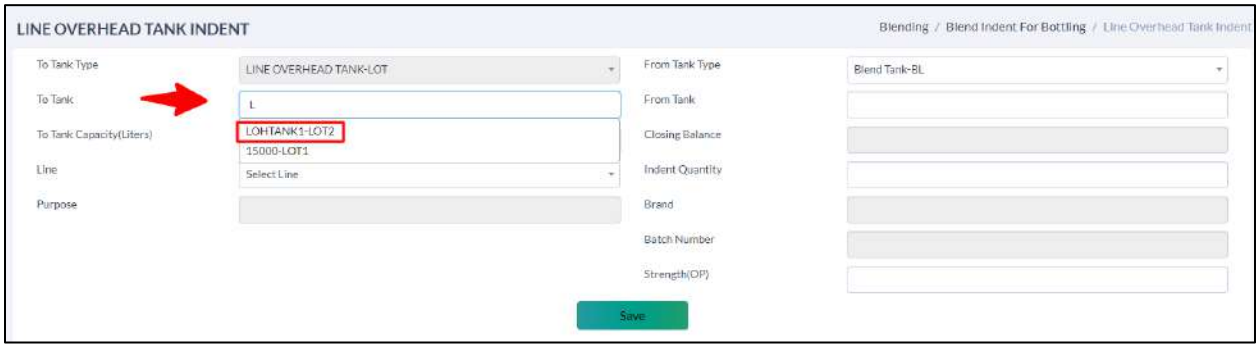
- User required to click on "**Blend Indent for Bottling**" sub tab. After click on sub tab, User can view the Blend indent for Bottling page.



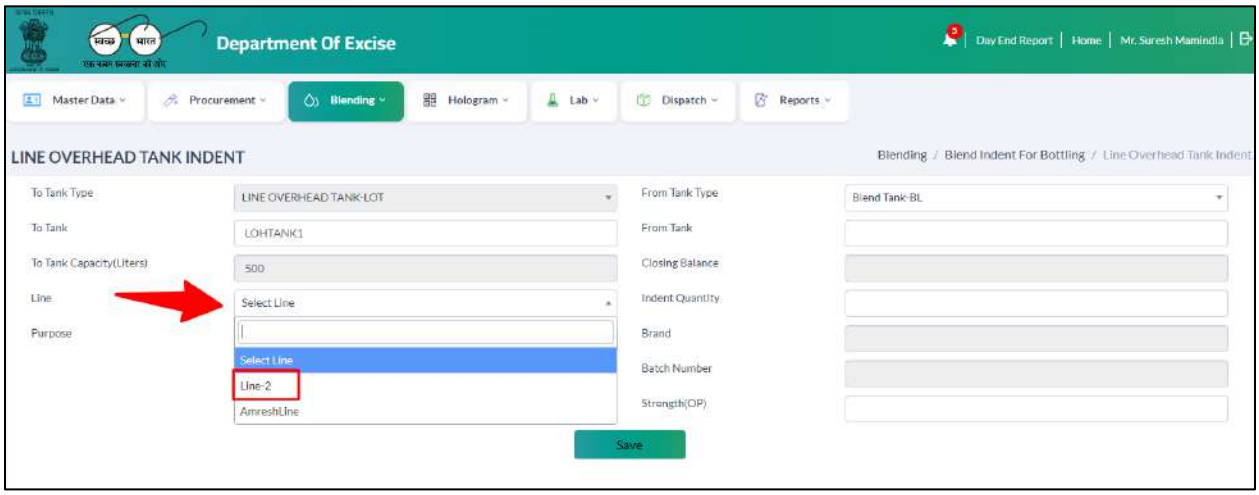
- User required to click on "**+Blend Indent for Bottling"**. After click on button, User can view the Line Overhead Tank Indent Pop up.
- User required to select/enter the data into the fields then click on Save.



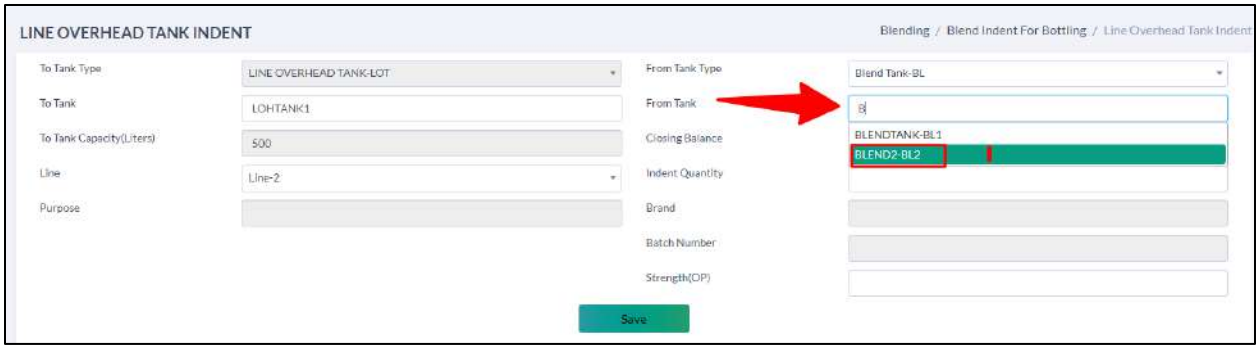
- User required to fill all details in Line overhead tank indent.



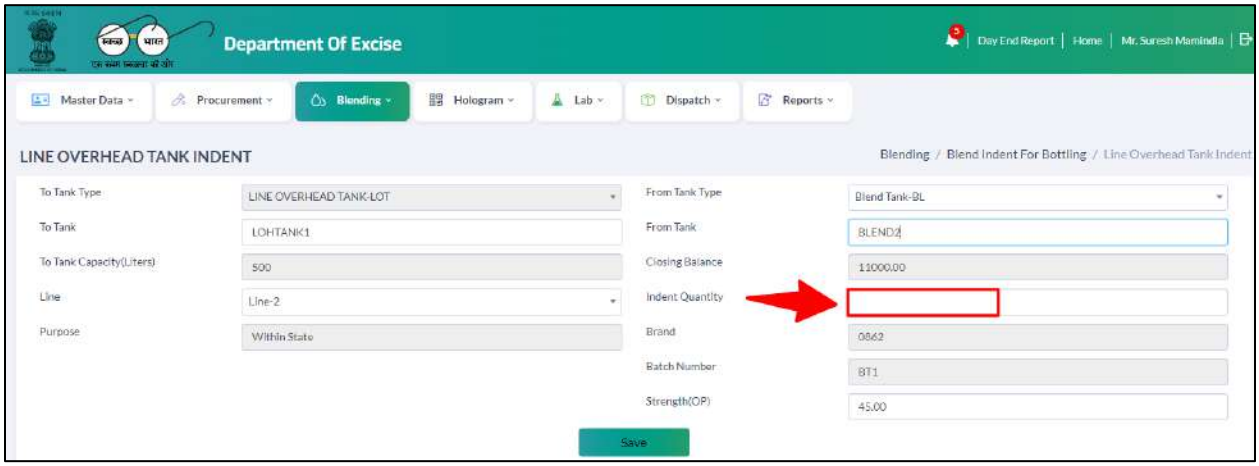
- User required to select To tank as mentioned.



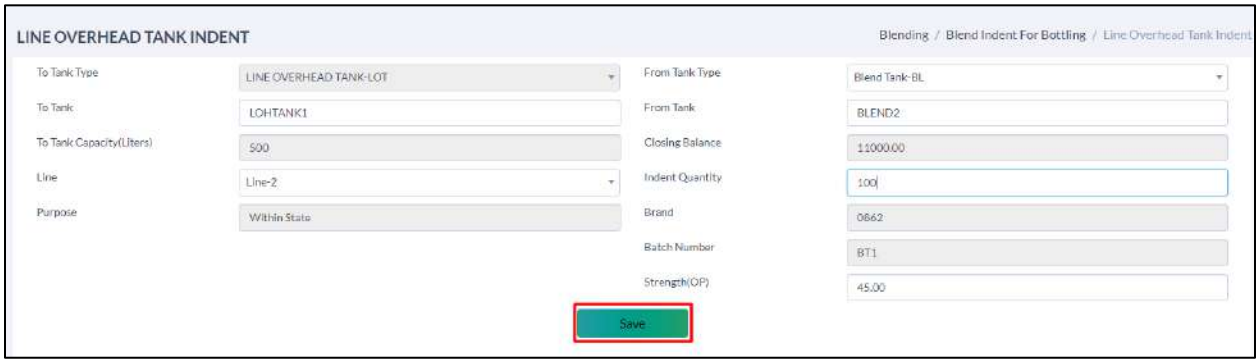
- User required to select Line as mentioned in above screen.



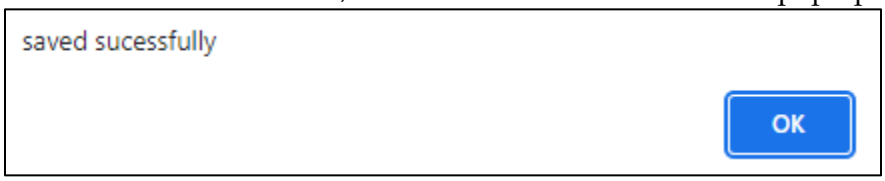
- User must select From tank from dropdown.



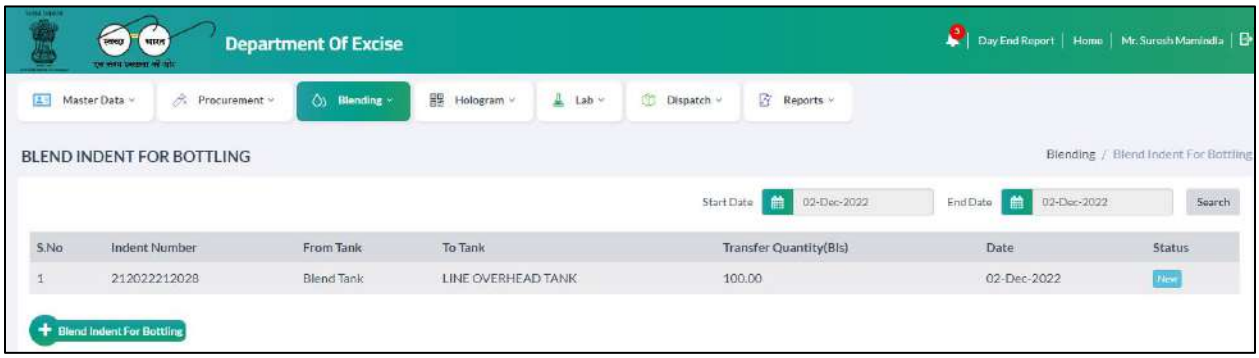
- User must enter indent quantity.



- After providing all details click on "**Save**" button.
- After click on Save, User can view the conformation pop up as saved successfully.



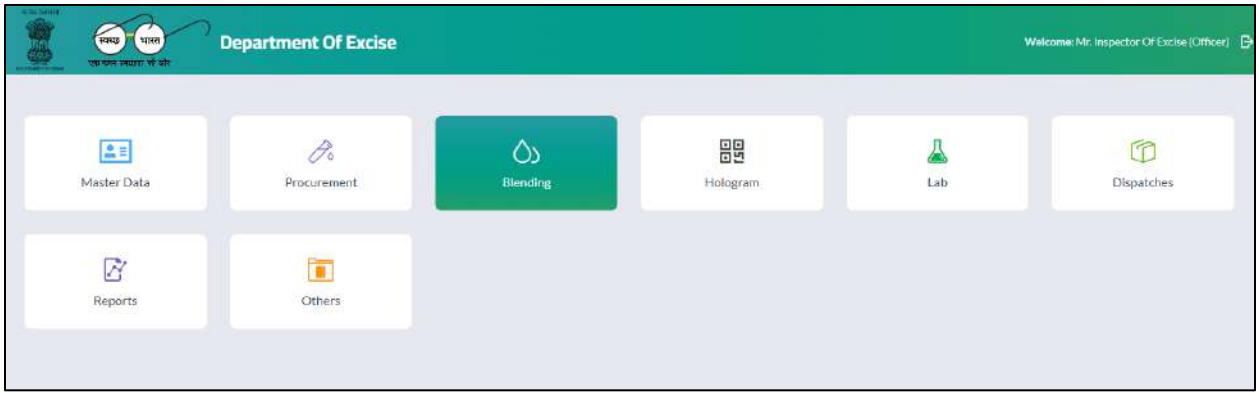
- User required to click on Ok, after click on OK, User can view the Indent status with New.



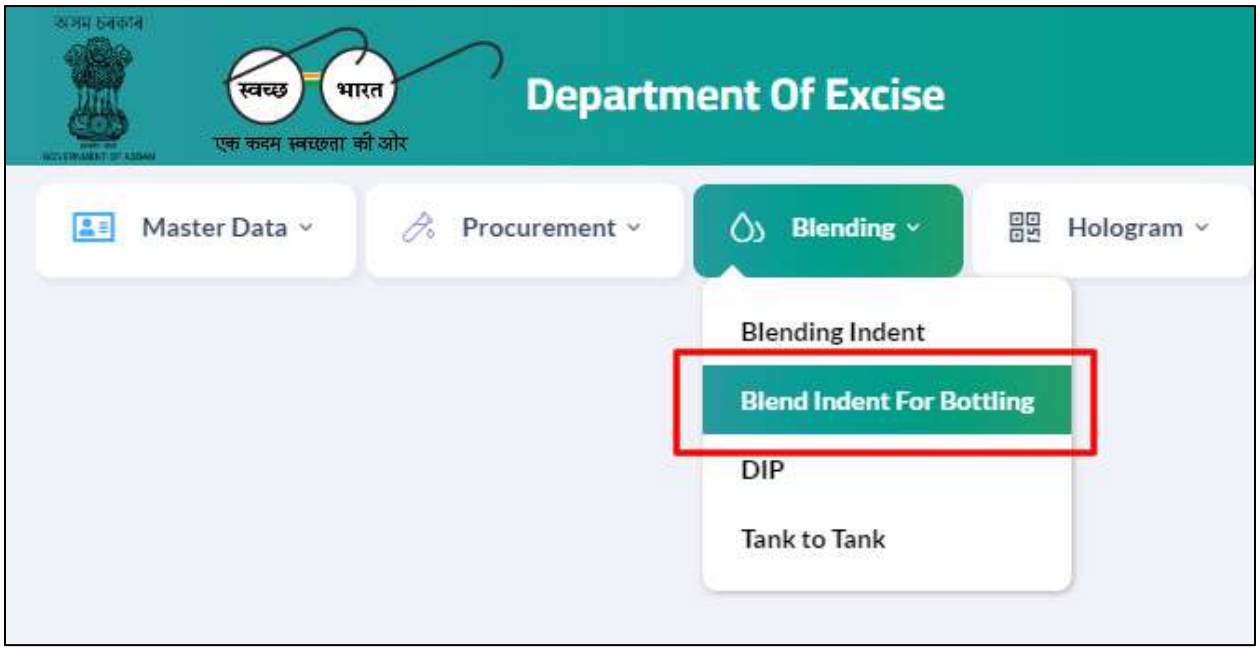
- User required to click on Print Icon. After clicking on the icon user can view the Blend Indent for bottling print.

IOE Login:

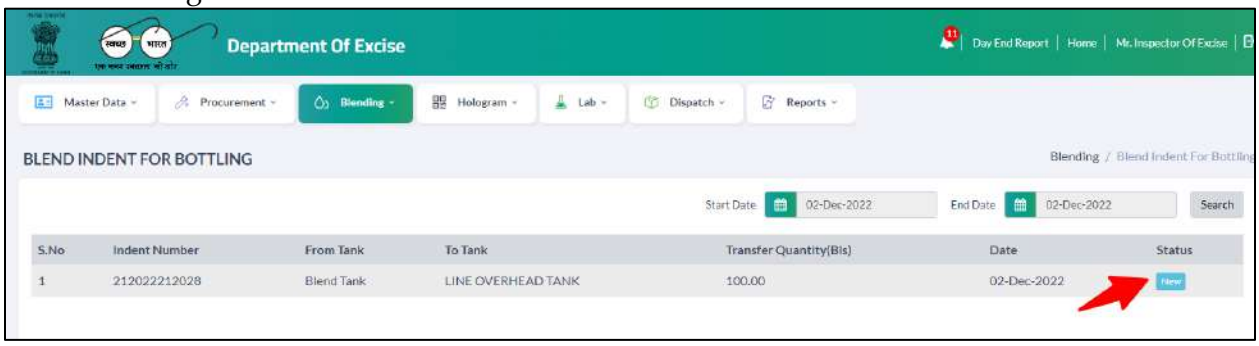
- User required to provide valid credentials and click on "**Arrow**" button as mentioned in above screen, after successful login user will be redirected to main dashboard page.



- User need to click on "**Blending**" Module.



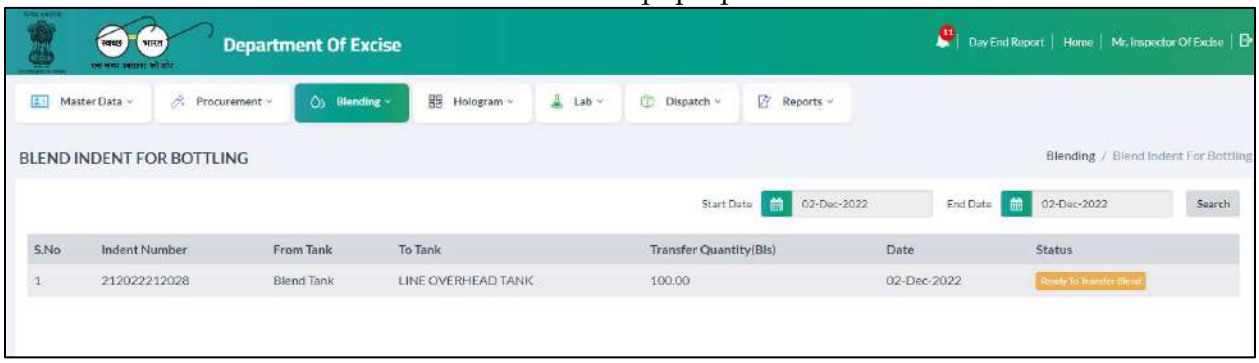
- User required to click on "**Blend Indent – Bottling**" sub-tab to view the Blend indent for Bottling status.



- User required to click on the "**new**" button to view the Approve page

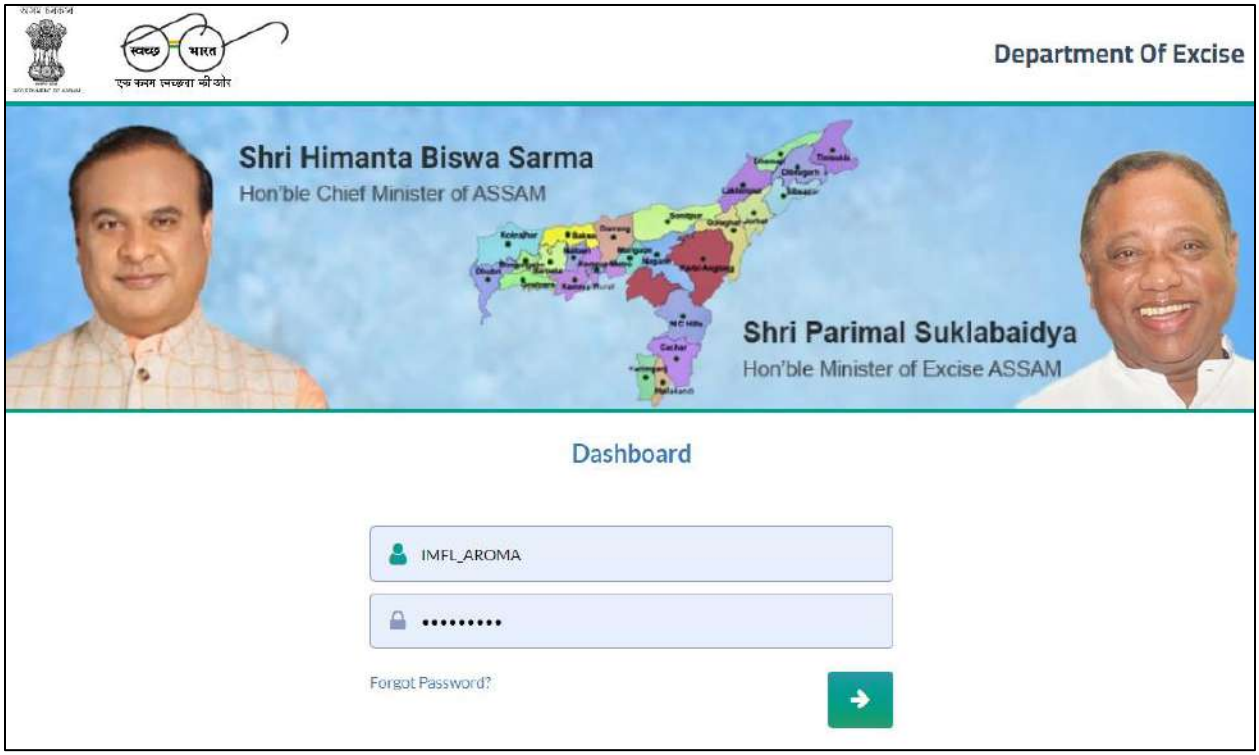
- User required click on the "**Approve**" button to approve the indent
- User required to click on "**OK**" in the alert (pop-up) displayed.

- User must click on "**Ok**" in Confirmation pop-up.

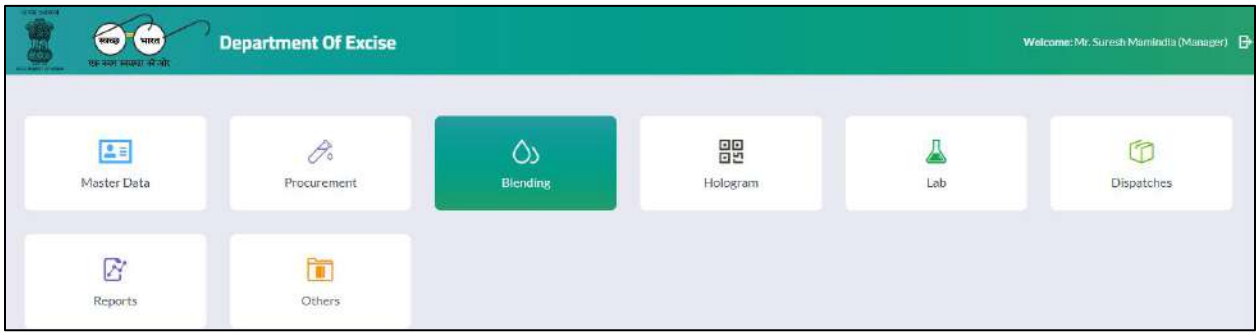


- User can view the indent status updated as "Ready to Transfer Blend".

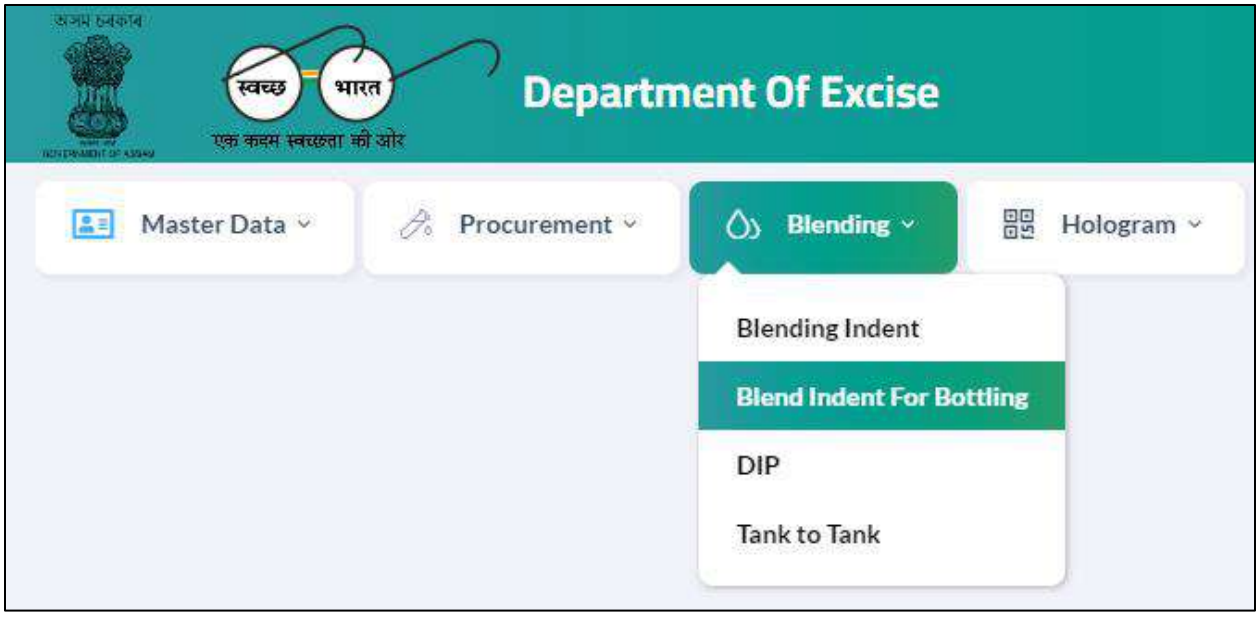
Manager Login:



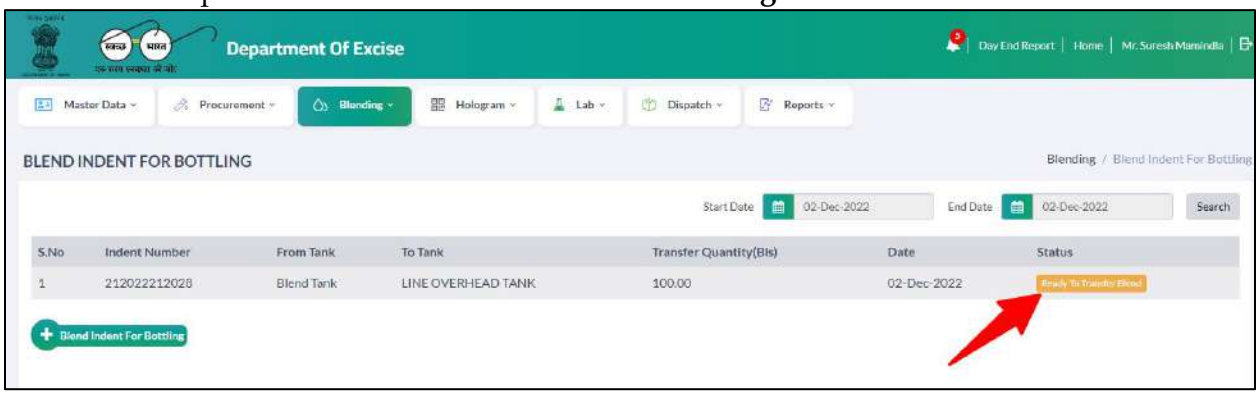
- User required to provide valid credentials and click on "**Arrow**" button to Login into the Application, after successful login a main dashboard page will be displayed.



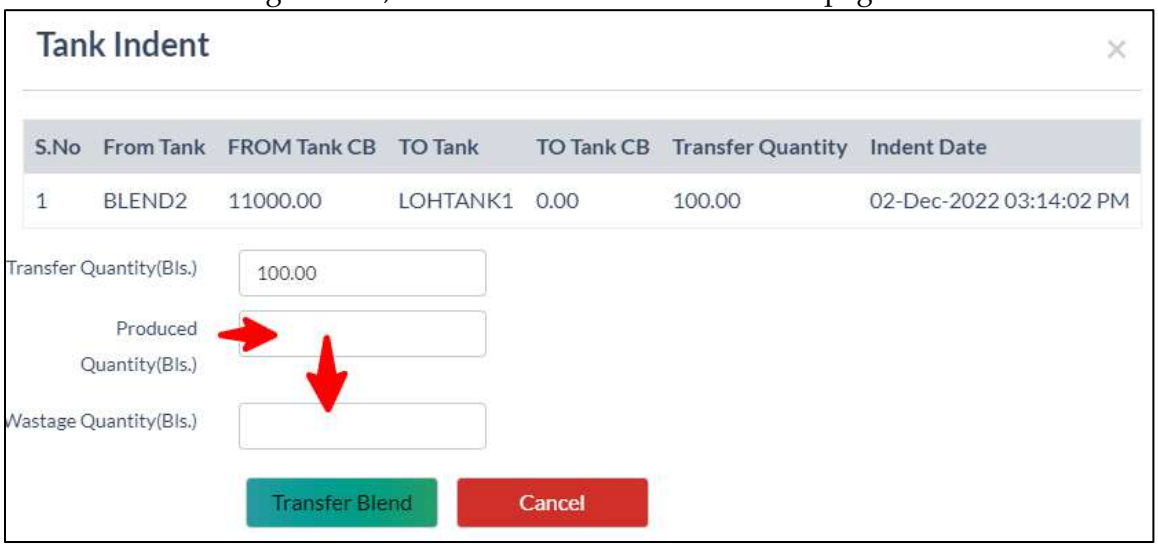
- User required to click on "**Blending**" module as mentioned in above screen.



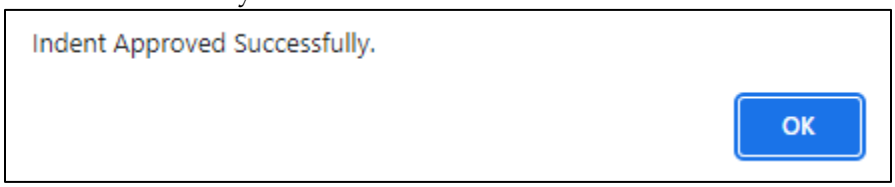
- User required to click on "**Blend indent for bottling**"



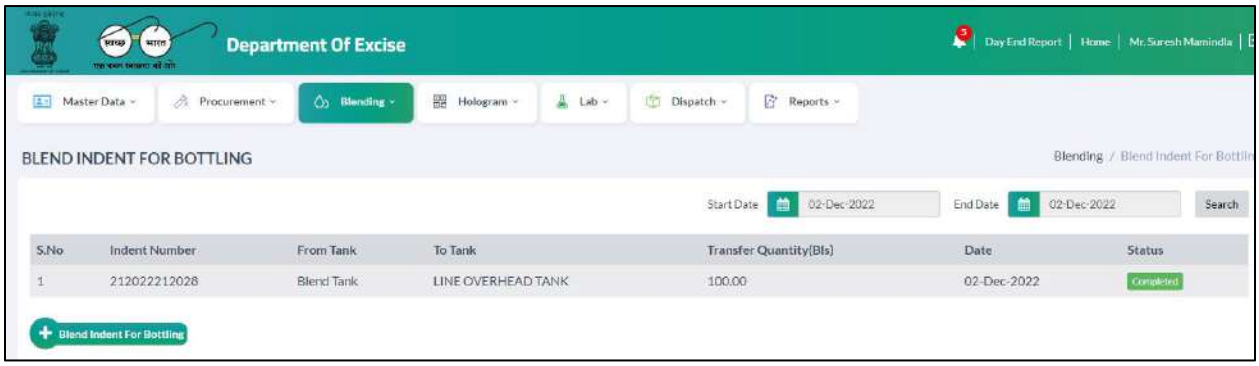
- User required to click on Indent status with "**Ready to transfer blend**"
- After clicking on icon, user can view the Blend transfer page.



- User need to enter quantity and click on "**Transfer blend**"
- After click on Transfer Blend, user can view the pop up as Blend Transferred successfully.

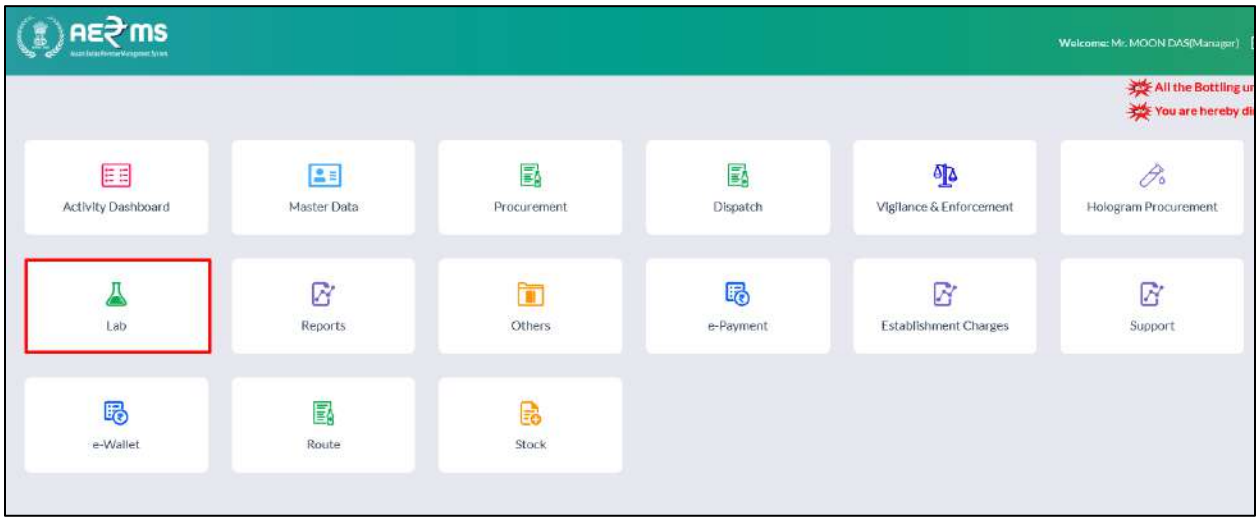


- User required to click on "**OK**". After click on Ok, User can view the Indent details status with Completed.

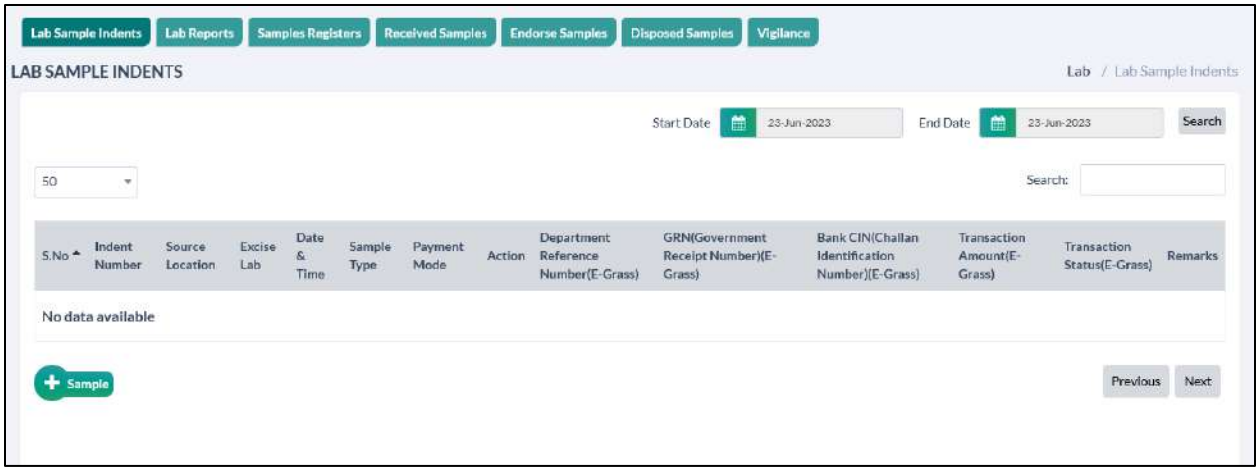


Lab:

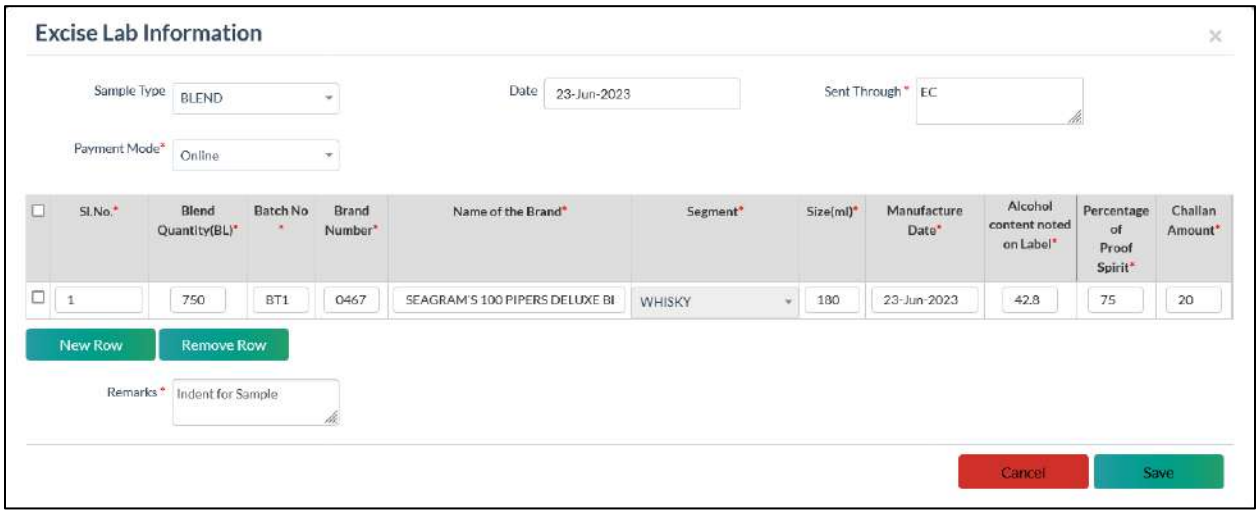
- User is required to Click on the Lab tab from the Dashboard.



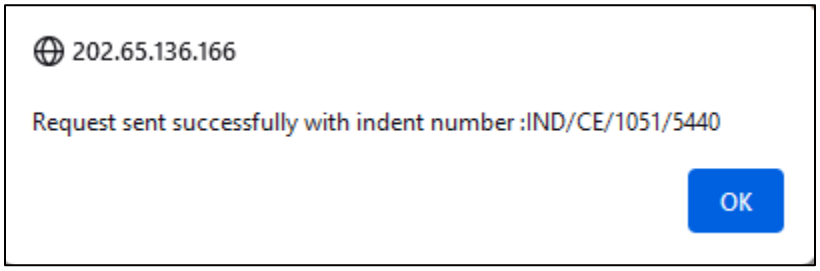
- After clicking in the Lab user can view the Below screen.



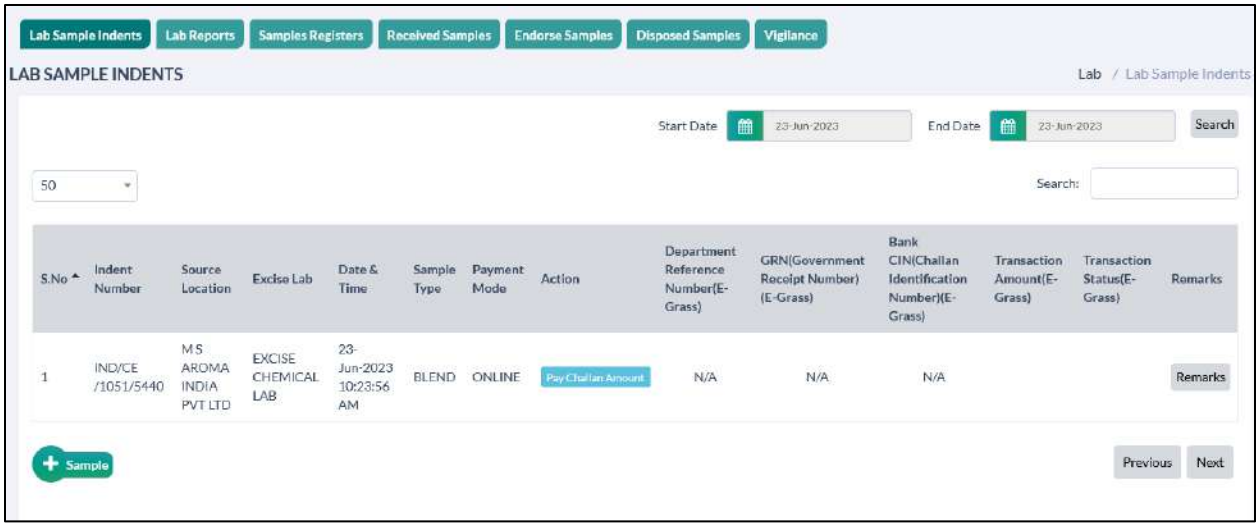
- To raise the Lab Indent, User is required to Click on the +Sample button.



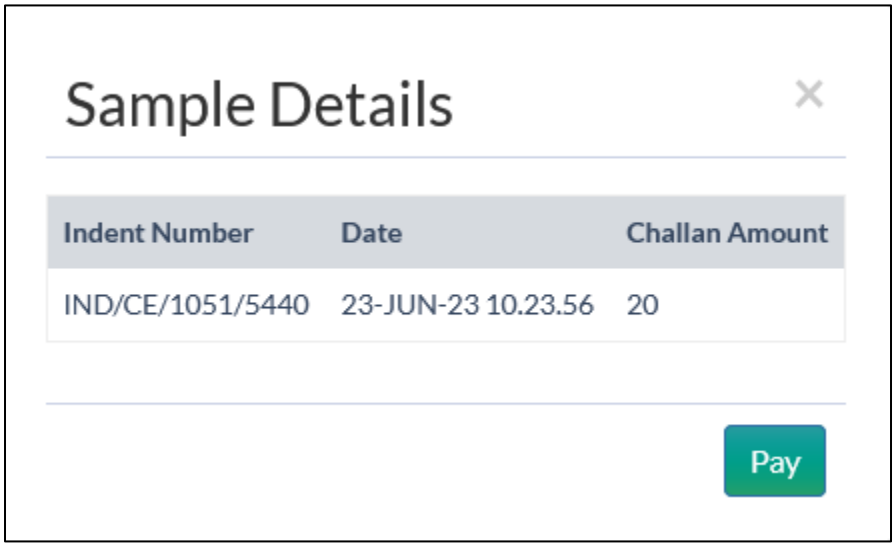
- User is required to select the Sample Type from the dropdown and enter required details then click on the Save button.



- After clicking on the Save button, the User can view the Conformation Pop-up with the Sample Indent number then the User needs to click on the OK button.



- The User can view the Saved Sample Indent details in the List view with Pay challan Amount action button.
- User is required to click on The Pay challan button action to pay the lab Fee.



- User is required to click on the Pay button. After clicking on the Pay button, The page will be redirected to the Payment gateway page and the User needs to select the Bank name from the dropdown then click on the Agree button then click on the Proceed for Payment button.

- After completing the Payment, the user can view the E-Receipt with the Status of Success. Then the user needs to click on the Home button.

- After clicking on the home button, the User can view the Indent in the list and view the Status of "New Request raised and Forwarded to Officer".

Inspector of Excise Officer Login:

- After login into the Application with IOE credentials, the User required is required to click on the Lab Tab and then click on the Lab Sample Indent sub Tab.

- User is required to click on the Action button to view the Indent details.

- User is required to click on the Print icon to view the Sample print.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE OFFICER-IN-CHARGE

To
The Chemical Examiner,
EXCISE CHEMICAL LAB,O/o Chemical Examiner(Excise) ,
Guwahati Biotech Park, Block-C, Amingaon,Guwahati.

Sub :- Examination of **WHISKY** Manufactured at the **Bottling** Unit at **M S AROMA INDIA PVT LTD**.

Sir,

I have the honour to send here with sample(s) of following batch no. bottled by M S AROMA INDIA PVT LTD, for favour of your necessary action

The nature of examination required is whether the samples(s) is/are fit for human consumption and conform to ISI specification .
Indent Number:IND/CE/1051/5440.

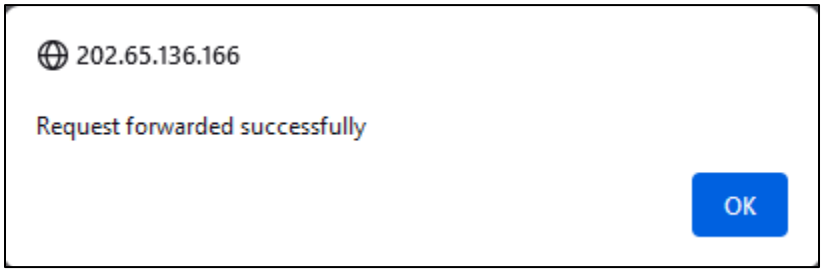
Sl.No	Memo.No	Brands Name	Batch No	Size(ml)	Quantity(BL)	Date Of Manufacture	Status
1	IND/23 /4196/1051 /12633	SEAGRAM'S 100 PIPERS DELUXE BLENDED SCOTCH WHISKY	BT1	180	750	23-Jun-2023	New

Thank You

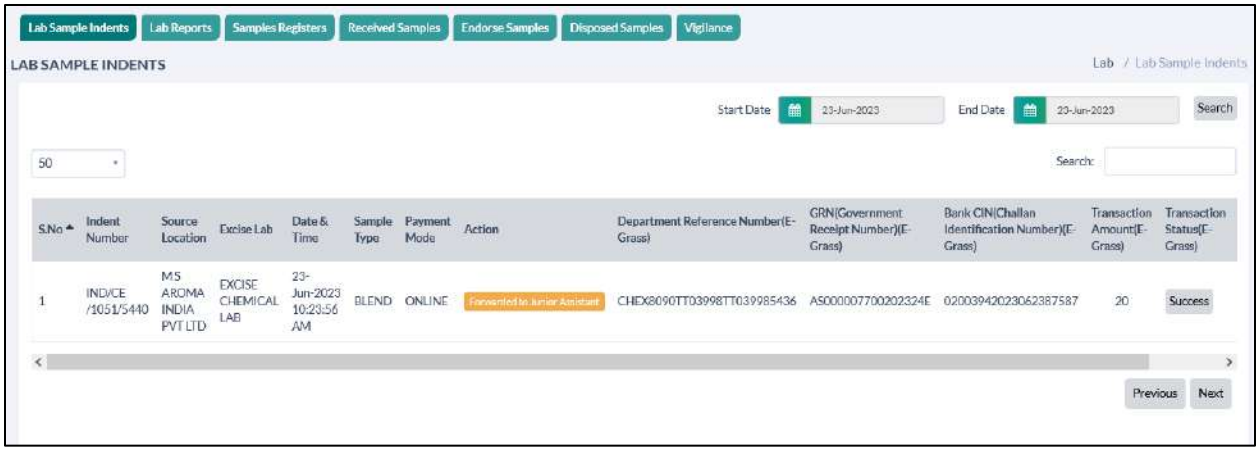
Officer in Charge
M S AROMA INDIA PVT LTD
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA, PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM , PIN: 781101

23-Jun-2023 10:39:44 AM

- To forward the Indent to Chemical Examination, IOE is required to enter the Remarks and then click on the Forward Button.

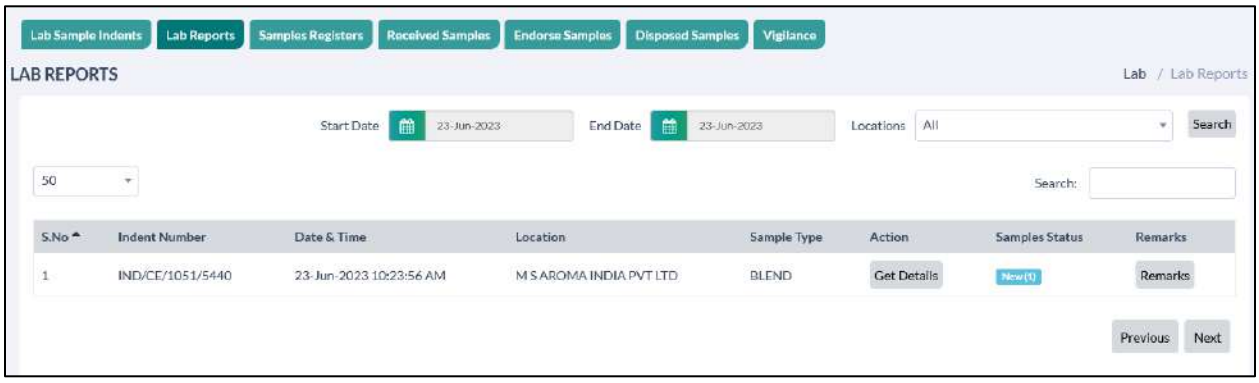


- After clicking on the Forward button, the User can view the confirmation pop up and then the user needs to click on the OK button.
- After forwarding the Indent, User can view the Indent in the list view status with "Forwarded to Junior Assistance".



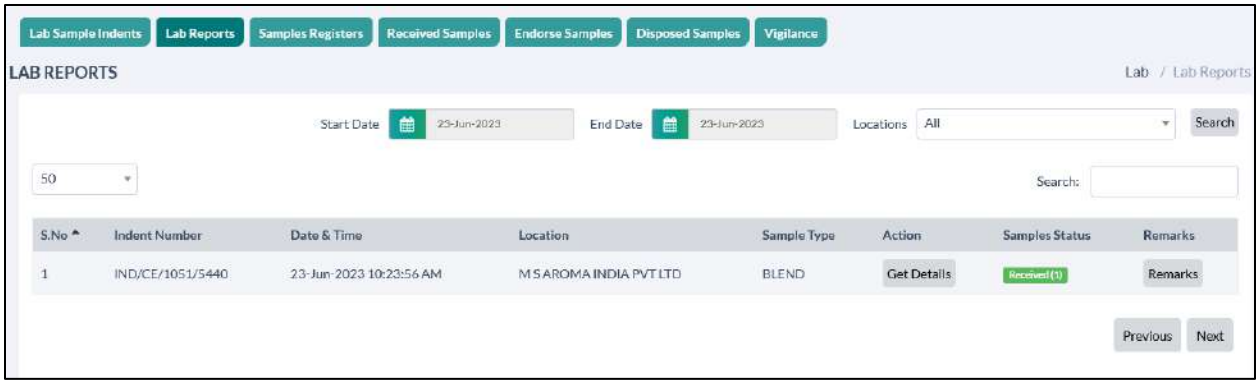
Junior Assistant Login:

- Junior Assistant User login into the Application with valid User credentials and click on the Lab tab, then click on the Lab Reports sub tab.



- User is required to click on the Action button, to enter the Serial number and Seal Impression details.

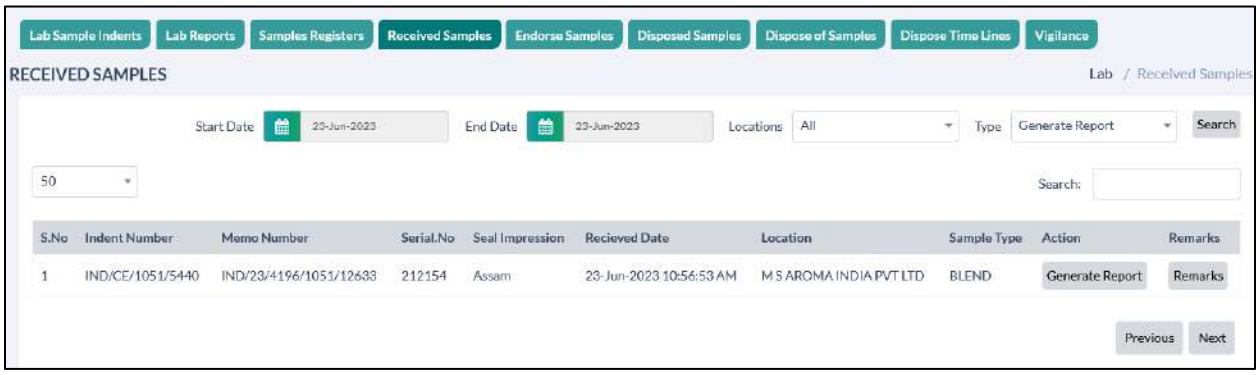
- After entering the details, the user is required to click on the Save button.



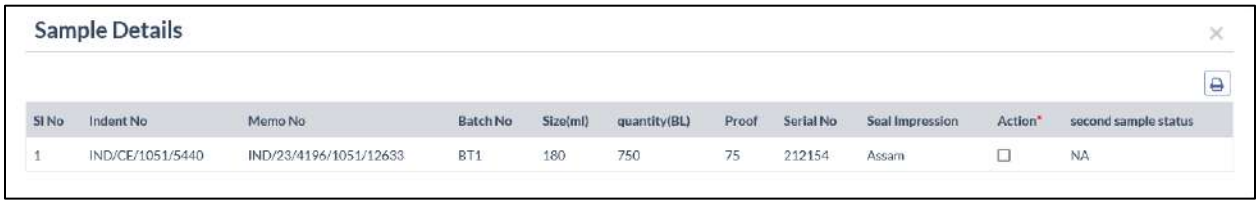
- After clicking on the save button, the Indent Sample status is displayed with Received in the List view and the indent was sent to Chemistry.

CHEMIST Login:

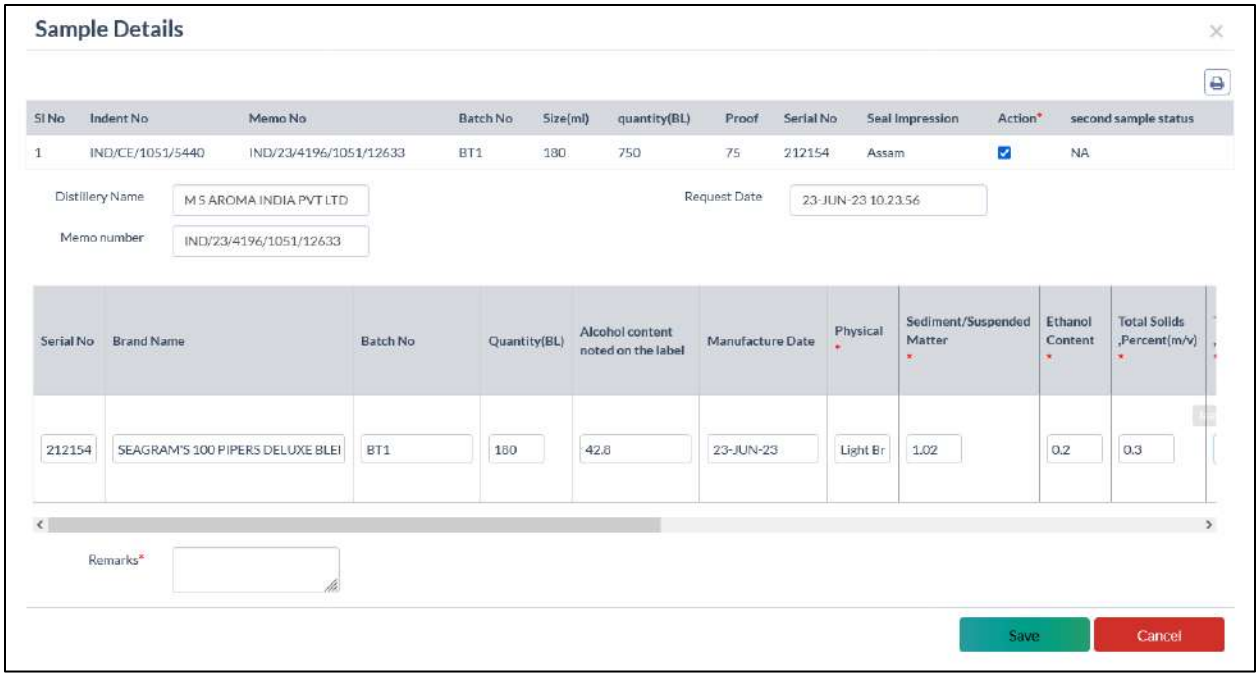
- CHEMIST User login into the Application with valid User credentials and click on the Lab tab, then click on the Received Sample sub-tab then the user can view the below screen.



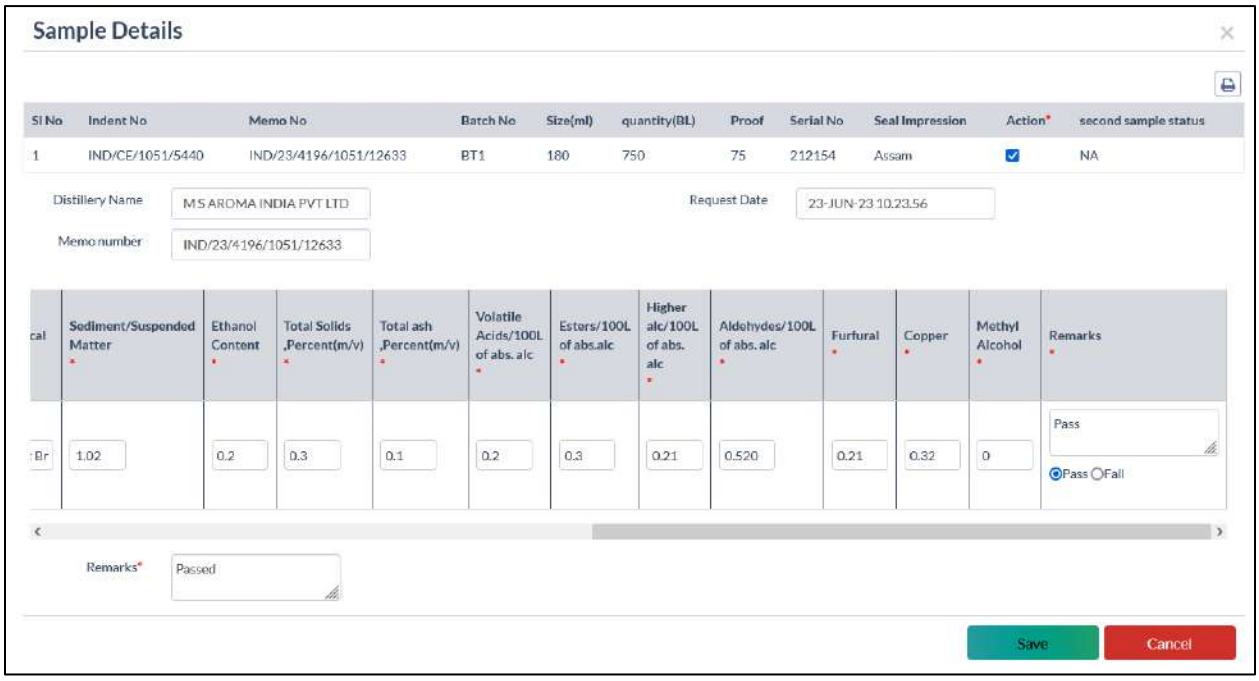
- User is required to click on the Action button like Generate Report.



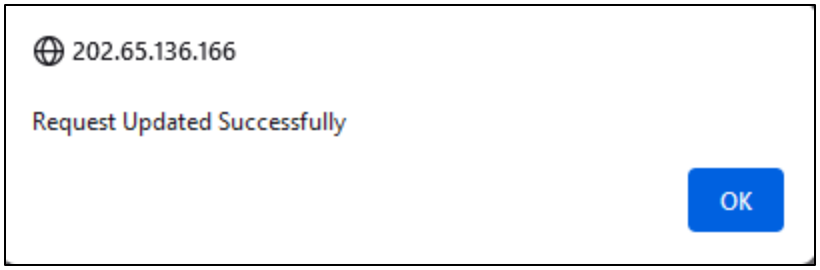
- After clicking on the Generate Report, User can view the above screen with the Action checkbox. Now the user needs to click on the Check box.



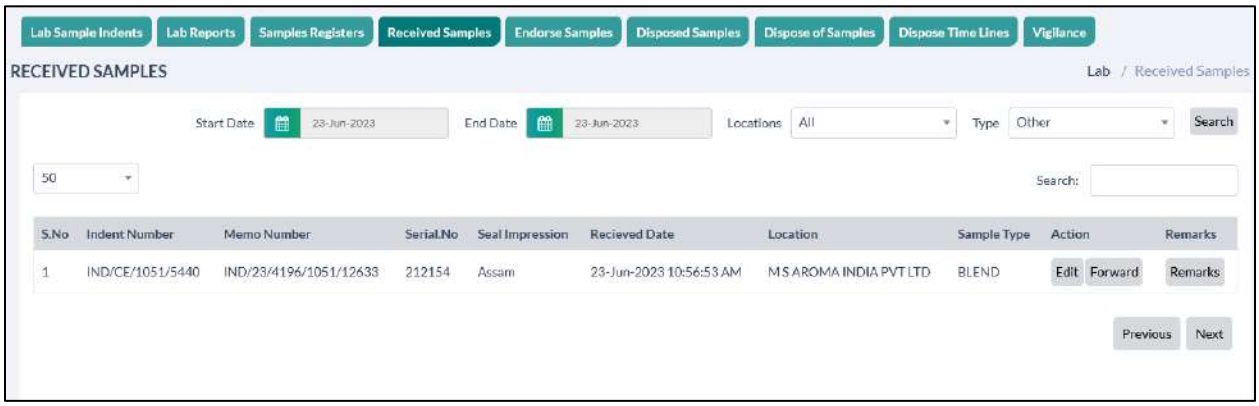
- After clicking on the check box, the User can view the Sample details screen, and the user is required to enter the Sample details the Click on the Save button.



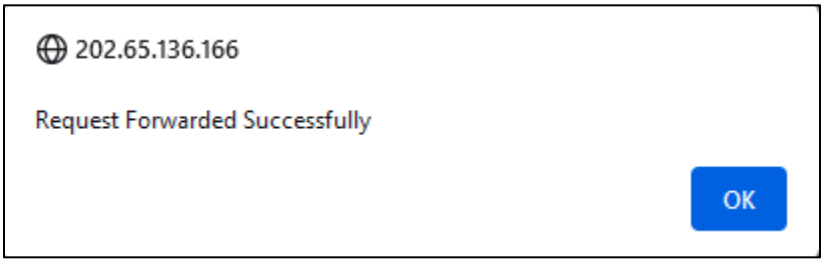
- After clicking on the save button, the User can view the confirmation Pop up the message and the user needs to click on the OK button.



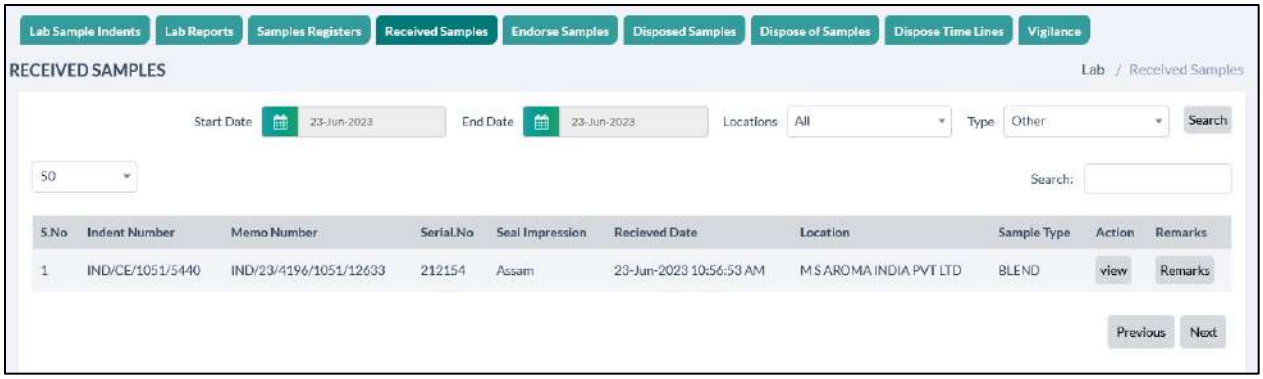
- After clicking on the OK button, the Page will be redirected to the Received sample list view. The user is required to select Other in the Type dropdown and then click on the search button.
- After clicking on the search button, the User can view the below screen.



- User is required to click on the forward button, to endorse the Sample. After clicking on the Forward button, the user can view the confirmation pop-up message as below mentioned.



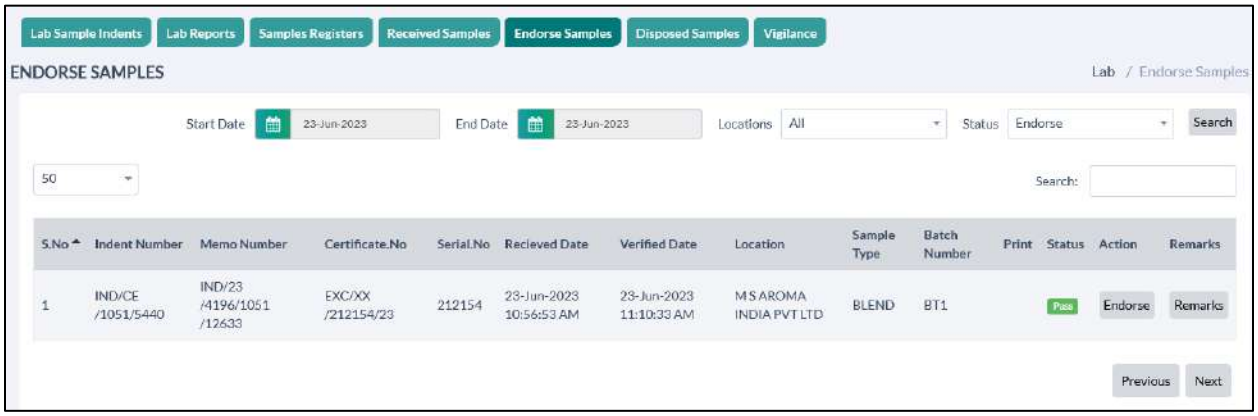
- User is required to click on the Ok button. After clicking on the OK button, the User can view the below screen with view button.



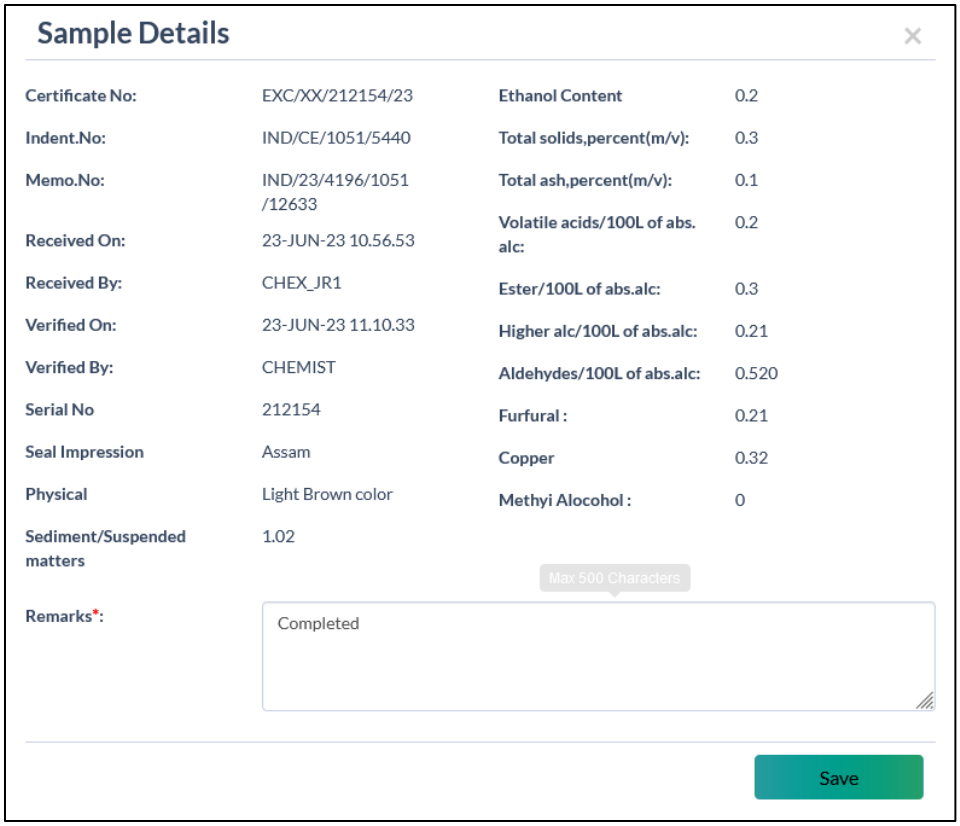
- After Forwarding the Indent, the Indent request is sent to Chemical Examiner.

Chemical Examiner Login:

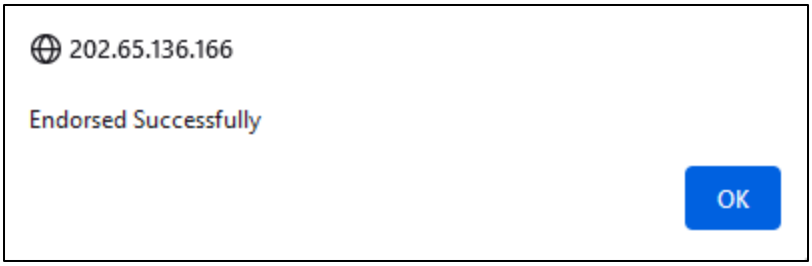
- Chemical Examiner User login into the Application with valid User credentials and click on the Lab tab, then click on the Endorse Sample sub-tab then the user can view the below screen.



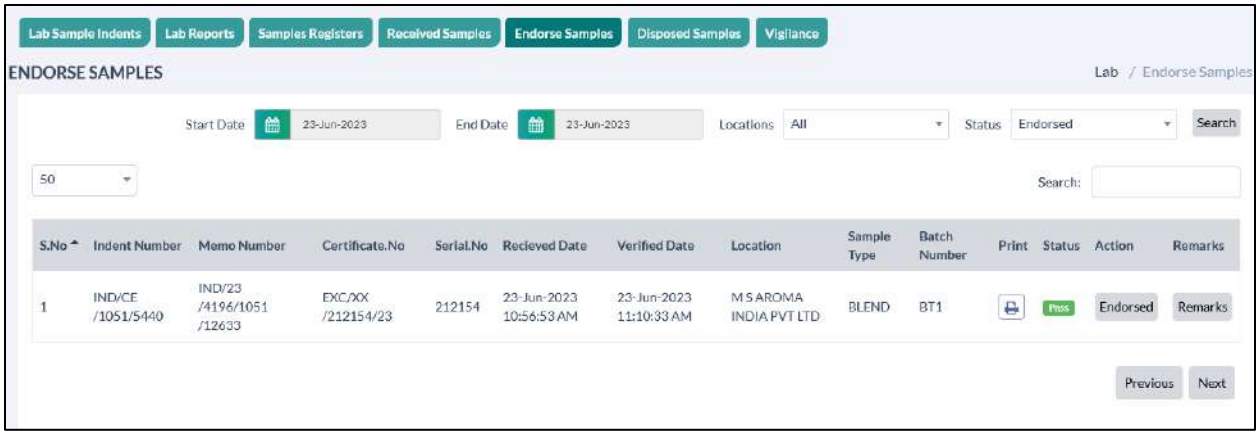
- User is required to click on the Action button with Endorse status.
- After clicking on the action button, the User can view the below screen and the user is required to enter the Remarks the Click on save button.



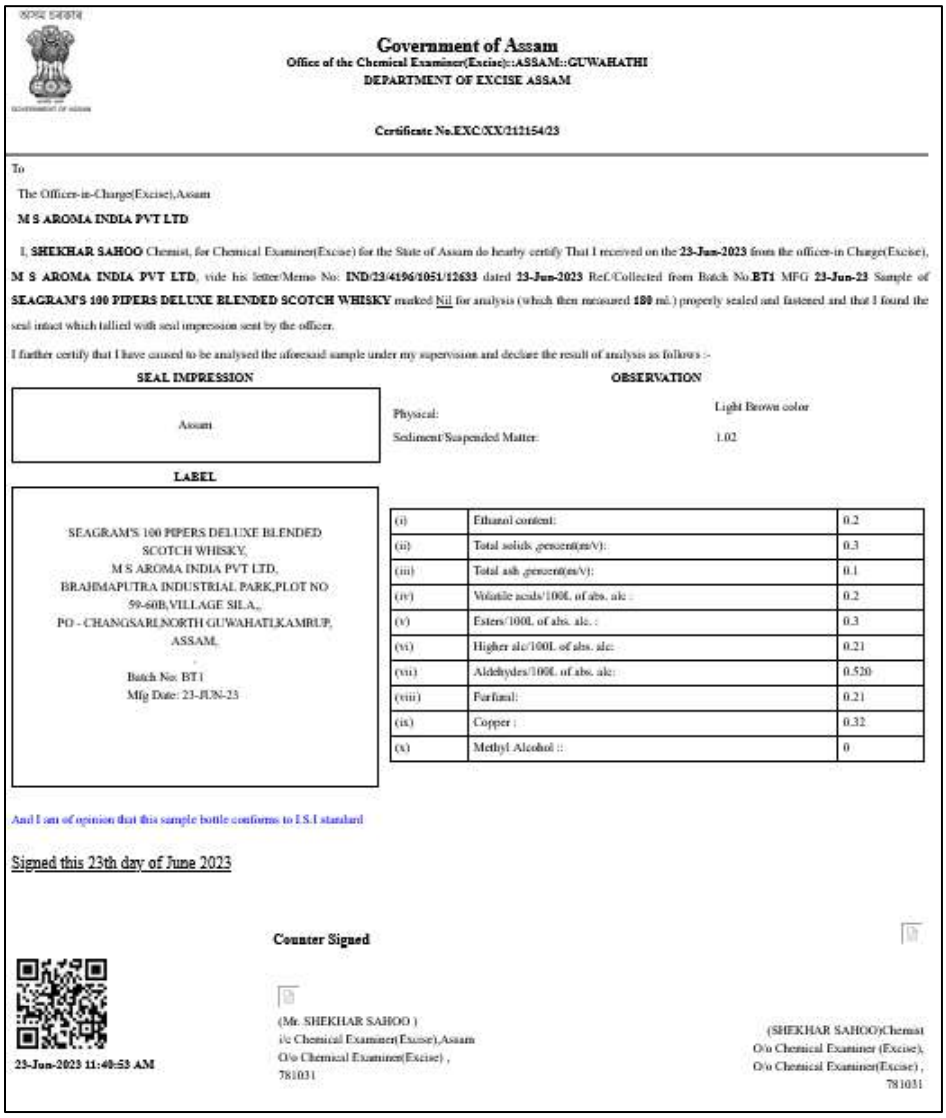
- After clicking on the Save button, the User can view the confirmation Pop up with the 'Endorsed successfully' message. The user is required to click on the OK button.



- After clicking on the OK button, the application will be red redirected to the Endorse Sample list view.
- User is required to select the Endorsed status in the Status drop-down, then the user can view the below screen with Endorsed samples List.



- To view the CE print, the User is required to click on the Print Icon.



Government of Assam
Office of the Chemical Examiner(Excise)::ASSAM::GUWAHATHI
DEPARTMENT OF EXCISE ASSAM

Certificate No.EXC/XX/212154/23

To

The Officers-in-Charge(Excise),Assam

M S AROMA INDIA PVT LTD

I, **SHEKHAR SAHOO** Chemist, for Chemical Examiner(Excise) for the State of Assam do hearby certify That I received on the **23-Jun-2023** from the officer-in Charge(Excise), **M S AROMA INDIA PVT LTD**, vide his letter/Memo No: **IND/23/4196/1051/12633** dated **23-Jun-2023** Ref./Collected from Batch No.**BT1** MFG **23-Jun-23** Sample of **SEAGRAM'S 100 PIPERS DELUXE BLENDED SCOTCH WHISKY** marked Nil for analysis (which then measured **180** ml.) properly sealed and fastened and that I found the seal intact which tallied with seal impression sent by the officer.

I further certify that I have caused to be analysed the aforesaid sample under my supervision and declare the result of analysis as follows :-

SEAL IMPRESSION

Assam

OBSERVATION

Physical:	Light Brown color
Sediment/Suspended Matter:	1.02

LABEL

SEAGRAM'S 100 PIPERS DELUXE BLENDED SCOTCH WHISKY,
M S AROMA INDIA PVT LTD,
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,,
PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM,

Batch No: BT1
Mfg Date: 23-JUN-23

(i)	Ethanol content:	0.2
(ii)	Total solids ,percent(m/V):	0.3
(iii)	Total ash ,percent(m/V):	0.1
(iv)	Volatile acids/100L of abs. alc :	0.2
(v)	Esters/100L of abs. alc. :	0.3
(vi)	Higher alc/100L of abs. alc:	0.21
(vii)	Aldehydes/100L of abs. alc:	0.520
(viii)	Furfural:	0.21
(ix)	Copper :	0.32
(x)	Methyl Alcohol ::	0

And I am of opinion that this sample bottle conforms to I.S.I standard

Signed this 23th day of June 2023

Counter Signed

23-Jun-2023 11:40:53 AM

(Mr. SHEKHAR SAHOO)
i/c Chemical Examiner(Excise),Assam
O/o Chemical Examiner(Excise) ,
781031

(SHEKHAR SAHOO)Chemist
O/o Chemical Examiner (Excise),
O/o Chemical Examiner(Excise) ,
781031

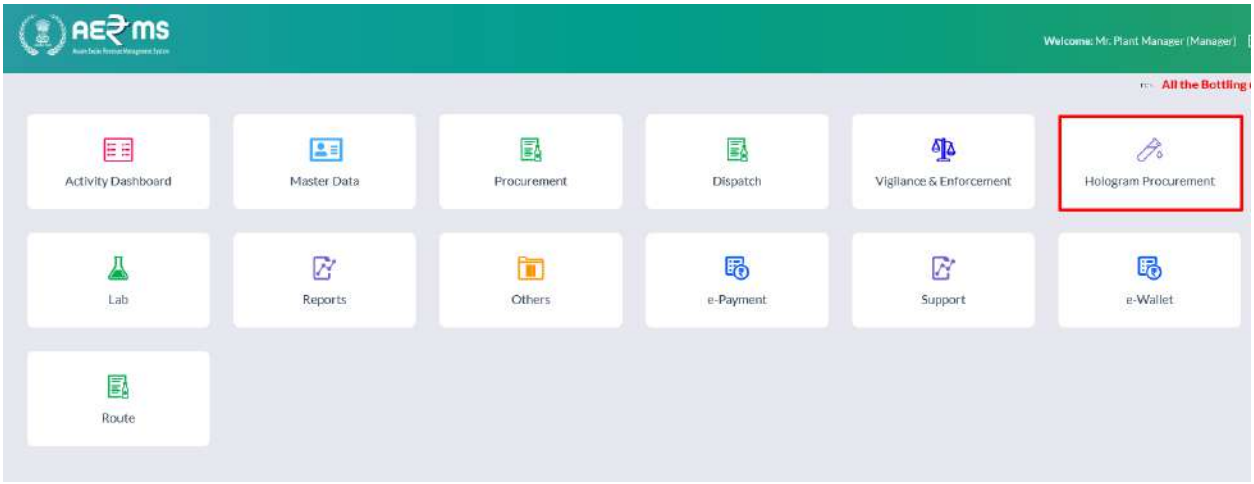
3.4) Hologram

At First user required to "Raise indent for Hologram procurement**" (follow as below to raise hologram procurement indent)**

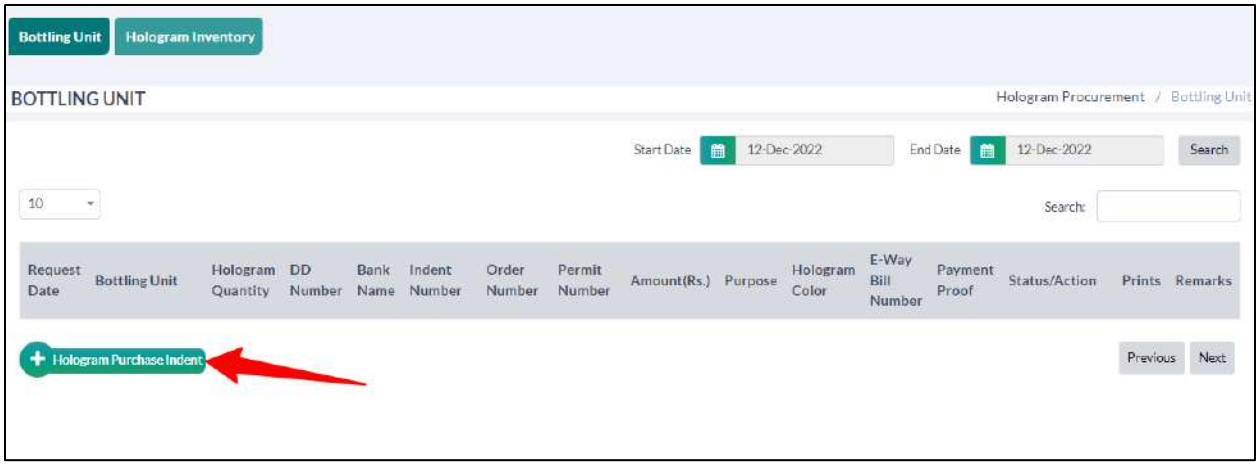
Central IP Address: http://xxxxxxxxxxxxxxxx.com

Manager:

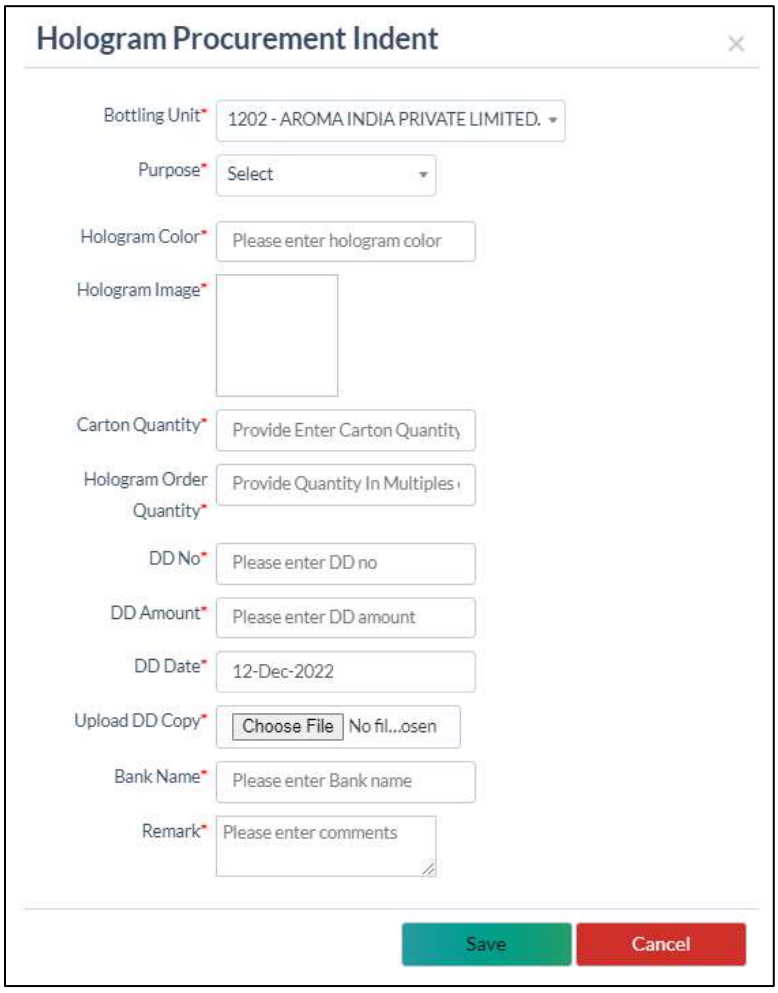
- user required to provide valid credentials and click on "**Login**" button, after successful login user will be redirected to Main Dashboard page.



- user need to click on "**Hologram procurement**" tab as mentioned in above screen.



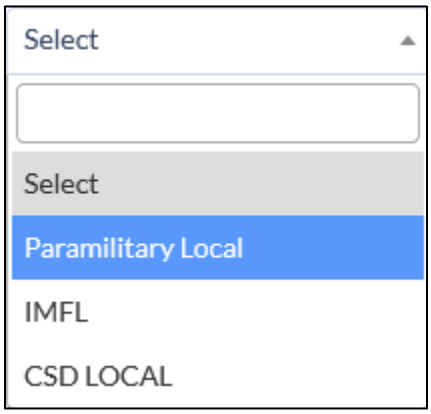
- user need to click on **+ Hologram Purchase indent.**



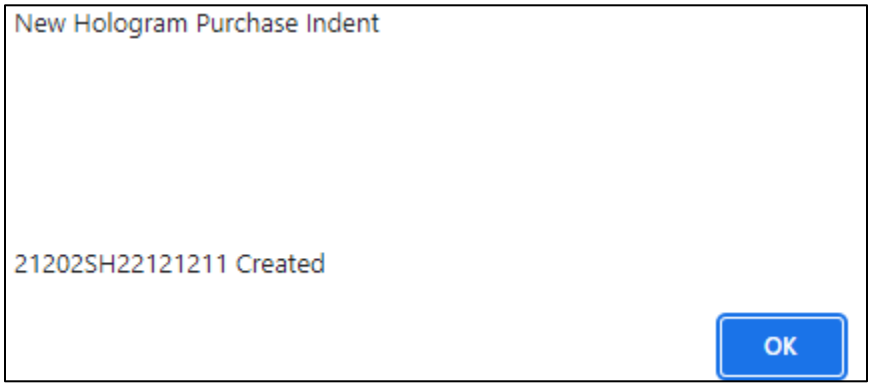
- user need to provide valid details

Note: while selecting purpose select accordingly i.e.,
→ for **IMFL** select **"IMFL"**,

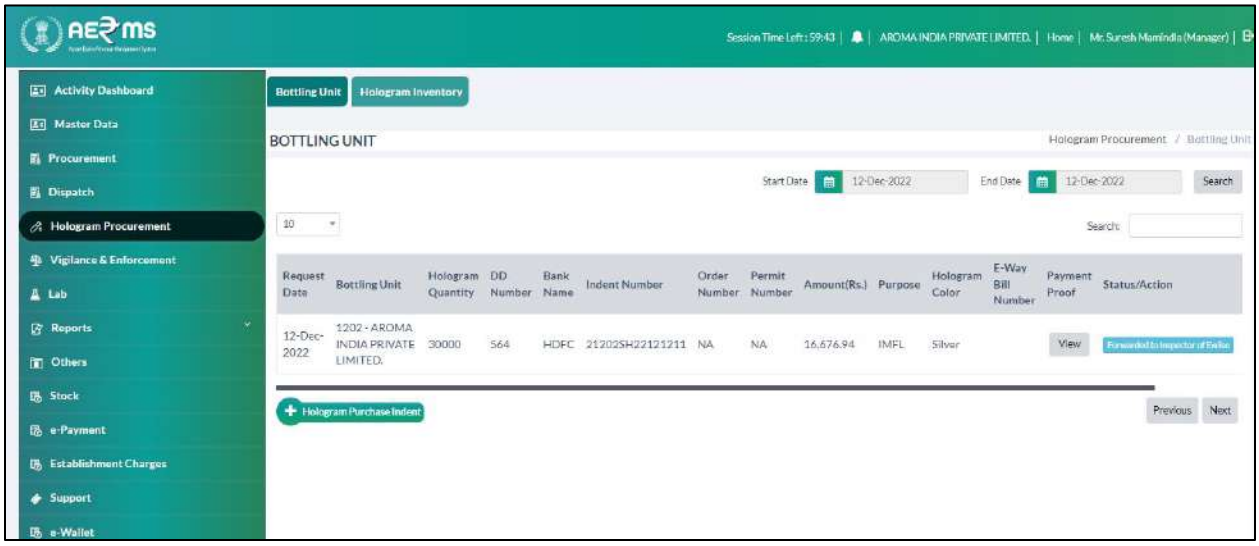
→ for **CSD Local** select **"CSD Local"**
→ for Paramilitary **Local** select **"Paramilitary Local"**



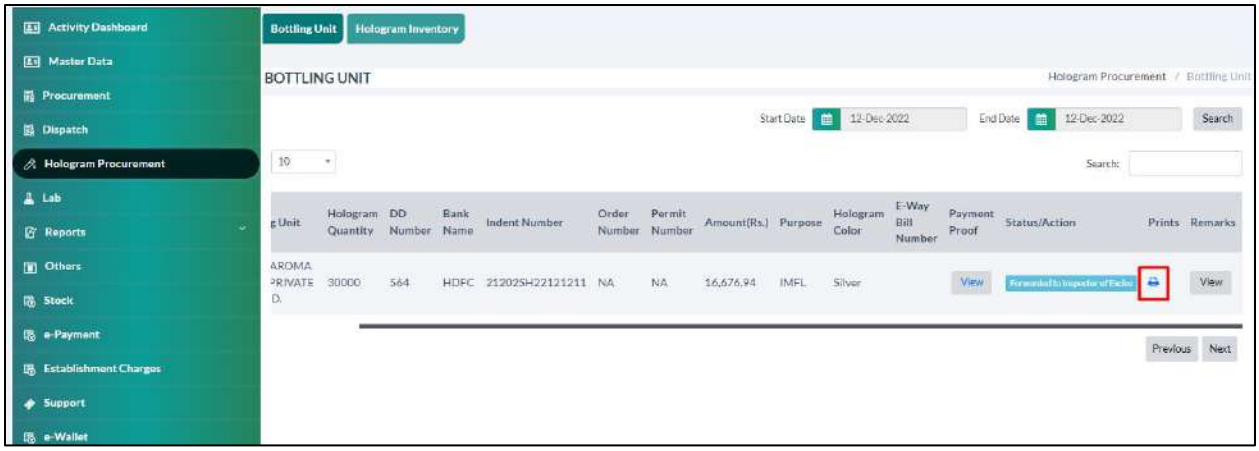
- After filling all details, click on "**Save**" button.



- user required to click on "**Ok**"



- The indent number is generated and forwarded to IOE as mentioned in above screen.



- For copy of indent request click on Print icon as mentioned in above screen.

AROMA INDIA PRIVATE LIMITED.
6PH3+9M6, Brahmaputra Industrial Park, Near IndustryGuwahati Sadar Zone-ASuperintendent of Excise - Kamrup metro781030
HOLOGRAM REQUISITION LETTER

Name of the Bottling Unit: AROMA INDIA PRIVATE LIMITED.

Ref 21202SH22121211 Dated 12-DEC-2022

To,

Manufacture- Guwahati (Assam)

Sub:Request for issue of Holograms

Sir,

The subject letter, requested to kindly issue Reference to you are us AROMA INDIA PRIVATE LIMITED. the holograms to affix on the bottles as follows:

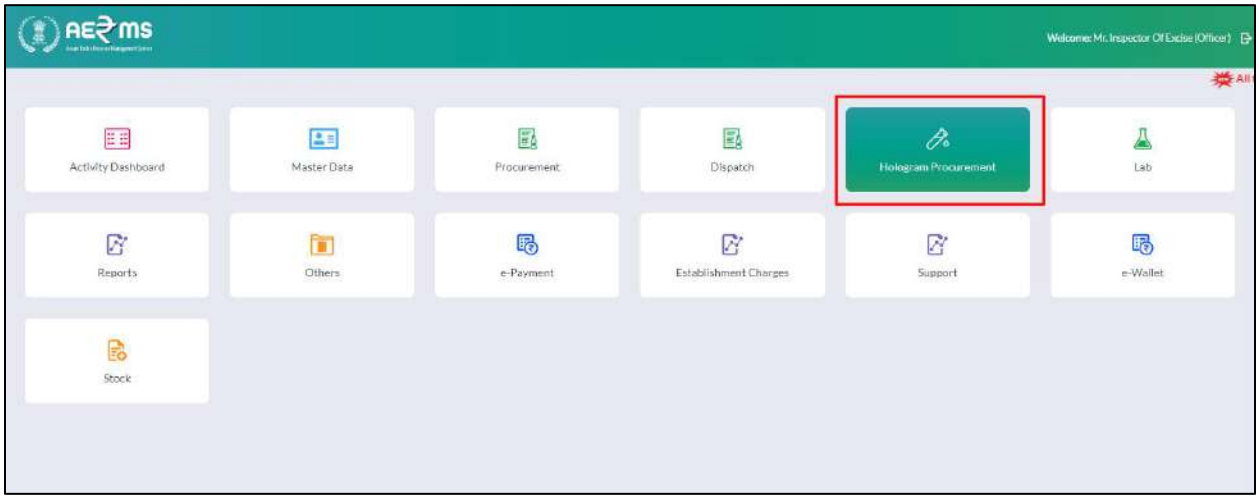
1.Holograms for IMFL	:	30000(Nos.)
Total Holograms	:	30000(Nos.)

For this, we have enclosed a DD of Rs. **16676.94** in favour of **Manufacture** Vide DD No **564** dated **12-DEC-2022** Drawn on **HDFC**.

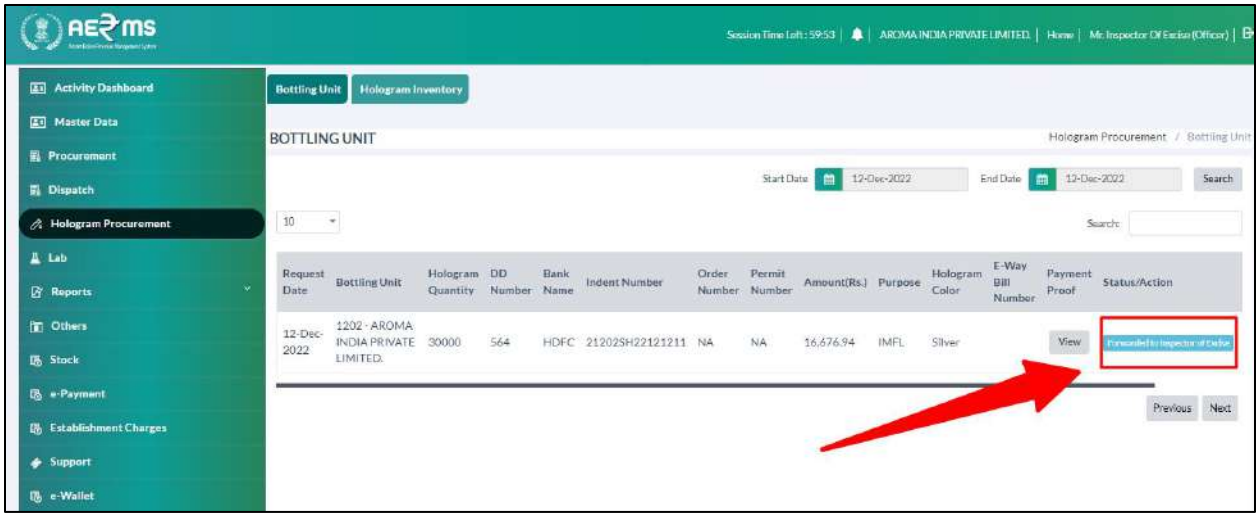
Mr. Suresh Mamindla
6PH3+9M6, Brahmaputra Industrial Park, Near Industry Guwahati
Sadar Zone-A
Assam Superintendent of Excise - Kamrup metro-781030
Manager

IOE Login:

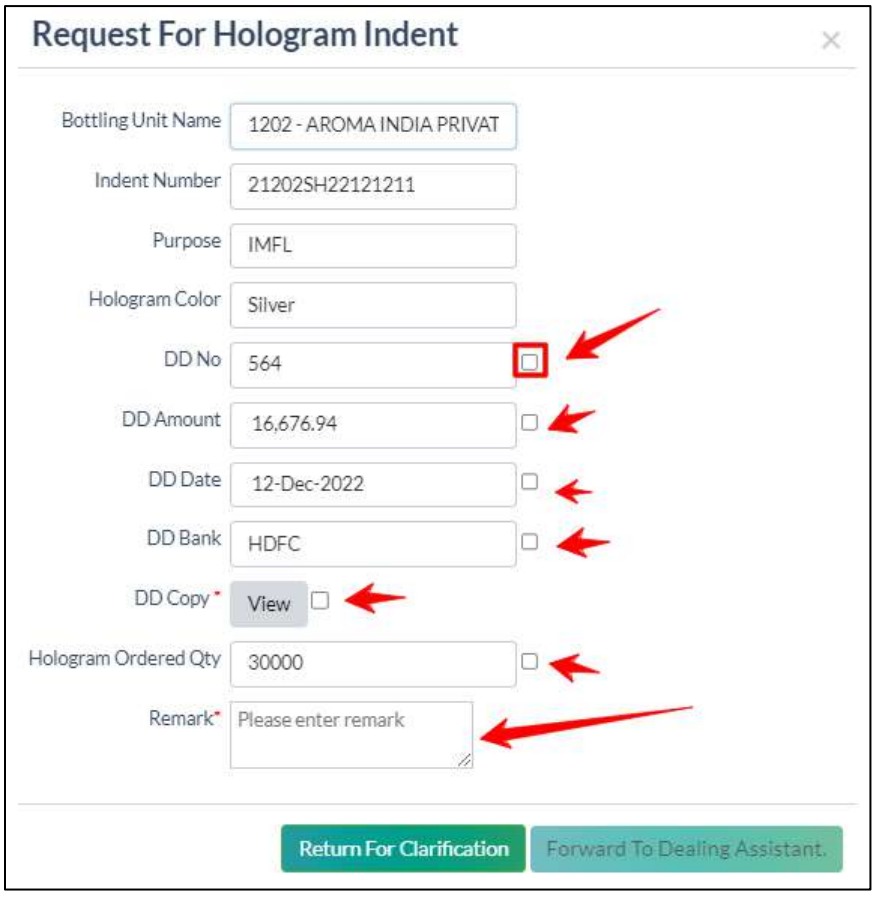
- User required to provide valid credentials and click on "**Login**" button.



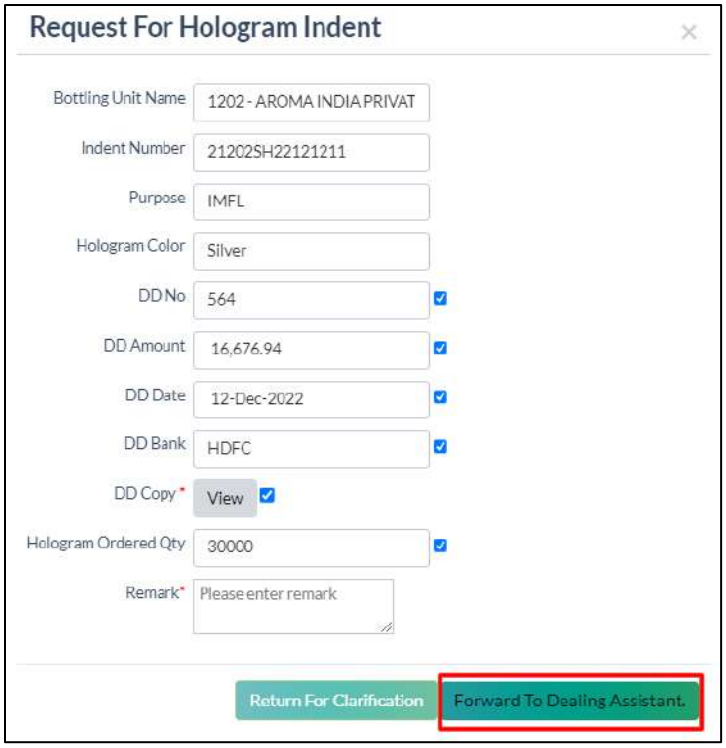
- User need to click on "**Hologram procurement**" Tab as mentioned in above screen.



- The indent details will be displayed as shown in above screen, user required to click on "**Forwarded to IOE**".

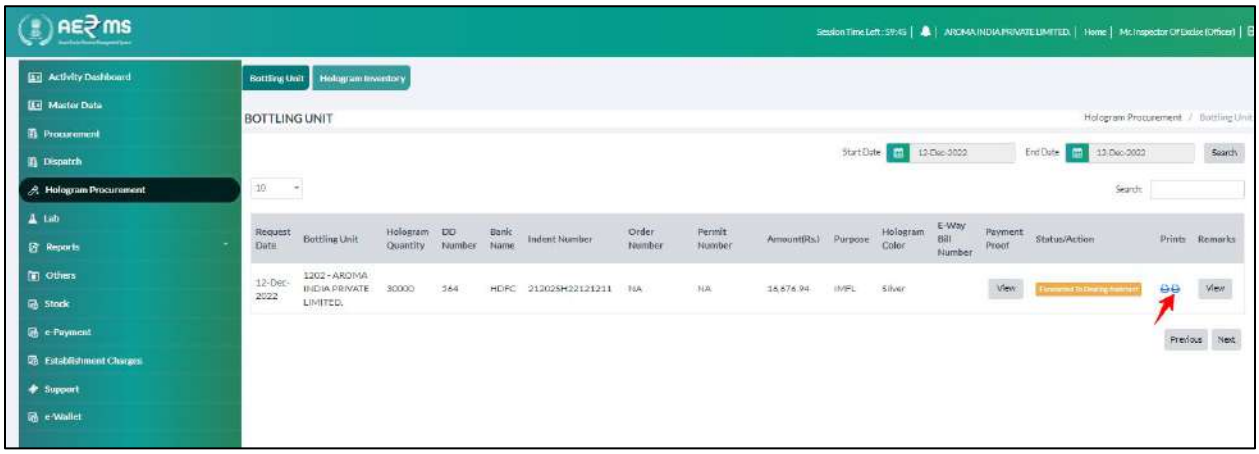


- User need to select "**checkbox**"



- User need to select check box as mentioned in above screen and provide remarks, then click on "**Forward to Dealing Assistant**"

- User must Click on "**Ok**".



- The indent request is forwarded to Headquarters as mentioned in above screen, user can take a copy by clicking on Print icon.

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GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI
OFFICER INCHARGE LETTER

Name of the Distillery/Bottling Unit: AROMA INDIA PRIVATE LIMITED.

Ref 21202SH22121211 Dated 12-DEC-2022

To,
Commissioner of Excise, Assam
Housefed Complex- Guwahati

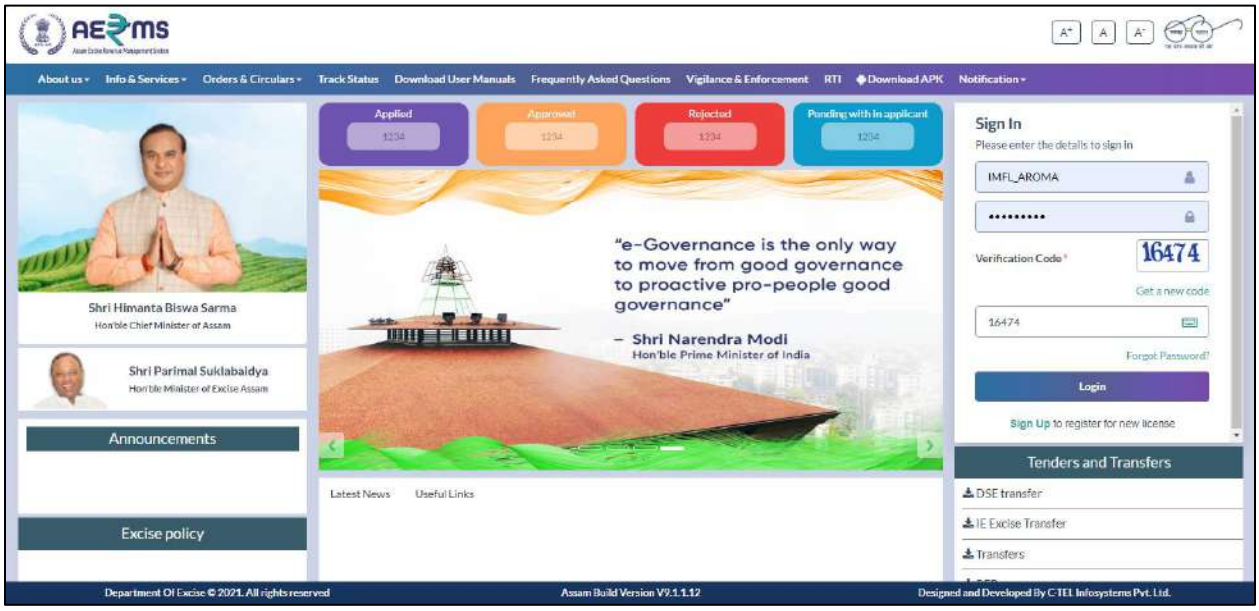
It is certified that AROMA INDIA PRIVATE LIMITED. is having available stock as detailed above and you are requested to kindly approve the requisition for total 30000 (Nos.) of Holograms as per above requisition

Mr. Suresh Mamindla
6PH3+9M6, Brahmaputra
Industrial Park, Near Industry
Guwahati Sadar Zone-A
Assam Superintendent of Excise -
Kamrup metro-781030
Manager

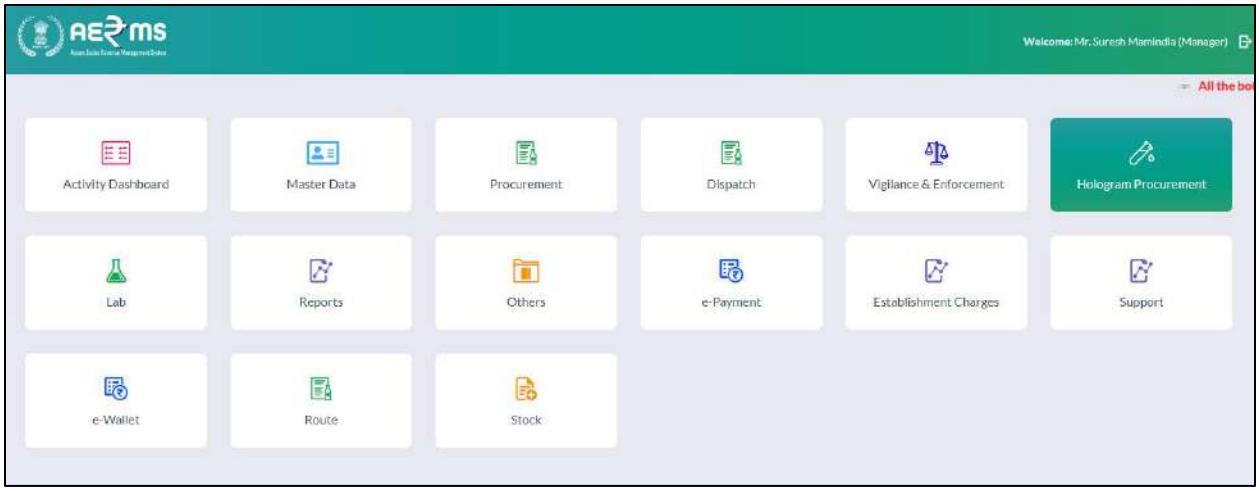
Mr. Inspector Of Excise
6PH3+9M6, Brahmaputra
Industrial Park, Near Industry
Guwahati Sadar Zone-A
Assam Superintendent of Excise -
Kamrup metro-781030
Officer

The indent will be approved by commissioner - manufacturer - hologram IOE - Bottling Manager

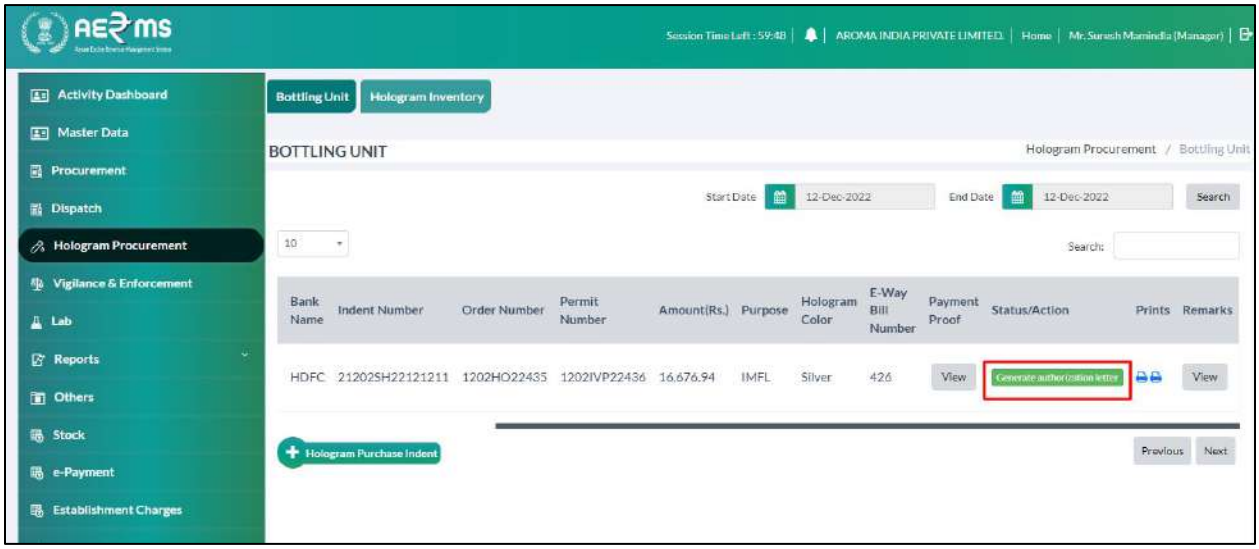
Manager:



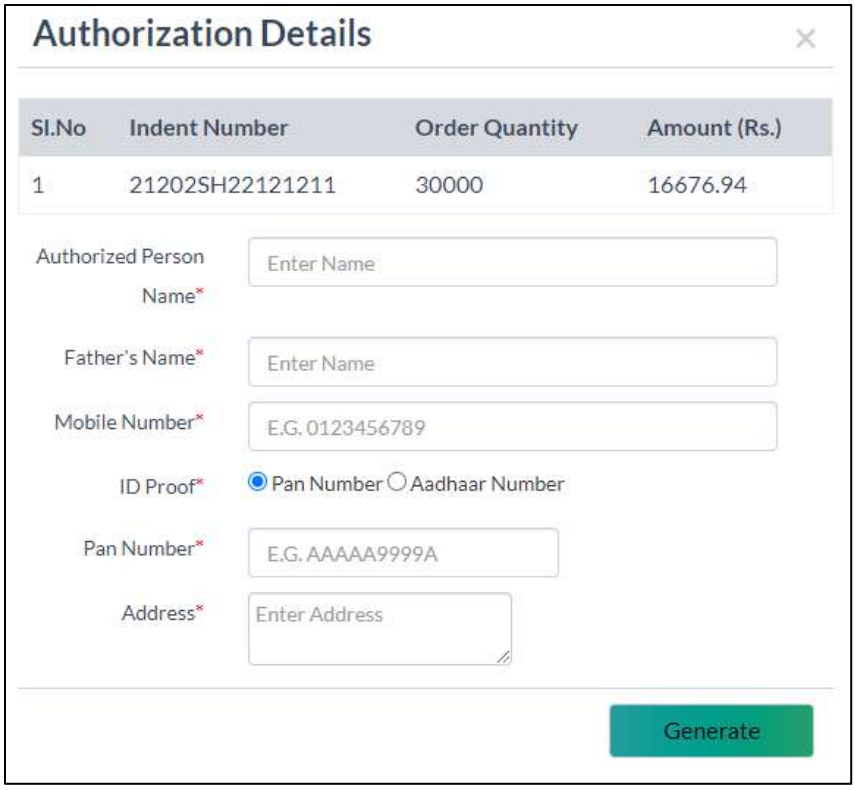
- User required to provide valid credentials and click on "**Login**" button, user will be redirected to main Dashboard page as shown below.



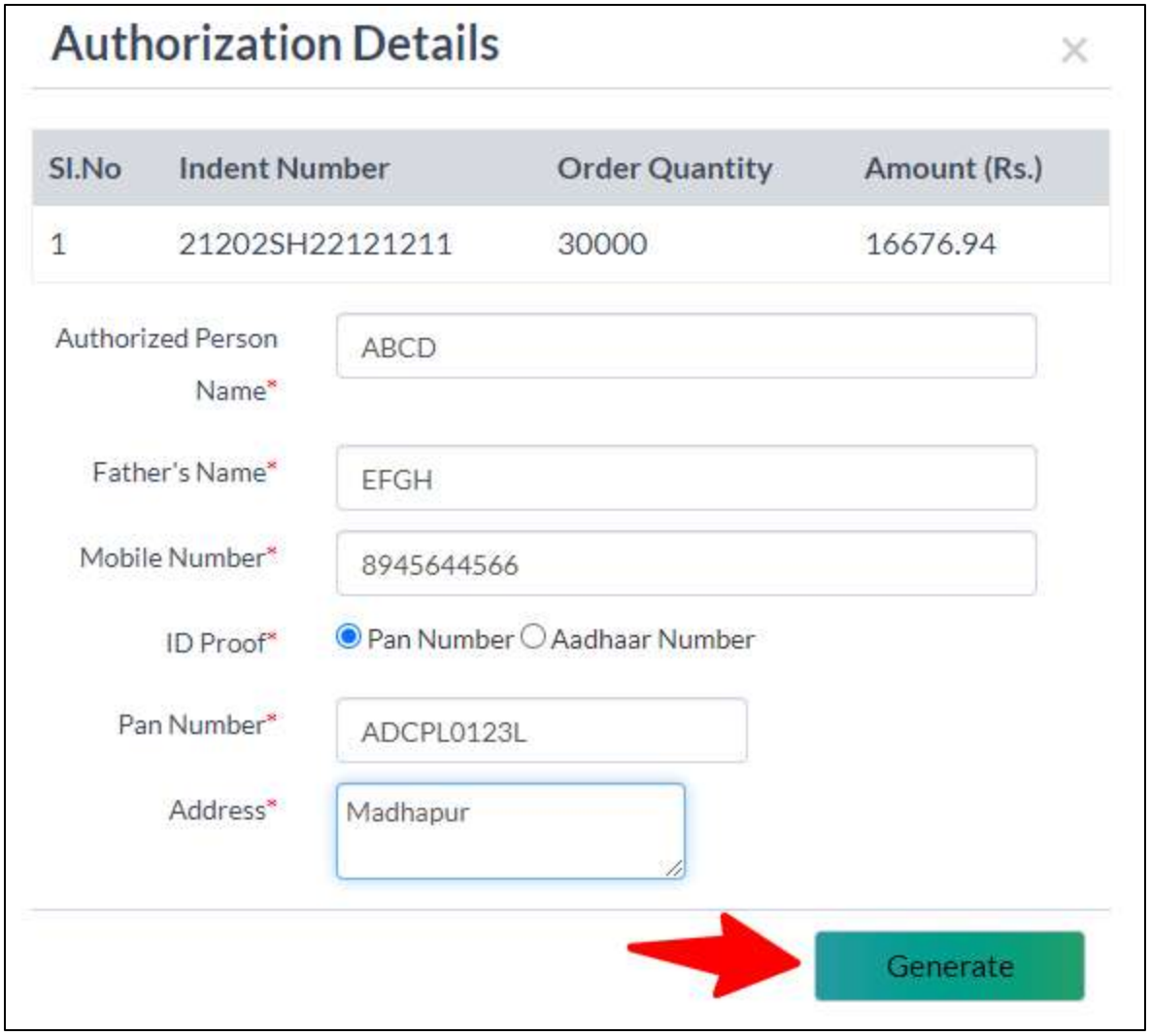
- User need to click on "**Hologram procurement**" module as mentioned in above screen.



- The indent details will be displayed with status as "**Generate Authorization letter**" user required to click on Generate Authorize letter.

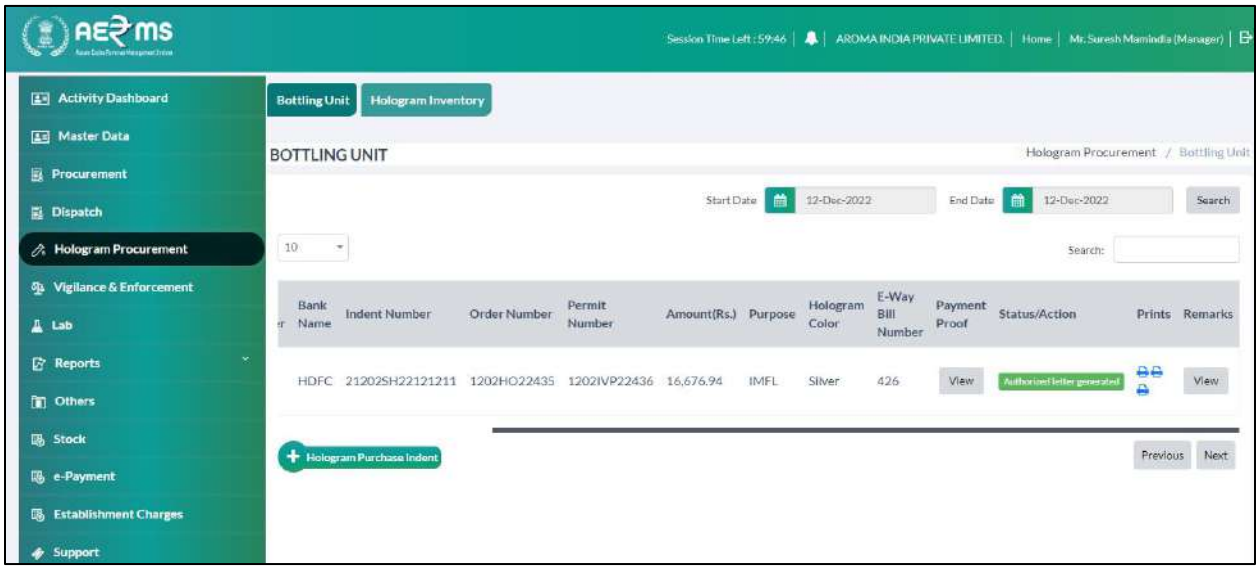


- User required to fill all details.

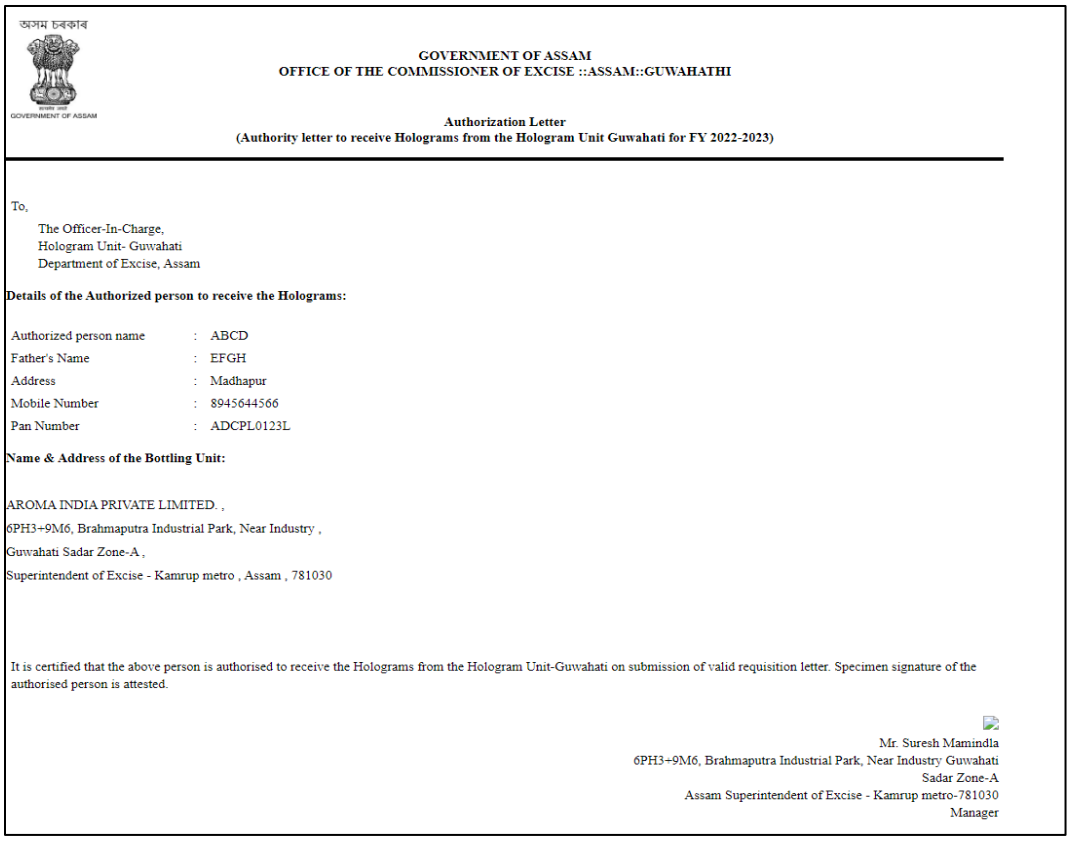


- User must fill as mentioned in above screen and click on "**Generate**"

- User must click on "**Ok**"



- The Authorization letter is generated successfully and forwarded to IOE hologram



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GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI

Authorization Letter
(Authority letter to receive Holograms from the Hologram Unit Guwahati for FY 2022-2023)

To,

The Officer-In-Charge,
Hologram Unit- Guwahati
Department of Excise, Assam

Details of the Authorized person to receive the Holograms:

Authorized person name	:	ABCD
Father's Name	:	EFGH
Address	:	Madhapur
Mobile Number	:	8945644566
Pan Number	:	ADCPL0123L

Name & Address of the Bottling Unit:

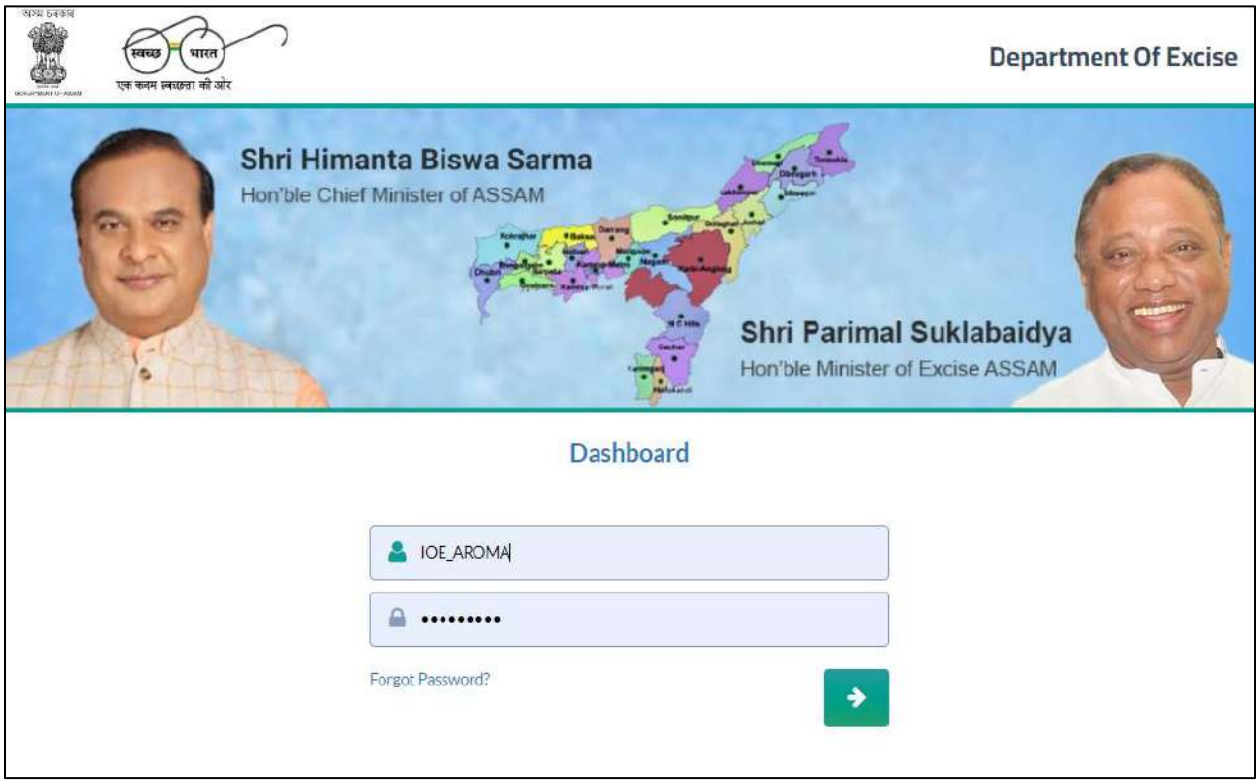
AROMA INDIA PRIVATE LIMITED. ,
6PH3+9M6, Brahmaputra Industrial Park, Near Industry ,
Guwahati Sadar Zone-A ,
Superintendent of Excise - Kamrup metro , Assam , 781030

It is certified that the above person is authorised to receive the Holograms from the Hologram Unit-Guwahati on submission of valid requisition letter. Specimen signature of the authorised person is attested.

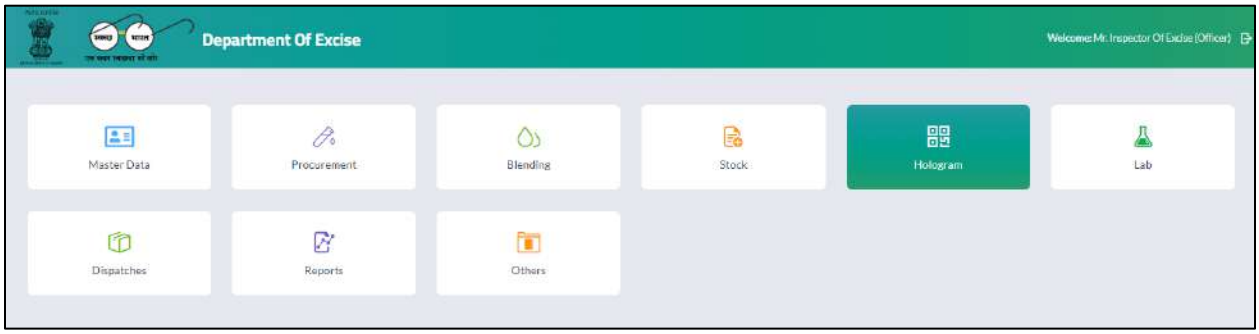
Mr. Suresh Mamindla
6PH3+9M6, Brahmaputra Industrial Park, Near Industry Guwahati
Sadar Zone-A
Assam Superintendent of Excise - Kamrup metro-781030
Manager

- After Hologram are dispatched from Hologram IOE, Bottling IOE required to receive the Hologram in Bottling unit-Local.

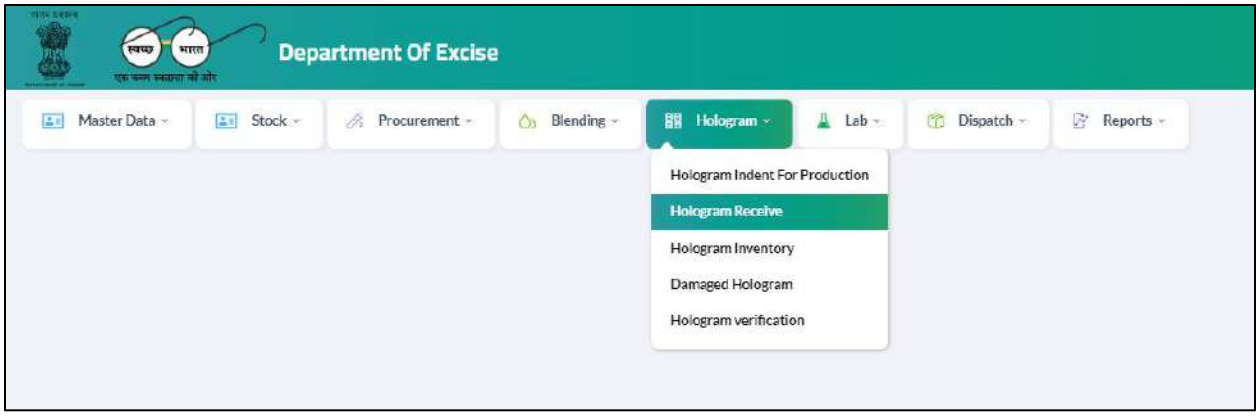
In Local IP Server:
IOE Login:



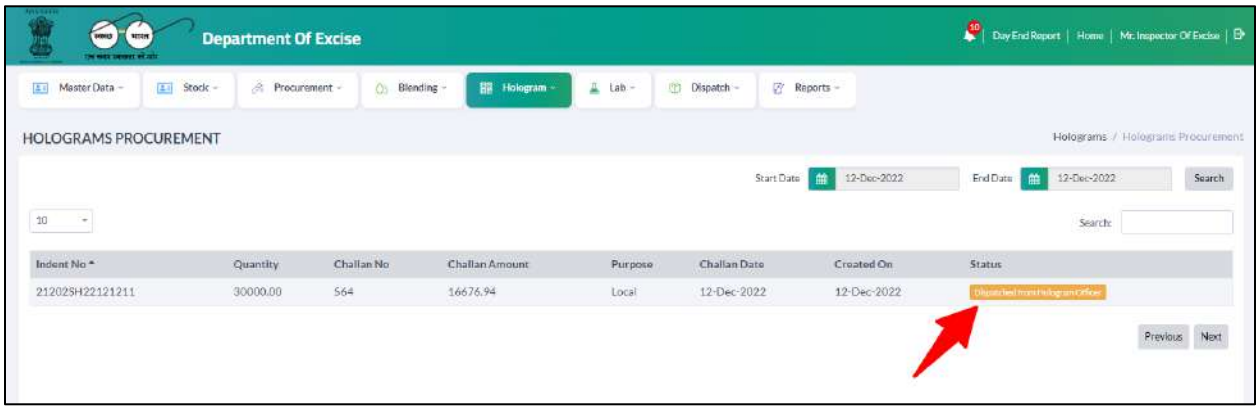
- User required to provide valid credentials and click on "**Arrow**" button as mentioned in above screen.



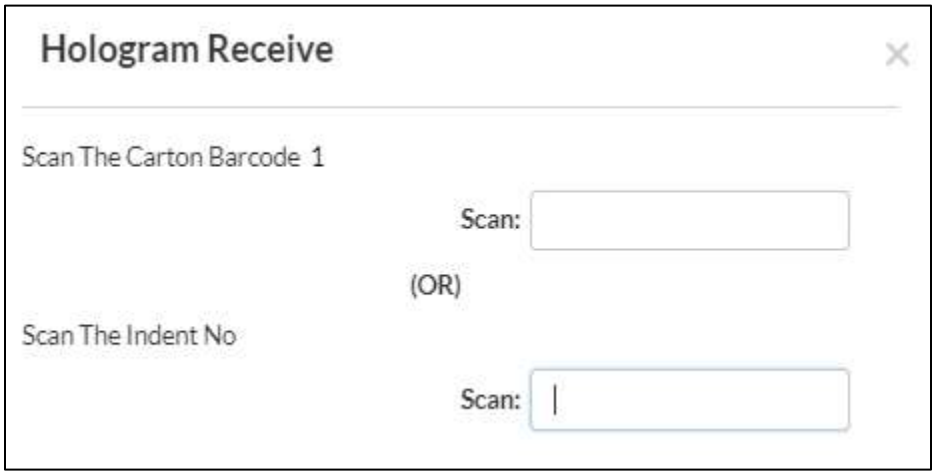
- User required to click on "**Hologram**" Module.



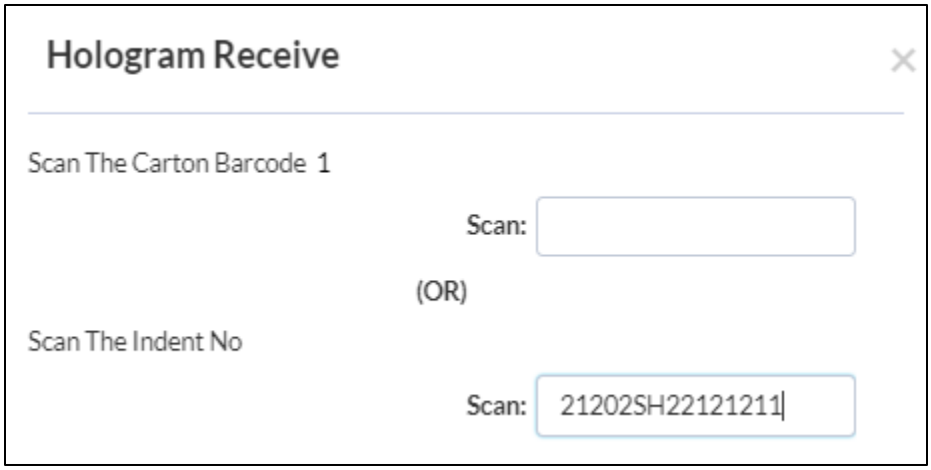
- User need to Mouse hover on hologram tab and select "**Hologram receive**" subtab to receive the Hologram



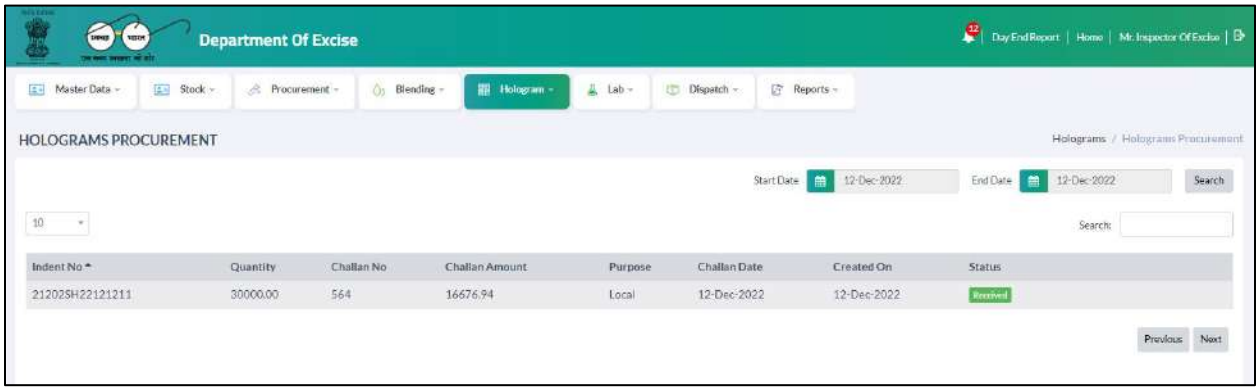
- User required to click on "**Dispatched from Hologram officer**", a pop-up will be displayed as below.



- User need to scan either Cartoon barcode or Indent no

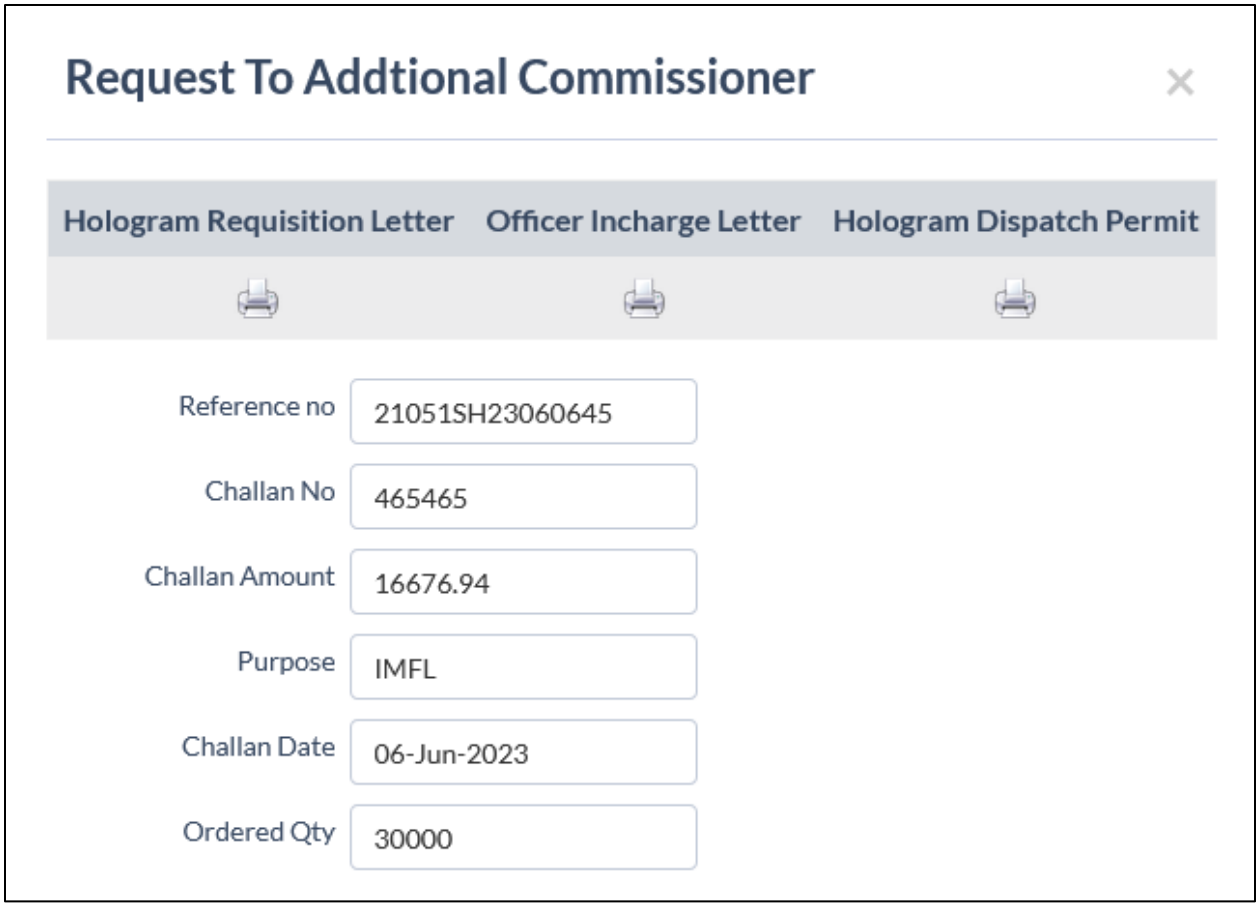


- After scanning the indent no, the hologram will be received successfully.

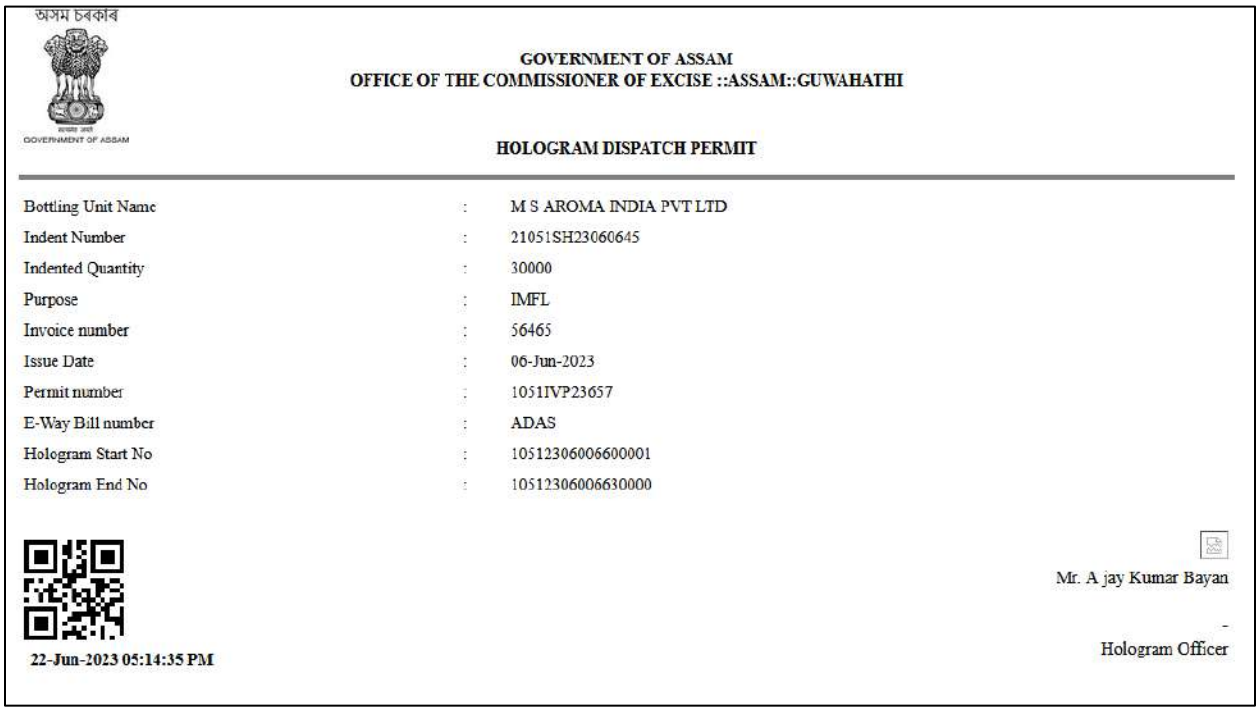


- User can click on Receive to find the copy of Dispatch memo.
- Users can view the Indent details Status updated as Received.
- User required to click on the Received to view the Dispatch Memo print/Pdf.

- Users need to click on Print/Pdf button.



- Below Screen Shows the Dispatch memo



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GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI

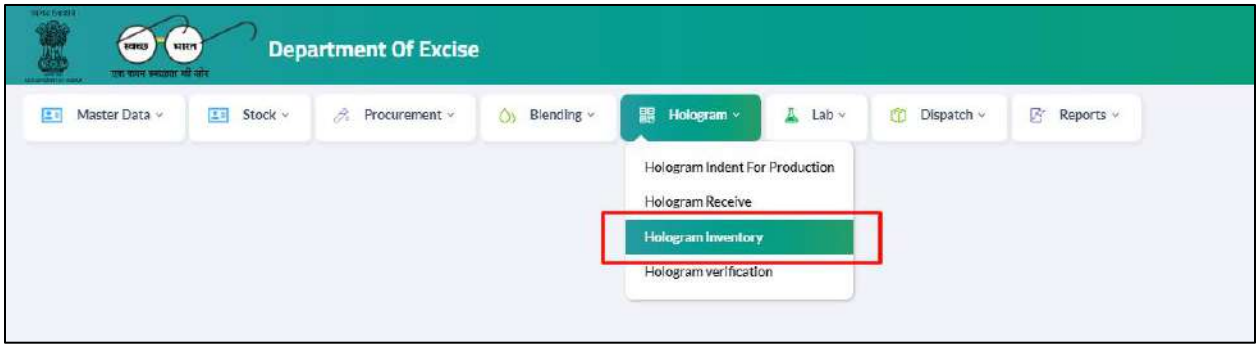
HOLOGRAM DISPATCH PERMIT

Bottling Unit Name	:	M S AROMA INDIA PVT LTD
Indent Number	:	21051SH23060645
Indented Quantity	:	30000
Purpose	:	IMFL
Invoice number	:	56465
Issue Date	:	06-Jun-2023
Permit number	:	1051IVP23657
E-Way Bill number	:	ADAS
Hologram Start No	:	10512306006600001
Hologram End No	:	10512306006630000

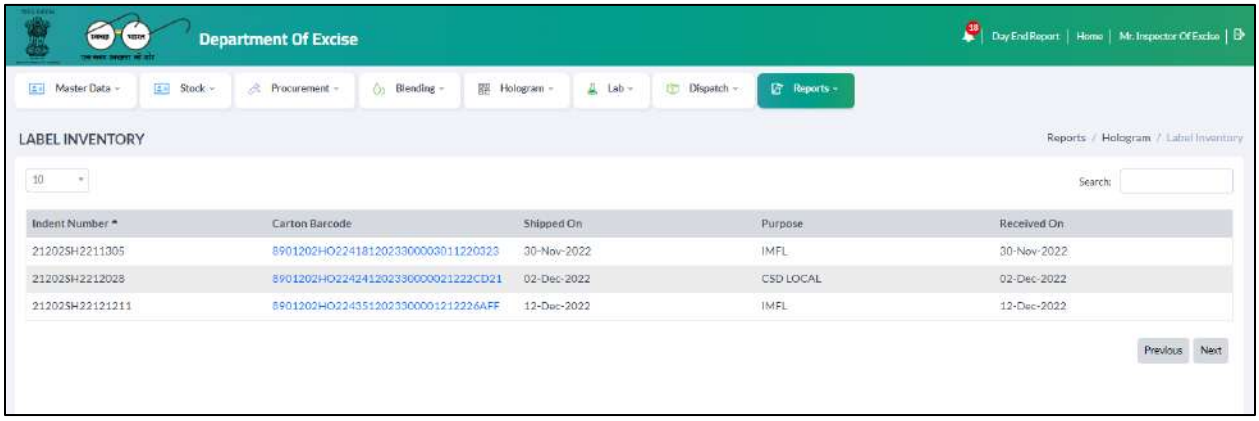
22-Jun-2023 05:14:35 PM

Mr. A jay Kumar Bayan
-
Hologram Officer

Hologram Inventory:



- User required to click on "**Hologram Inventory"** Tab to view the Hologram Carton details with date.

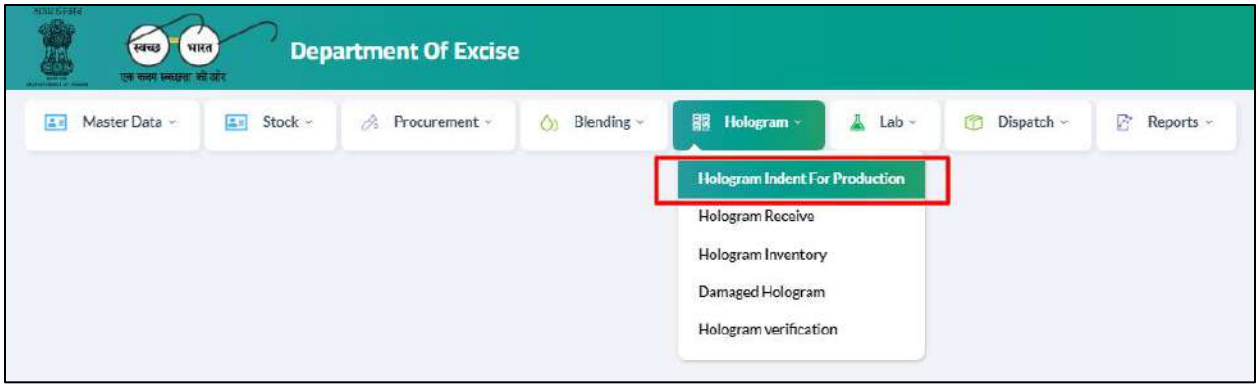


- User required to click on "Carton Barcode" to view the Spool Barcode details.

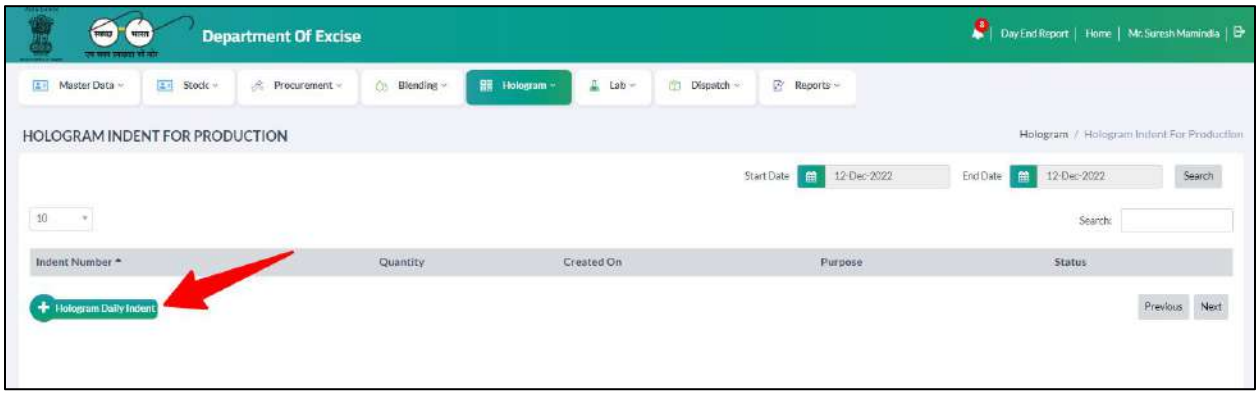
Spoolbarcode	Start Code	End Code
SB1202HO22418S1H12022211007230001	12022211007230001	12022211007240000

Manager Login:

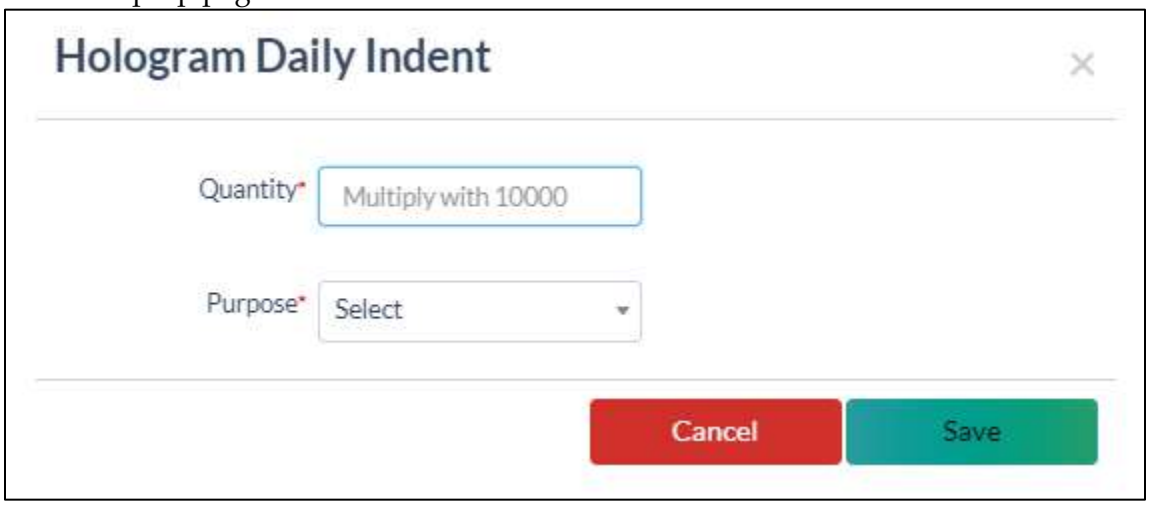
Hologram Indent for Production:

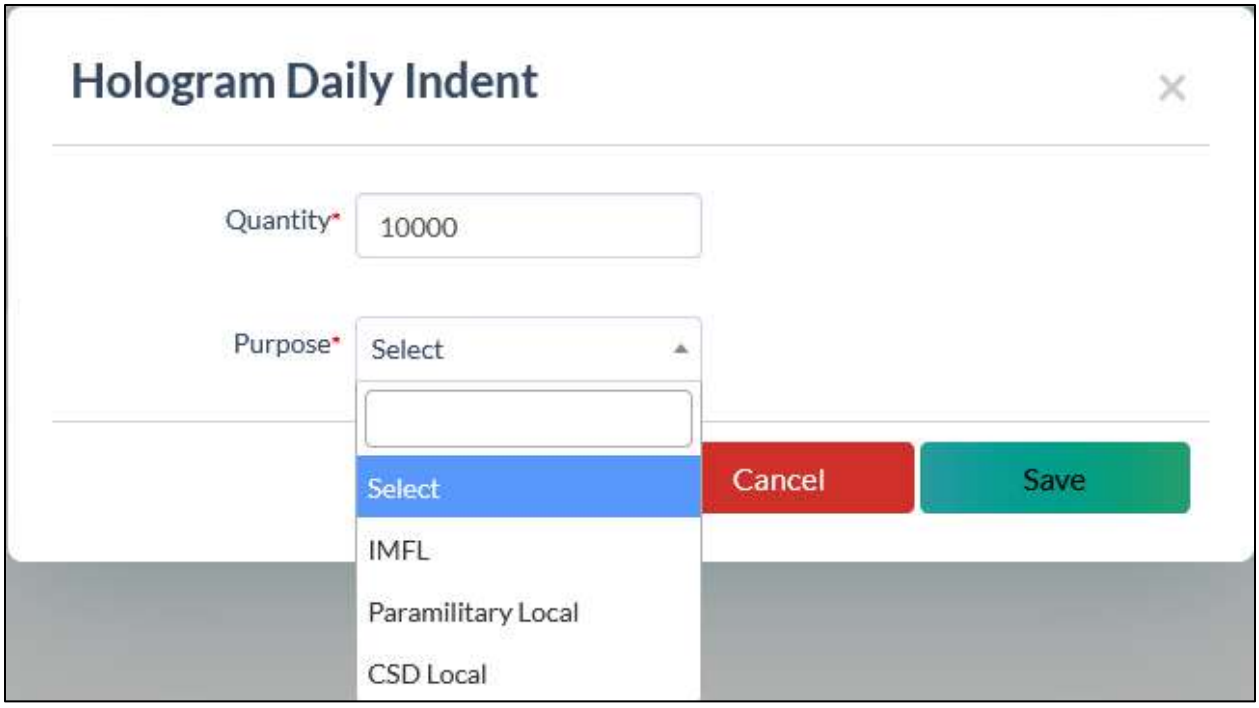


- User is required to click on "**Hologram Indent for Production**" sub tab.
- After click on Sub tab, User can view the Hologram Indent for production page.

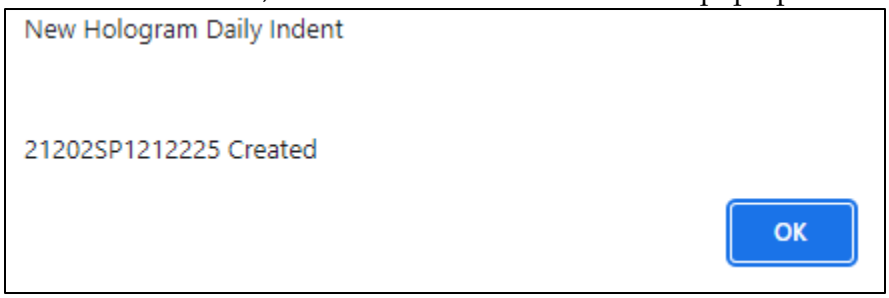


- User is required to click on **"+Hologram daily Indent**".
- After click on + Hologram Daily Indent, the User can view the Hologram daily indent Pop-up page.

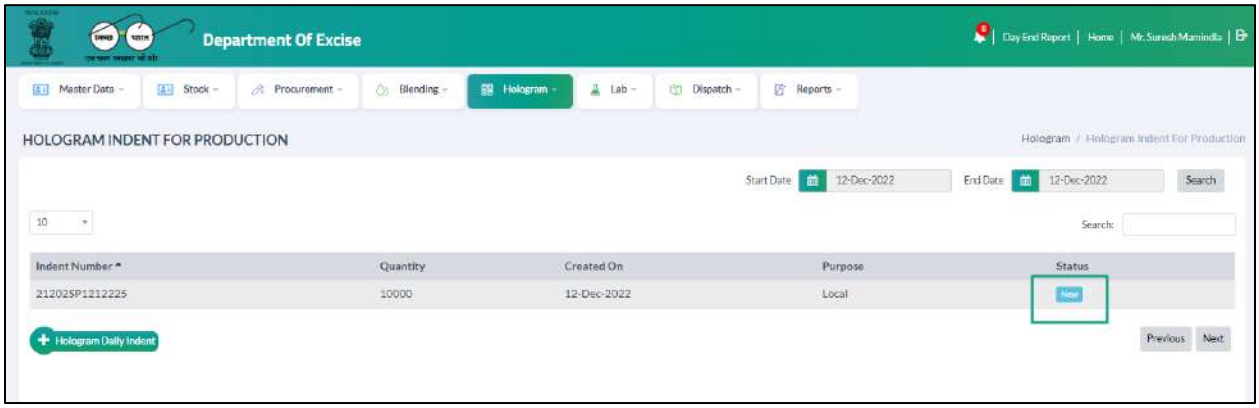




- click on save, User can view the conformation pop up with Indent Number.



- User required to click on "**OK**" After click on Ok, User can view the Indent status with New and with indent print.

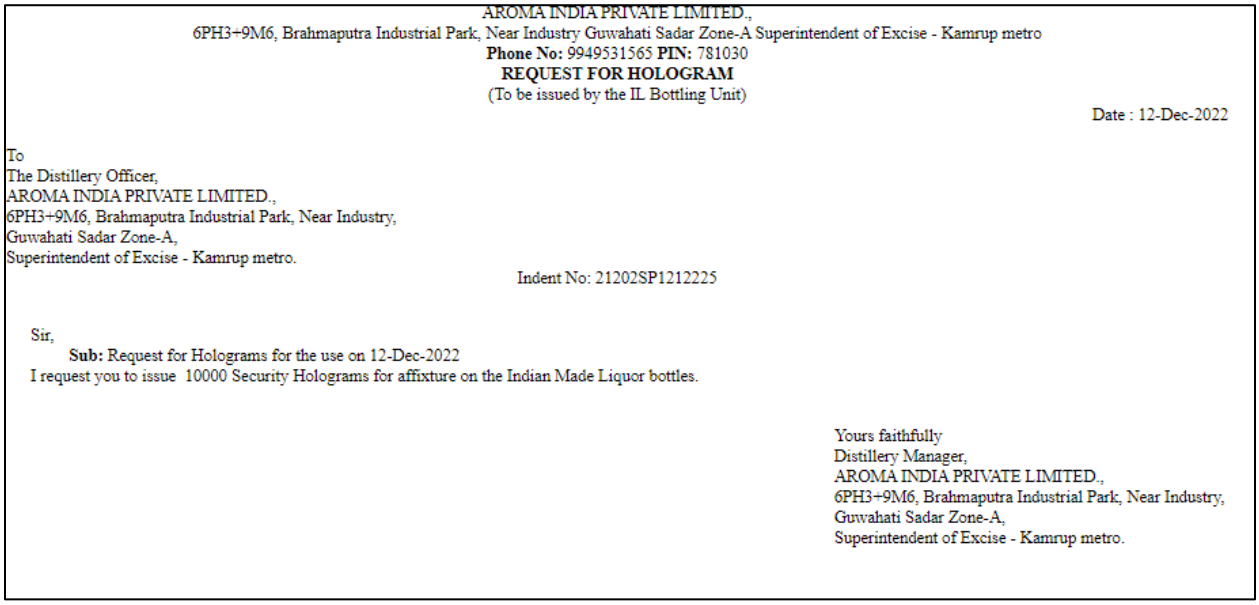


- The indent is forwarded to IOE for approval.

Helpful Resources:

- User is required to click on the status button, after clicking on the status button, the user can view the Hologram Indent print/Pdf

- User required to click on print, after clicking on print, User can view the Hologram daily indent print.



AROMA INDIA PRIVATE LIMITED.,
6PH3+9M6, Brahmaputra Industrial Park, Near Industry Guwahati Sadar Zone-A Superintendent of Excise - Kamrup metro
Phone No: 9949531565 **PIN:** 781030
REQUEST FOR HOLOGRAM
(To be issued by the IL Bottling Unit)

Date : 12-Dec-2022

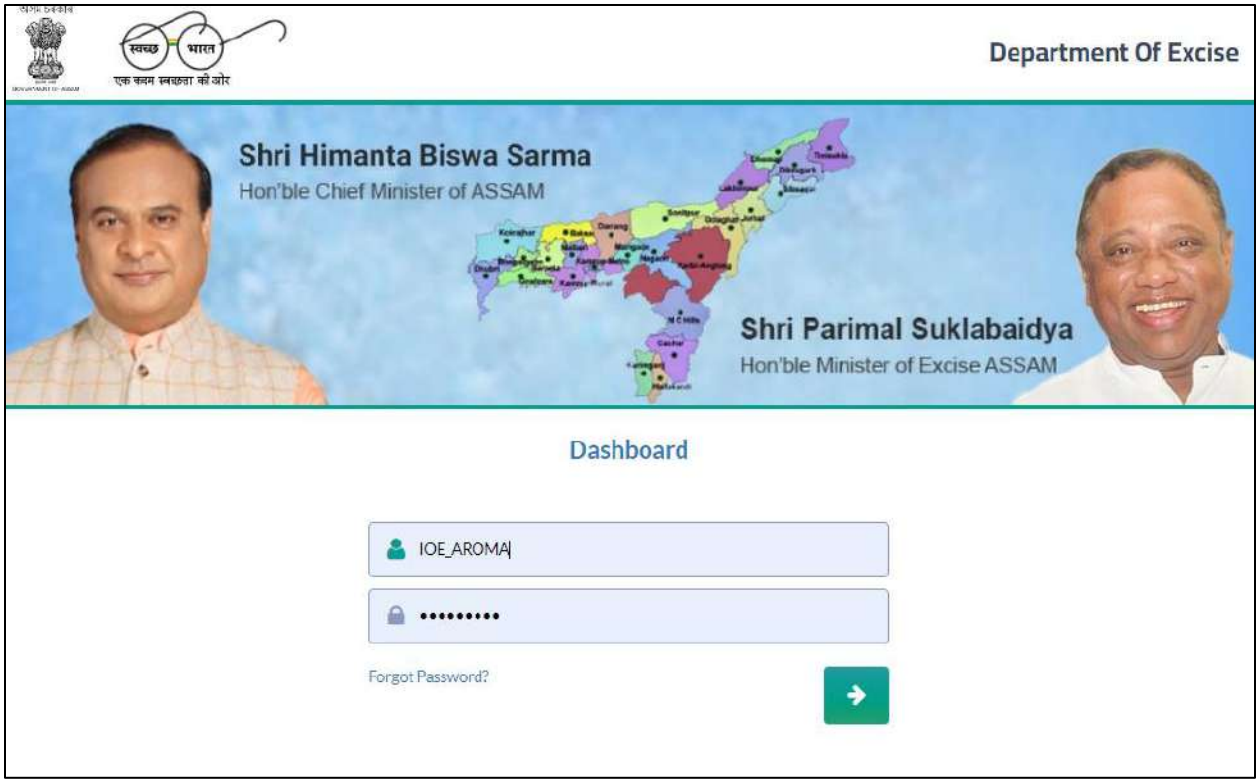
To
The Distillery Officer,
AROMA INDIA PRIVATE LIMITED.,
6PH3+9M6, Brahmaputra Industrial Park, Near Industry,
Guwahati Sadar Zone-A,
Superintendent of Excise - Kamrup metro.

Indent No: 21202SP1212225

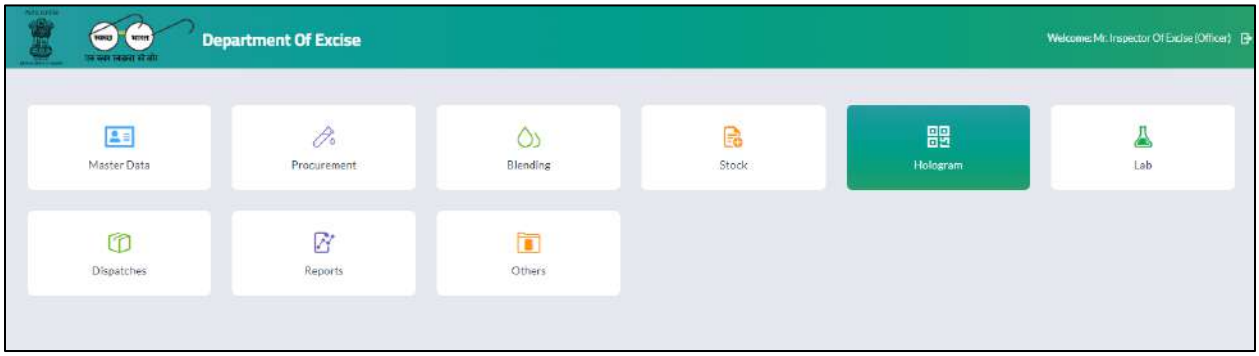
Sir,
Sub: Request for Holograms for the use on 12-Dec-2022
I request you to issue 10000 Security Holograms for affixture on the Indian Made Liquor bottles.

Yours faithfully
Distillery Manager,
AROMA INDIA PRIVATE LIMITED.,
6PH3+9M6, Brahmaputra Industrial Park, Near Industry,
Guwahati Sadar Zone-A,
Superintendent of Excise - Kamrup metro.

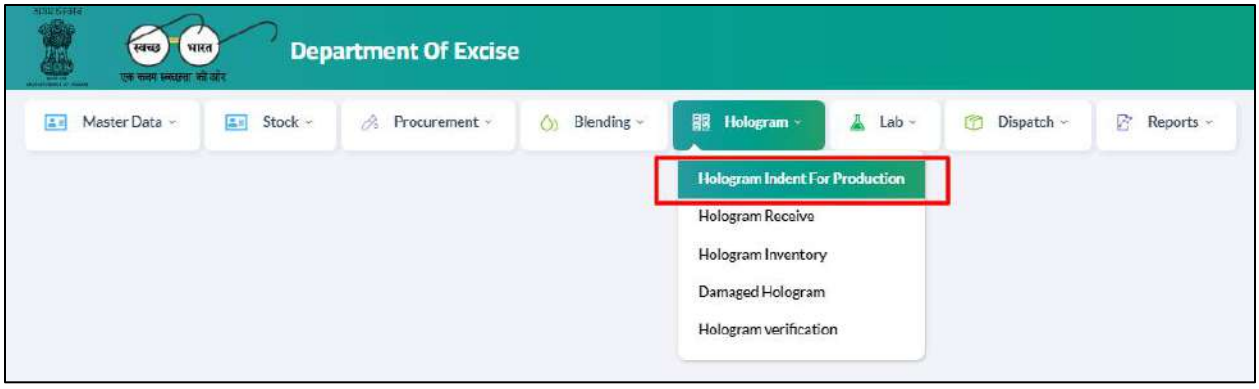
IOE Login:



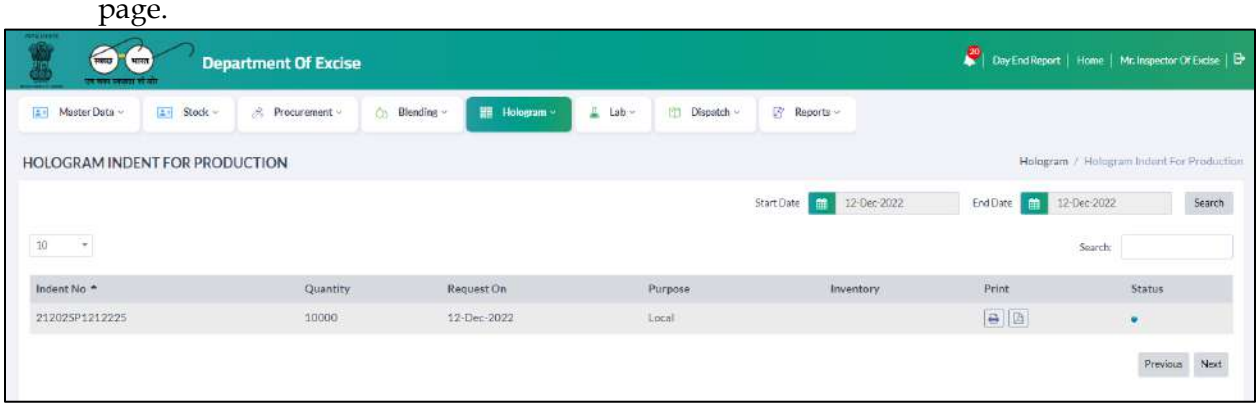
- User must provide valid credentials and click on "**Arrow**" button as mentioned in above screen.



- User required to click on "**Hologram Module**"

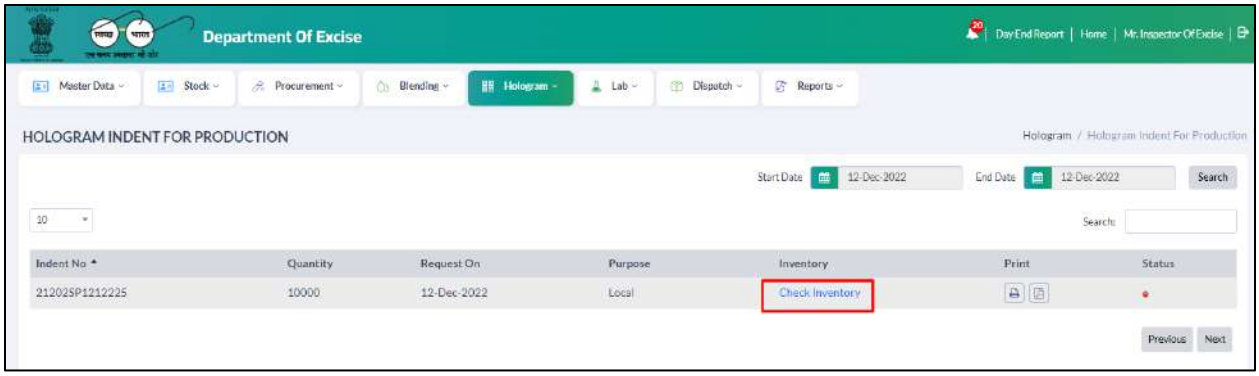


- User required to click on Indent for Production Tab to view the Indent for Production page.



- The indent detail will be displayed, user required to click on Status.

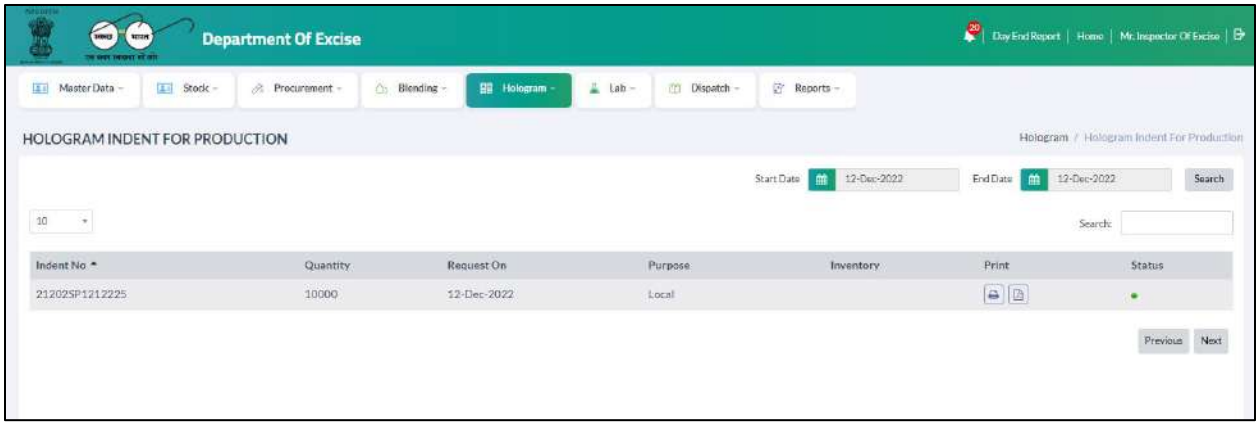
- User must click on "**Pending button**", After clicking on the pending button, the user can view the check Inventory action, status with Pending.



- User required to click on "C**heck Inventory",** scan the spool barcode using with Barcode scanner.

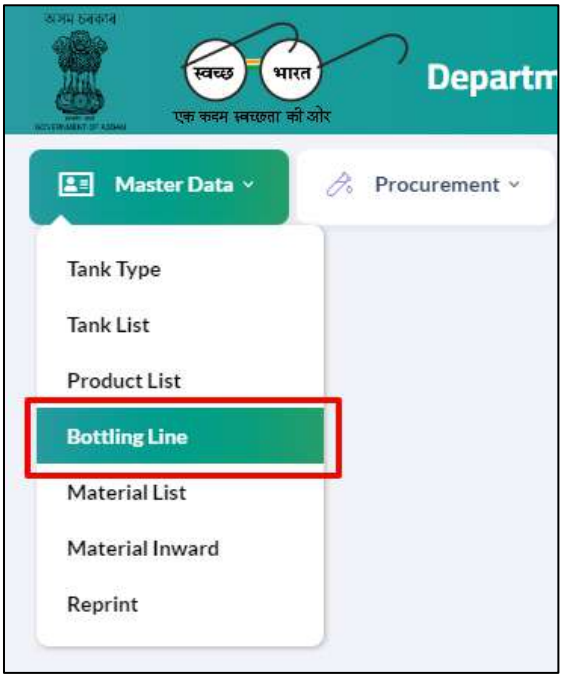
- After scanning the Spool barcode, User can view the No. of spools scanned.

- User required to click on the "**Allocate**" button to allocate the indent



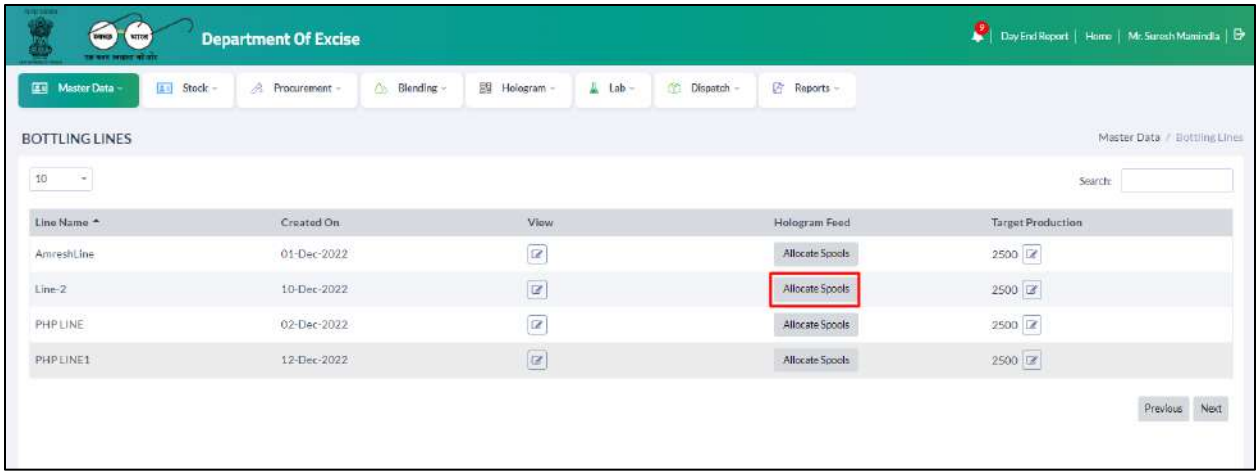
- Users can view the indent status updated as Approved & User is required to click on Print to view the Hologram daily indent Approval print.

Manager Login: Local Server IP (To Allocate Spools, to set production target)



- User required to click on "**Bottling Line**" to view the Bottling Line details.

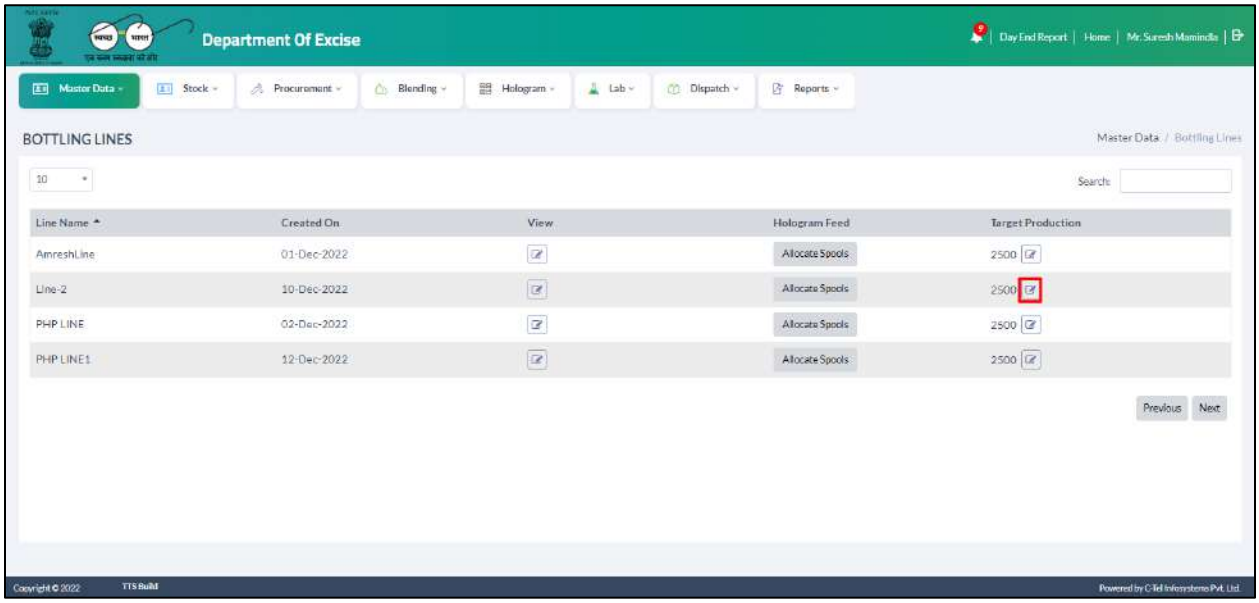
To Allocate Spools:



- User required to click on "**Allocate spools**" as mentioned in above screen.

- User need to scan the Spools and click on "**Allocate**" button; hence spools will be allocated successfully.

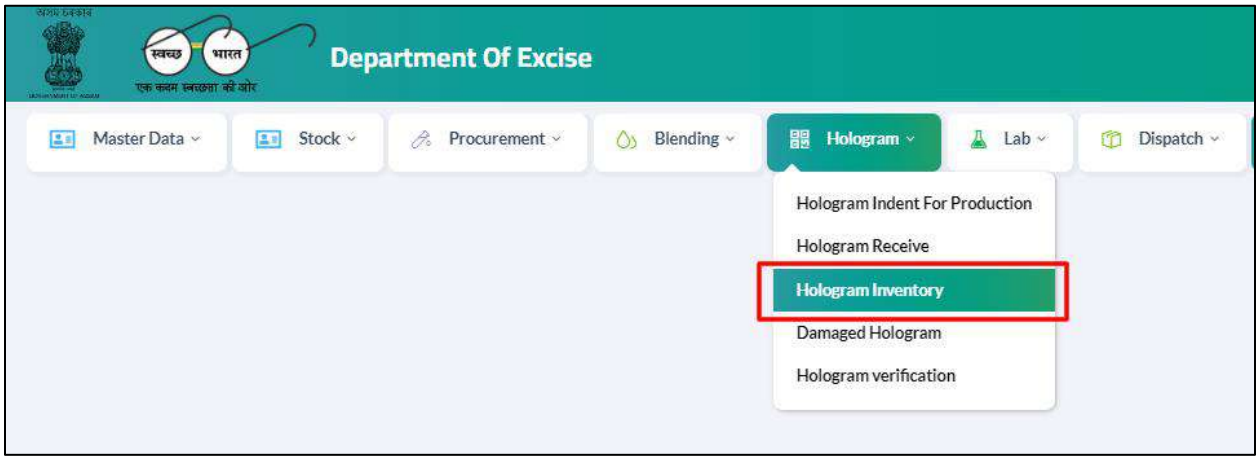
To set production target:



- User has provision to set the "**Target Production**"

- User can provide Target and Click on "**Submit**" button; Production Target will be set successfully.

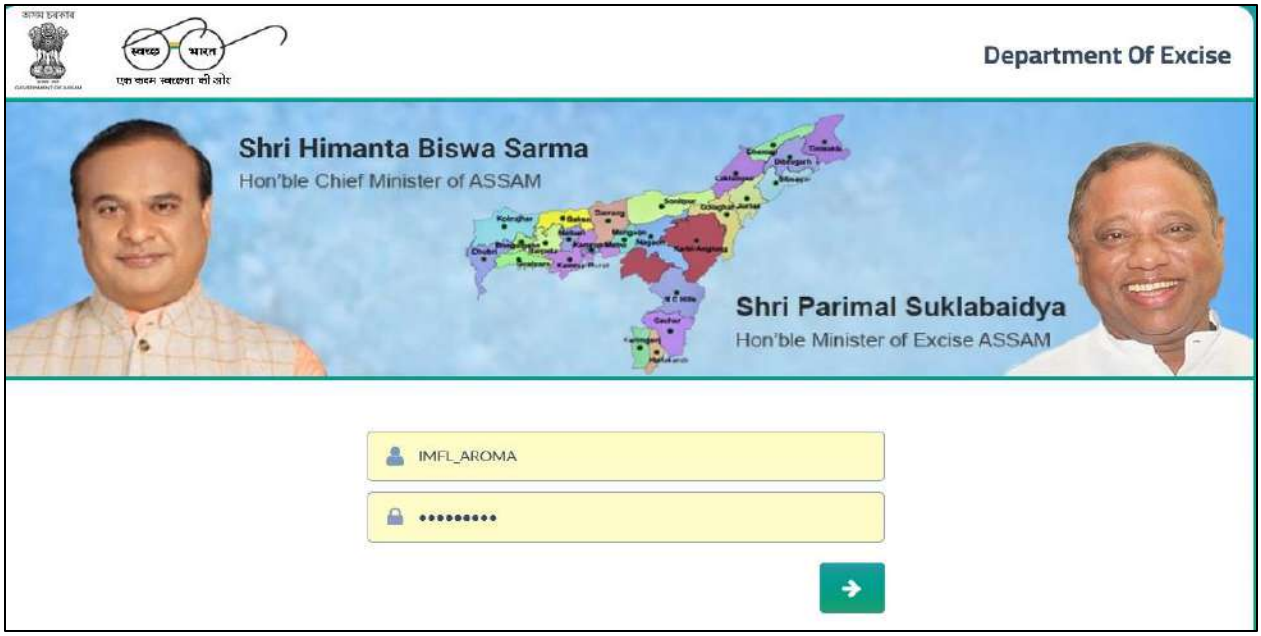
Hologram Inventory:



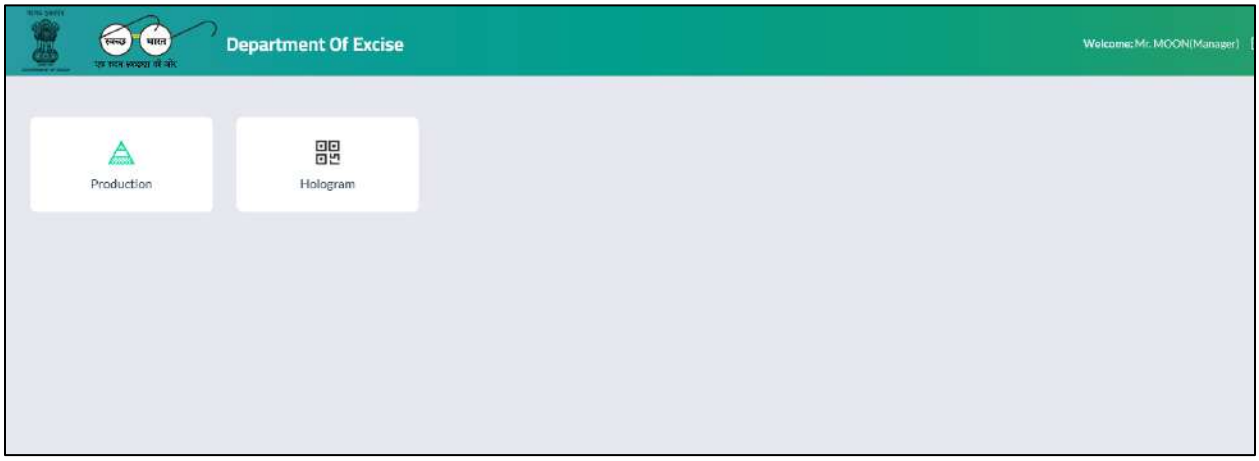
- User required to click on "**Hologram Inventory**" sub tab. After click on sub tab, user can view the Spool details.

****Now, user is ready for Production follow as below for production****

4) In Line IP address:



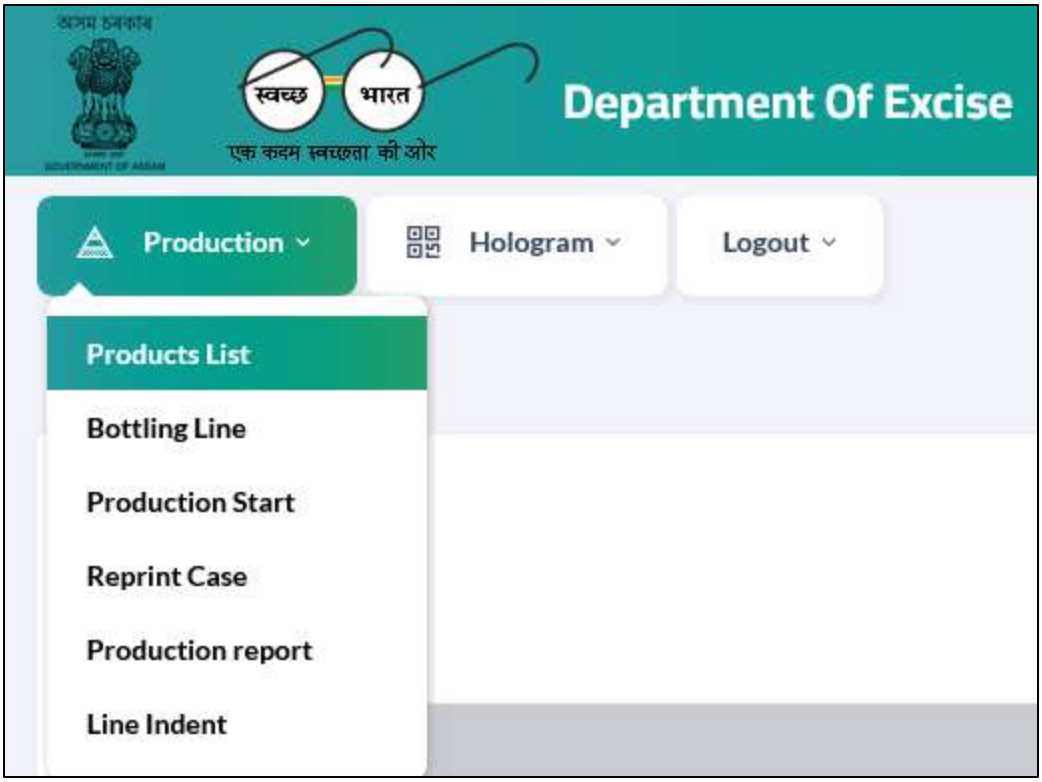
- User required to Login with valid credentials and click on "**Arrow**" button as mentioned in above screen.
- User will be redirected to Main dashboard screen.



- User can view the Main modules in Line application.

4.1 Production:

- User required to click on "**Production"**.
- After Clicking on Production, User will be redirected to another screen as mentioned below, user must mouse hover on Production tab to find the List of subtabs.

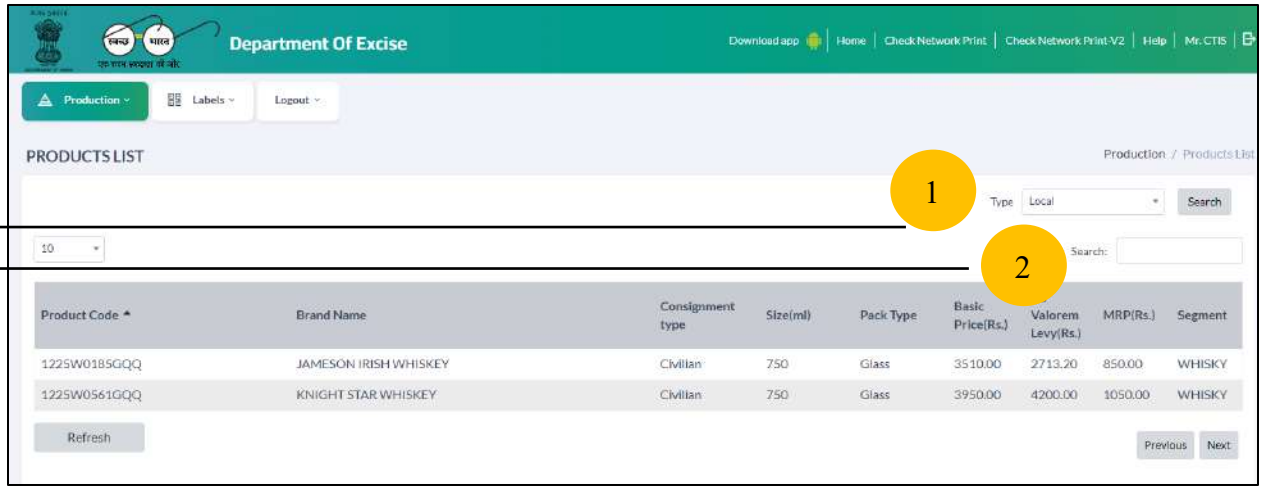


Product List:

- User is required to click on "**Product List**" sub-tab to view the registered Products.
- After clicking on Product List, User can view the Product Details.

- User required to Select the Type and Click on Search. After click on Search User can View the Consignment wise Product List.

Helpful resources:

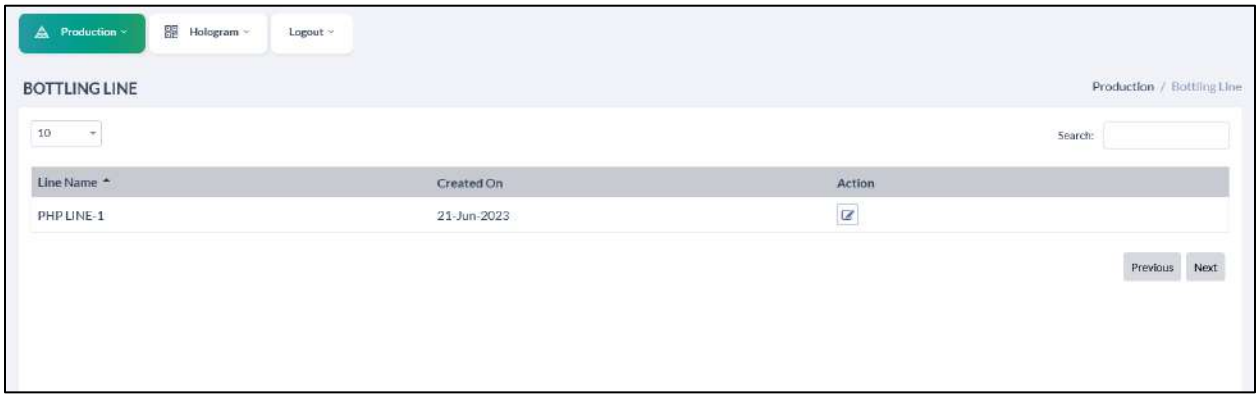


1) User can select Local Type from drop down to find the Products List related to Local.
2) User can enter the Either brand name or product code to find the Product.

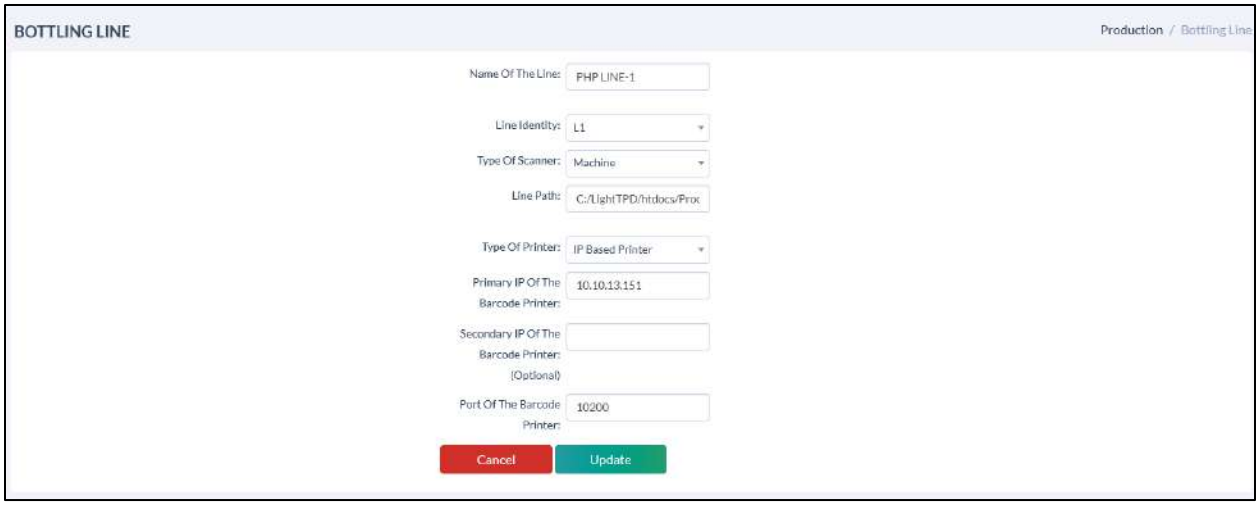
- After brand and Hologram registration, user required to click on Refresh button, to find the new Product.

Bottling Line:

- User required to Click on "**Bottling Line**".
- After clicking on Bottling Line User can view the Line Information.



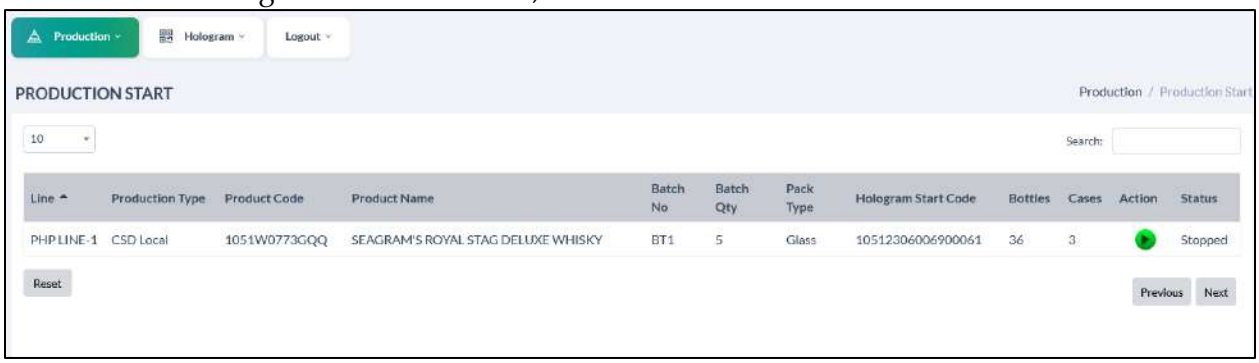
- User required to click on "**Action**". After clicking on Action, A page can view by the User.



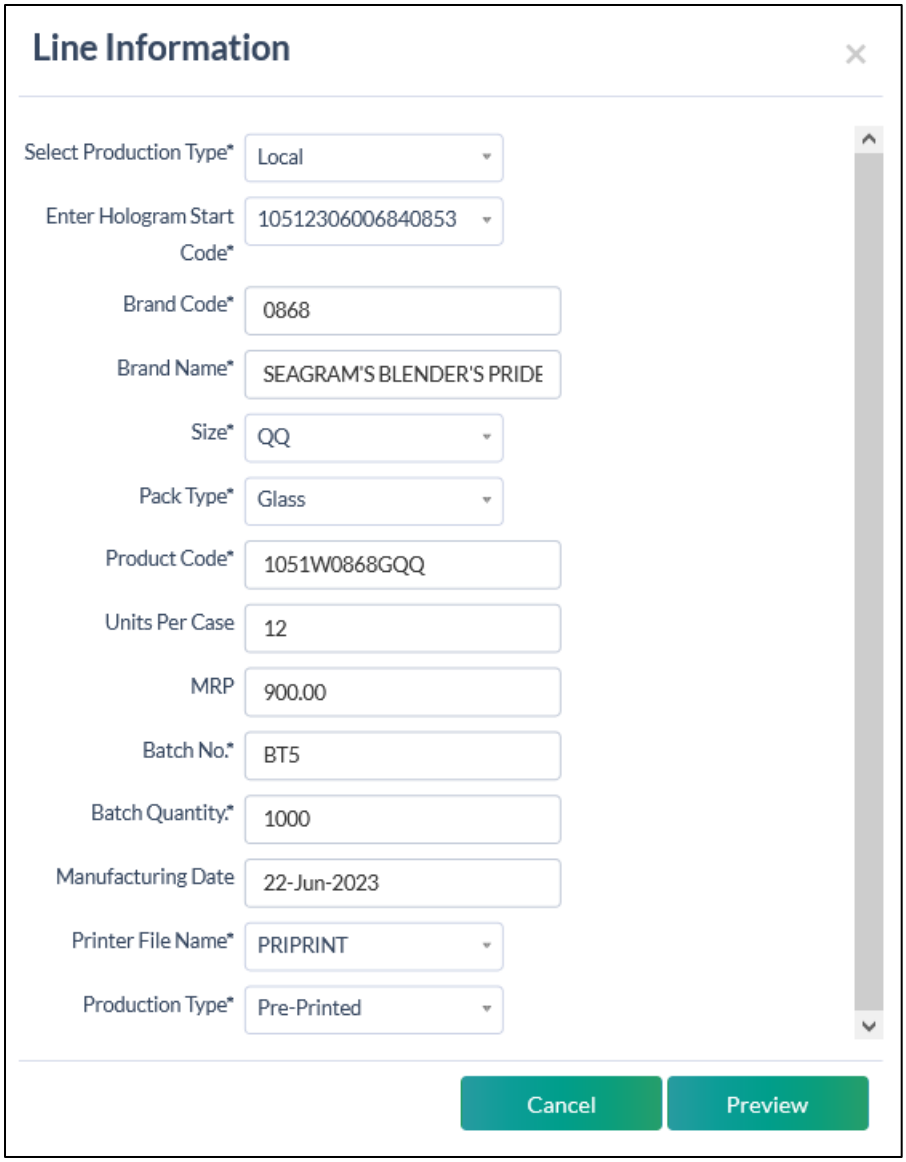
- User can select the Line Identity, Type of scanner, Line path and Type of Printer, after that enter the Required data into the given fields then Click on "**Update**"

Production Start

- User needs to mouse hover on "**Production Tab"** and then select Production start sub-tab.
- After clicking on Production start, user will be redirected to another screen as below.



- User needs to click on ▶ "**Action"** to start the production
- After clicking on ▶ **Action** Line information will be displayed

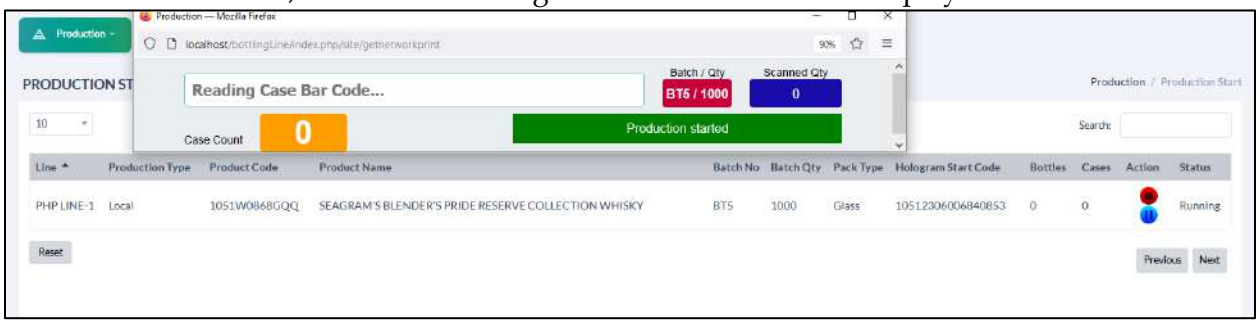


- User needs to Enter required fields like Production Type, Indent Number, Size, Pack Type etc. and click on "**Preview"**
- After clicking on Preview updated details will be displayed as shown below
- User needs to click on "**Start production"**

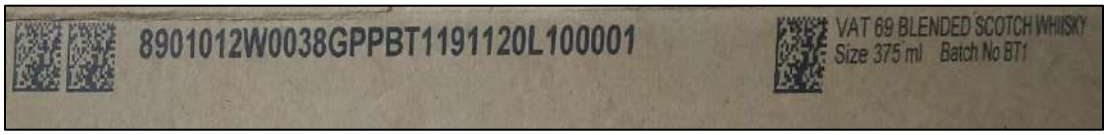
Production Type	Brand Name	Hologram Start Code	Product	Pack Type	Units Per Case	MRP	Batch No
Local	SEAGRAM'S BLENDER'S PRIDE RESERVE COLLECTION WHISKY	10512306006840853	1051W0868GQQ	GLASS	12	900.00	BT5

Start Production

- After production start, Status will be changed as **Running** and Machine type as **Printer** will be Locked, and case barcode generation screen will be displayed

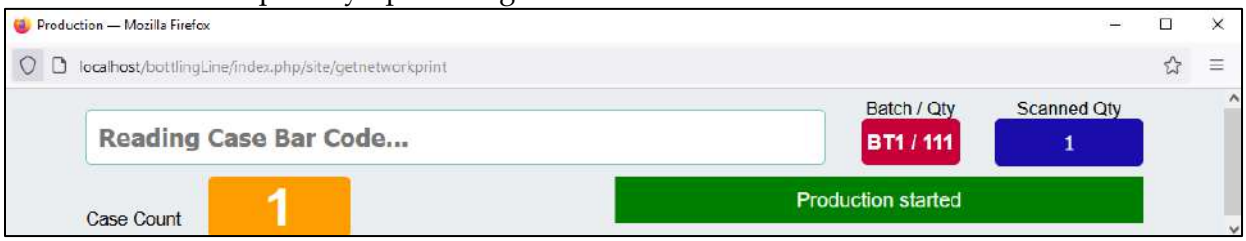


- User needs to move the carton into the Printer line
- Generated Case Barcode will be printed on the carton as shown below

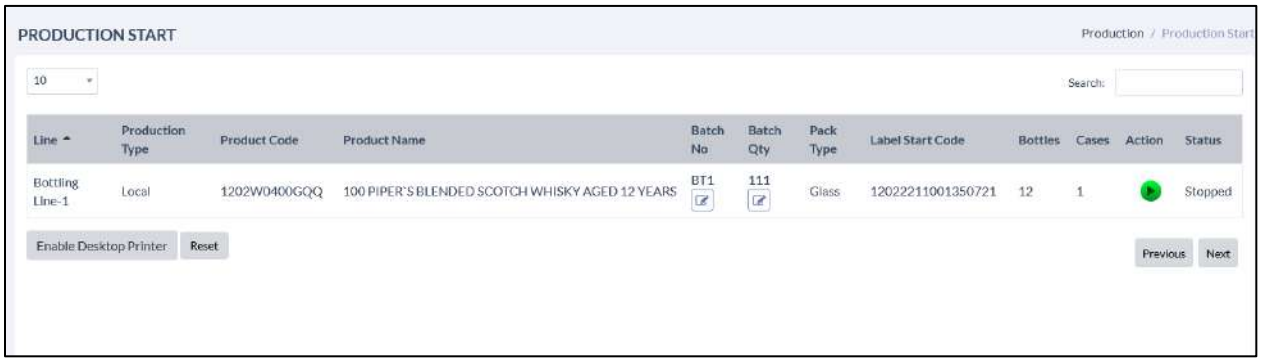


- User needs to scan the case barcode in **Reading case barcode** field with the help of attached Barcode scanner

- User needs to scan the carton bottles with affixed Hologram's
- After successful scanning of the carton, Hologram's, scanned case barcode will be assigned to that carton and the case count increased.
- Production quantity updated against Production Line and Brand

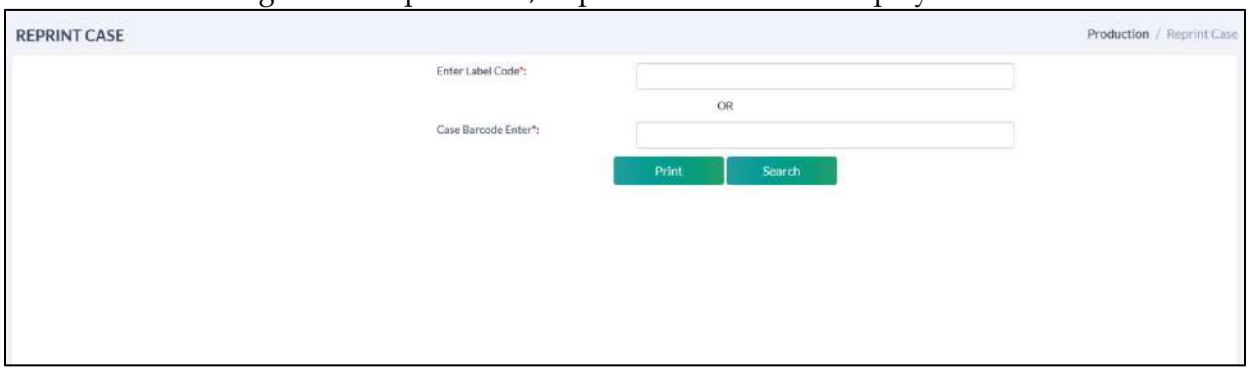


- User needs to click on **Stop** to complete production.
- After clicking on stop status updated as **Stopped** as shown below

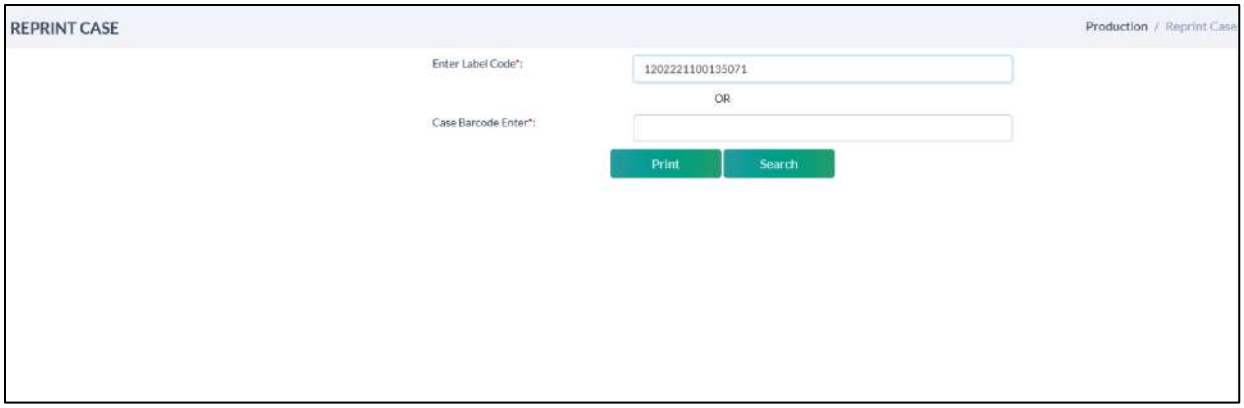


Reprint Case:

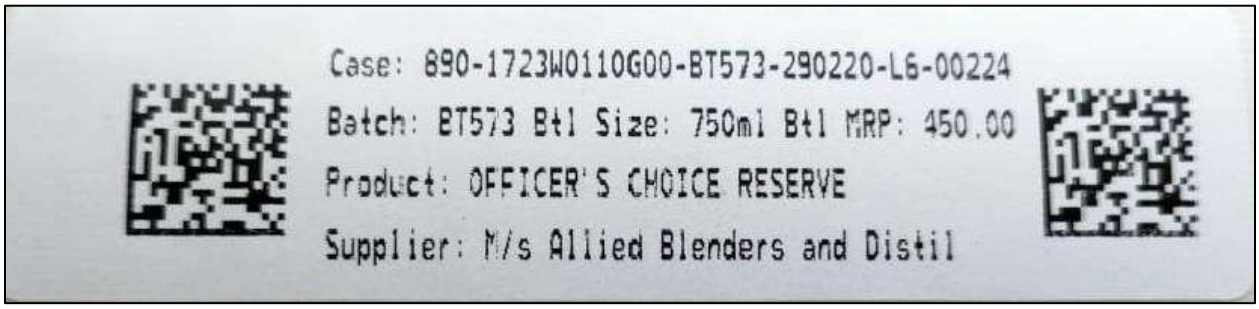
- User required to click on "**Reprint Case**"
- After clicking on the Reprint case, Reprint screen will be displayed as shown below.



- User required to Enter the Hologram code or Case Barcode then Click Print.



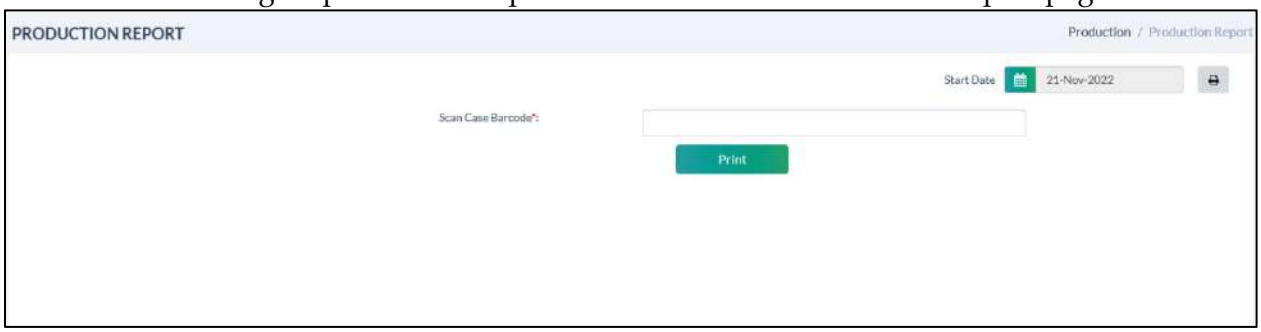
- When we click on Print, generated barcode will be printed on the TSC Printer.



Production Report:

** During Live Production, if any barcode is missed, then that case barcode can viewed in this Page**

- User required to click on Production Report.
- After clicking on production Report user can view the Production report page as below.



- To Find the Missed Case barcode click on Print icon.
- After clicking on Print, Case barcode details will be displayed with print status and scan status.

Case Barcode	MFG Date	Print Status	Scan Status
8901202W0400GQQBT1211122L100002	2022-11-21	Y	N

- If scan status in 'N' User required to copy the Case barcode and paste into the scan barcode fields. Then click on Print.

- When we click on Print, generated barcode will be printed on the TSC Printer

4.2) Holograms:

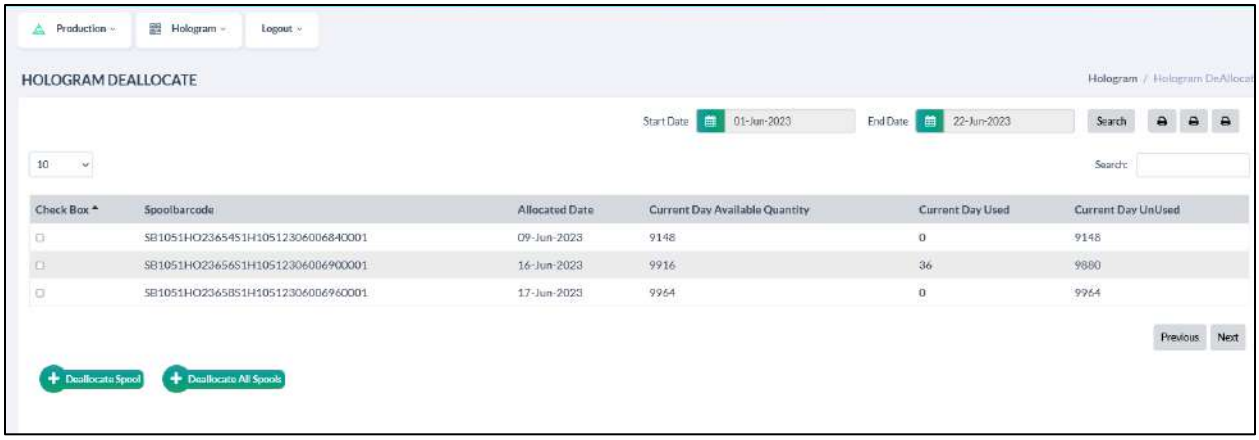
Hologram Feed:

- User required to mouse hover on Holograms, all subtabs will be displayed as shown in above screen.
- For Hologram feed, User needs to click on **Hologram feed**

- **Hologram feed > > > > Refresh**
- After clicking on Refresh, a pop-up will be displayed as shown
- After clicking on **OK** Spool details updated in Hologram Feed

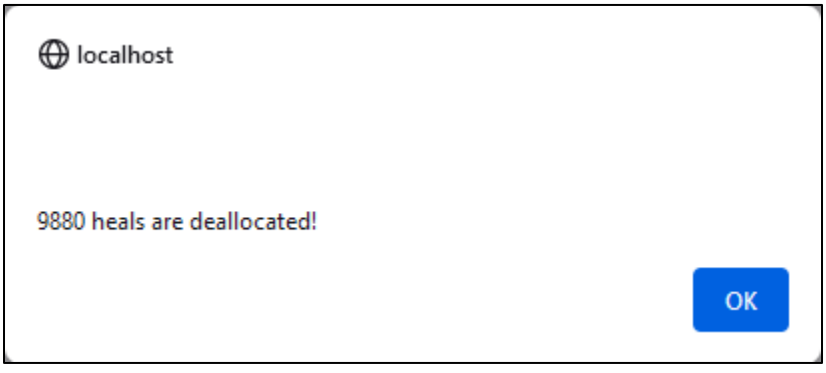
Hologram Deallocation:

- User required to click on Hologram Deallocation.
- After clicking on Deallocation, user can view the Hologram Deallocate Page.

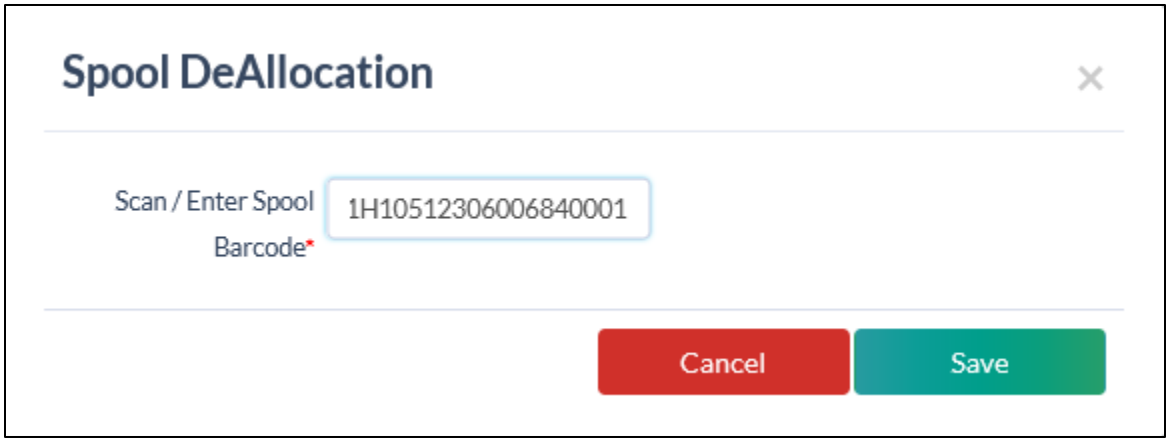


- User required to select the Spool barcode for Deallocation from the check box and click on Deallocate All Spools.

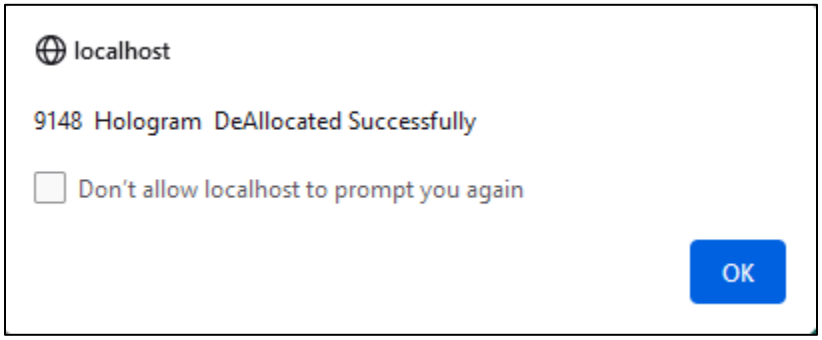
- After click on Deallocation, user can get the conformation Pop up.



- User required to copy the Spool barcode then click on Deallocate spool.
- After clicking on Deallocate spool. User can view the screen.



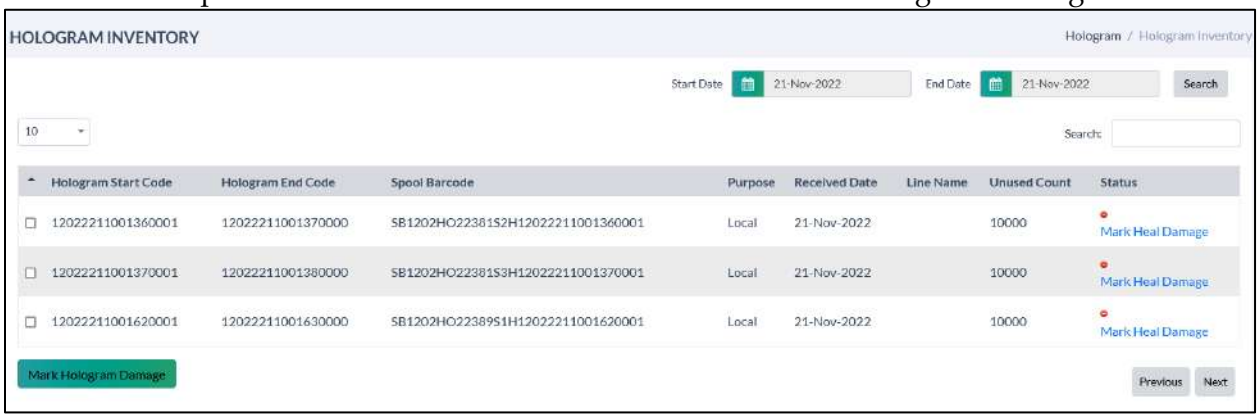
- User required to scan or enter the spool Barcode then click on Save.
- After click on Save Conformation pop up will be displayed.
- User required to click OK. Then spool will be deallocated.



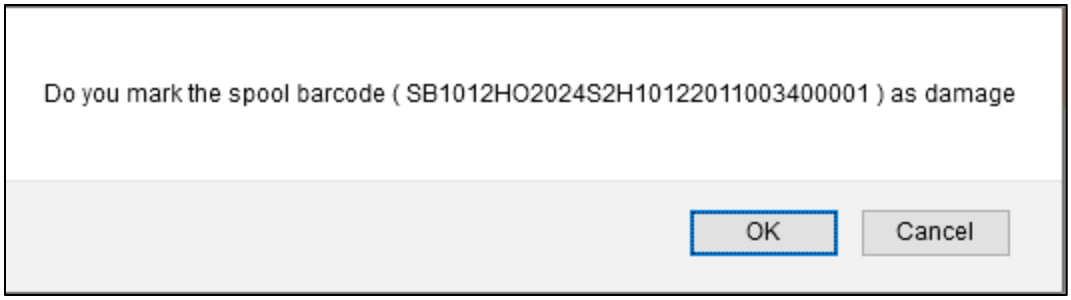
- After completing the Production in Line, User can deallocate the Spools in Line.

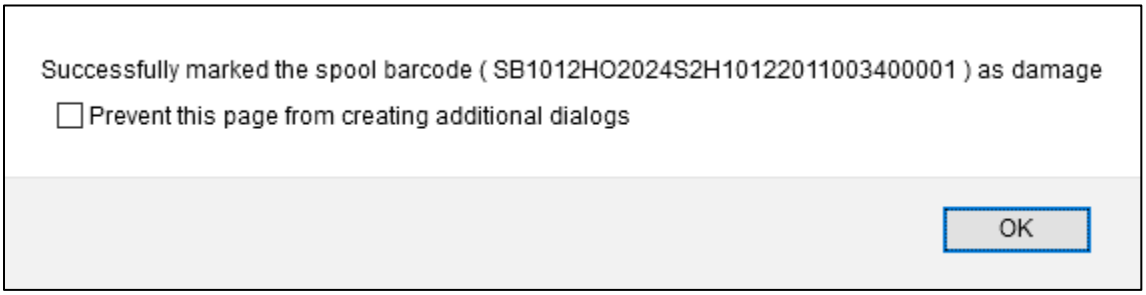
After Deallocate the spool in Line Application, User can view the Hologram Status as Partial Completed in Hologram Inventory sub tab.

- User required to click o Check box and then click on mark hologram Damage.



- After click on Mark Hologram Damage, User can view the Pop up.





- User required to click on Ok. After click on Ok, User can view the one more conformation Pop up.

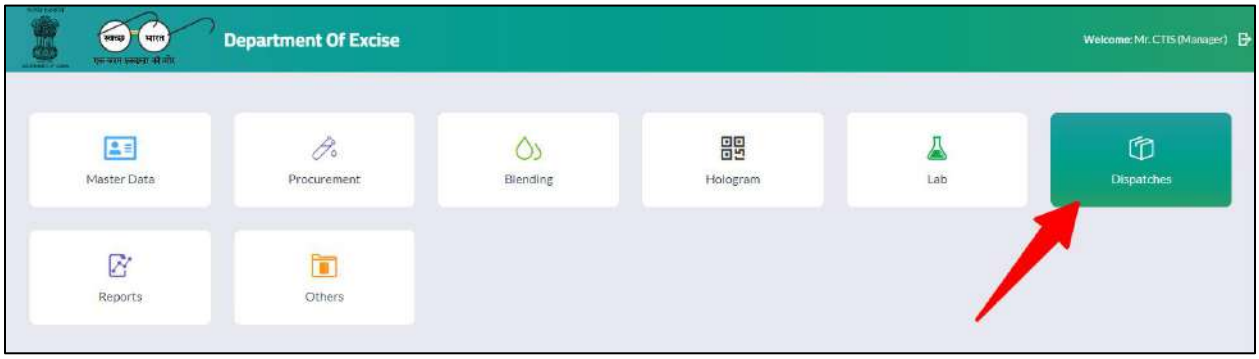
Helpful resource:

Logout:

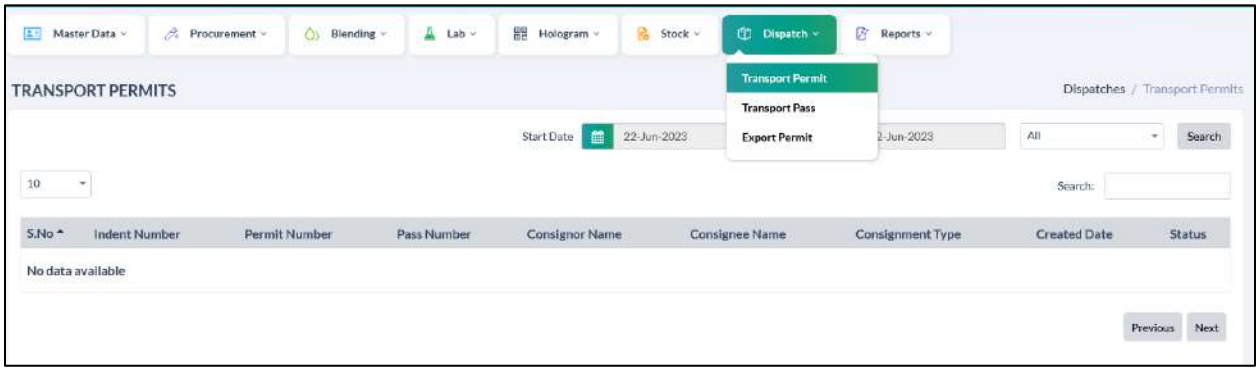
In Local Server IP:

To perform Dispatch Operation, follow as below.

3.5) Dispatches



- User required to click on Dispatches as shown in above screen.

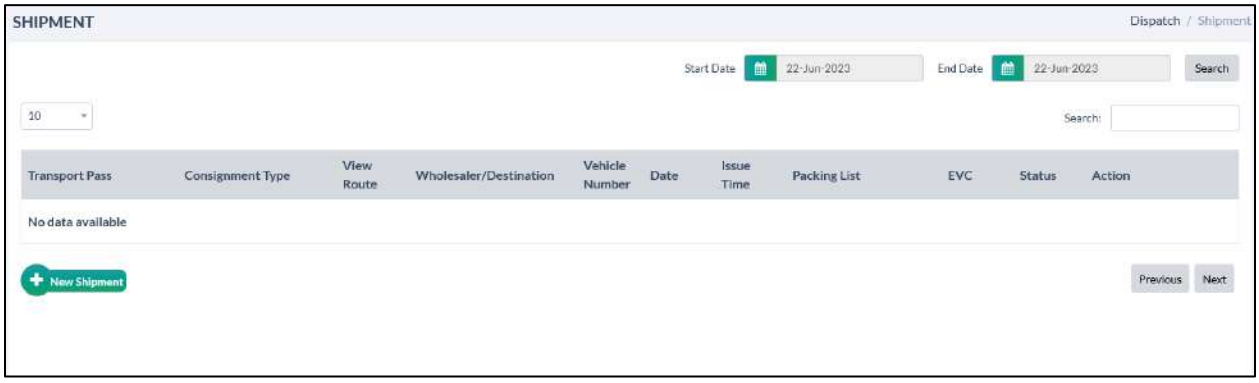


Transport Permit:

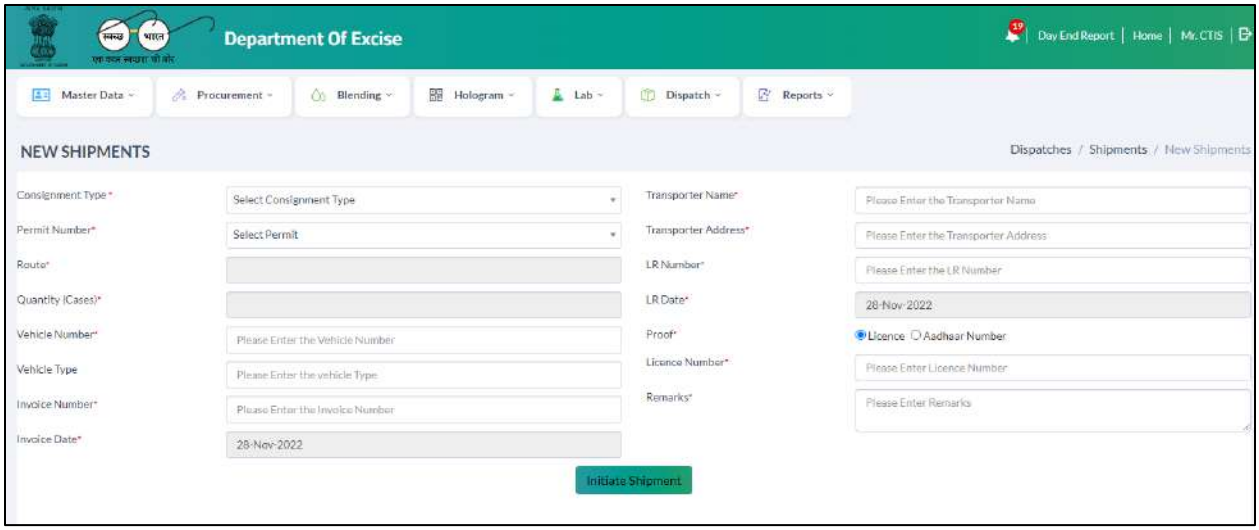
- User required to click on Transport permit as shown in above screen.

Transport Pass:

- User is required to click on the Transport Pass sub tab to view the below screen.

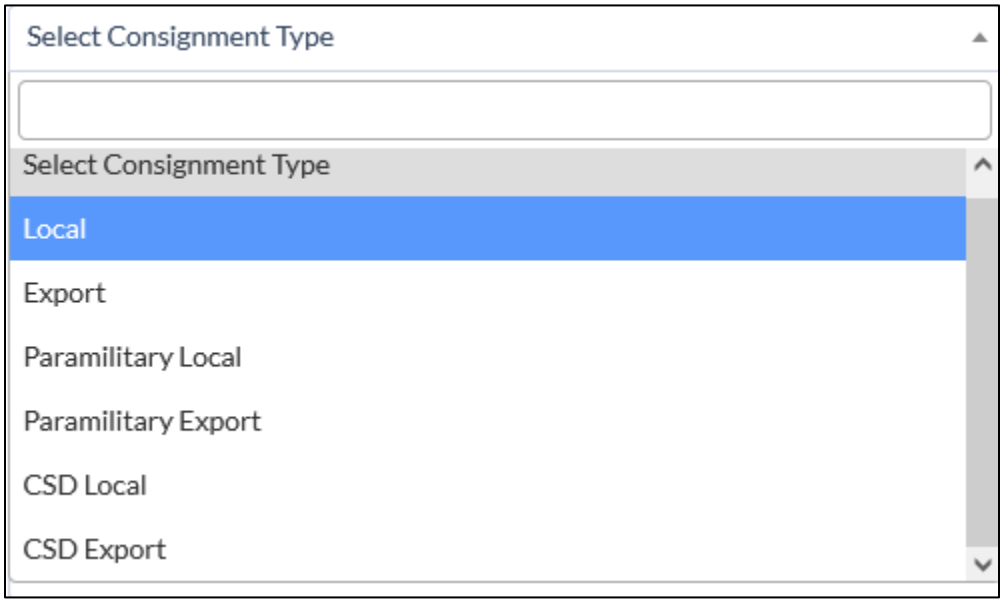


- User need to click on +New Shipment, to raise shipment request based on Transport permit.



- User required to fill necessary fields, follow below steps for Detail process.

Step1: User need to select consignment type i.e., form Dropdown as mentioned in above figure.



Note: Before initiating shipment, user required to check permits issued from **bottling Permits**, **Import Request**, **paramilitary...etc.** subtabs**

Note: user should select Consignment Type from drop down i.e.,

→ if the consignment is for **Bottling unit** select **"Local",**

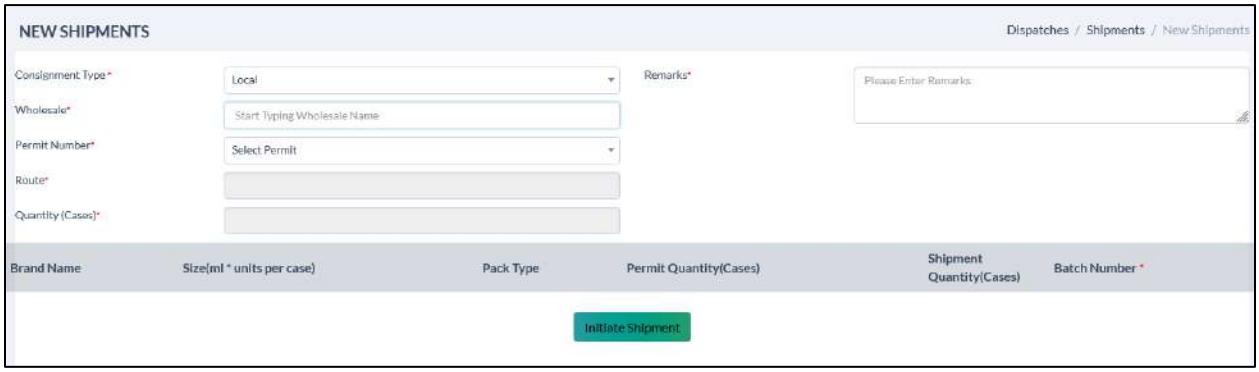
→ for **Local Paramilitary** select **"Paramilitary Local",**

→ for **Non-Local Paramilitary** select **"Paramilitary Export",**

→ for **Local CSD wholesale** Select **"CSD Local",**

→ for **non-Local CSD Wholesale** Select **"CSD Export".**

For demo purpose, **"Local" consignment is used**

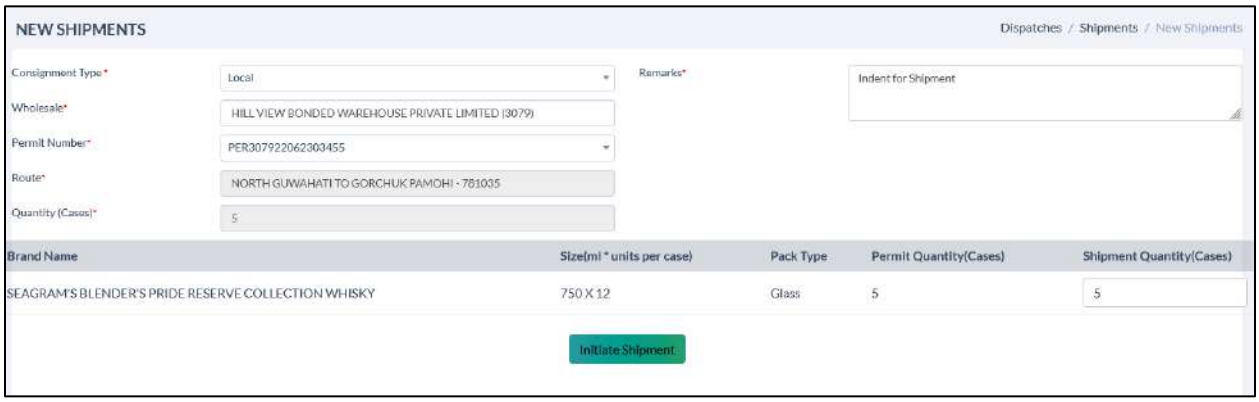


Step2: User required to start type the wholesale name, a List will be displayed as shown in above figure, select wholesale

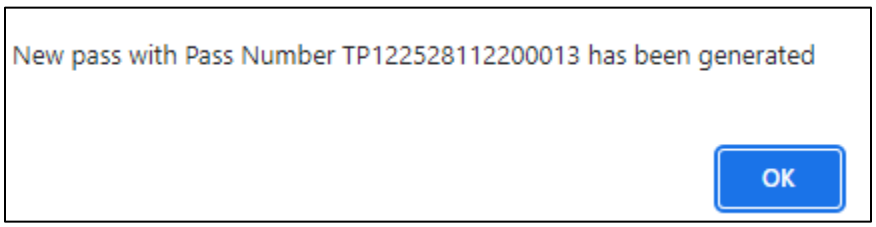
Step3: User must click on permit number and select permit number as shown in above screen.

- After following above steps, the page will be displayed as shown in above.

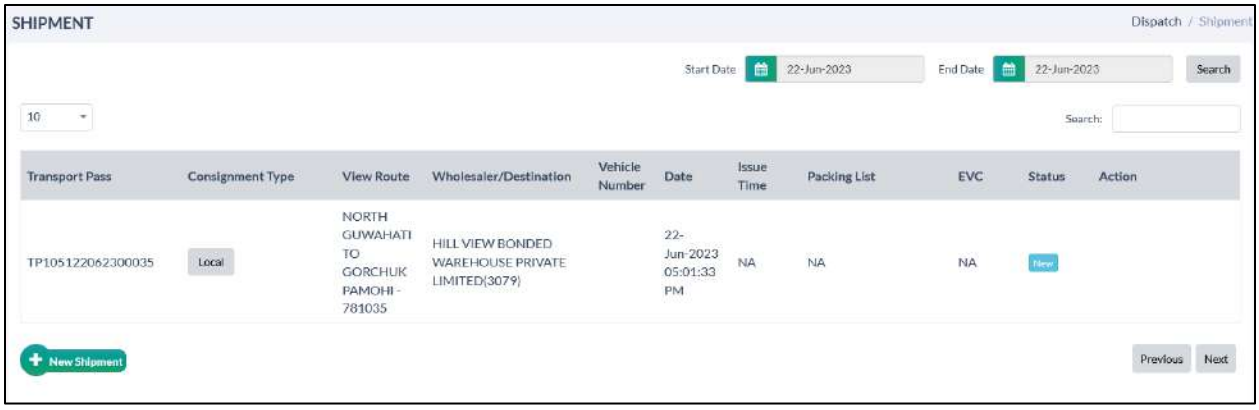
Step4: User required to fill all Details in empty Fields



Step5: Now, user must click on Initiate Shipment

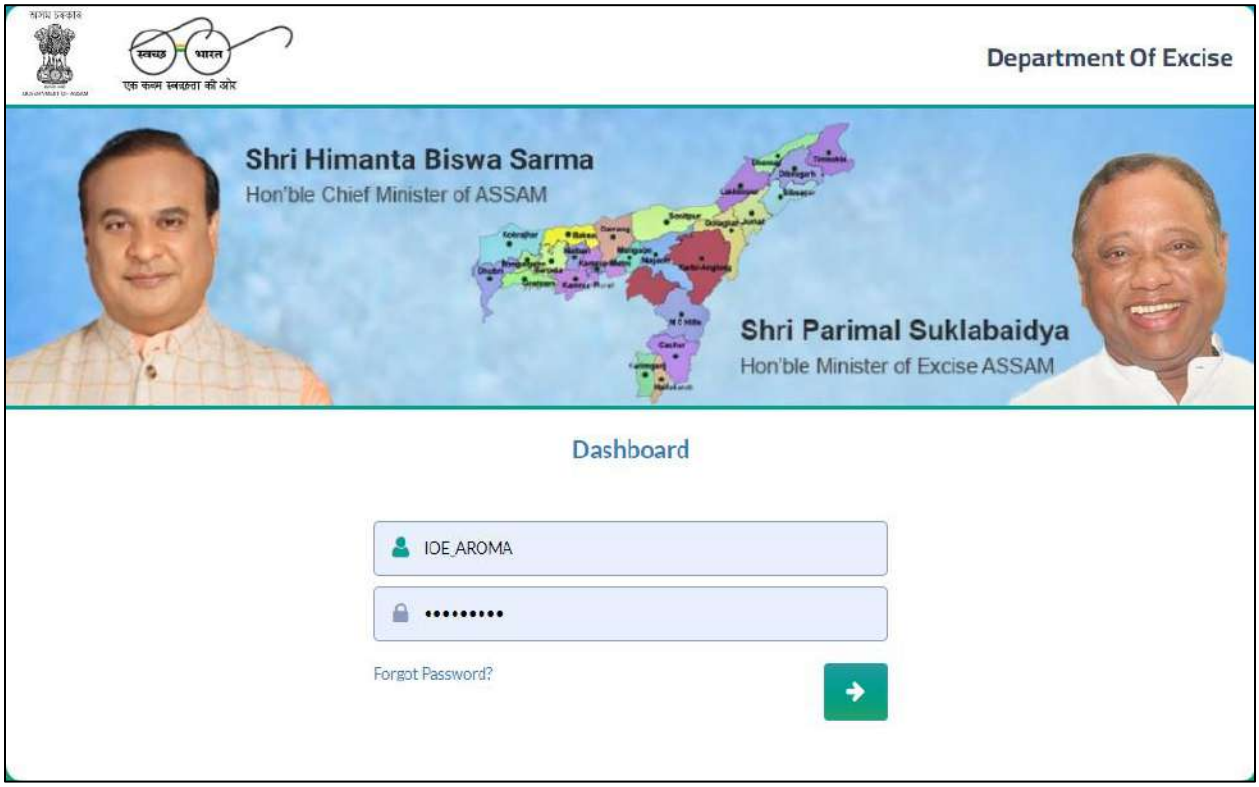


- User required to click on Ok button as shown in above alert message.



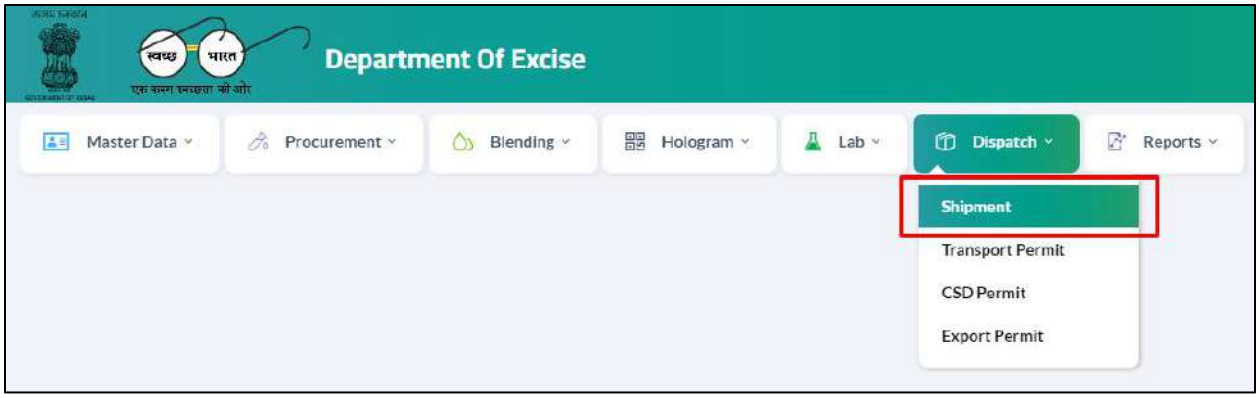
- The Shipment Request is Initiated Successfully as mentioned and Request is forwarded to IOE of bottling unit for Approval.

IOE Login:

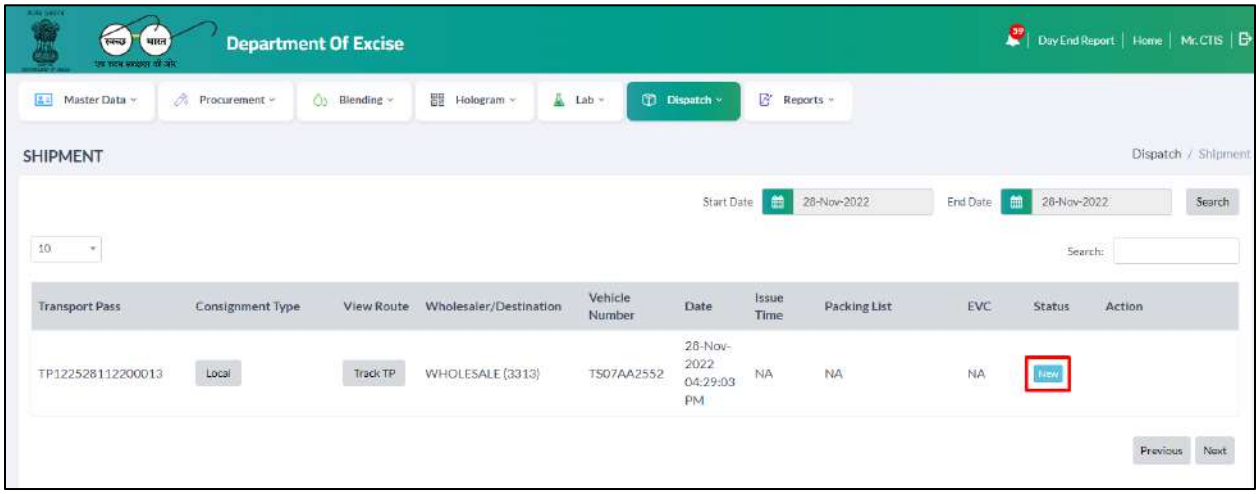


- User required to provide valid credentials and click on arrow button to login into the Application.

- User must click on Dispatches module as shown in above screen., after clicking on Dispatches user will be redirected to another screen.

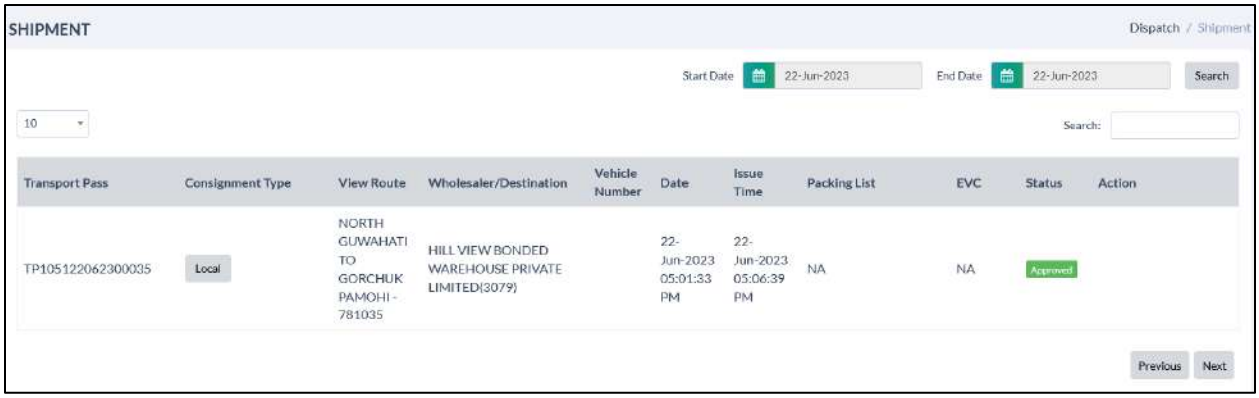


- User need to select Shipment subtab as shown in above screen, after clicking on Shipment user will be redirected to another page as shown below.



- The Shipment details will be displayed as shown in above figure and user required to click on new button to proceed with further action.
- After clicking on new button, user will be redirected to below screen.

- User required to provide remarks and Validity date and click on Generate Pass.



- The Shipment is Approved successfully and user can track TP by clicking on Track TP.

Handheld:

*Figure 1:**user required to Login with Valid credentials***

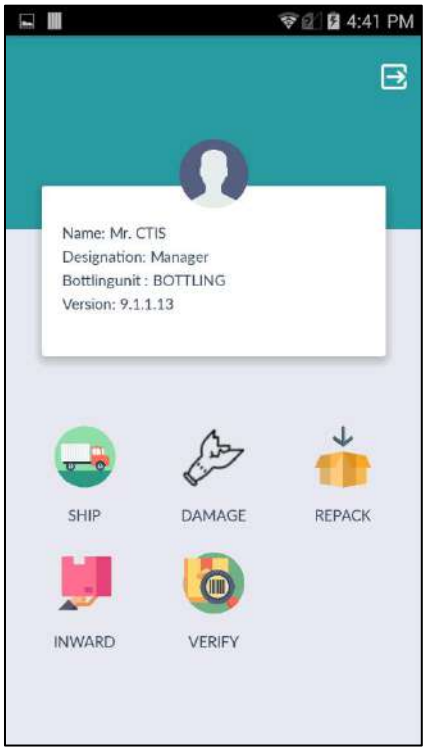


Figure 2: ***click on Shipment icon***

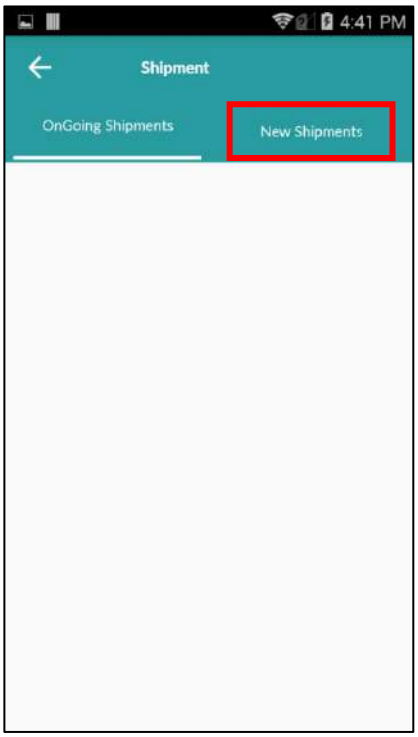


Figure 3: ***User must select New shipment***

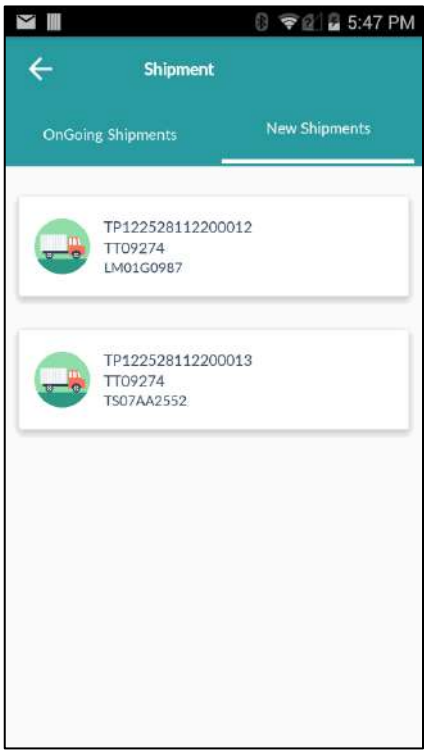


Figure 4: New Shipment TP will be displayed as shown in above screen, user required to click on TP number

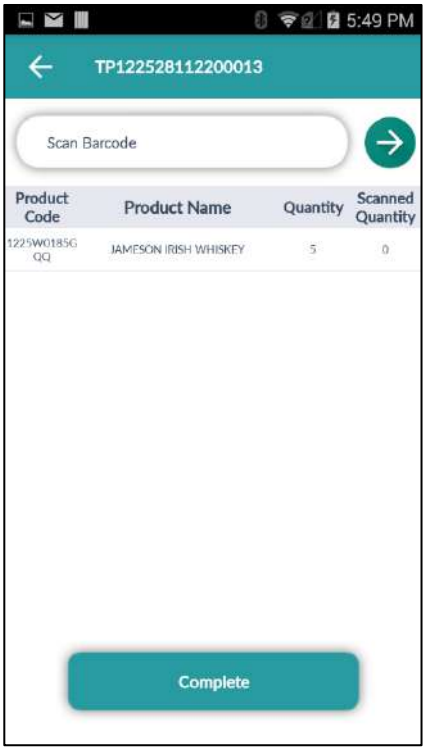


Figure 5: The quantity and product name will be displayed as shown in above screen ,user scan the Cases as per quantity

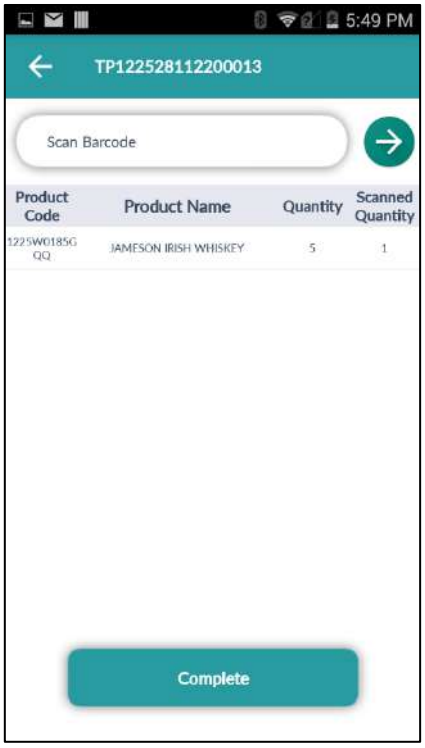


Figure 6: After scanning 1 case the quantity will be updated as shown in above screen.

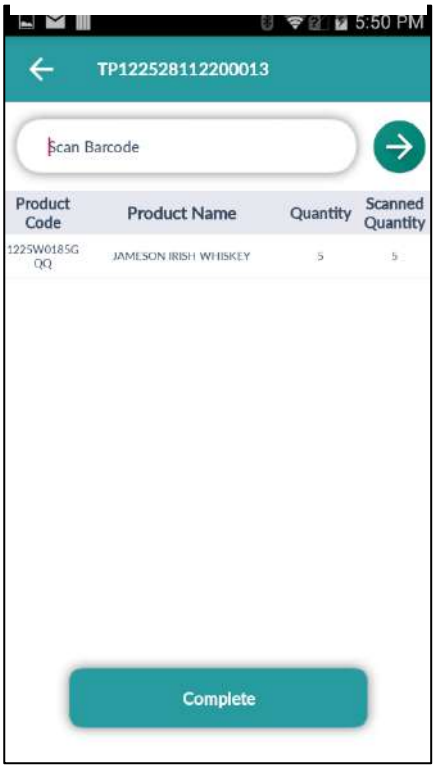


Figure 7: after completion of scanning all quantity, user must click on Complete button.

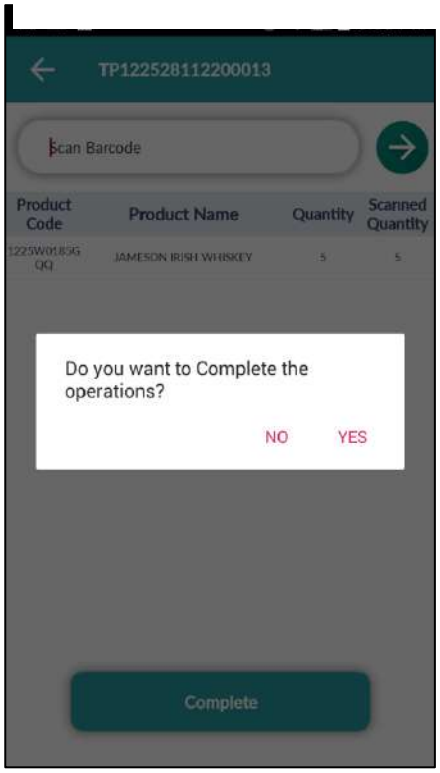


Figure 8: Confirmation pop-up will be shown as above, user must click on YES

Figure 9: user must capture and upload the Image of truck, then click on right symbol to upload.

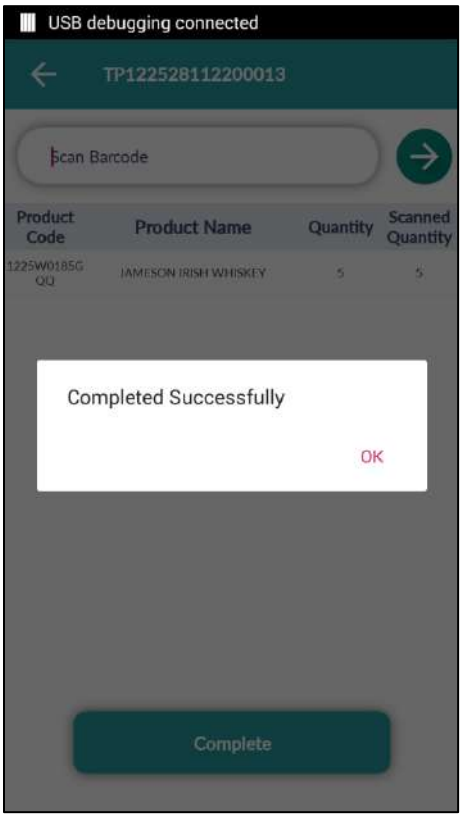
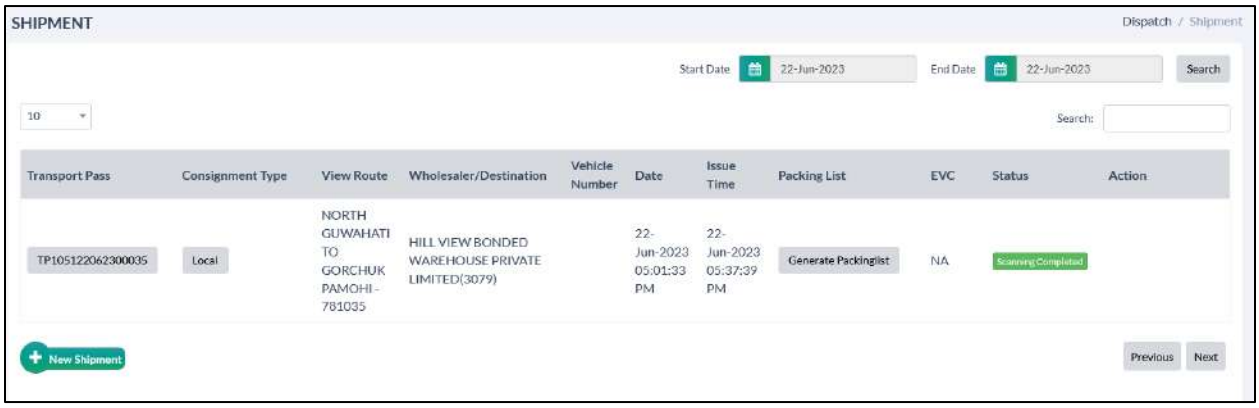
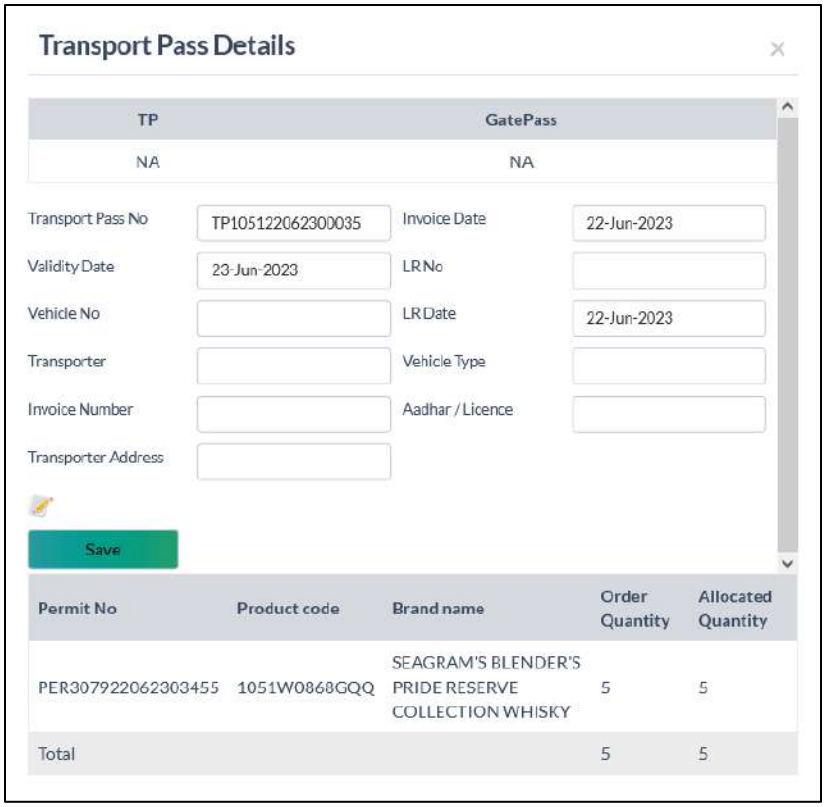


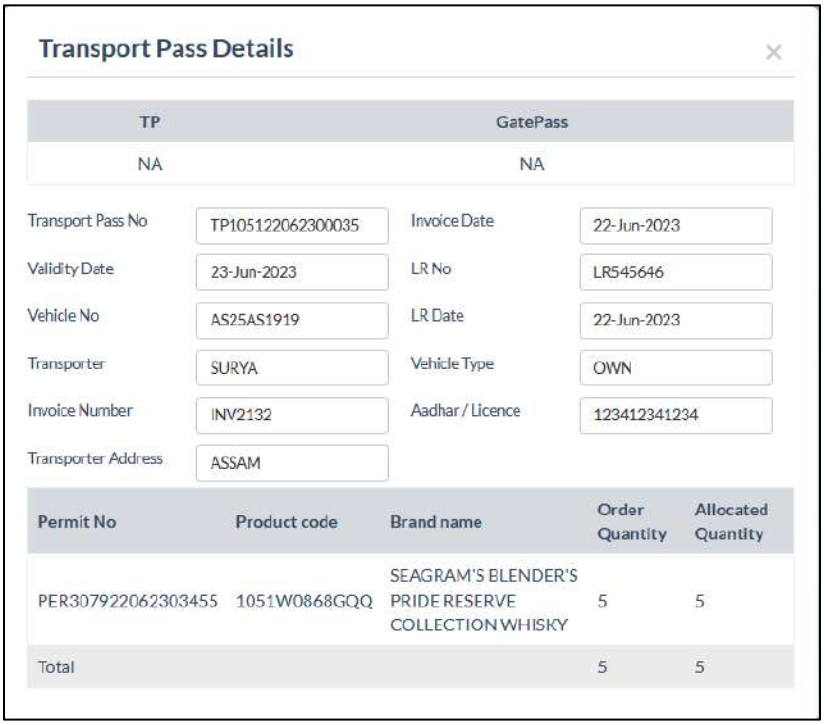
Figure 10: ***after uploading the image, The shipment will be completed successfully***



- User required to click on **Generate Packing** list as shown in above screen.
- User is required to click on the Status like Scanning Completed to enter the Transport details.

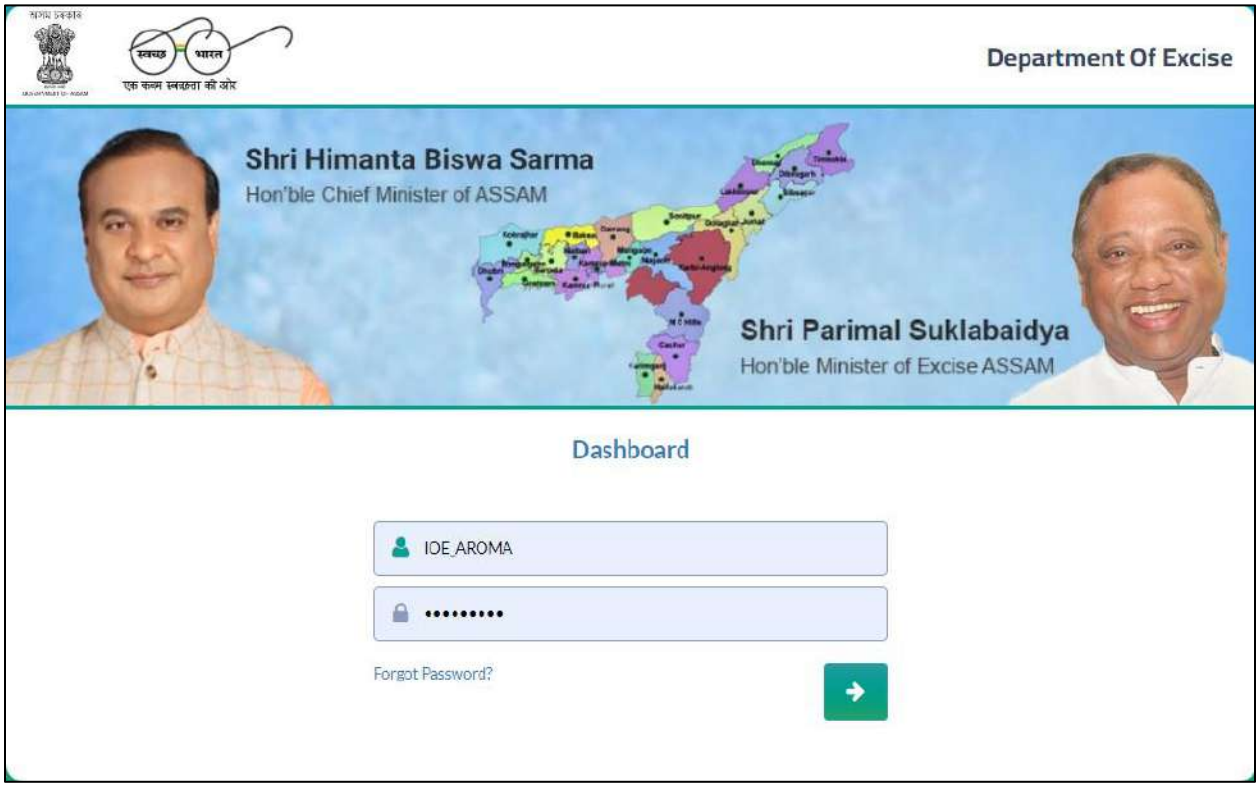


- User is required to click on the Edit button to enter the All the Transport Details then click on Save button.

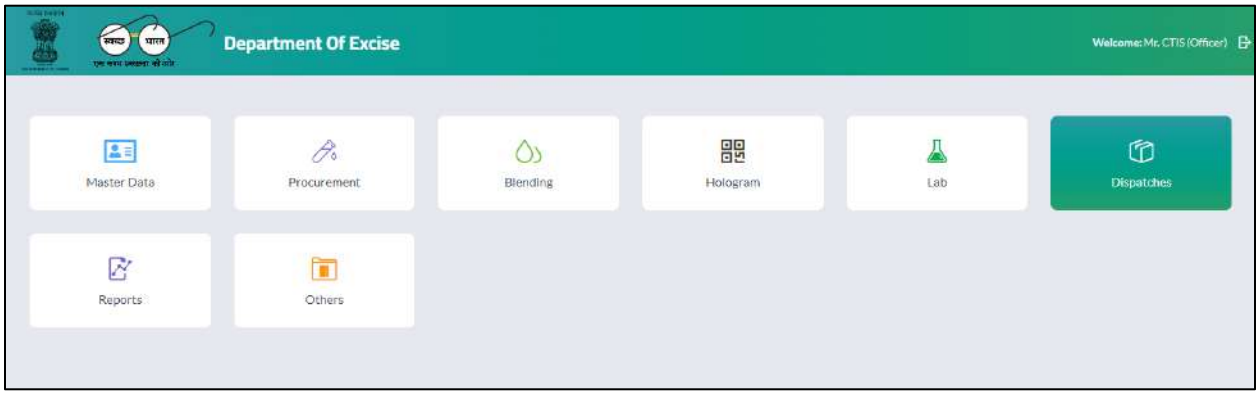


- After click on the Save button Above screen is displaying with Transporter details.

IOE Login:



- User required to provide valid credentials and click on Arrow button to Login into the Application.



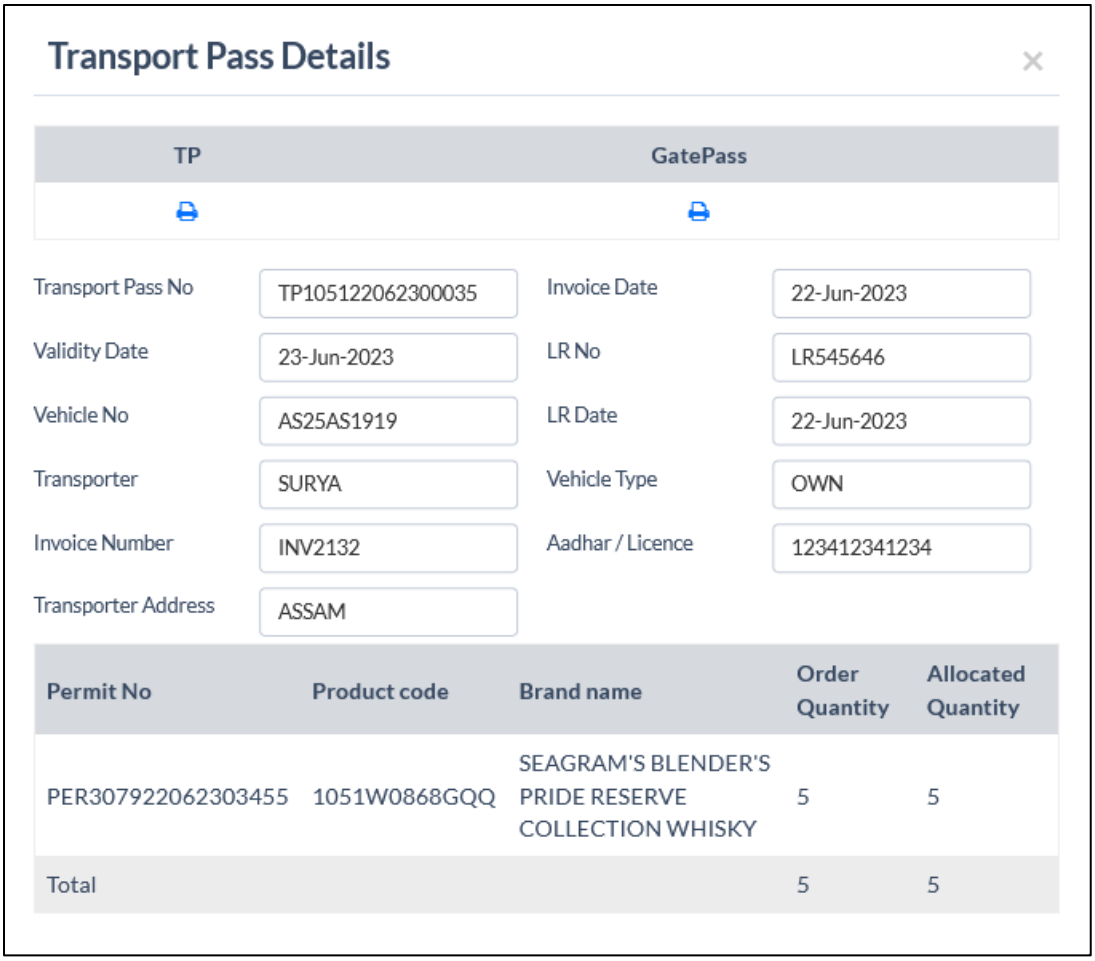
- User required to click on Dispatches Module as shown in above screen.

- User need to select Shipment subtab as mentioned in above screen.

- User need to click on Complete Button as mentioned in above screen.

- User need to provide Remarks and GPS Device ID, then click on Save button.

- The Shipment is Dispatched successfully, for copy of prints regarding this Dispatches click on In-Transit



- User can click on Print icon.

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GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF EXCISE ::ASSAM::GUWAHATHI

TRANSPORT PASS

Pass Number	:	TP105122062300035
Issue Date	:	22-Jun-2023 05:37:39 PM
Pass Valid Upto	:	23-Jun-2023 11:59:59 PM
Ref. Permit Number	:	PER307922062303455
Permit date	:	22-Jun-2023 04:52:36 PM
Permit Validity Upto	:	21-Jul-2023 11:59:59 PM
Name & Address of the Consignee	:	HILL VIEW BONDED WAREHOUSE PRIVATE LIMITED C/O HILLVIEW COMPLEX,DEOCHATAL,PAMOHI GARCHUK PAMOHI ROAD.
Name & Address of the Consignor	:	M S AROMA INDIA PVT LTD C/O BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,
Transportation route	:	NORTH GUWAHATI TO GORCHUK PAMOHI - 781035
Vehicle Number	:	AS25AS1919
Vehicle Type	:	OWN
Aadhaar Number	:	123412341234
District Name	:	Kamrup
Transporter Name	:	SURYA
Invoice No	:	INV2132
Invoice Date	:	22-Jun-2023
Endorsed Name	:	Nairita Baruah
Endorsed Date	:	22-Jun-2023 05:37:39 PM

S.No.	Brand Name	Size	Category	Strength	MRP(Rs)	Indent Quantity (Cases)	Batch Details	Shipment Quantity (Cases)	In Cases	In Bottles	Bulk Liters	Total MRP(Rs)	Ad Valorem Levy(Rs)	TPF(Rs)	VAT Amount(Rs)
1	SEAGRAM'S BLENDER'S PRIDE RESERVE COLLECTION WHISKY	750 X 12	Premium Brand	75.00	900.00	5	Batch Number: BT2 / Scanned Quantity: 5	5	5	60	45	54000	14364	500	10395
							Total	5	5	**60**	45	54000	14364	500	10395

TOTAL AD VALOREM LEVY Rs. **14364.00** CHALLAN NUMBER DATE : **22-Jun-2023**

Officer I/C : Nairita Baruah

1 Loading of product against one permit is not allowed in more than one vehicle.
2 Transhipment on route not allowed unless authorised by the Excise Authority.
3 Consignee copy must be duly endorsed Online by the Officer in charge.

Nairita Baruah,
Officer,
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,.

M S AROMA INDIA PVT LTD
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,,PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM,,
PIN: 781101

GATE PASS Date:22-Jun-2023

Sl.No	GPTP105122062300035
TP No.	TP105122062300035
To Wholesale	HILL VIEW BONDED WAREHOUSE PRIVATE LIMITED
Transporter	SURYA
Shipment Date	22-Jun-2023 05:37:39 PM
Vehicle No	AS25AS1919
Vehicle Type	OWN

S.No	Name of the Brand	Size In ML	Quantity in Cases
1	SEAGRAM'S BLENDER'S PRIDE RESERVE COLLECTION WHISKY	750	5
		Total	5

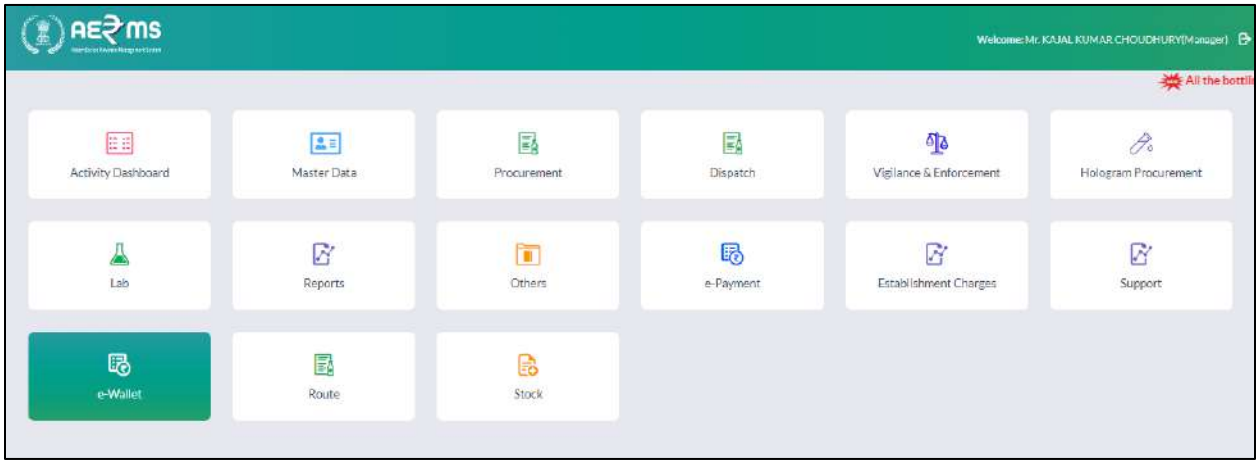
22-Jun-2023 17:59:20 PM

Mr. MOON DAS,
Manager,
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,.

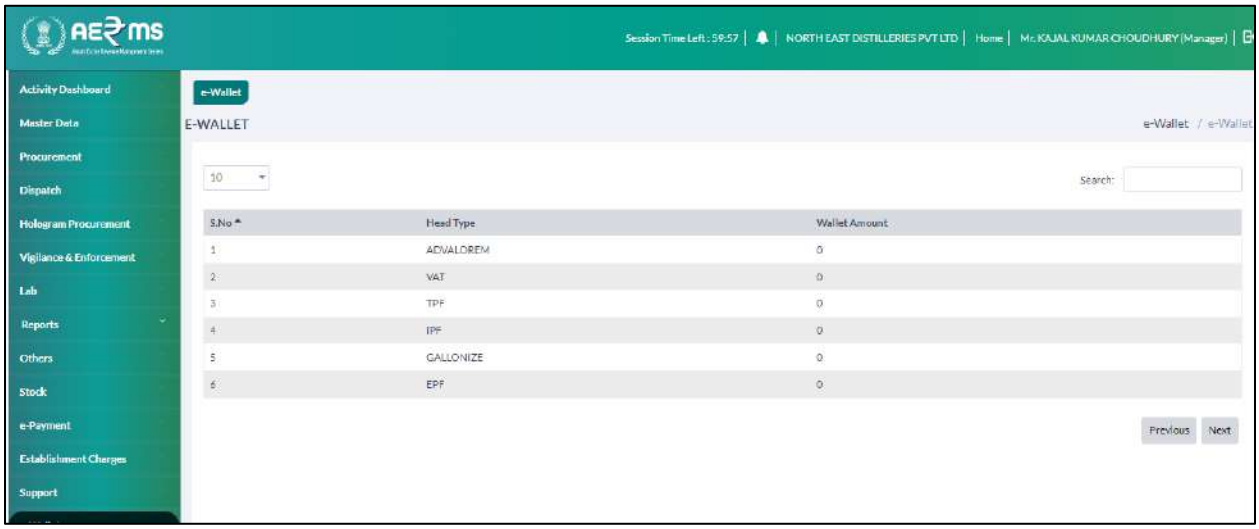
Wholesaler should receive the stocks in local node.

E-wallet:

If Any permit is cancelled by user, the pending amount will be reflected in E-wallet and user can use while raising another indent.

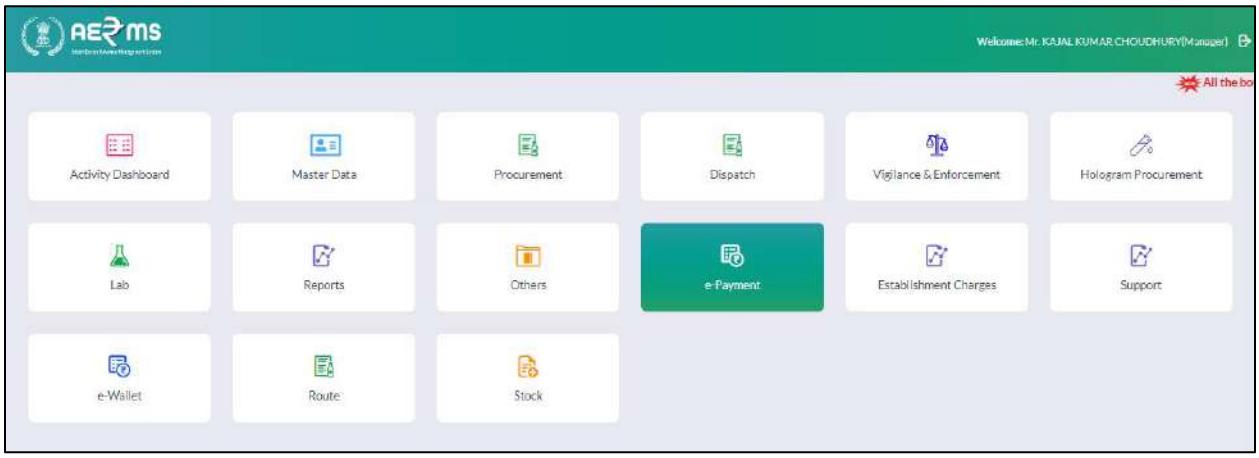


e-wallet:

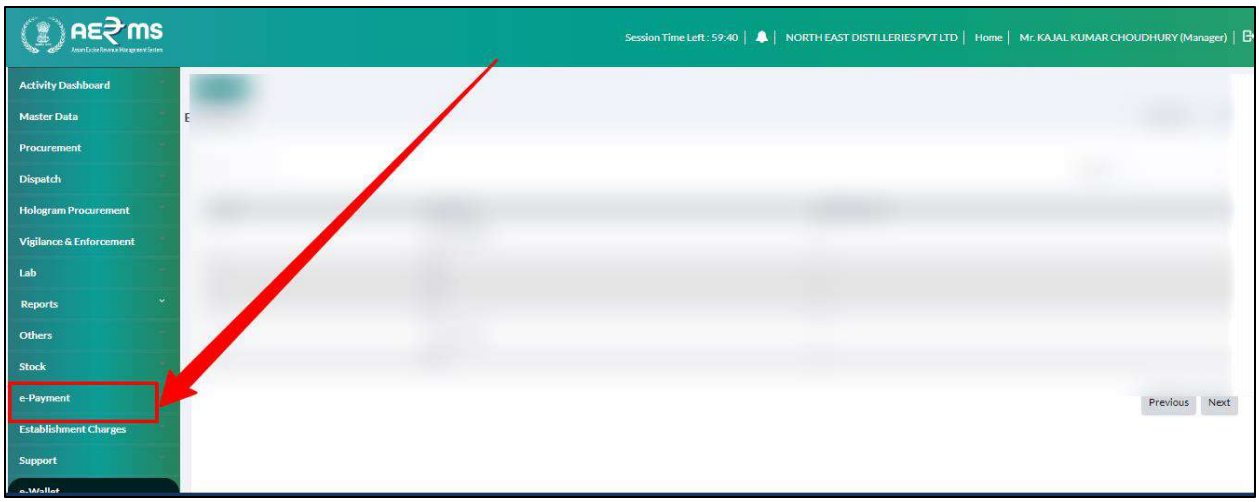


- The wallet amount shall be displayed as shown in above figure.

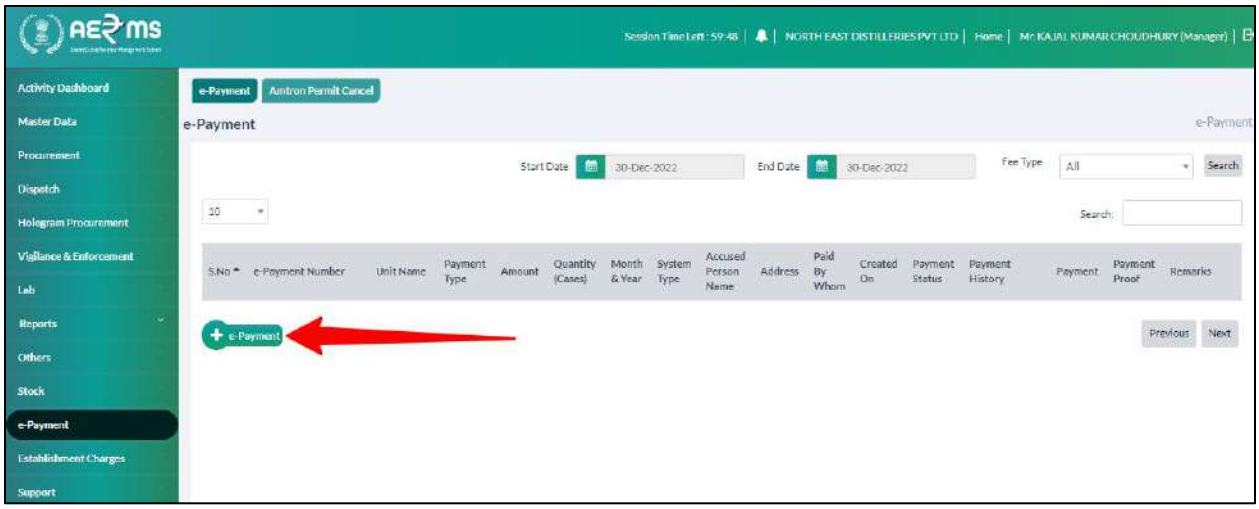
e-Payment:



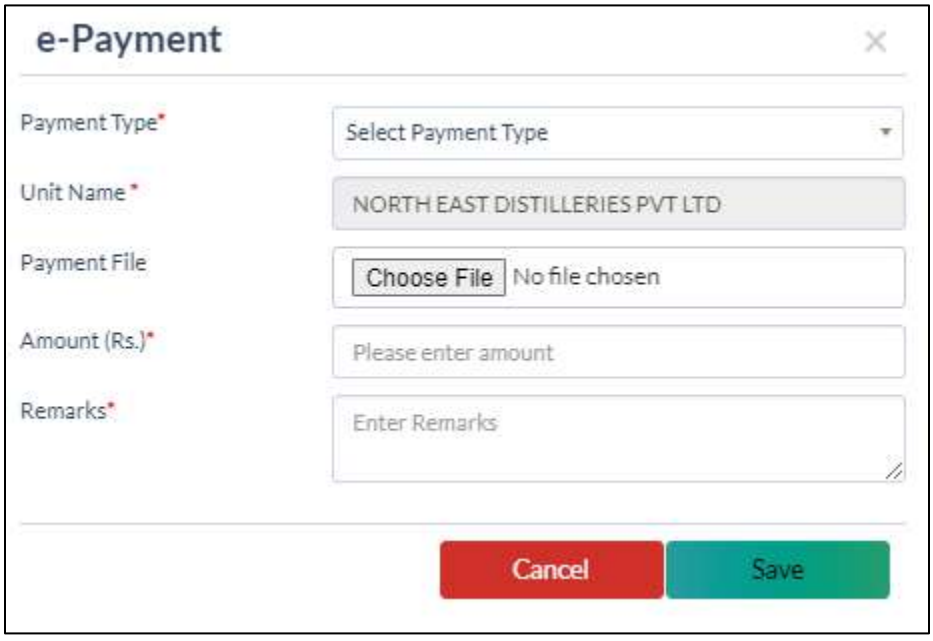
Or



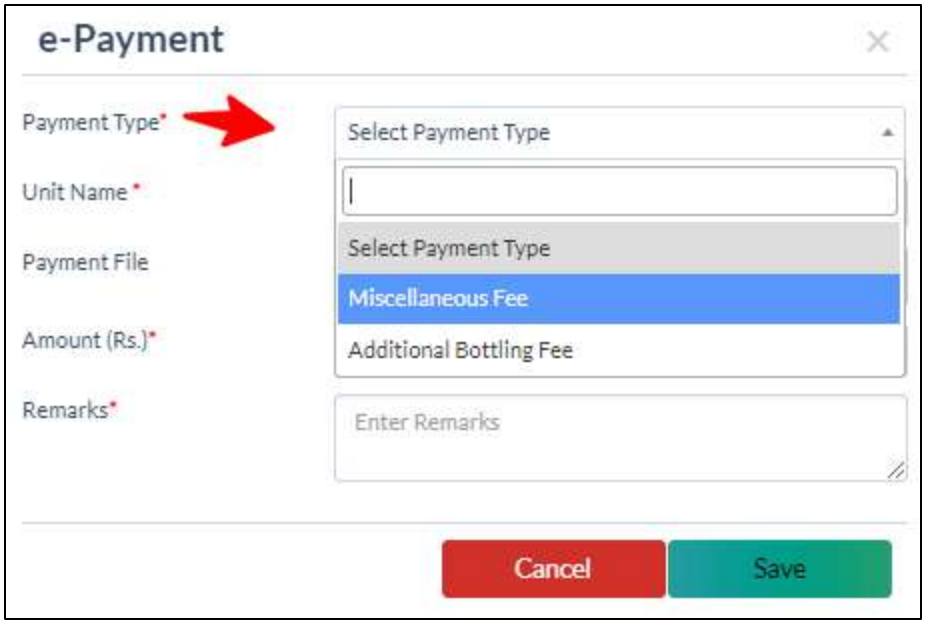
- User required to click on e-payment as mentioned in above figure.



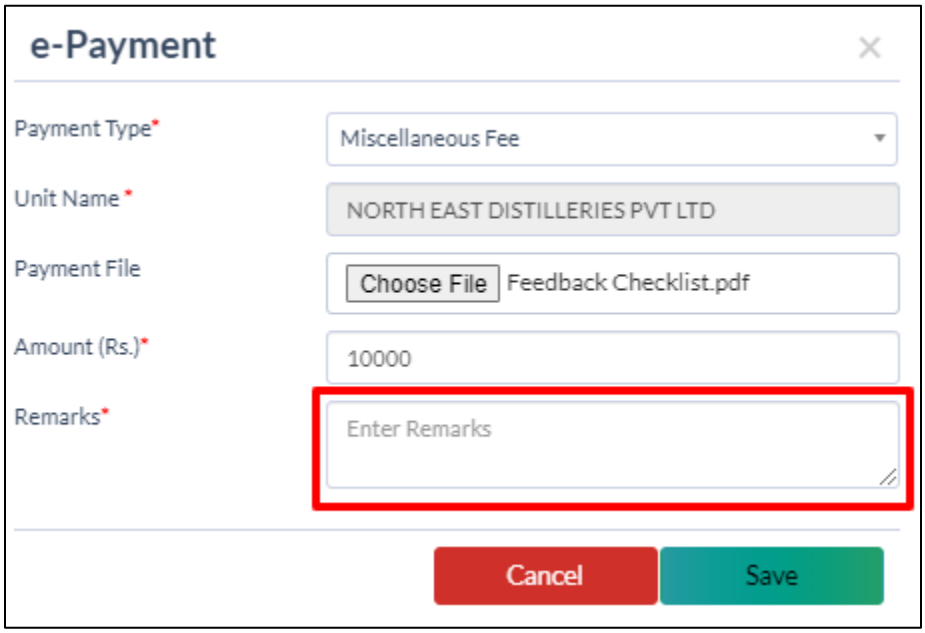
- User must click on +e-payment as shown in above screen.



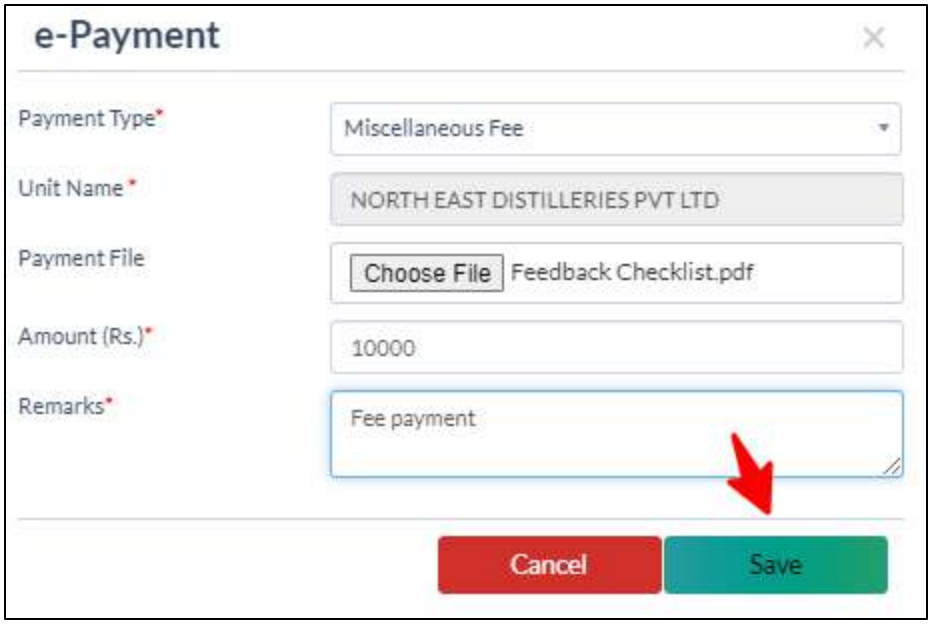
- User need to fill all necessary fields, follow as below for detail information.



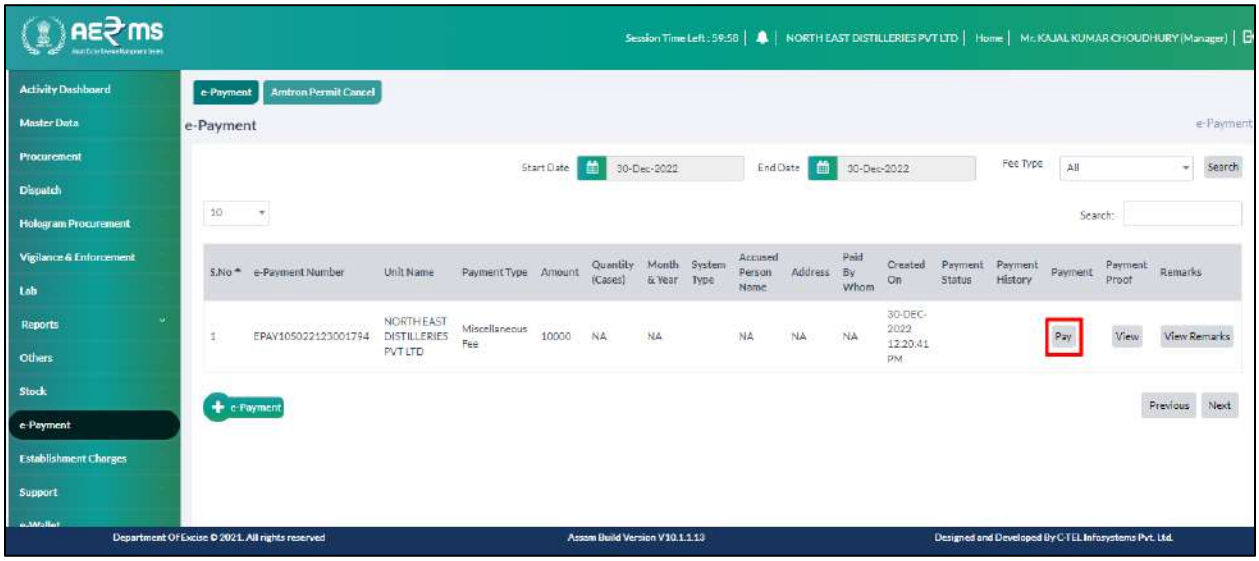
Step1: user need to select payment Type as illustrated in above pop-up.



Step2: user must upload challan and Amount, then enter remarks

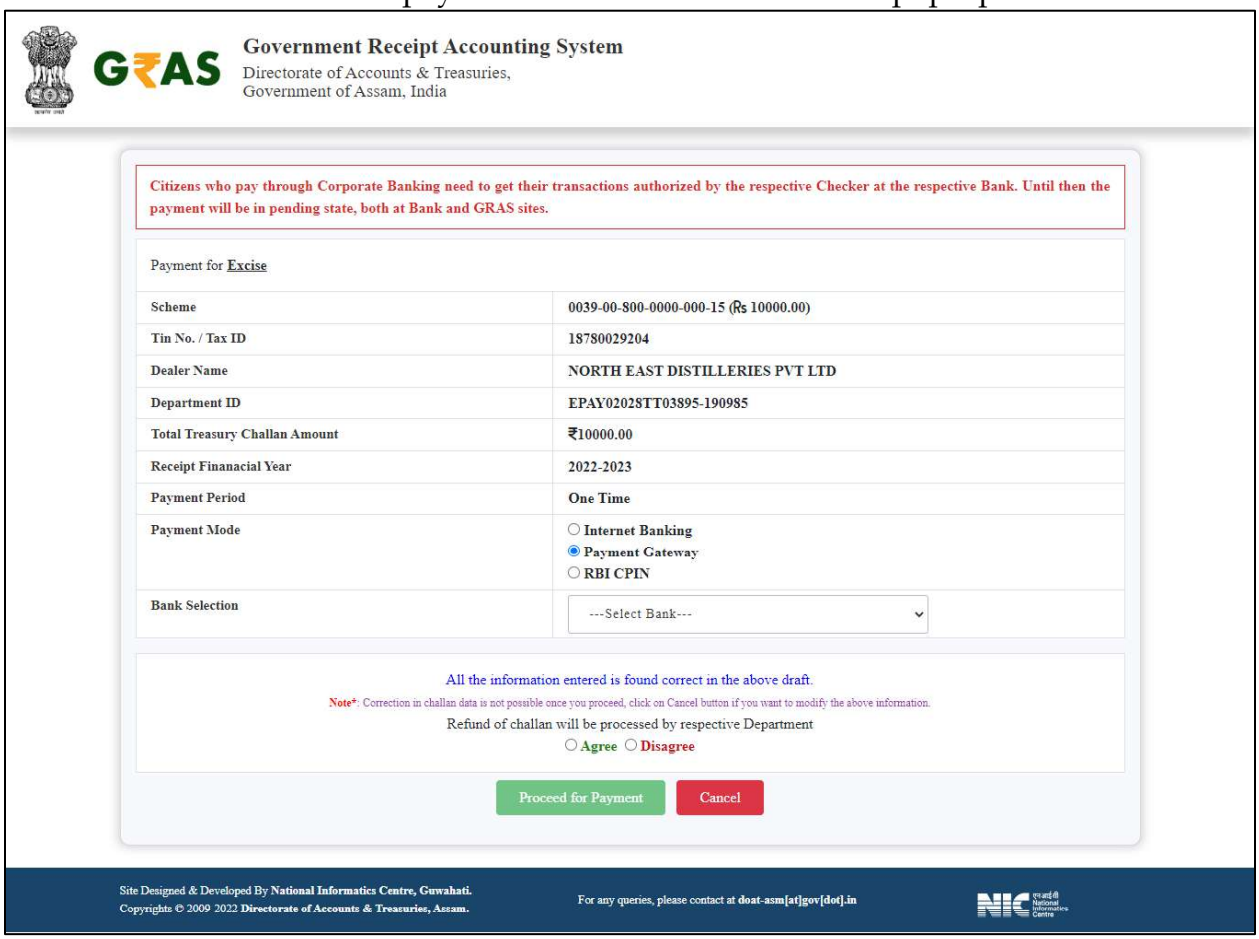


After completion of pop-up, user required to click on save button.

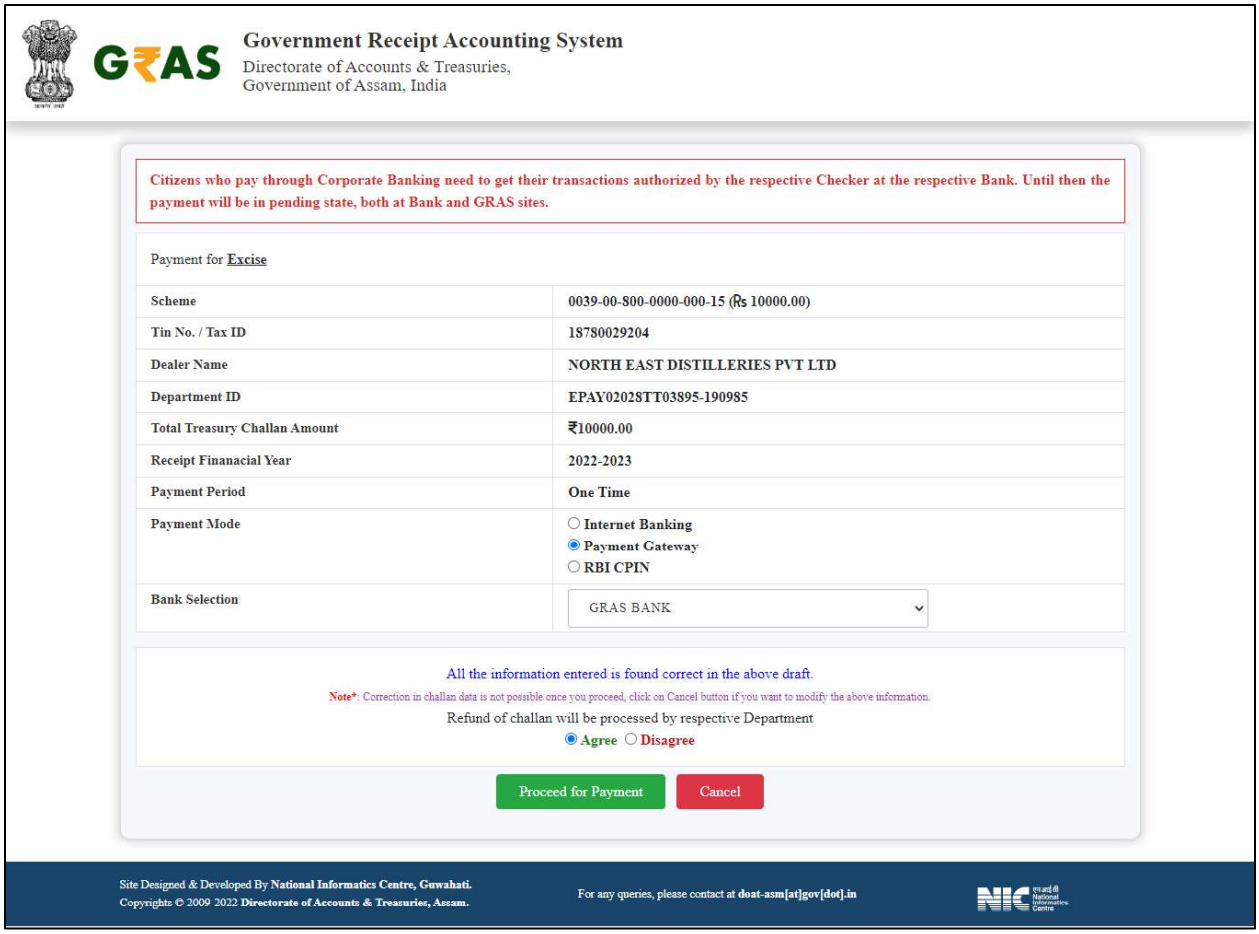


- The e-payment request is raised successfully and user need to click on pay button for payment.

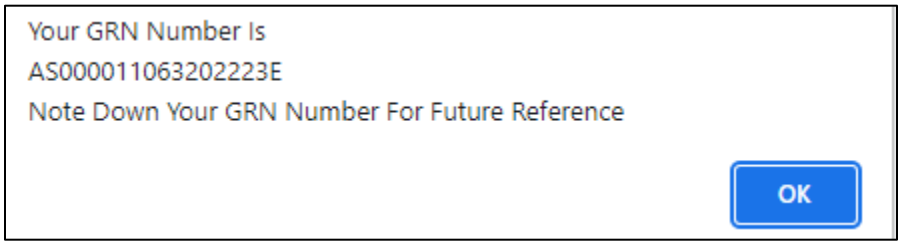
- User need to click on pay button as mentioned in above pop-up.



- User must select payment mode and select bank.



- User should fill as mentioned in above screen.



frmBankParameter.php

Test Bank Site

GRN No.	AS000011063202223E
Bank Name	TEB
Party Name	NORTH EAST DISTILLERIES PVT LTD
Tin No.	18780029204
AMOUNT	10000.00
Office CODE	EXI011

Submit Success | Submit Pending | Submit Failed | Submit Abort | Exit Without Posting Data to GRAS | Update at GRAS and Exit

- User required to click on Submit success.

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GOVERNMENT OF ASSAM

Department Of Excise
Government of Assam

E-RECEIPT

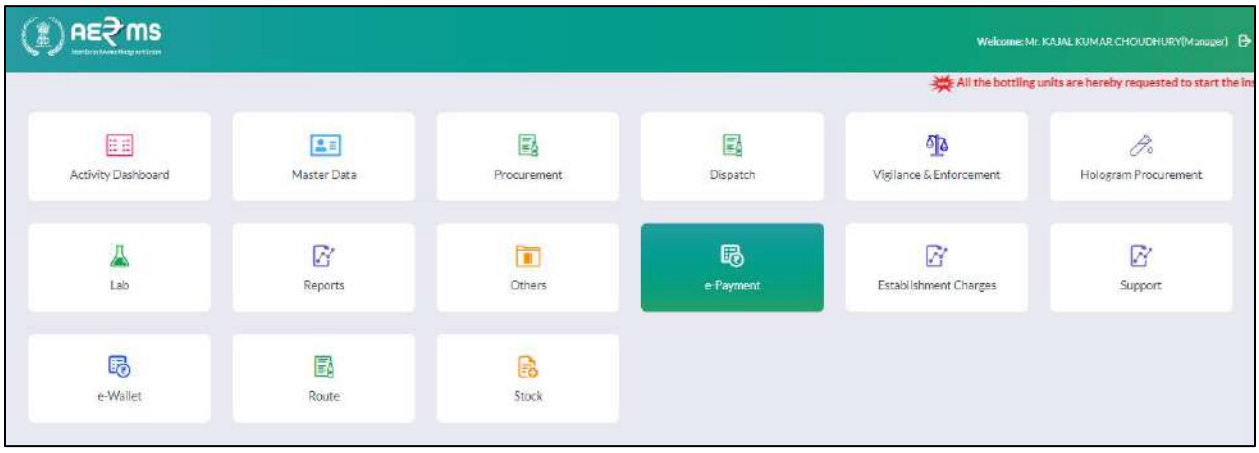
Indent Number	:	EPAY105022123001794
Tin Number	:	18780029204
GRN(Government Receipt Number)	:	AS000011063202223E
Department Reference Number	:	EPAY02028TT03895-190985
Bank CIN(Challan Identification Number)	:	02003942022123011125
Status	:	Success
Party Name	:	NORTH EAST DISTILLERIES PVT LTD
Amount	:	10000.00
Payment Date	:	30-Dec-2022 12:30:46 PM

Home

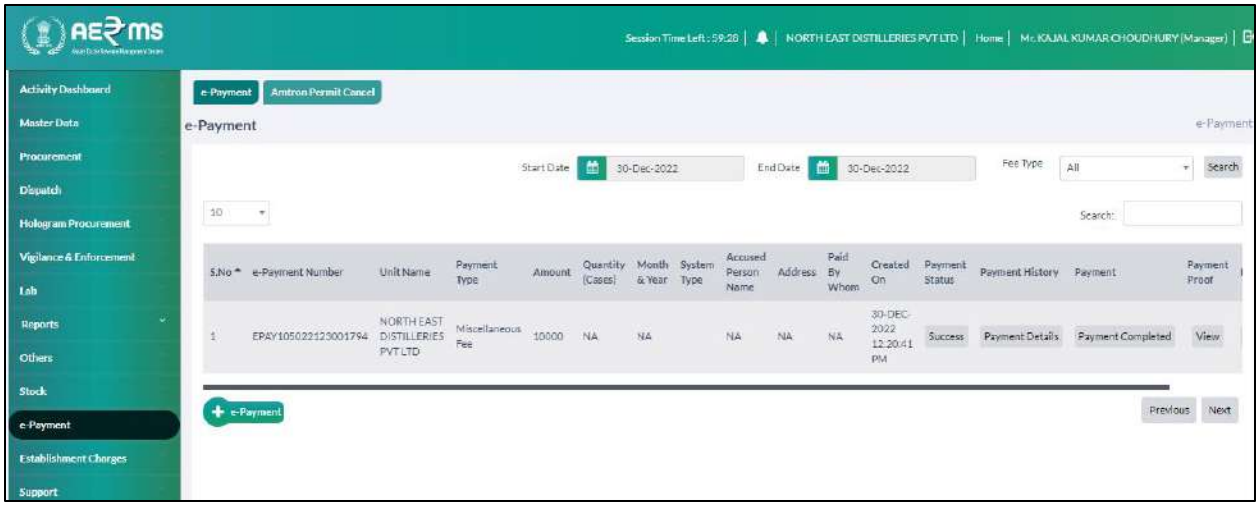
- E-Receipt will be generated as above and user need to click on Home button.
- Use will be redirected to Login page of assam Excise portal as below.

Manager:

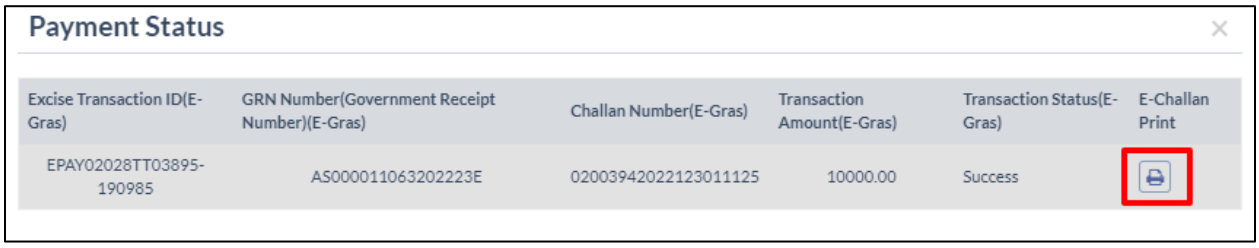
- Login with valid credentials.



- User required to click on e-payment as mentioned in above screen.



- The e-payment is successfully completed and user required to click on Success for a copy of payment.



- User need to click on print icon.

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GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
DEPARTMENT OF EXCISE

E-CHALLAN		**Challan NO**	02003942022123011125	
		Date	30-DEC-2022 12:30:46 PM	
		Excise Transaction ID	EPAY02028TT03895-190985	
Name	**On whose behalf money is paid**	**FULL PARTICULARS**	**Amount**	**Head Account**
NORTH EAST DISTILLERIES PVT LTD	NORTH EAST DISTILLERIES PVT LTD	**Payment of**	10000.00	0039-00-800-0000-000-15
GRN NO : AS000011063202223E		**PRN NO :**111259012811741799	**Bank Transaction No :**NA	
Bank Name :GRAS BANK				
NOTE : Fee payment				
Amount in words : Ten Thousand only				

30-Dec-2022 12:27:52 PM

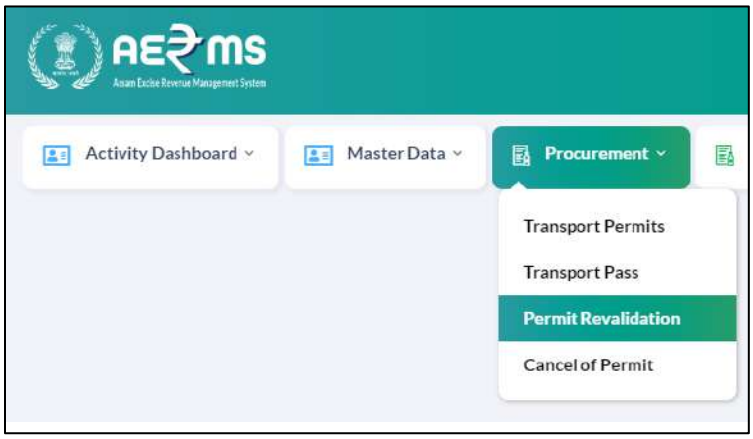
Permit Revalidation:

Note: Only from Central IP, user can perform Permit revalidation & cancel of Permit.

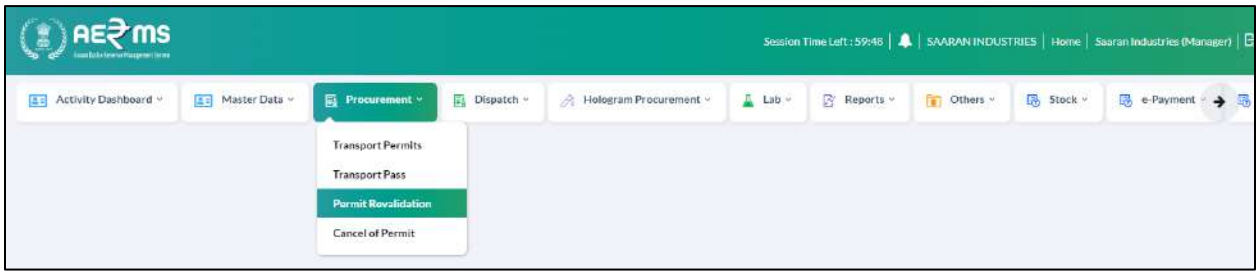
Navigate for Permit Revalidation Tab:

1) Login into **Central IP Address:** http://xxxxxxxxxxxxxxxx.com

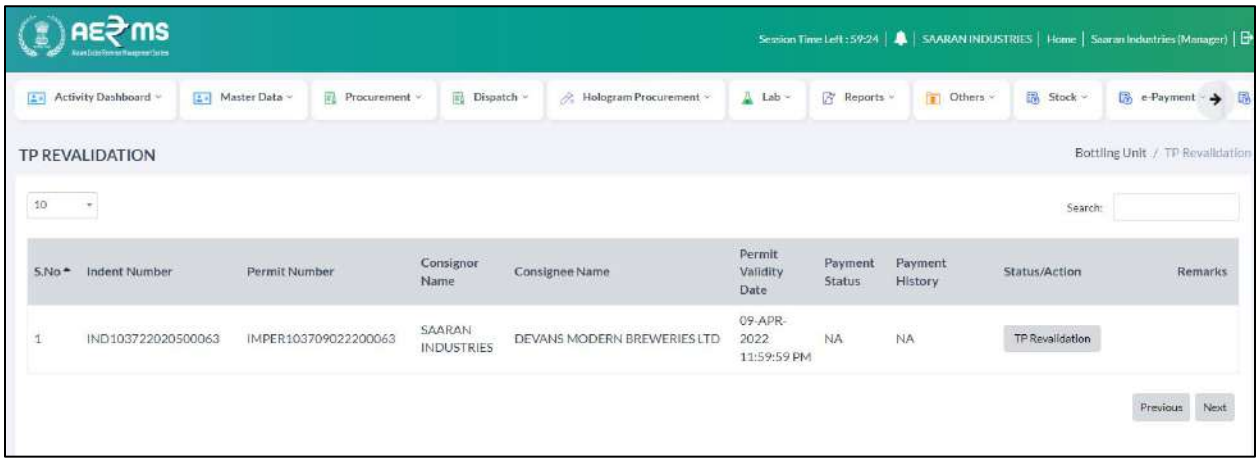
2) Click on Procurement Module in Main Dashboard



3) Mouse hover on Procurement tab and select Permit Revalidation



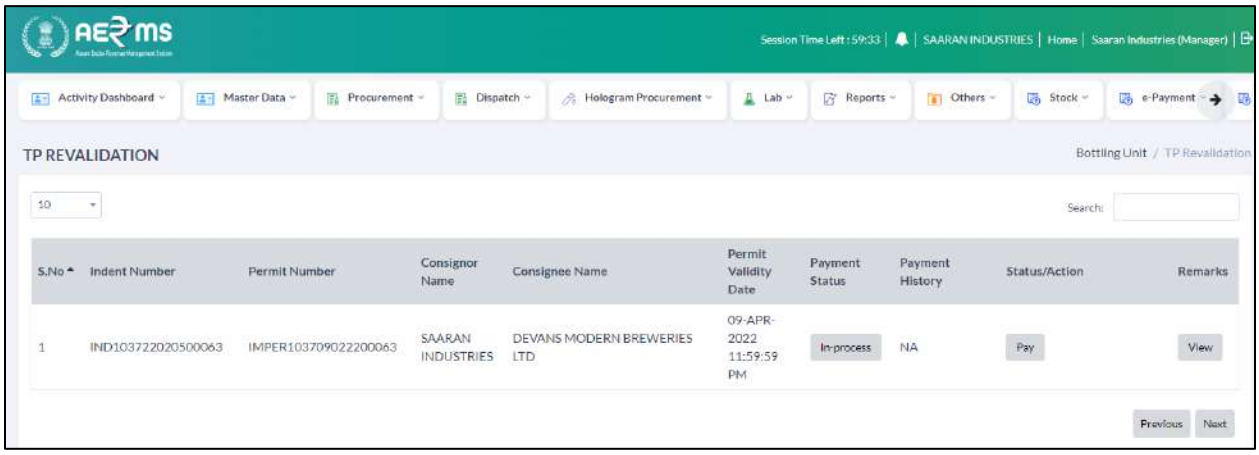
- User required to click on Permit Revalidation as mentioned in above figure.



- The TP shall Be displayed as mentioned in above figure and user required to Revalidate the TP by clicking on “TP Revalidation”.

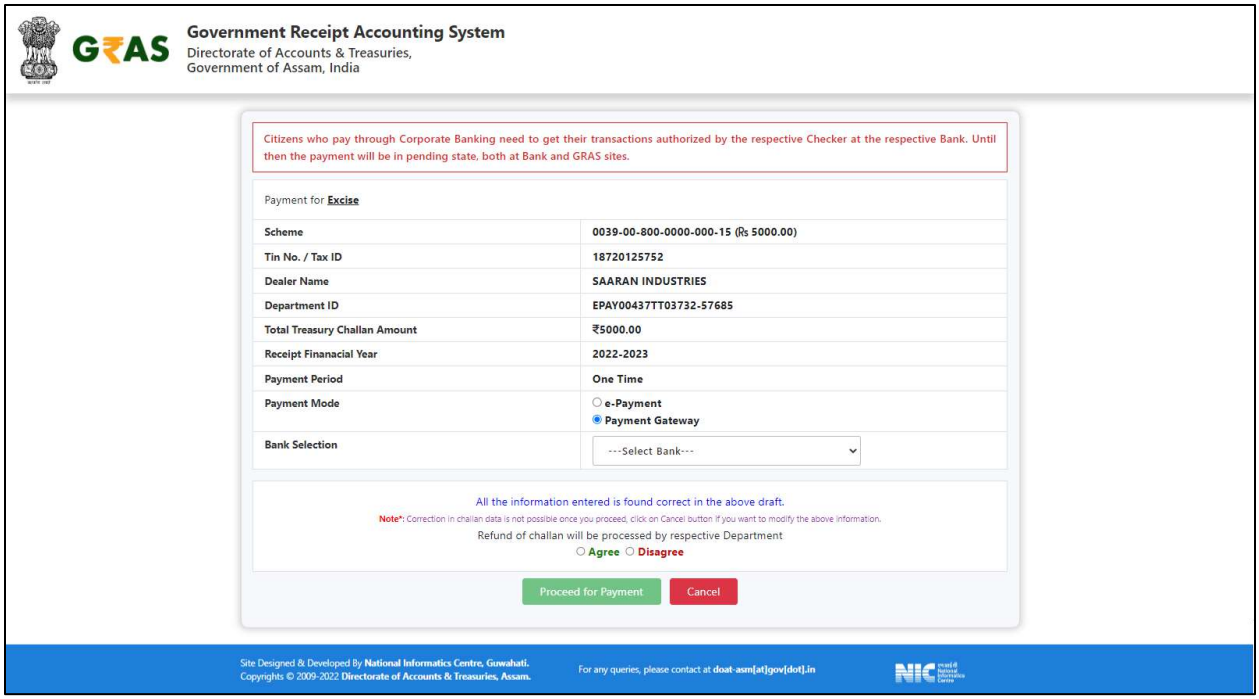
- User required to provide valid credentials and click on "Save" Button.

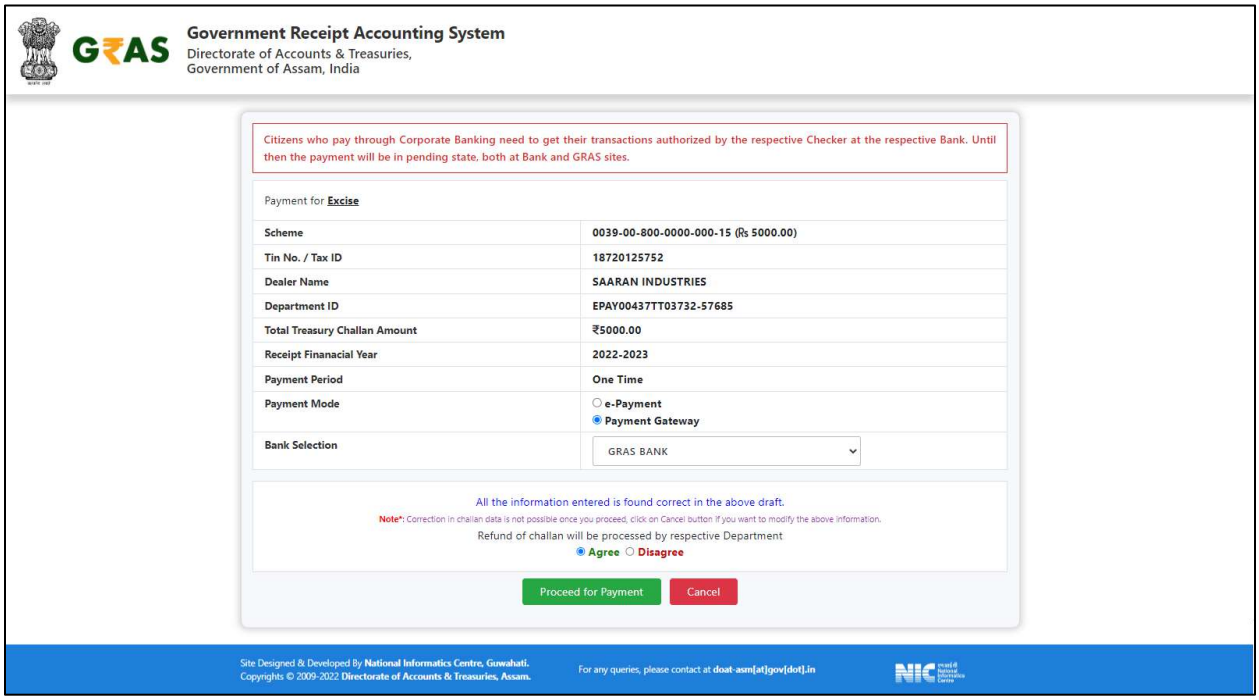
****TP Revalidation Request is Raised Successfully****



- **After Request is raised successfully, User need to click on "pay" button.**

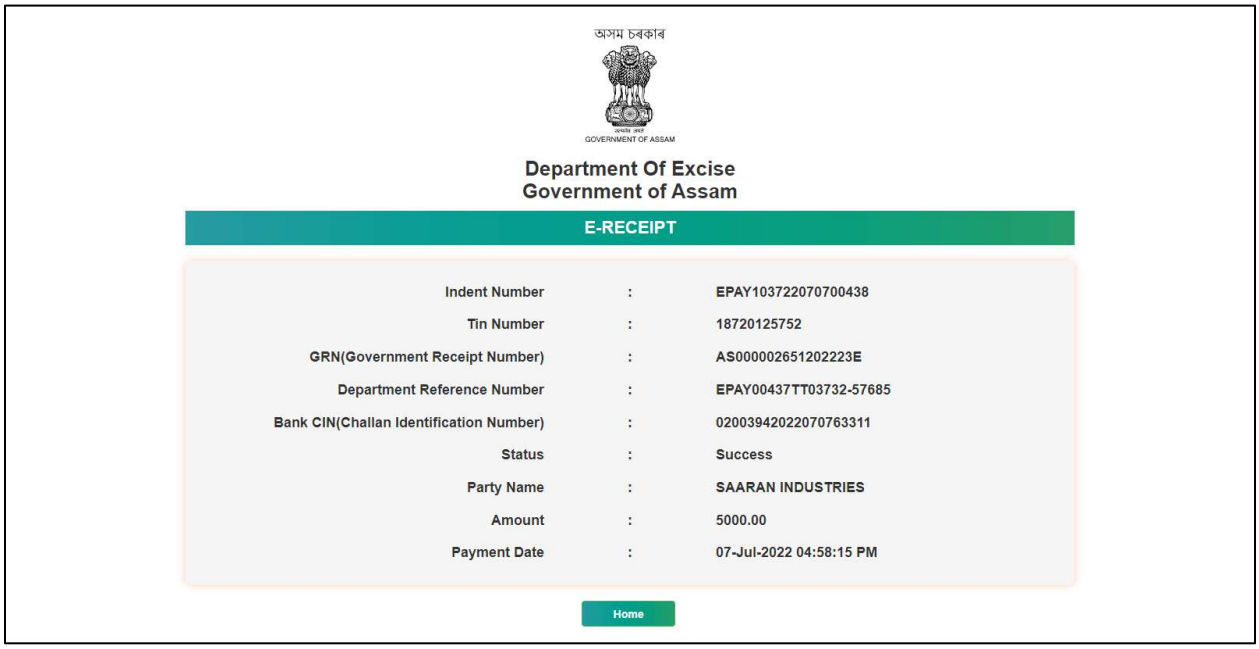
- User must click on "Pay" button in pop-up as displayed in above figure.
- User shall be redirected to Assam Portal as shown below.





- User required to select Payment Mode and Select bank as mentioned in above screen.

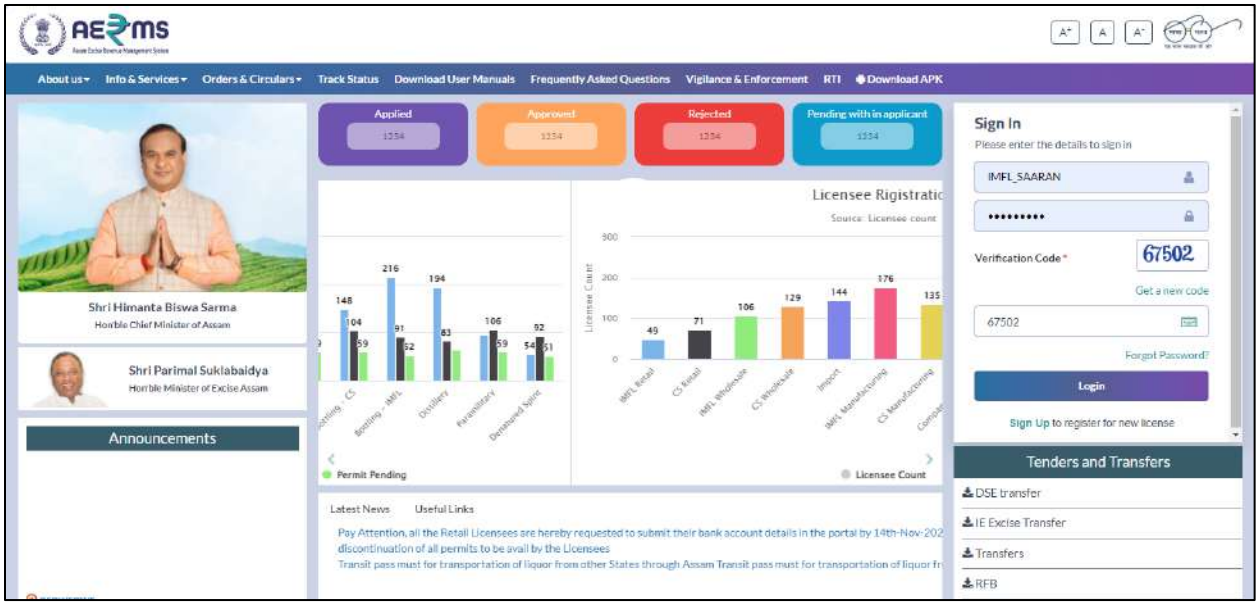
- User must click on Submit success.



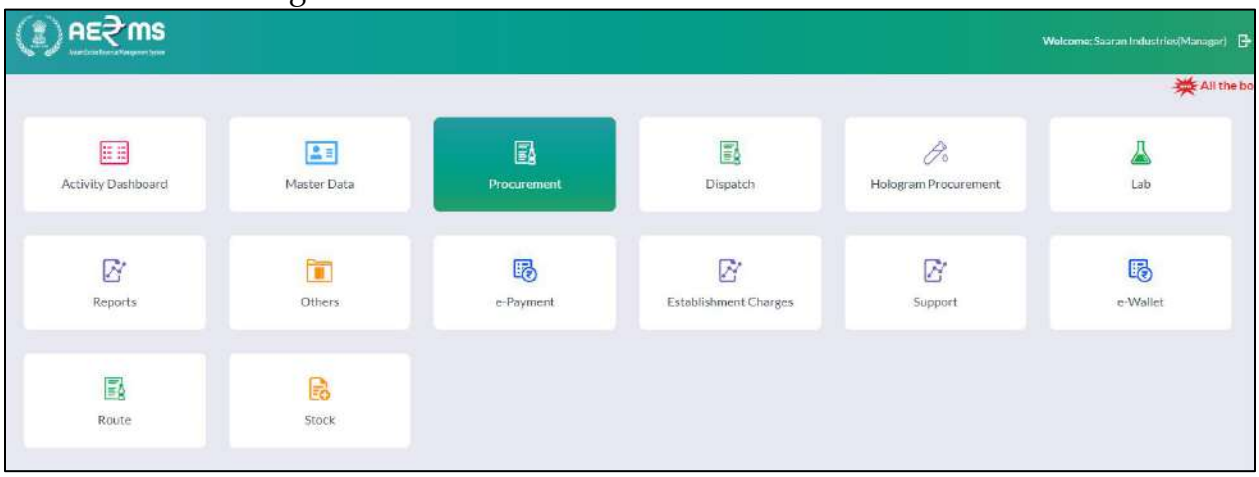
- E-Receipt shall be Generated as shown in above figure and user required to click on Home button.

Now User will be Redirected to EXCISE portal Login Page

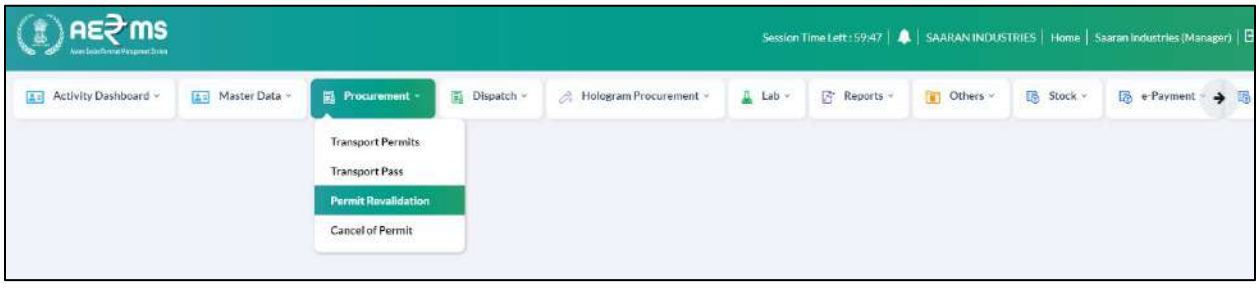
****Manager required to Login with Valid credentials****



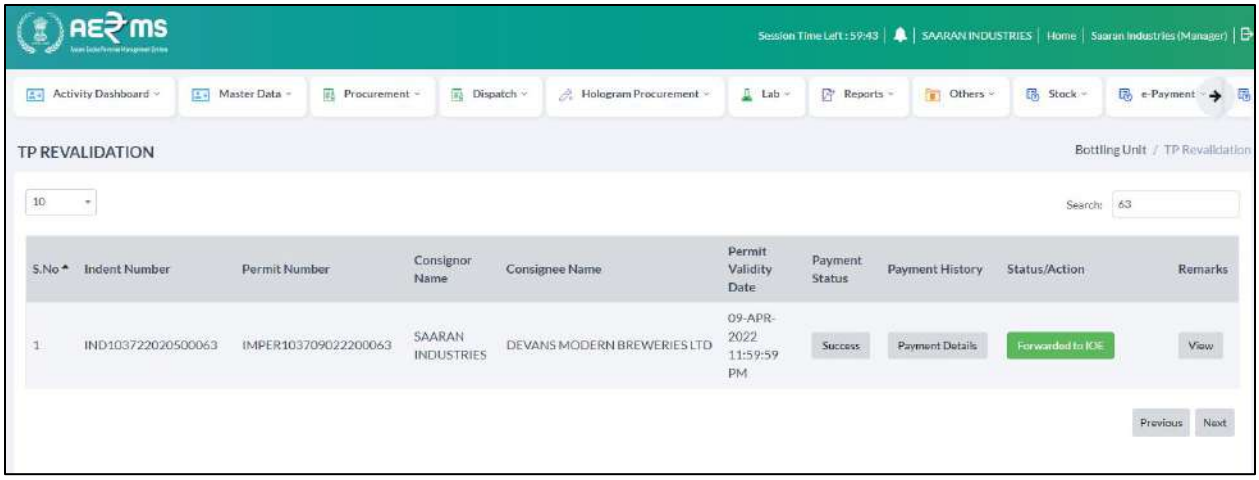
- User must Login with Valid credentials.



- User required to click on Procurement Tab as mentioned in above figure.



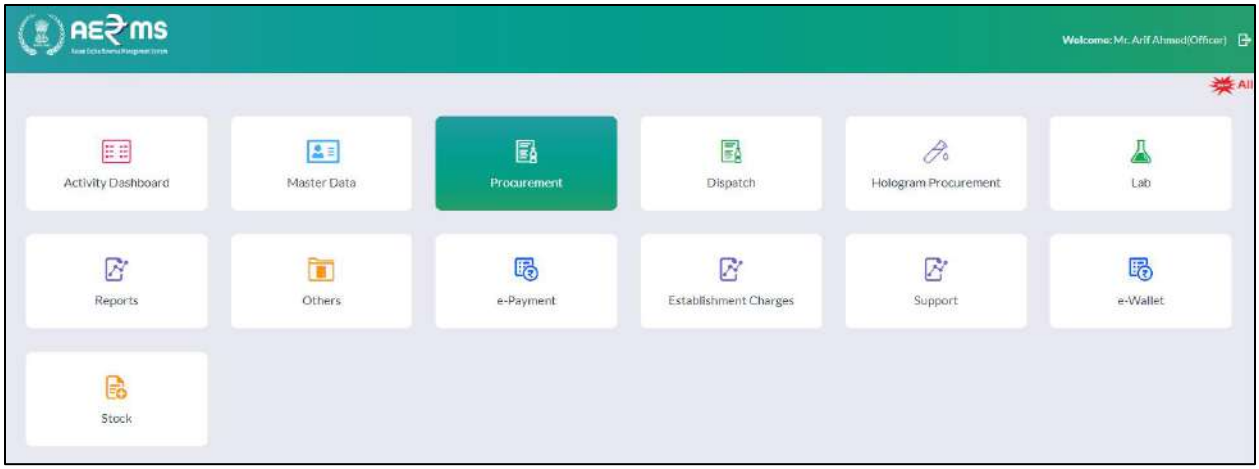
- User should click on permit validation as shown in above screen.



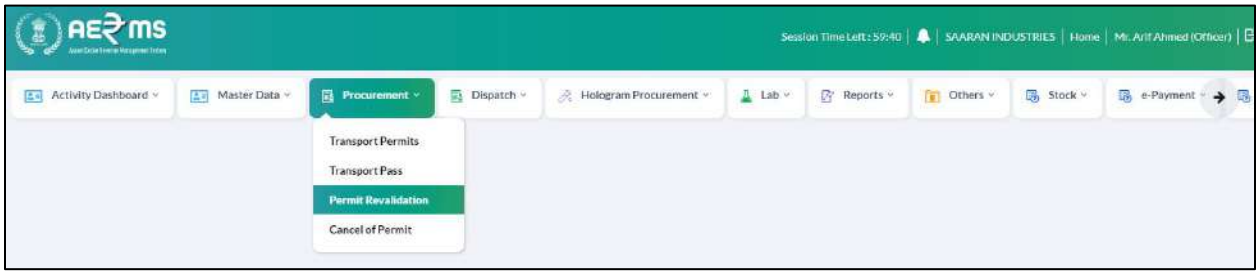
- User can Able to view, the TP revalidation request is Forwarded to IOE as shown in above screen.

IOE:

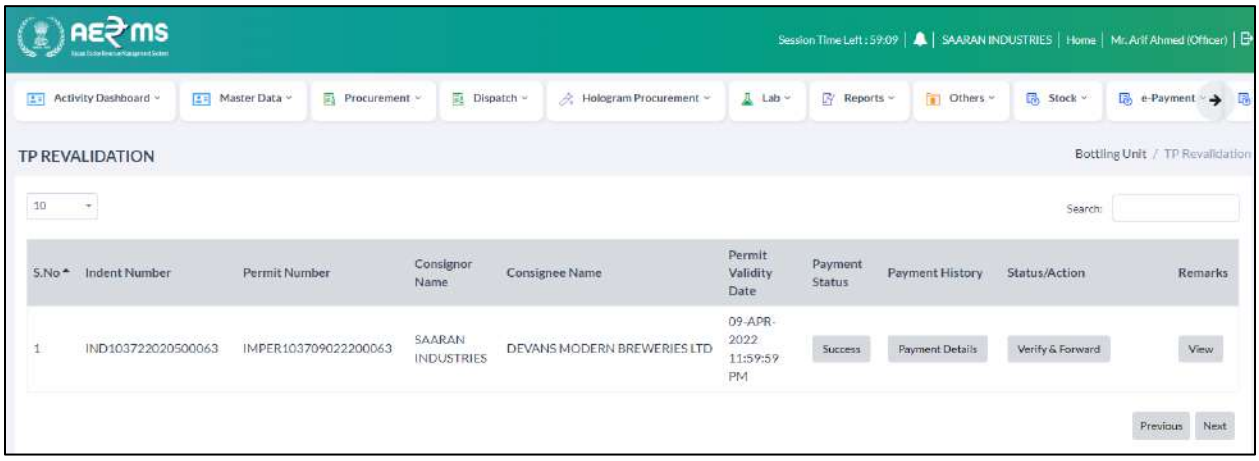
- User required to provide valid credentials and click on Login button.



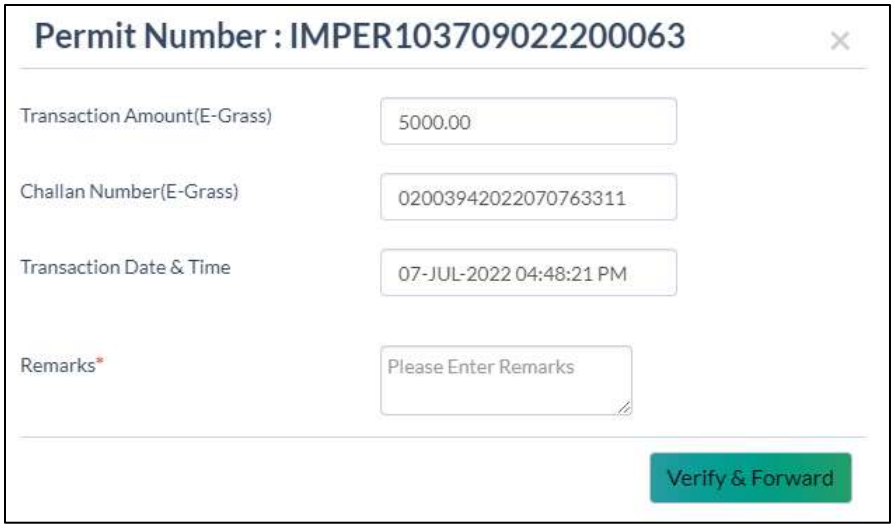
- User should click on Procurement tab.



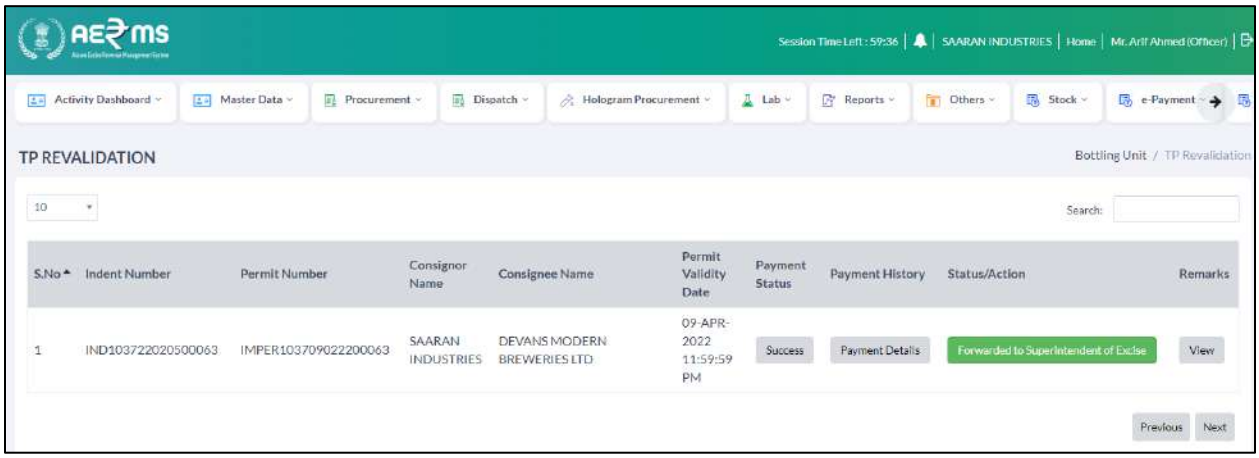
- User required to click on Permit Revalidation.



- The Permit request for Revalidation will be displayed as above and user need to click on “Verify & Forward”.



- User must provide Remarks and click on "Verify & Forward".



- The Revalidation request is Successfully Forwarded to SOE as mentioned in above screen.

After Approval of the status will be updated as Approved.

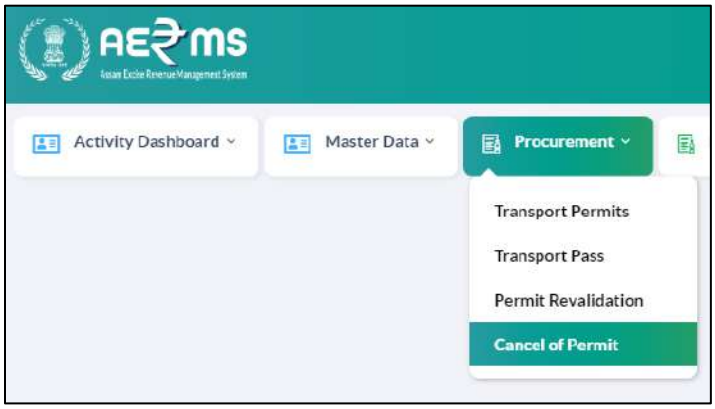
- The TP revalidation is Approved Successfully.

Note: Only from Central IP, user can perform Permit revalidation & cancel of Permit.

Navigate for cancel permit sub tab:

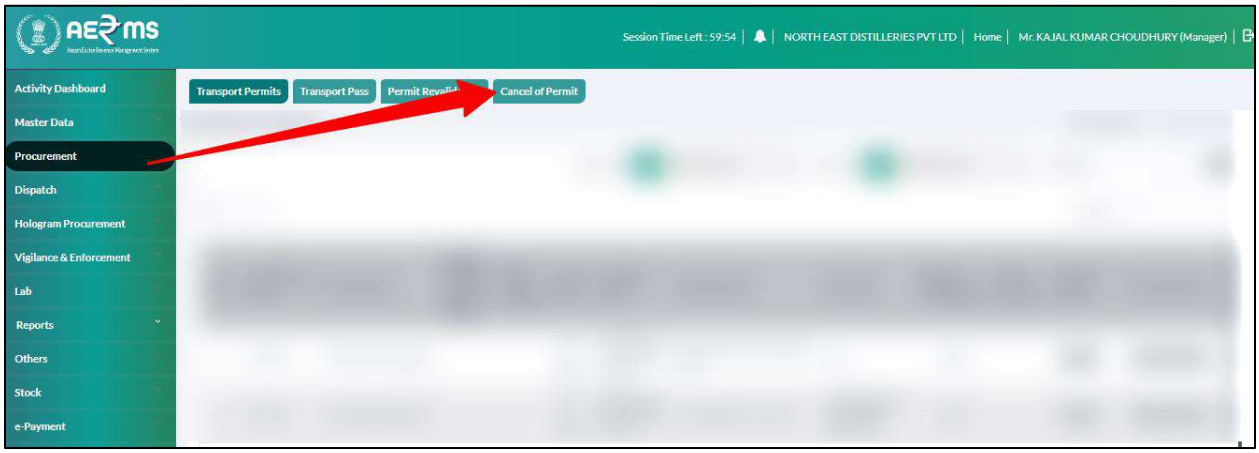
1) Login into **Central IP Address:** http://xxxxxxxxxxxxxxx.com

2) Click on Procurement Module in Main Dashboard.

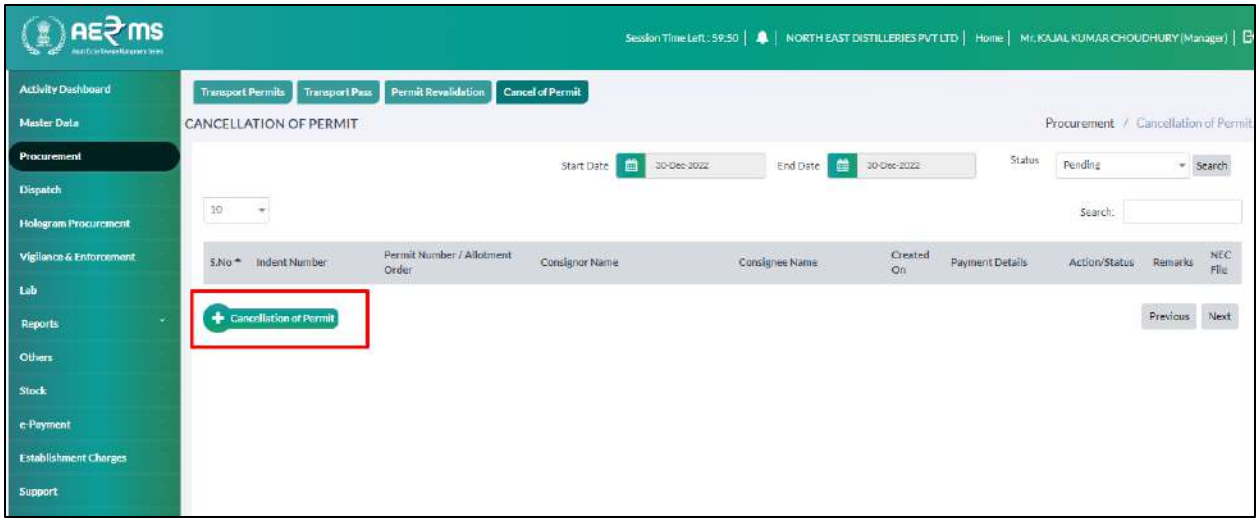


3) Mouse hover on Procurement tab and select cancel of permit.

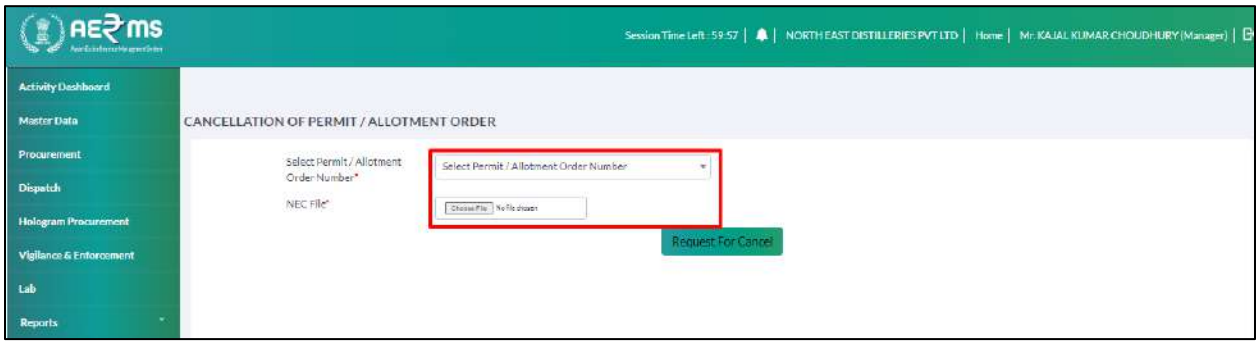
Cancel Permit:



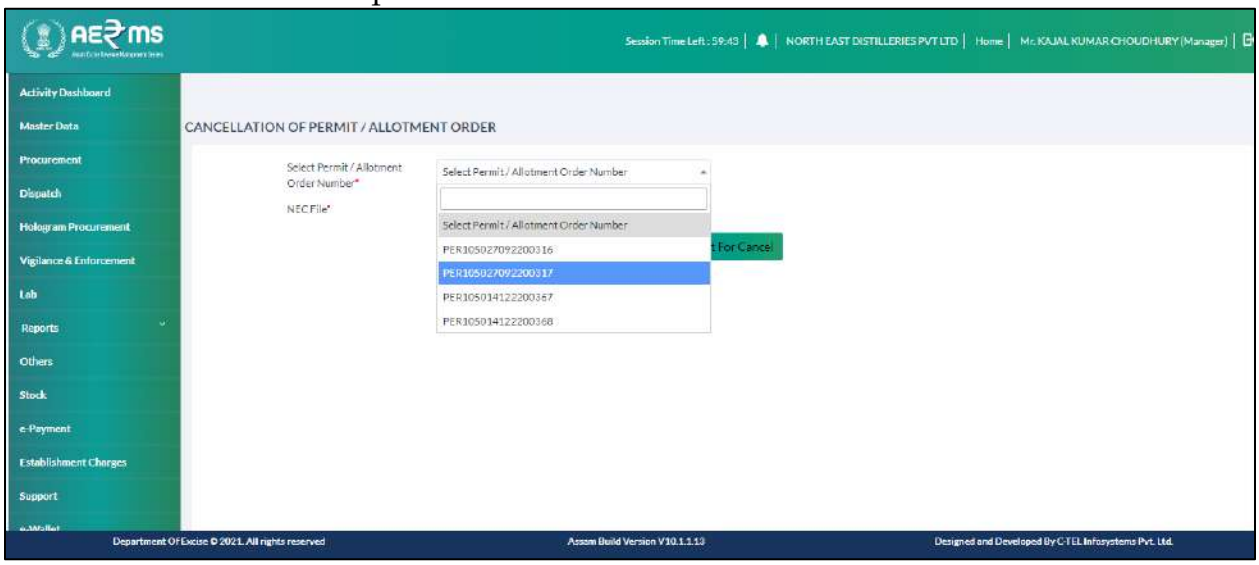
- User required to select Cancel of permit as mentioned in above figure.



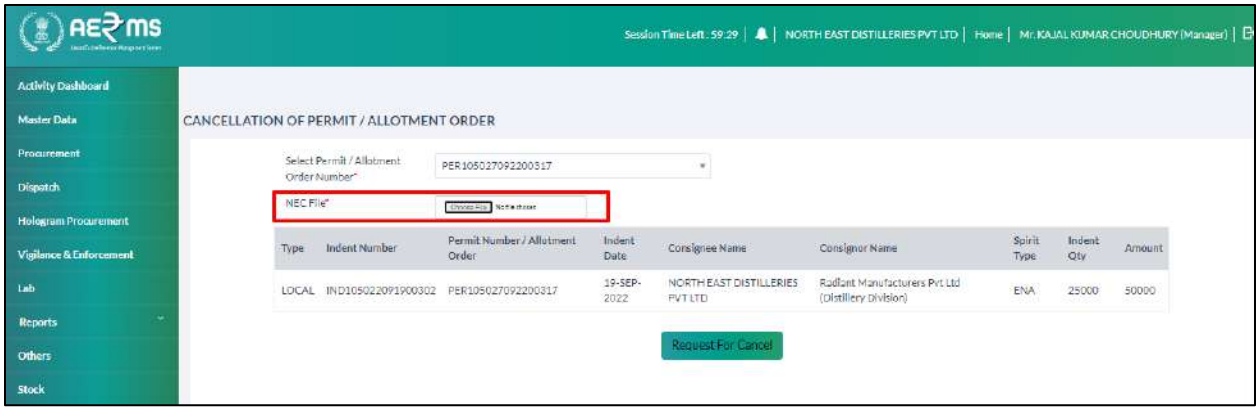
- User must click on +cancellation of Permit.



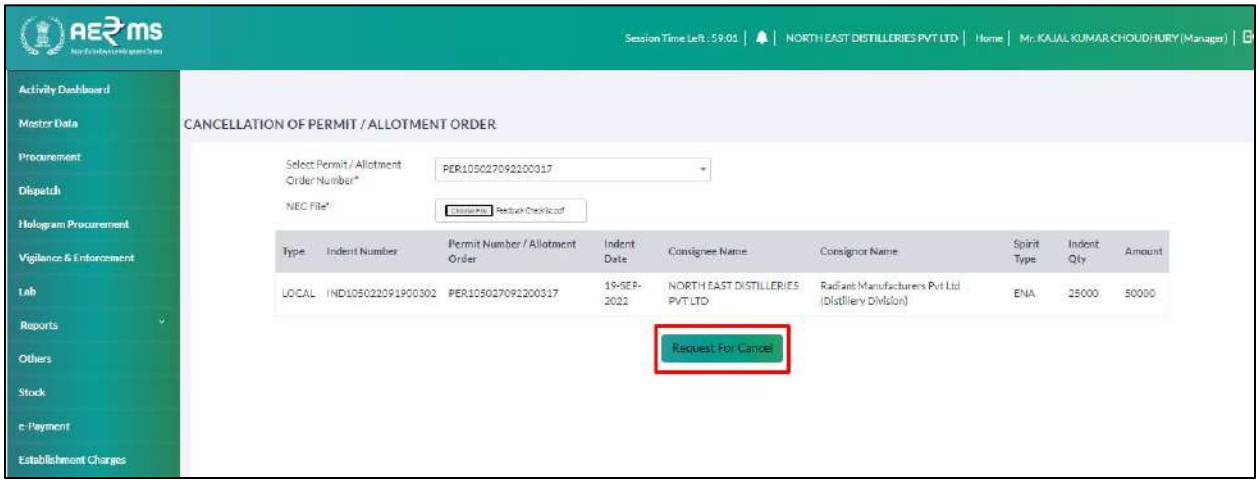
- User need to select permit number.



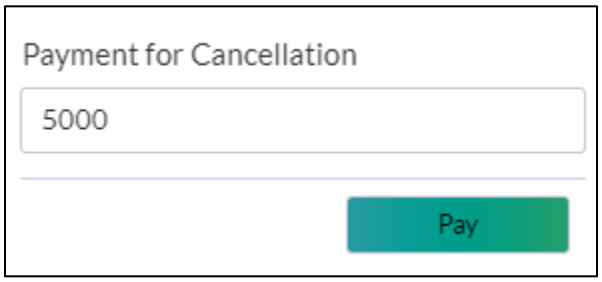
- User required to select permit number from dropdown.



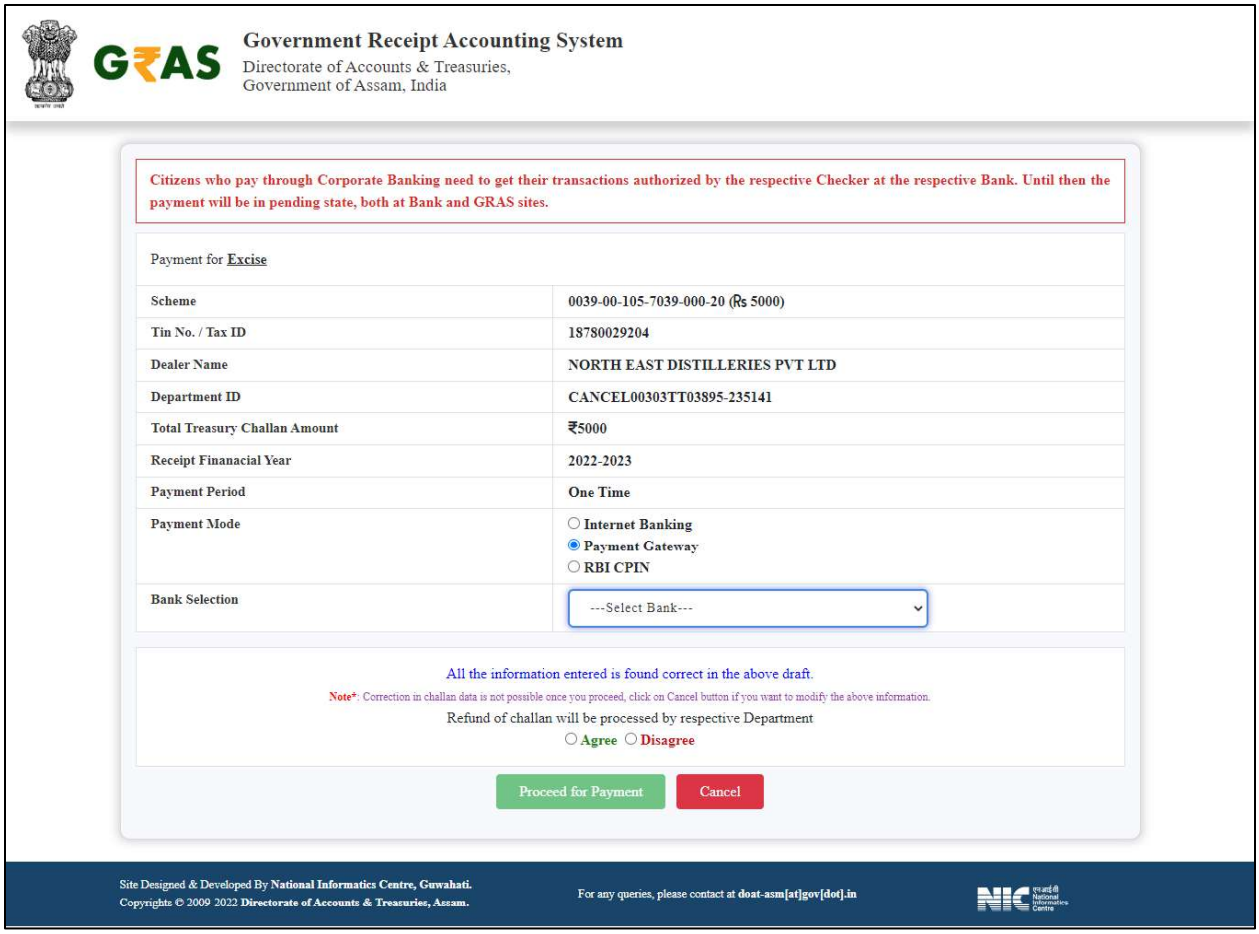
- All Details regarding Permit will be displayed and user required to upload the NEC file.



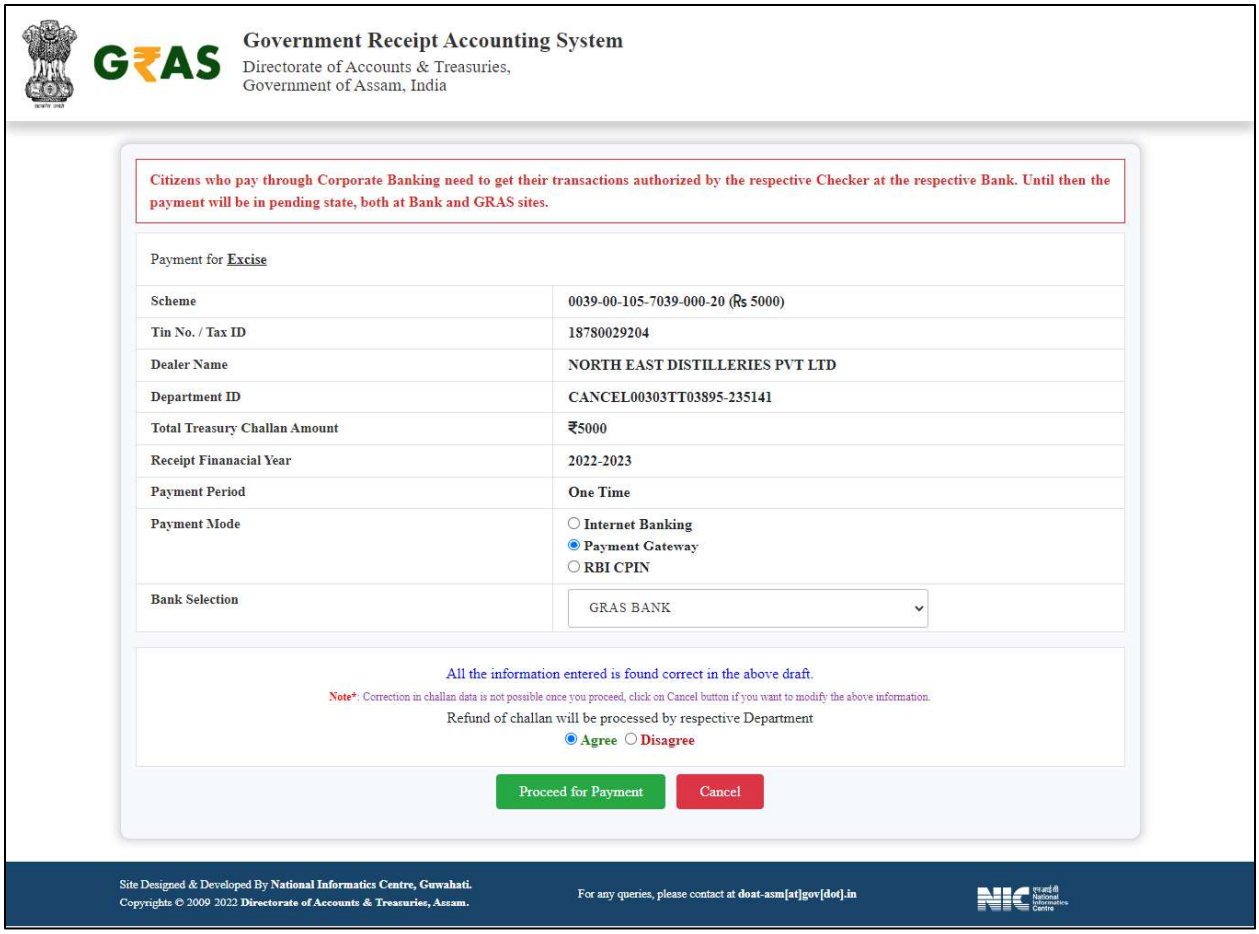
- User required to click on Request for Cancel, a pop-up will be displayed as shown below.



- **User must Pay sum of 5000Rs by clicking on Pay button.**

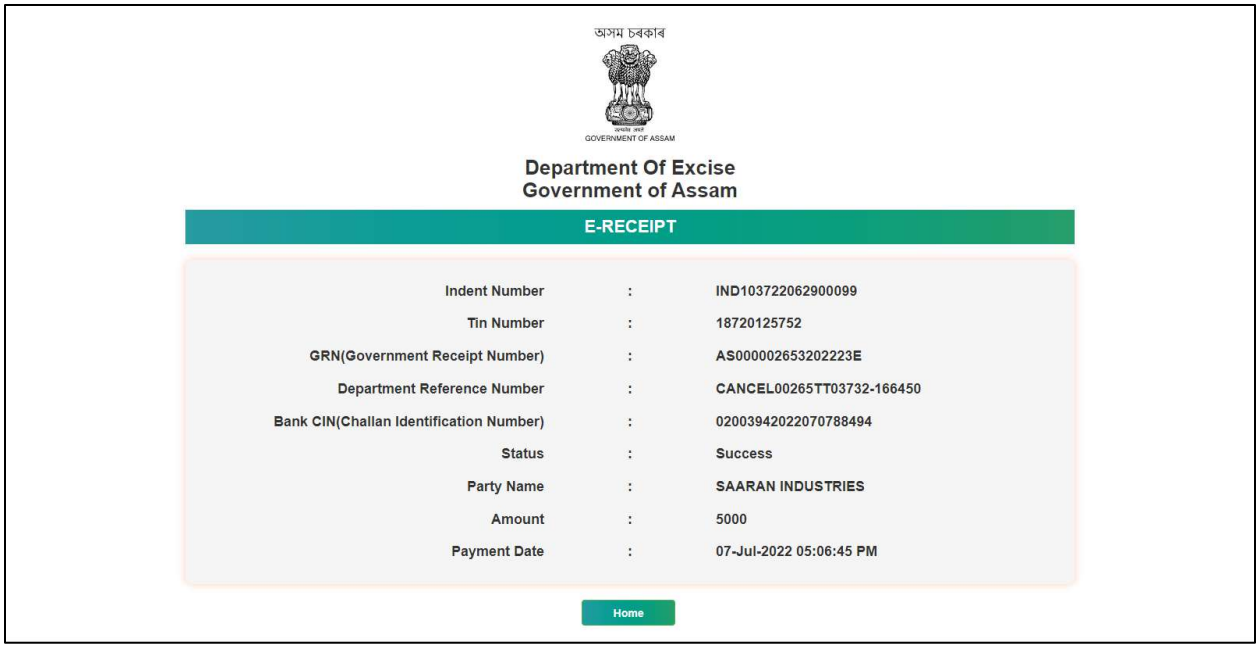


- User required to select payment Mode and Bank.



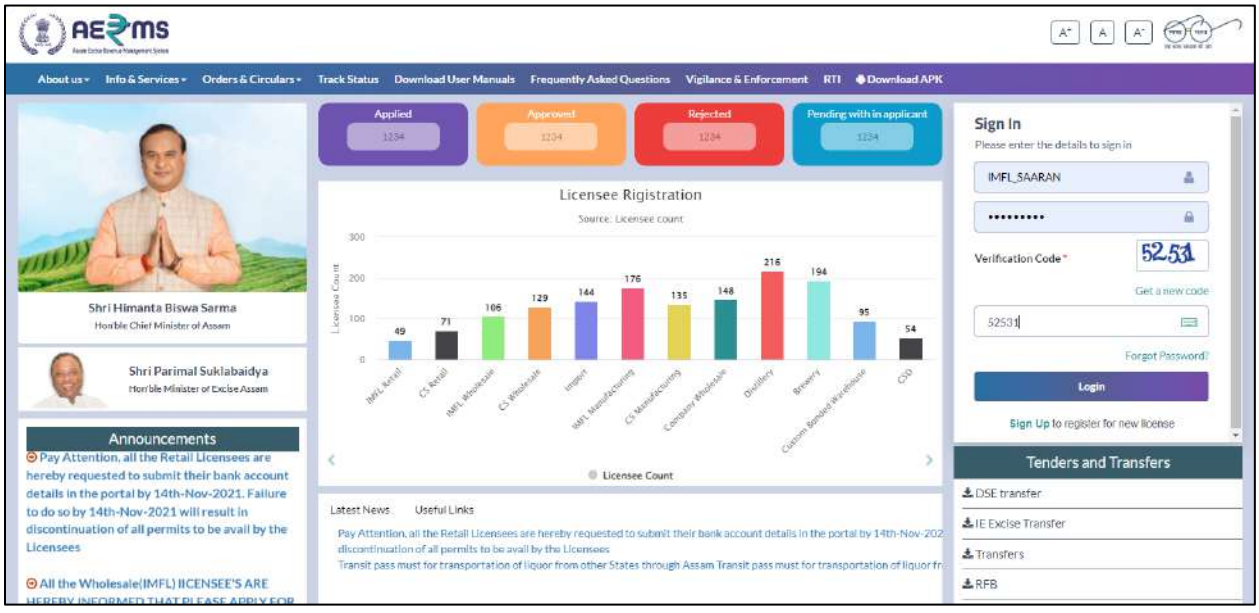
- User required to select as mentioned in above figure and click on Proceed for payment.

- User must click on Submit Success.

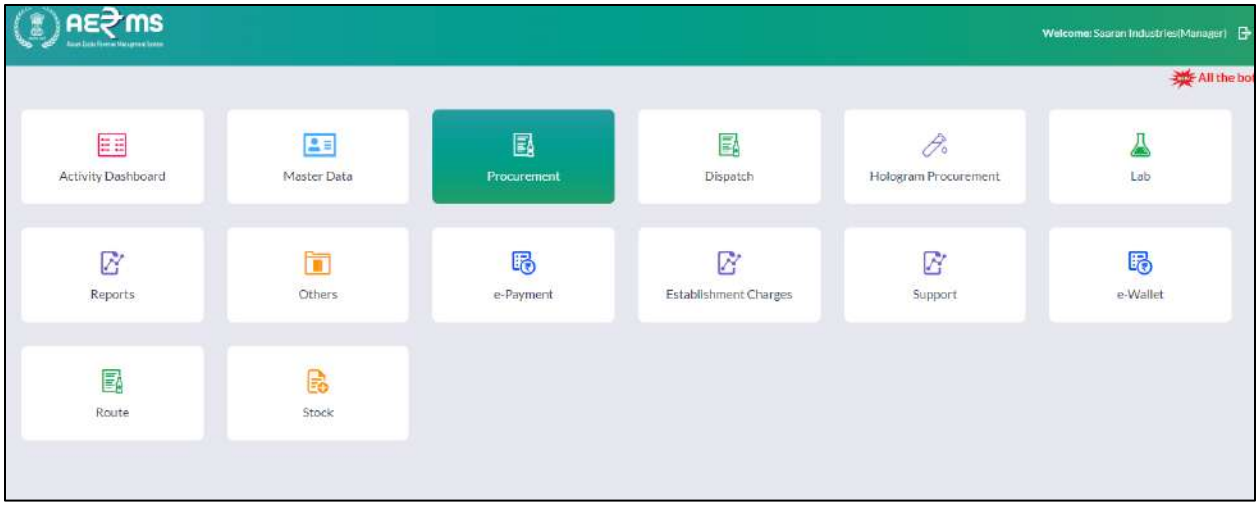


- E-Receipt will be generated as shown in above figure and user required to click on Home button.
- User will be redirected to login page of Assam Excise Portal.

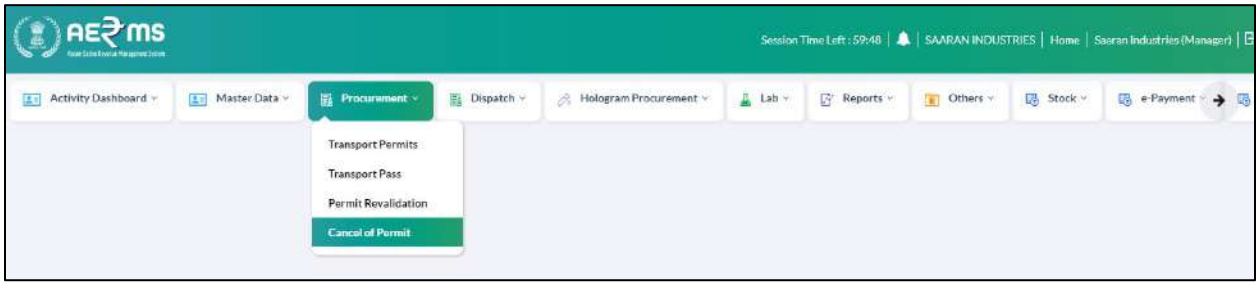
Manager:



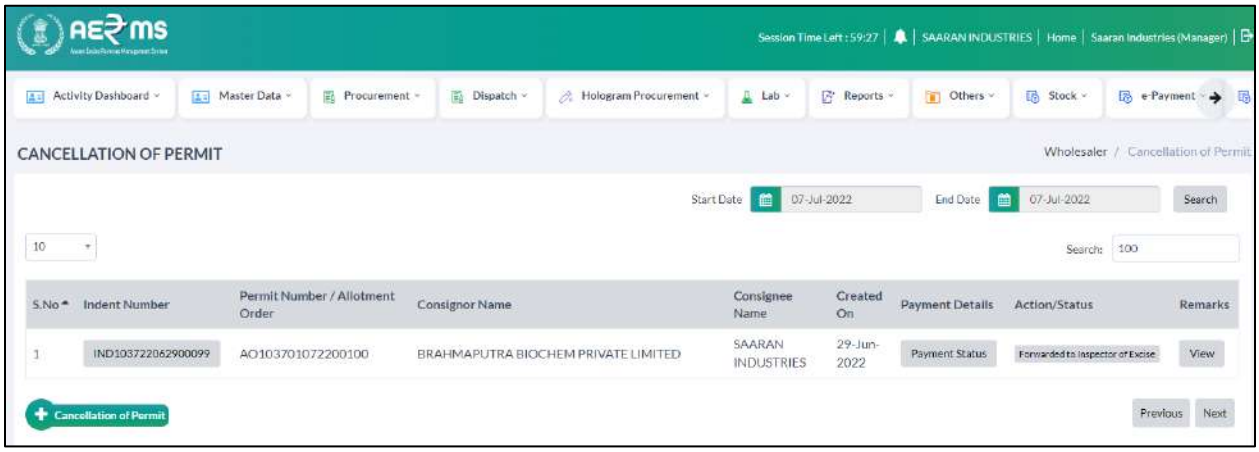
- User required to provide valid credentials and click on Login button.



- User must click on Procurement Tab.



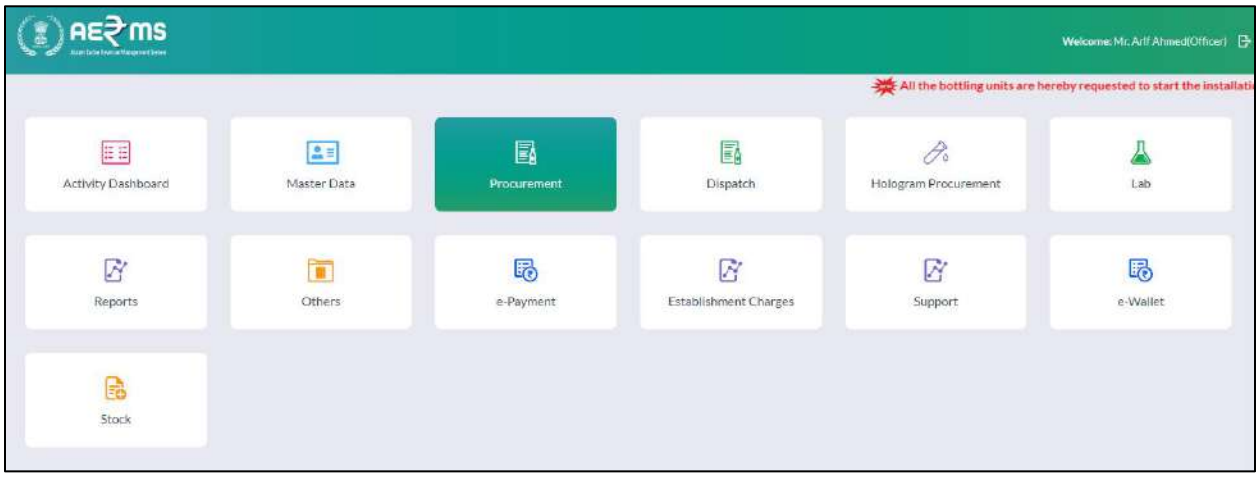
- User should click on Cancel of Permit.



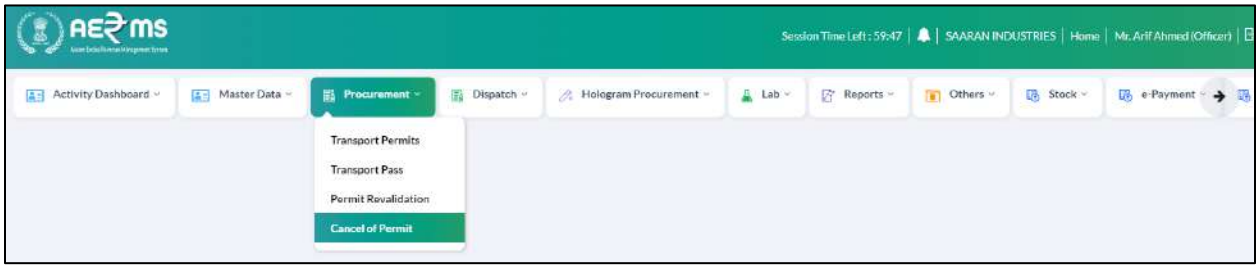
- The Cancellation permit request is Successfully Forwarded to IOE as shown in above figure.

IOE:

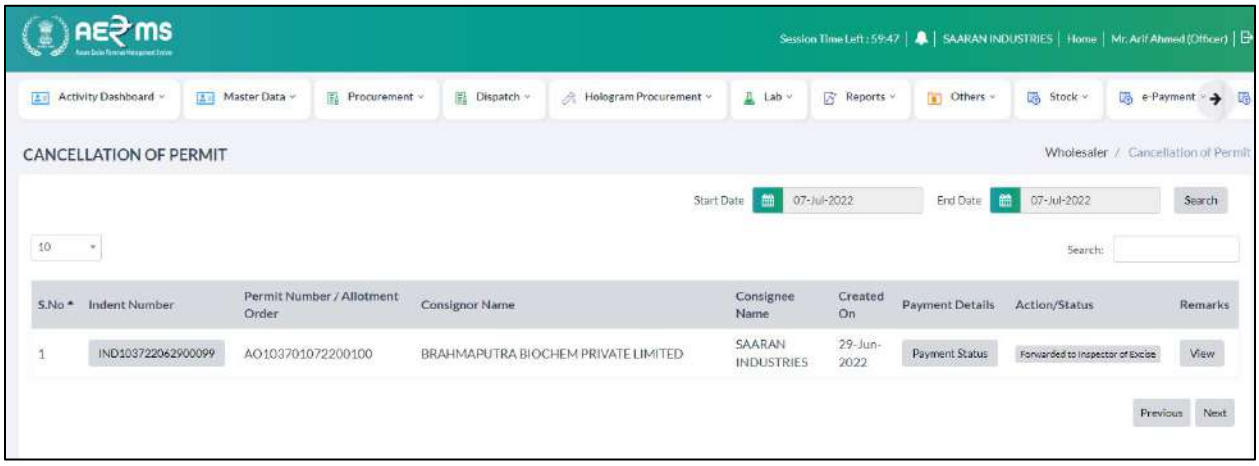
- User required to provide valid credentials and click on Login button.



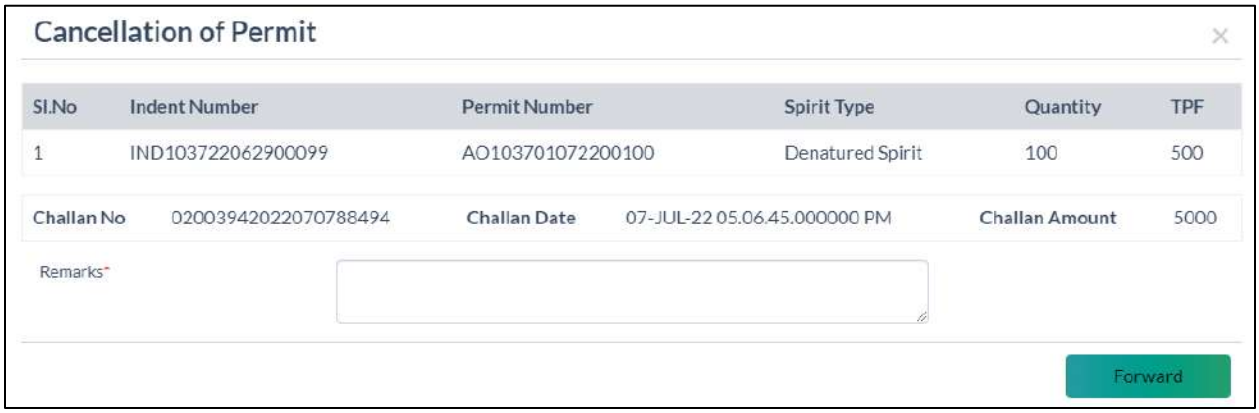
- User must click on procurement tab.



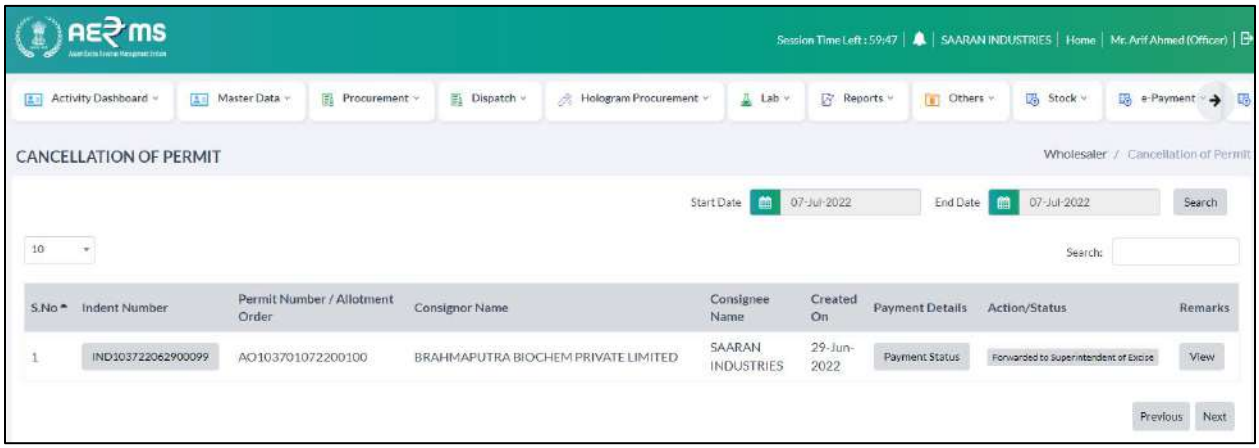
- User should click on Cancel of Permit as mentioned in above figure.



- Cancellation request will be displayed as shown in above and user required to click on Forwarded to IOE.

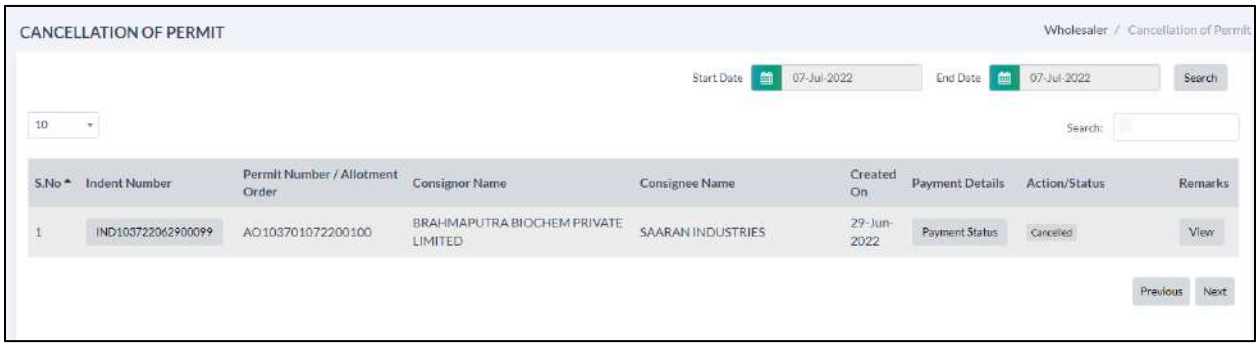


- user required to enter remarks and click on Forward.



- The Cancellation Request will be displayed as shown In above figure and Forwarded to SOE.

After the permit is cancelled the status will be shown as below



- The Permit is cancelled Successfully as mentioned in above screen.

****After Permit is Cancelled, the amount Paid By user during Raising of indent for permit will be reflected in E-wallet****

And User can, use it again while raising another Indent for permit.

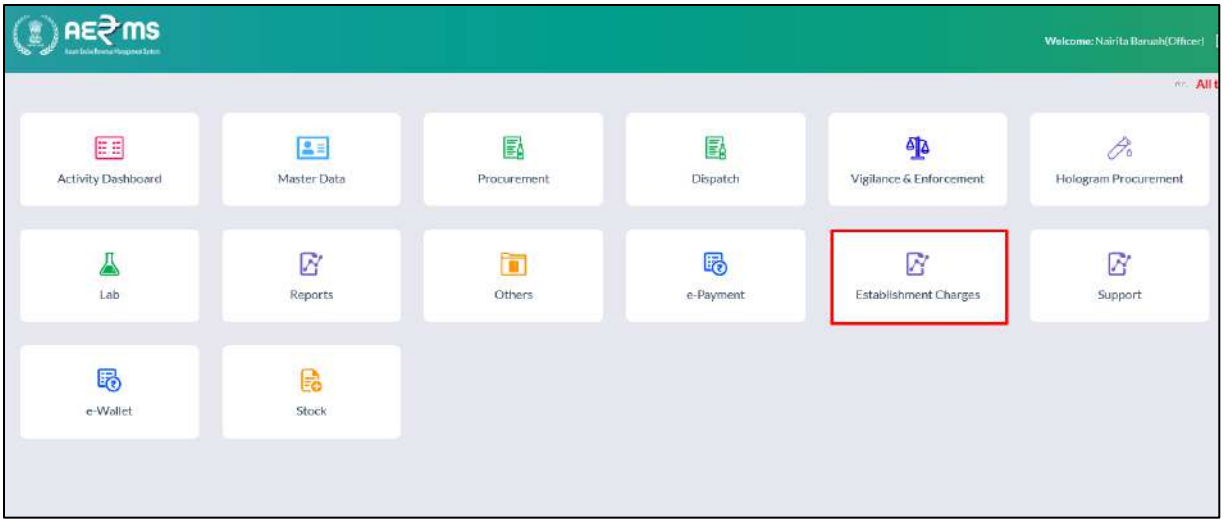
➢ Bottling Unit (Central):

Establishment Charges:

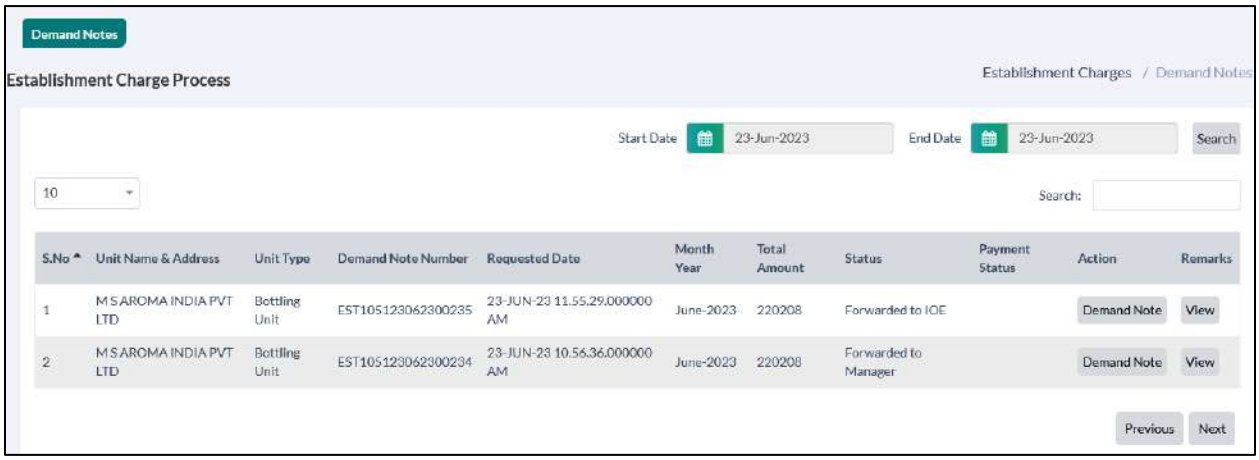
- Superintendent Of Excise Will Raise the Request to the Bottling unit.
- After raising the request, The Demand node will be forwarded to the Bottling unit Manager and Excise Officer.

Inspector Of Excise Login:

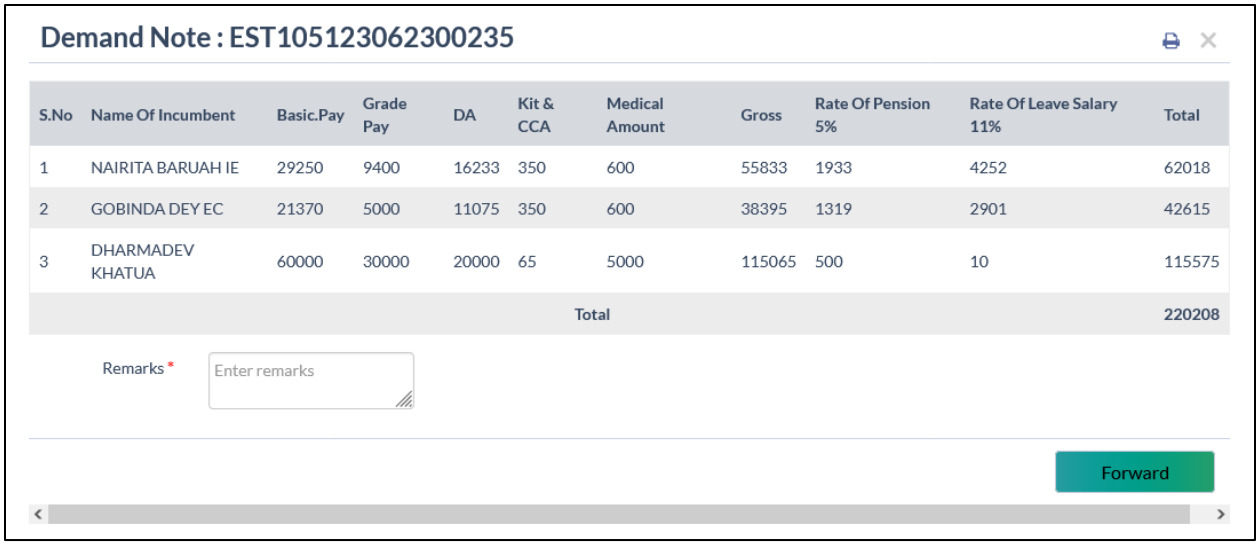
- IOE Login into the application and click on the Establishment Charges tab from the home page.



- After clicking on the tab, the User can view the below screen with Demand note details.



- User is required to select demand note status with Forwarded to IOE then click on the Action button.
- After clicking on the button, the User can view the below screen with a Print icon.



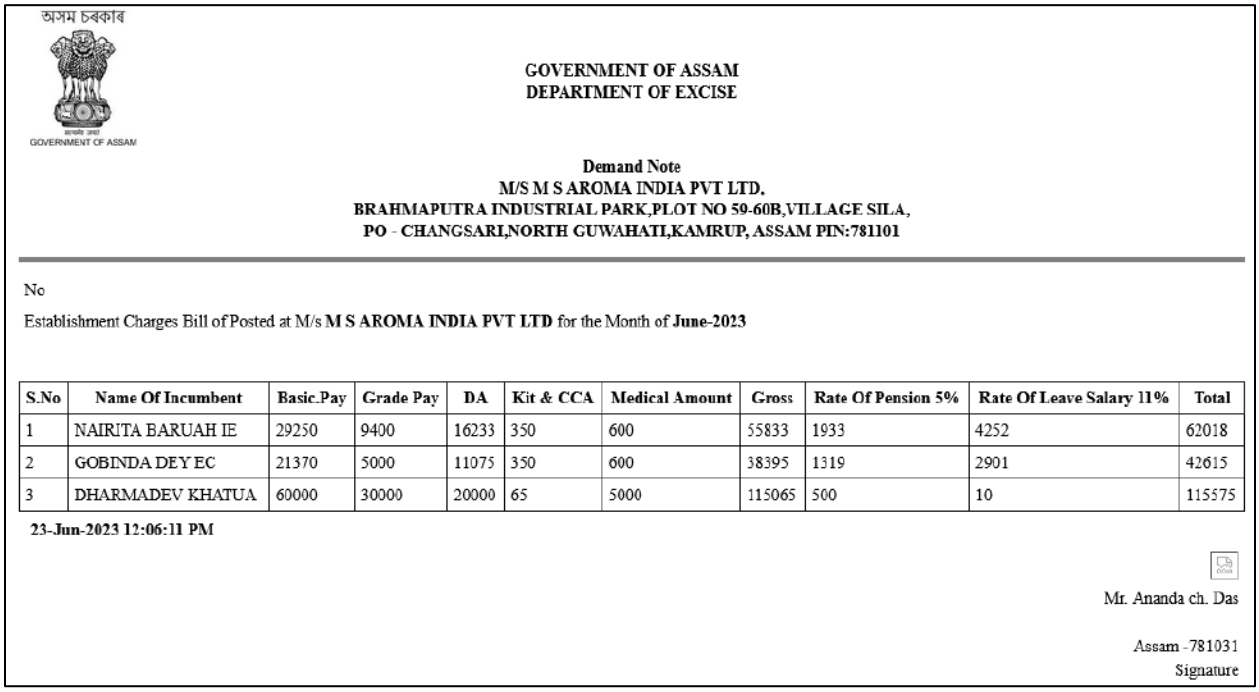
Demand Note : EST105123062300235

S.No	Name Of Incumbent	Basic.Pay	Grade Pay	DA	Kit & CCA	Medical Amount	Gross	Rate Of Pension 5%	Rate Of Leave Salary 11%	Total
1	NAIRITA BARUAH IE	29250	9400	16233	350	600	55833	1933	4252	62018
2	GOBINDA DEY EC	21370	5000	11075	350	600	38395	1319	2901	42615
3	DHARMADEV KHATUA	60000	30000	20000	65	5000	115065	500	10	115575
						Total				220208

Remarks * Enter remarks

Forward

- To verify the Indent print, the User is required to click on the print icon.



অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
DEPARTMENT OF EXCISE

Demand Note
M/S M S AROMA INDIA PVT LTD.
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,
PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM PIN:781101

No

Establishment Charges Bill of Posted at M/s **M S AROMA INDIA PVT LTD** for the Month of **June-2023**

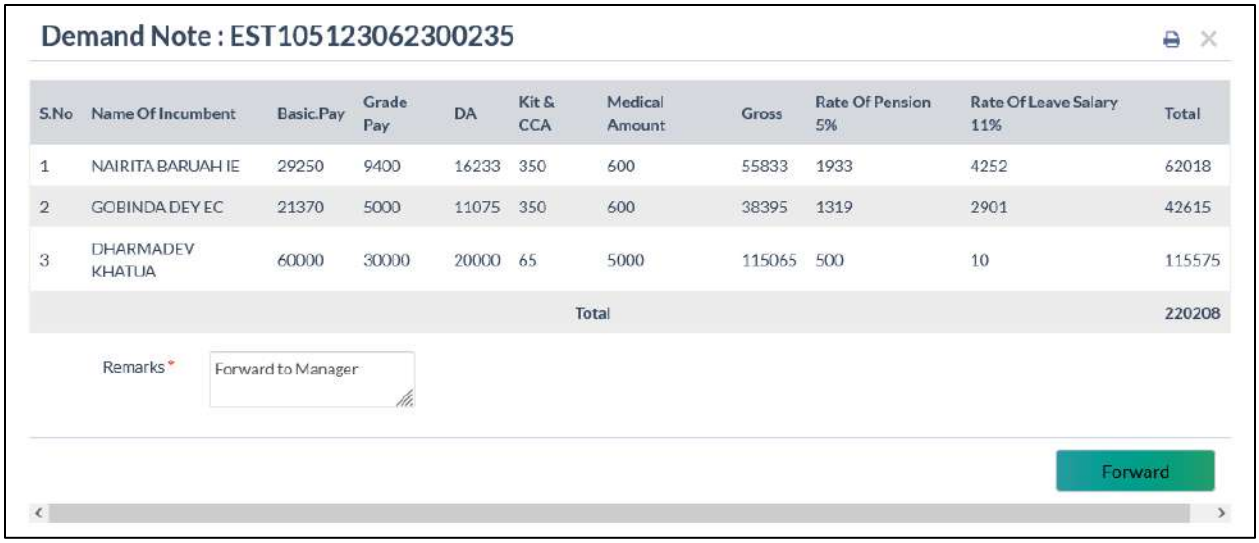
S.No	Name Of Incumbent	Basic.Pay	Grade Pay	DA	Kit & CCA	Medical Amount	Gross	Rate Of Pension 5%	Rate Of Leave Salary 11%	Total
1	NAIRITA BARUAH IE	29250	9400	16233	350	600	55833	1933	4252	62018
2	GOBINDA DEY EC	21370	5000	11075	350	600	38395	1319	2901	42615
3	DHARMADEV KHATUA	60000	30000	20000	65	5000	115065	500	10	115575

23-Jun-2023 12:06:11 PM

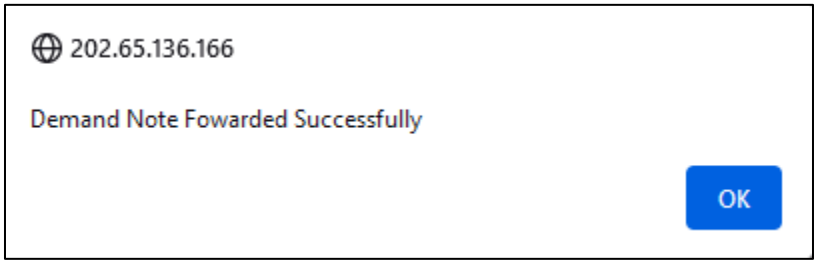
Mr. Ananda ch. Das

Assam -781031
Signature

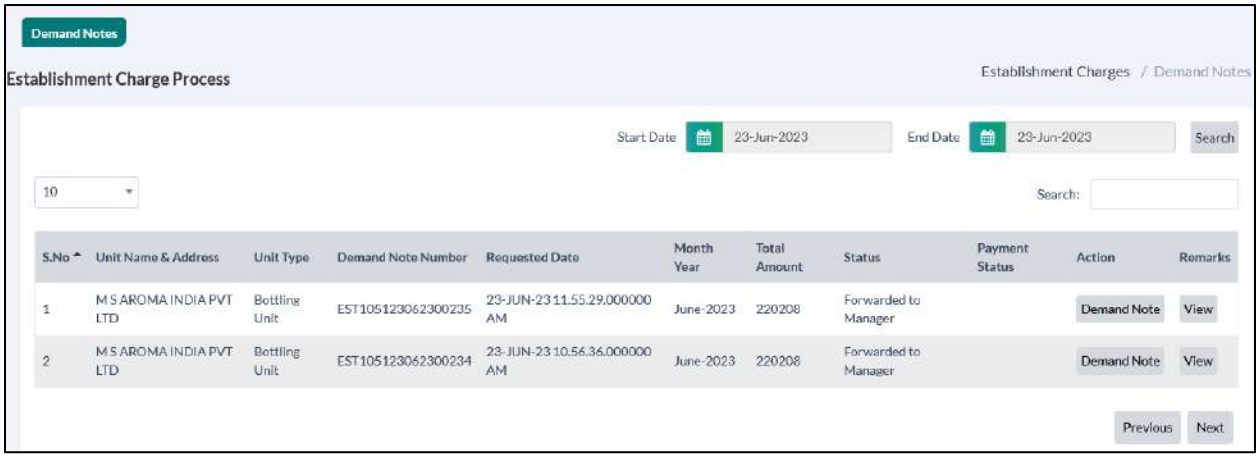
- User is required to enter the remarks and Click on the Forward button to the Payment Purpose.



- After clicking on the forward button, the User can view the Conformation pop-up with the "Demand Note Forwarded Successfully" message.

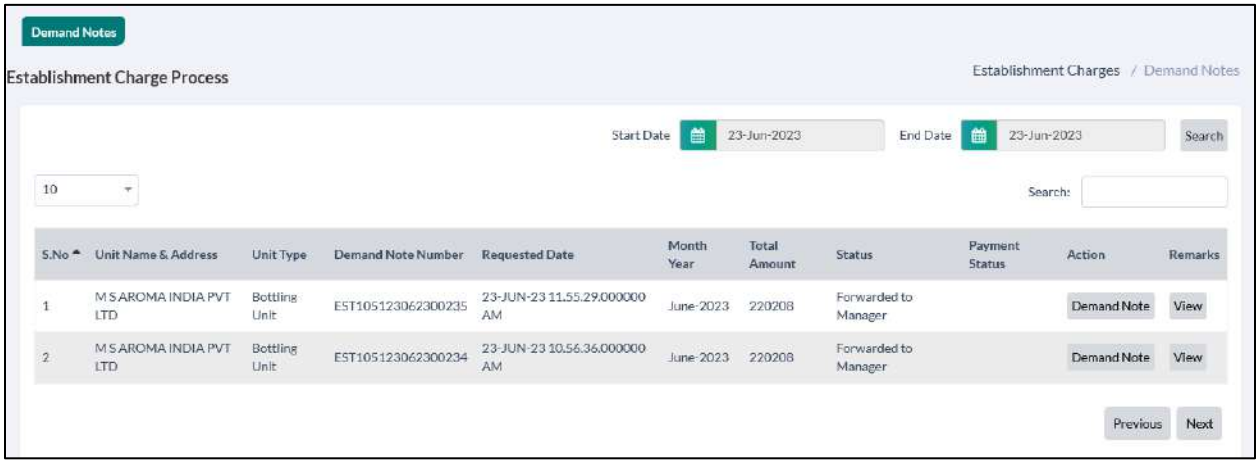


- User is required to click on the OK button.
- After clicking on the Ok button, the User can view the Demand note in the List view status with "Forwarded to manager".

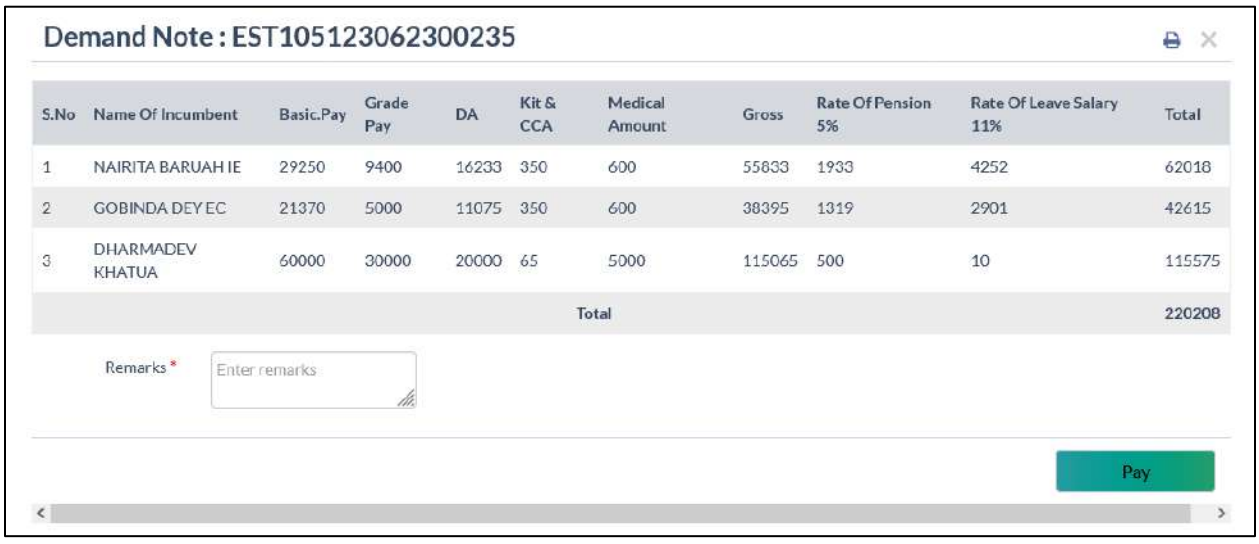


Manager Login:

- Bottling Manager Login into the application and click on the Establishment Charges tab from the home page.
- After clicking the Tab, Manager User can view the below screen with Demand note request.



- User is required to select demand note status with Forwarded to IOE then click on the Action button.



- After clicking on the button, the User can view the below screen with a Print icon.

অসম চৰকাৰ
GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
DEPARTMENT OF EXCISE

Demand Note
M/S M S AROMA INDIA PVT LTD.
BRAHMAPUTRA INDUSTRIAL PARK,PLOT NO 59-60B,VILLAGE SILA,
PO - CHANGSARI,NORTH GUWAHATI,KAMRUP, ASSAM PIN:781101

No

Establishment Charges Bill of Posted at M/s **M S AROMA INDIA PVT LTD** for the Month of **June-2023**

S.No	Name Of Incumbent	Basic.Pay	Grade Pay	DA	Kit & CCA	Medical Amount	Gross	Rate Of Pension 5%	Rate Of Leave Salary 11%	Total
1	NAIRITA BARUAH IE	29250	9400	16233	350	600	55833	1933	4252	62018
2	GOBINDA DEY EC	21370	5000	11075	350	600	38395	1319	2901	42615
3	DHARMADEV KHATUA	60000	30000	20000	65	5000	115065	500	10	115575

23-Jun-2023 12:06:11 PM

Mr. Ananda ch. Das

Assam -781031
Signature

- User is required to enter the remarks and Click on the Pay button to do the Payment Process.

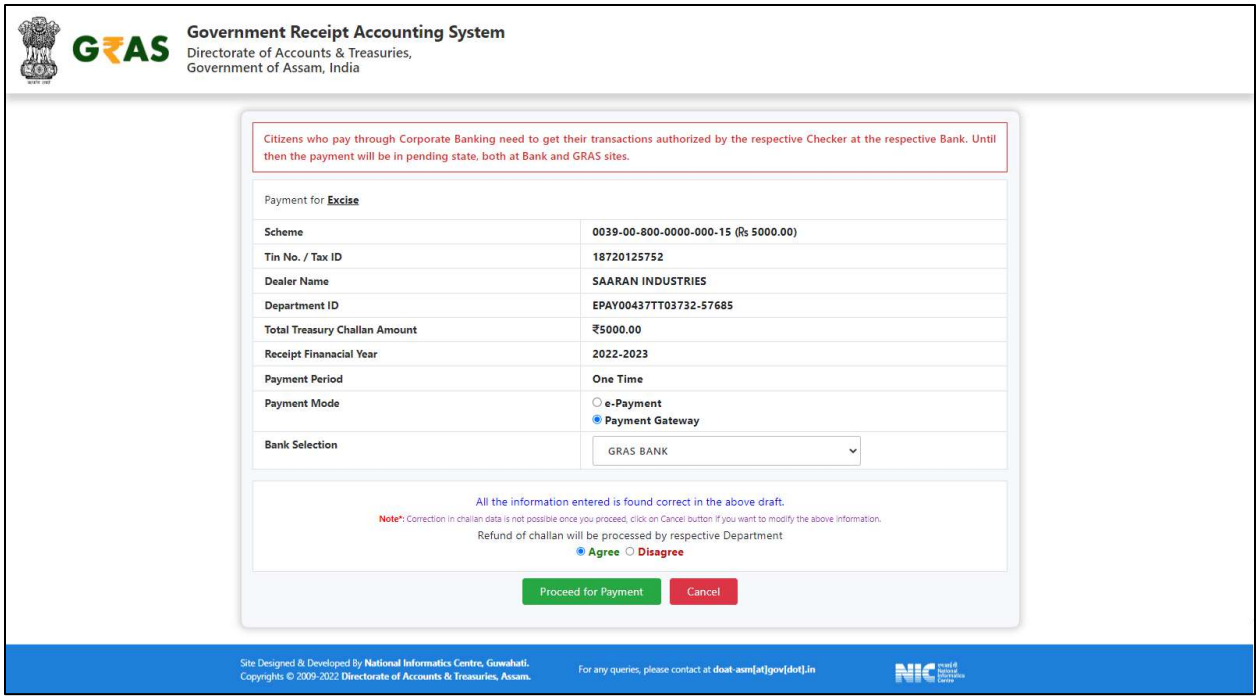
Demand Note : EST105123062300235

S.No	Name Of Incumbent	Basic.Pay	Grade Pay	DA	Kit & CCA	Medical Amount	Gross	Rate Of Pension 5%	Rate Of Leave Salary 11%	Total
1	NAIRITA BARUAH IE	29250	9400	16233	350	600	55833	1933	4252	62018
2	GOBINDA DEY EC	21370	5000	11075	350	600	38395	1319	2901	42615
3	DHARMADEV KHATUA	60000	30000	20000	65	5000	115065	500	10	115575
						Total				220208

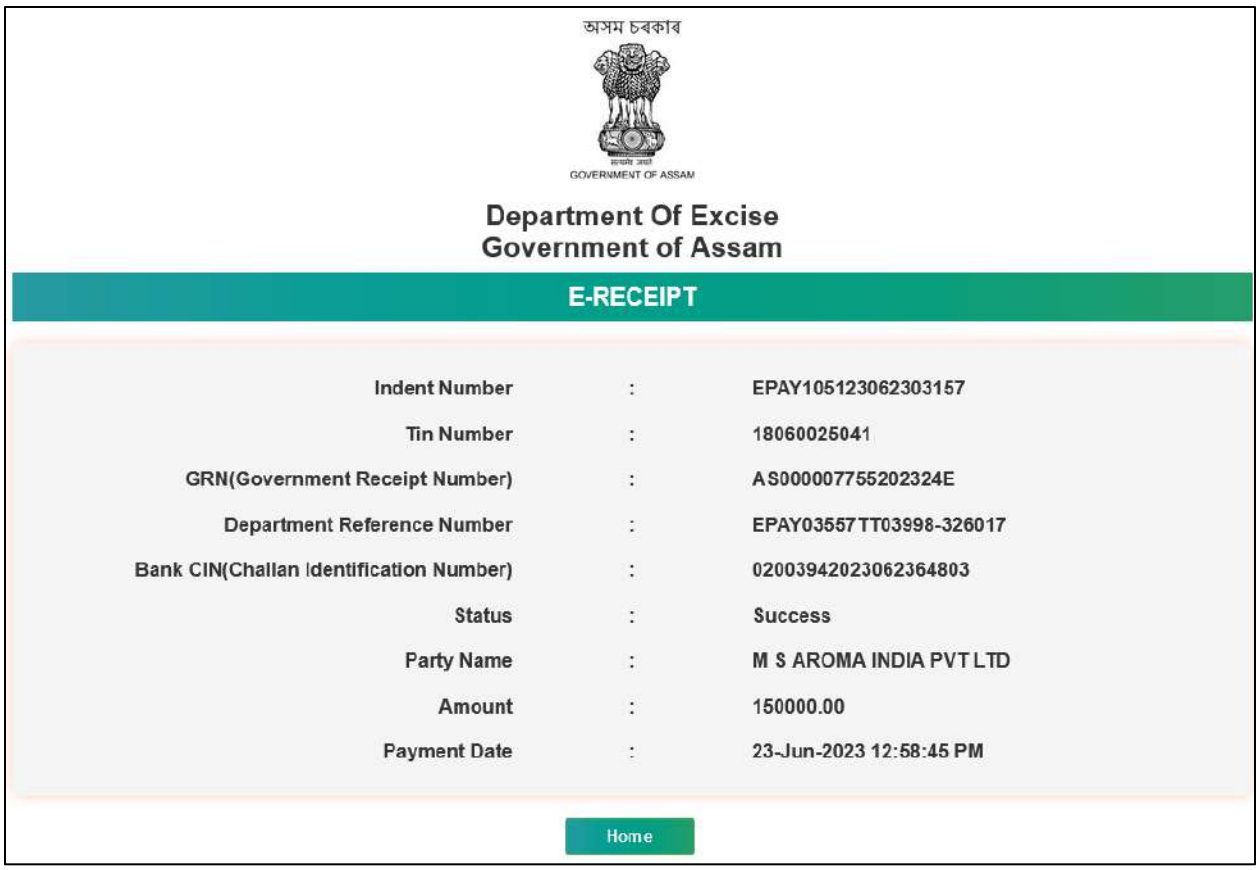
Remarks * Payment

Pay

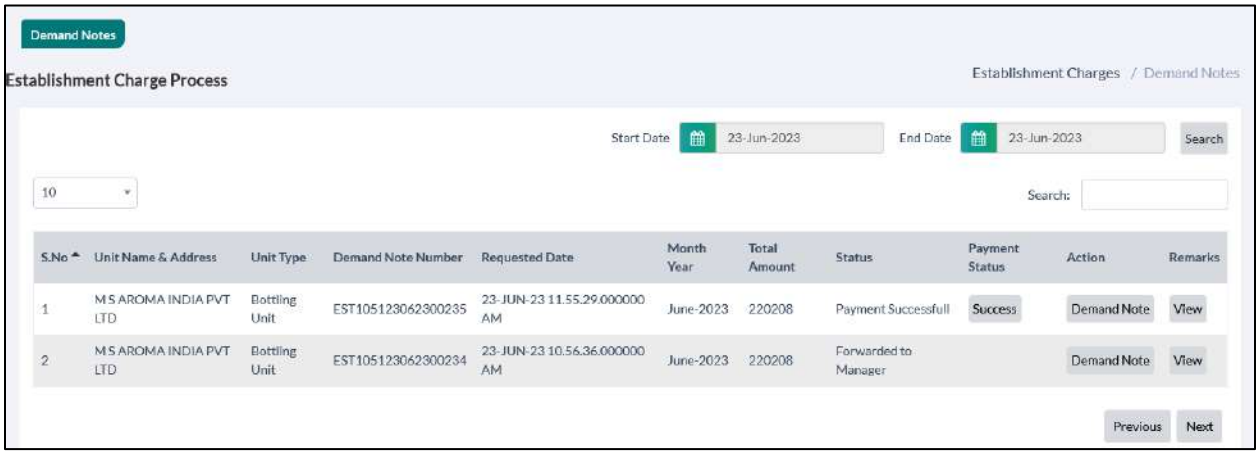
- User shall be redirected to the Payment Gateway URL as shown below.
- User is required to select Payment Mode and Select bank as mentioned in below screen.



- After completing the Payment, the E-Receipt shall be generated as shown in the above figure, and the user is required to click on Home button.



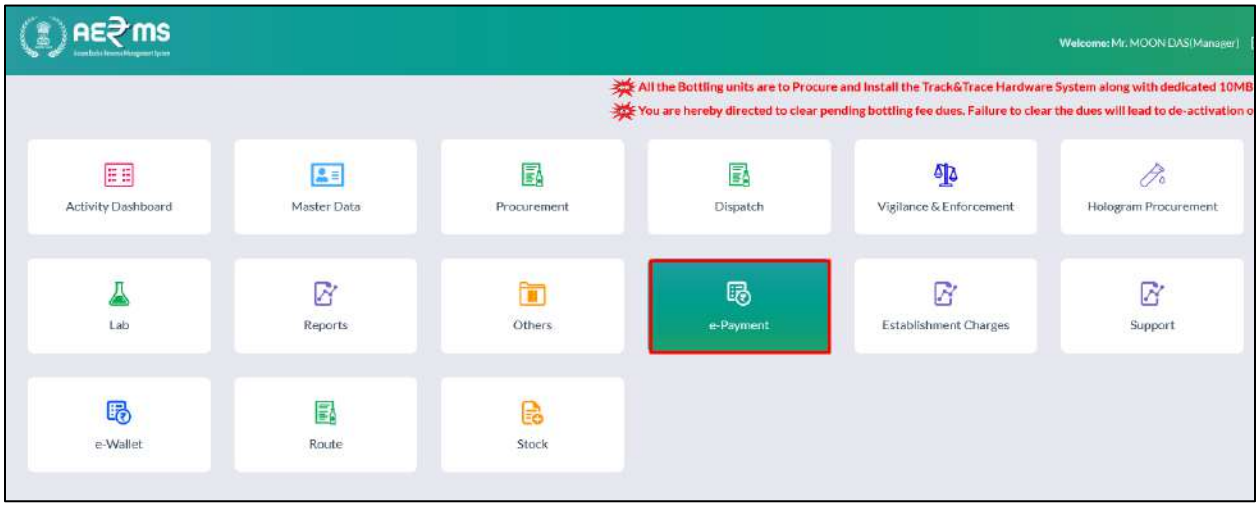
- After clicking on the home button, the Page will be redirected to the demand note list view and the demand note is displaying in the list view status with payment Successful.



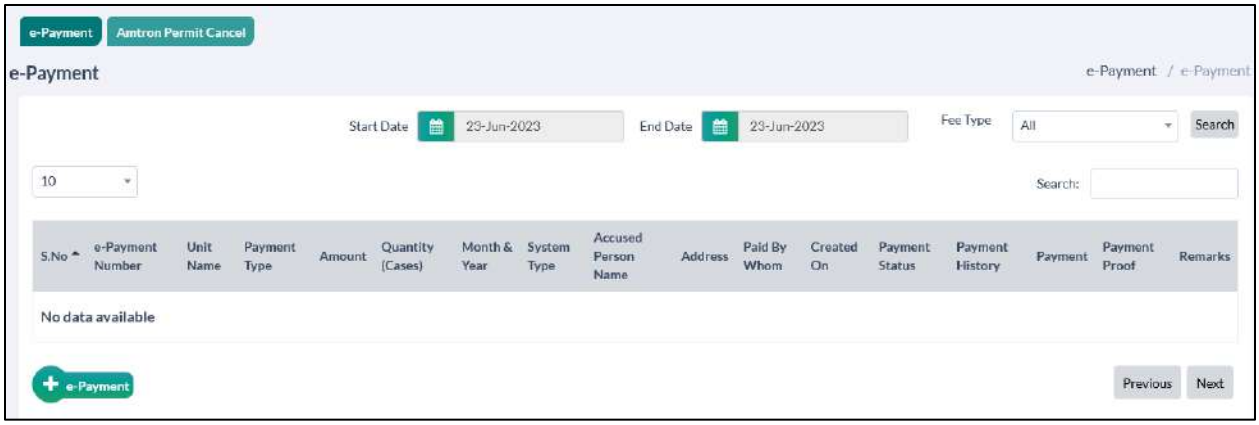
e-Payment:

Manager Login:

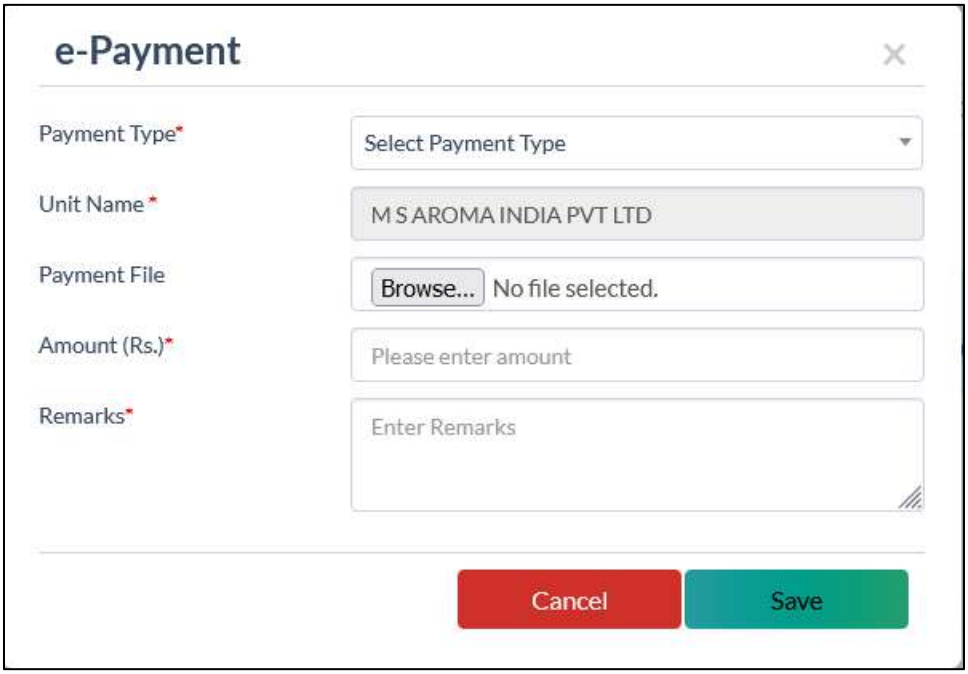
- Manager User Login into the application and Click on the e-Payment tab from the Dashboard page.



- After clicking on the e-Payment tab, the User can view the below screen with the e-Payment and Amtron Permit Cancel sub-tabs.

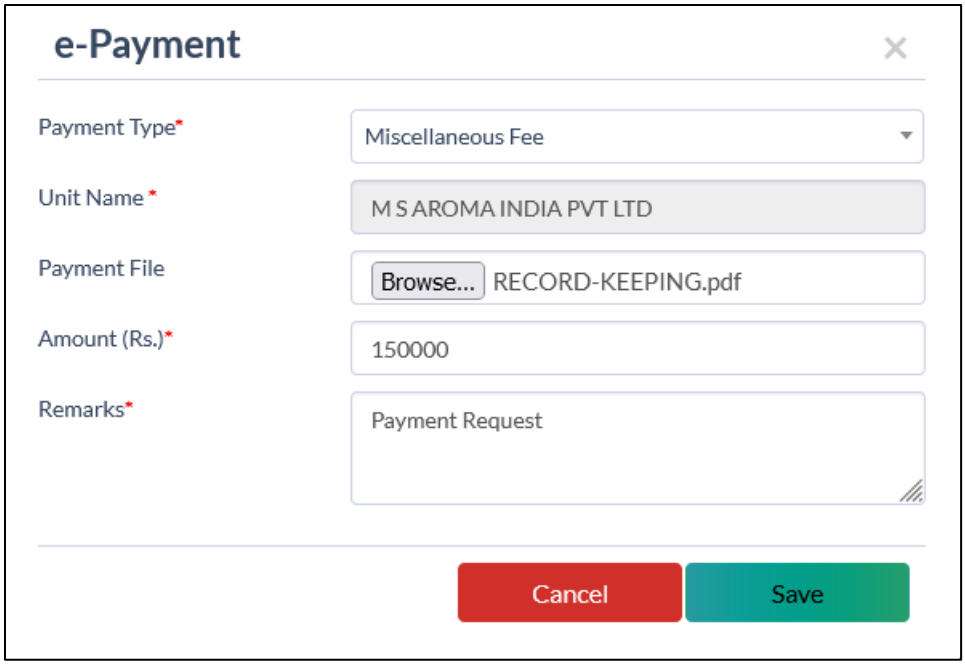


- User is required to click on the +e-Payment button. After clicking on the button, the User can view the Below screen.

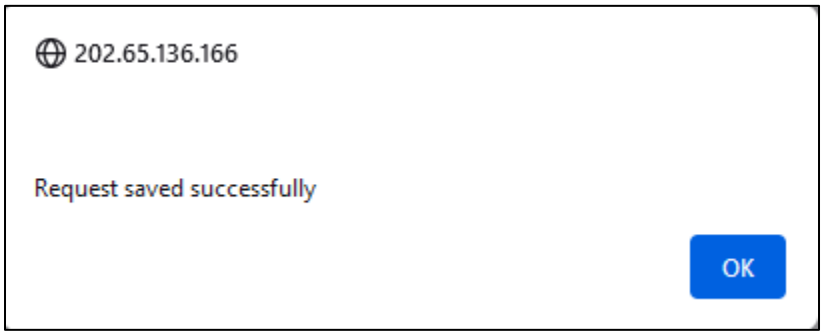


Miscellaneous Fee:

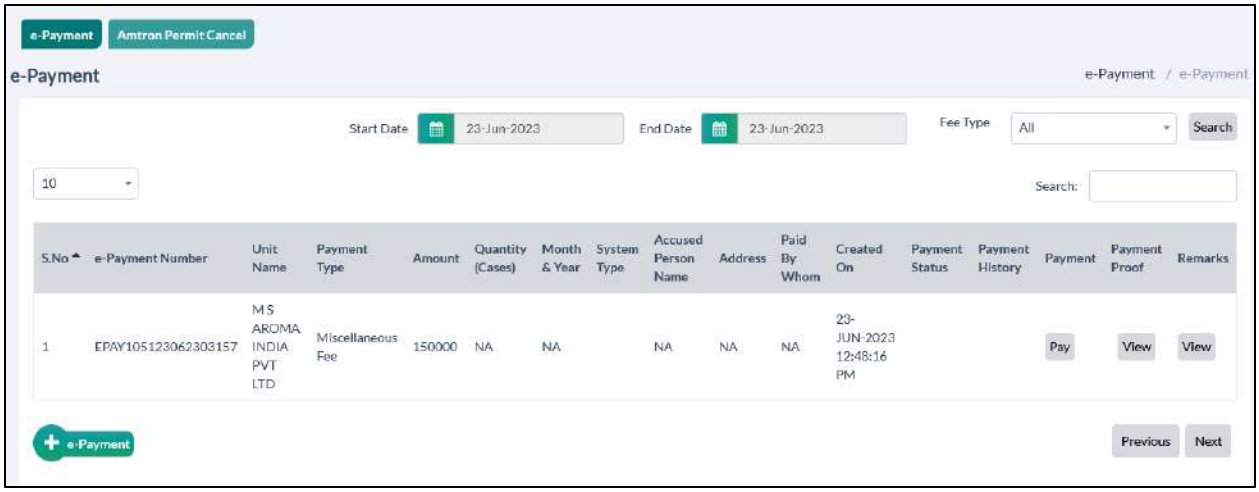
- User is required to click on the select Payment type field and select the Miscellaneous Fee type from the dropdown and enter the payment details then click on the Save button.



- After clicking on the save button, the User can view the confirmation Pop up with the "Request saved successfully" message.

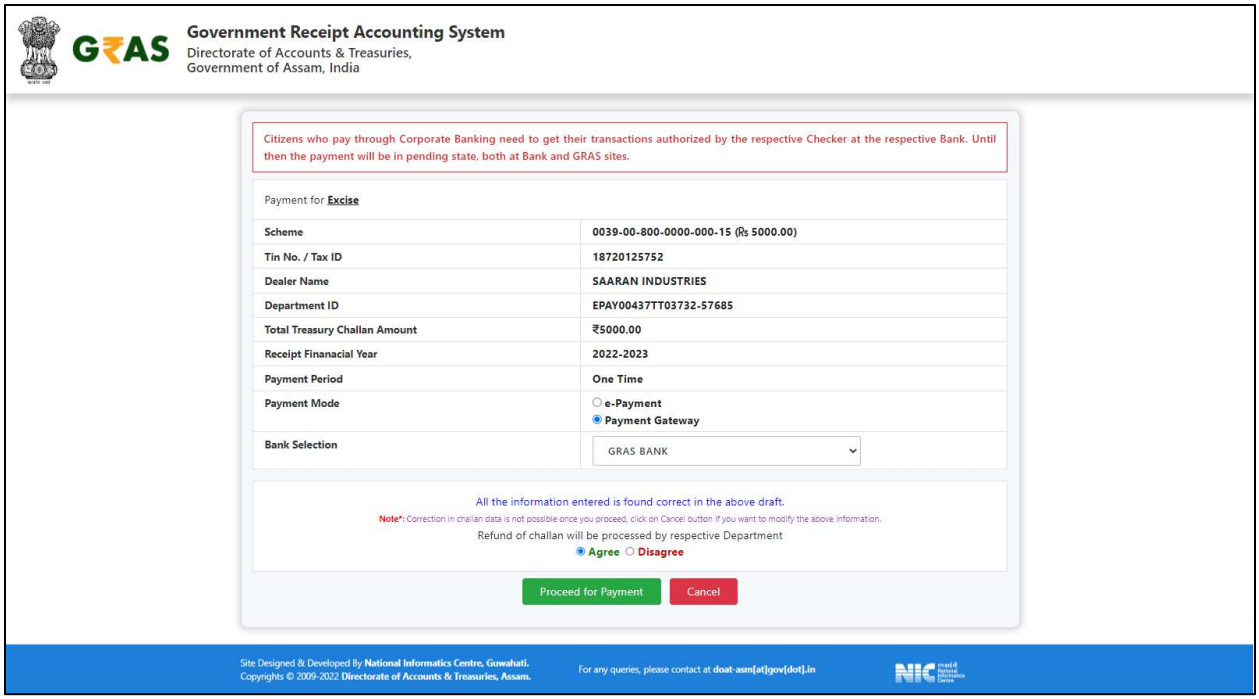


- User is required to click on the OK button. After clicking on the OK button, User can view the Request in the List view with Pay option.

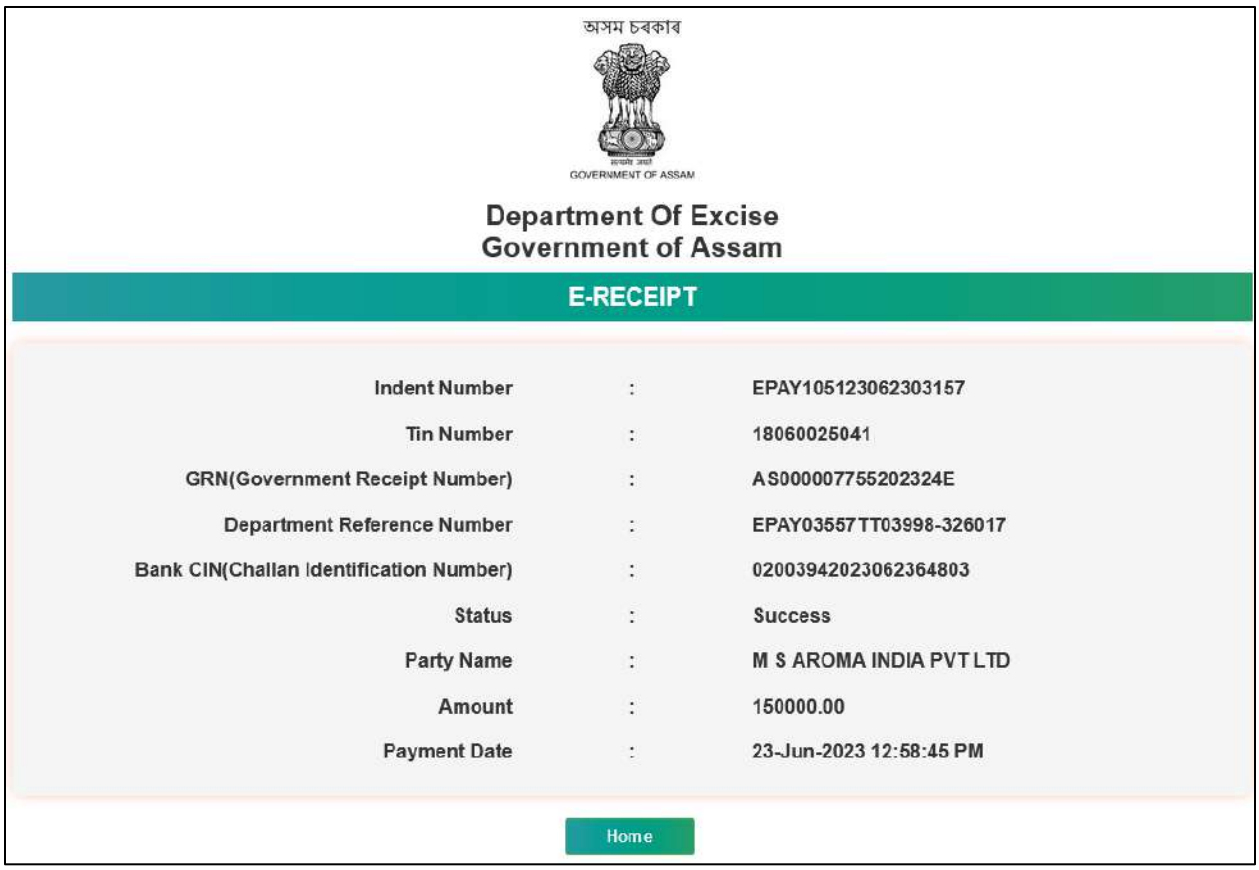


- User is required to click on the Pay button to do the Payment of Miscellaneous Fee. After clicking the below screen is displaying with Pay button.

- User is required to again click on the Pay button to redirect the Payment gateway URL.
- User is required to select Payment Mode and Select bank as mentioned in the below screen.



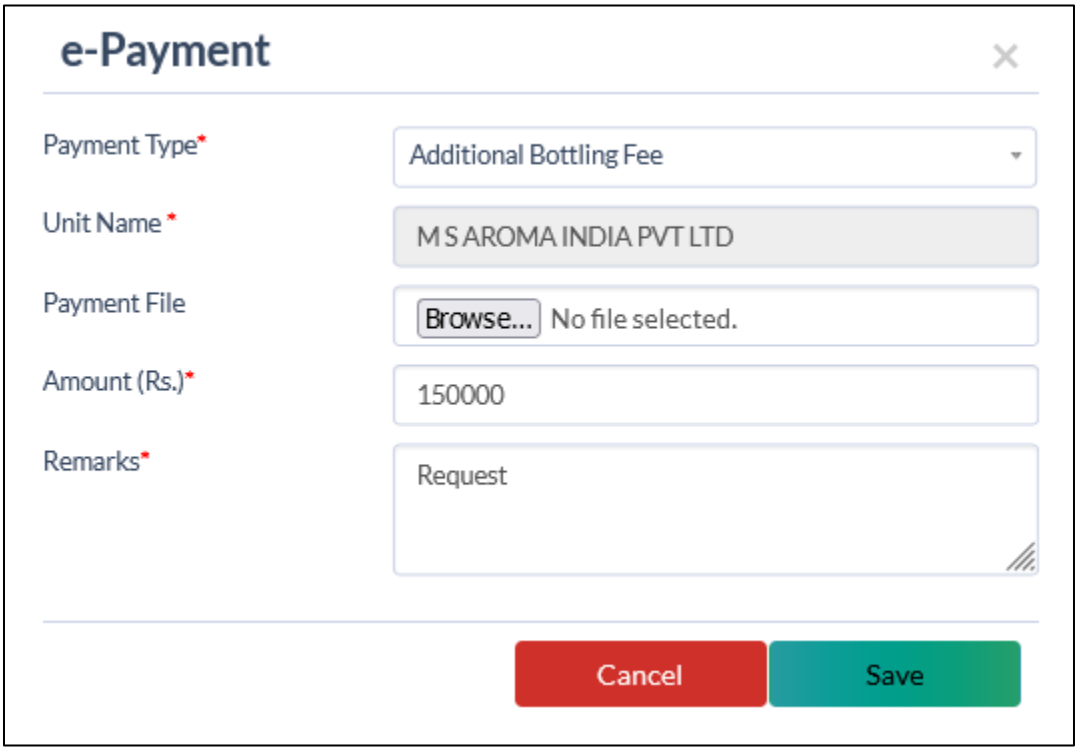
- After completing the Payment, the E-Receipt shall be generated as shown in the above figure, and the user is required to click on the Home button.



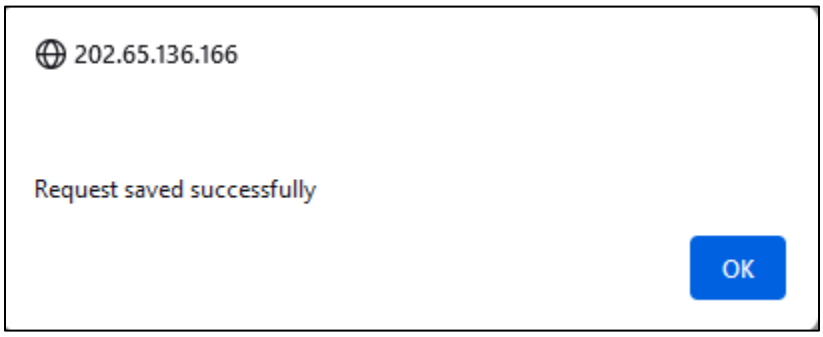
- After clicking on the home button, the Page will be redirected to the e-Payment list view, and the e-Payment is displayed in the list view status with payment Completed.

Additional Bottling Fee:

- User is required to click on the select Payment type field and select the Additional Bottling Fee type from the dropdown and enter the payment details then click on the Save button.



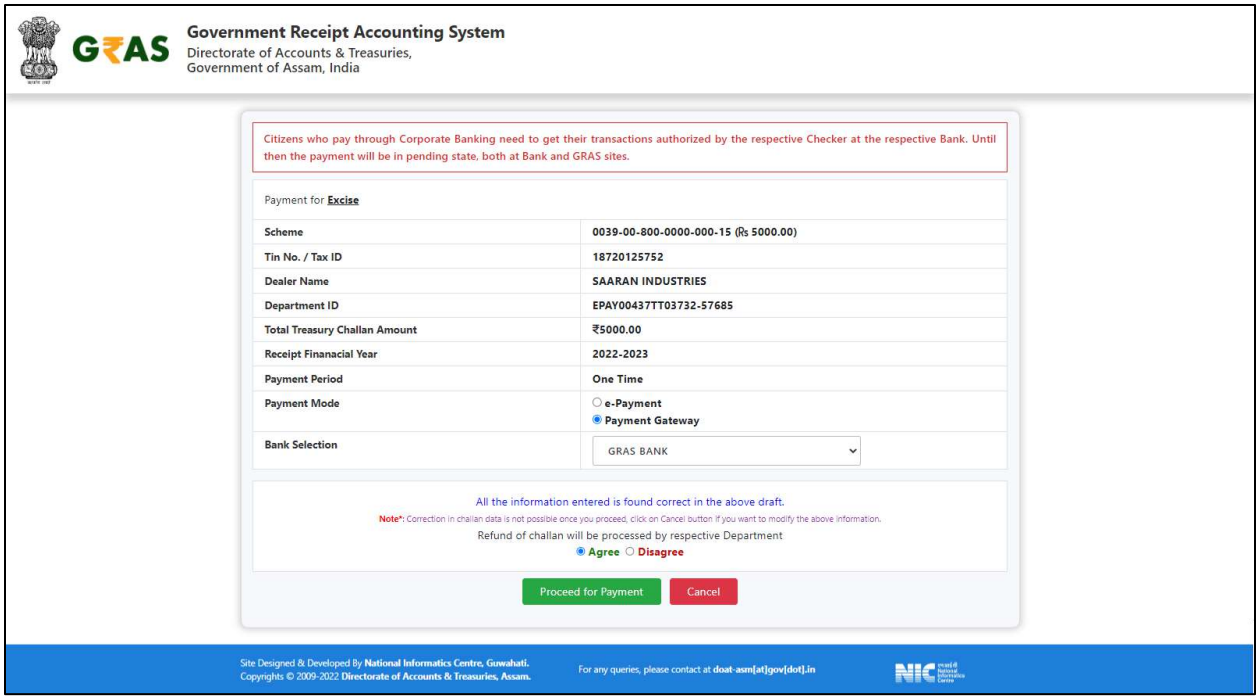
- After clicking on the save button, the User can view the confirmation Pop up with the "Request saved successfully" message.



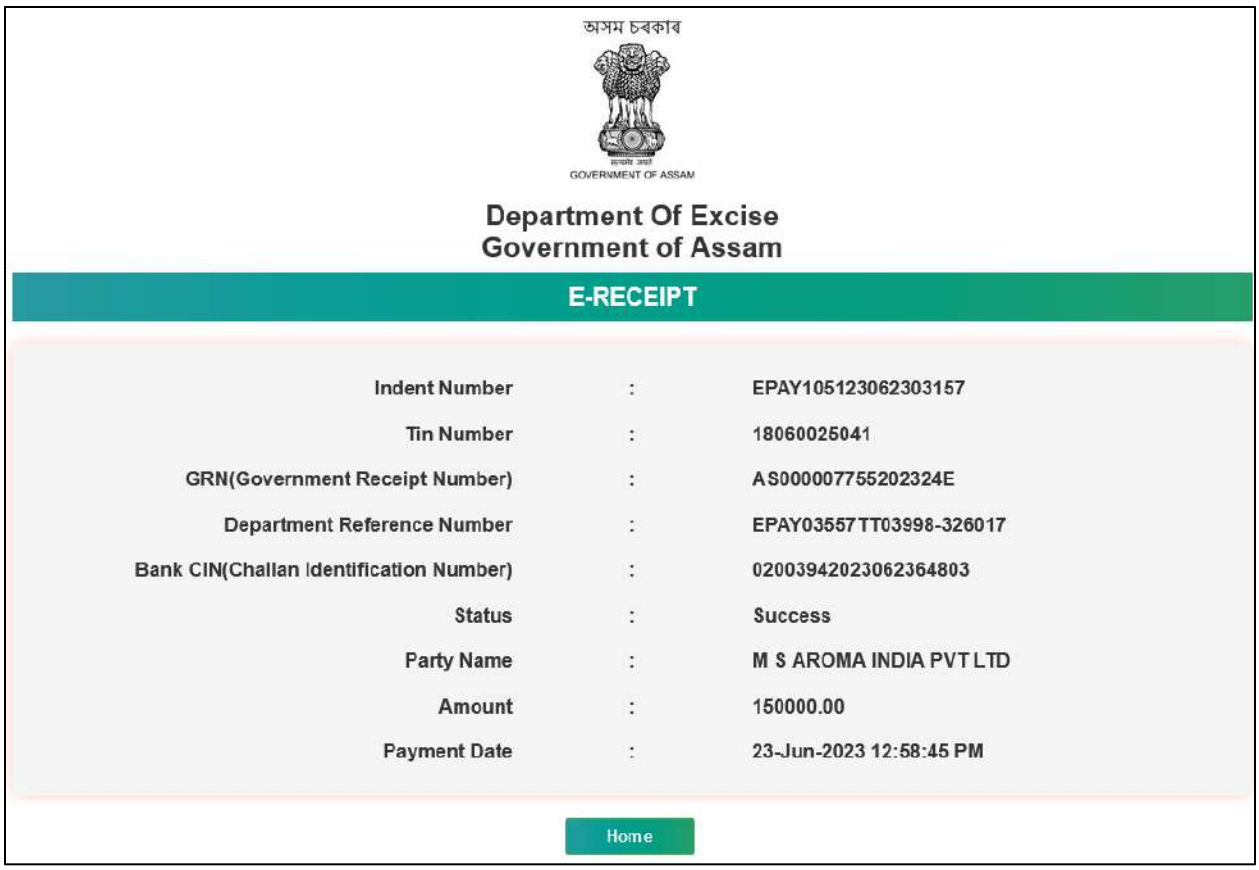
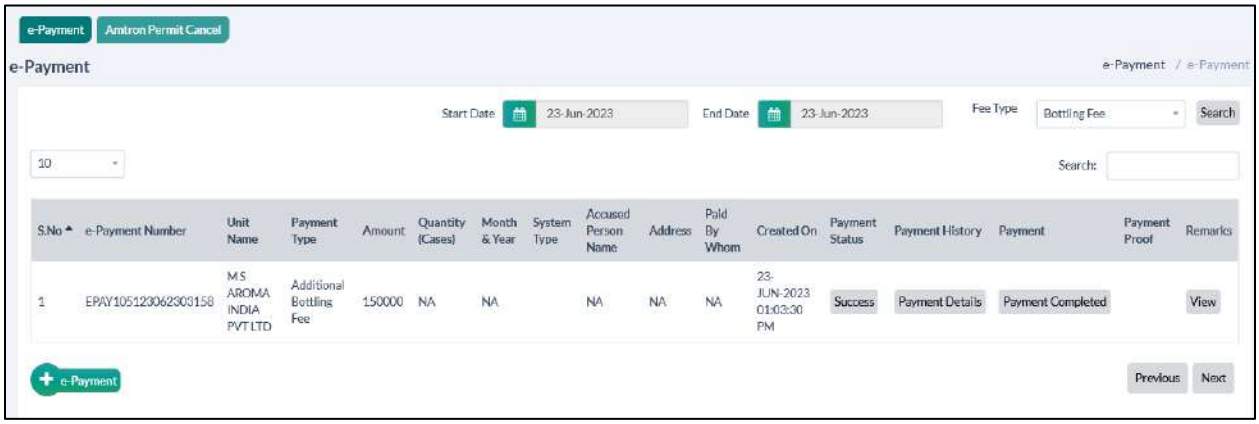
- User is required to click on the OK button. After clicking on the OK button, User can view the Request in the List view with Pay option.

- User is required to click on the Pay button to do the Payment of Additional Bottling Fee. After clicking the below screen is displaying with the Pay button.

- User is required to again click on the Pay button to redirect the Payment gateway URL.
- User is required to select Payment Mode and Select bank as mentioned in the below screen.



- After completing the Payment, the E-Receipt shall be generated as shown in the above figure, and the user is required to click on the home button.



- After clicking on the home button, the Page will be redirected to the e-Payment list view, and the e-Payment is displayed in the list view status with payment Completed.